



*A member  
of the  
Canadian  
Council of Land  
Surveyors*

## **Continuing Competency Review Program Framework Document**

Effective Date: June 1, 2010

The Alberta Land Surveyors' Association (ALSA) Continuing Competency Review Program (CCRP) shall be administered by the Practice Review Board (PRB). Each Alberta Land Surveyor will be subject to a review at least once every four years. The review will be evaluated based on the following components:

### **Part A: Practice Review**

The land surveyor selected for review will be contacted by the Director of Practice Review (DPR) and will be directed to complete a web-based questionnaire. The land surveyor will be given a deadline for completion and submission. The questionnaire consists of questions similar to the current internal review and includes questions on education and training, professional association involvement and other accomplishments.

As part of the questionnaire, the land surveyor will be asked to provide ten (10) PDFs or TIFFs of recent registered or non-registered products of substantial complexity and representative of the surveyors' practice.

The DPR will choose one product and will notify the land surveyor to submit the accompanying field notes and other pertinent documents or plans for review. Using his discretion and based on the availability of funds, the DPR may direct that random field inspections be conducted as part of the product review.

### **Part B: Education & Training**

The land surveyor will receive credit for attending/presenting at professional courses or seminars sponsored by professional associations, attending/presenting at professional association meetings or annual meetings, reading *ALS News* or other survey-related publications, having an articulated pupil or mentoring articulated pupils or technical staff.

### **Part C: Professional Association Involvement**

The land surveyor will receive credit for serving on ALSA Council or committees or other professional committees or governing bodies or authoring an article for *ALS News* or other survey-related publications.

### **Part D: Other Accomplishments**

The land surveyor will receive credit for other accomplishments that the land surveyor feels deserve recognition (i.e. community involvement/volunteer work).

## **Assessment**

The results of the web-based questionnaire will be assessed by the DPR and a member of the PRB (or an independent assessor). The product review will be conducted under the direction of the DPR. Upon completion, the DPR will combine and average the results, create recommendations and prepare a final, sanitized report which will be presented to the PRB.

In the case of a less than satisfactory review, the PRB may order a comprehensive review. (*See Procedures Policy for details on the comprehensive review*)