



Alberta Land Surveyors' Association

Pupil/Principal Transfer Report

This report is to be completed by the pupil and principal and submitted to the Registration Committee before a transfer interview.

Name of Articled Pupil: _____

Email address: _____ Date Articles Commenced: _____

Name of Principal: _____

Question 1 is to be answered by the pupil, while Question 2 is to be answered by the Principal

To be completed by the pupil. Requirements of the articling process

1(a) _____ months (minimum) of field time remaining.

1(b) _____ months (minimum) of office time remaining.

1(c) Professional Examinations

<u>Exam</u>	<u>Completed? (circle)</u>	<u>Year to Write (circle)</u>
Statute Law	Yes No	2009 2010 2011 2012 2013
Survey Profession	Yes No	2009 2010 2011 2012 2013
Practical Surveying	Yes No	2009 2010 2011 2012 2013

1(d) Project Reports

<u>Project Reports</u>	<u>Completed? (circle)</u>	<u>Year to Write (circle)</u>
A	Yes No	2009 2010 2011 2012 2013
B	Yes No	2009 2010 2011 2012 2013
C	Yes No	2009 2010 2011 2012 2013

1(e) Broadly outline your expected duties and responsibilities over the next year.

1(f) What professional development courses and seminars have you attended in the last year?

- 1(g) Have you attended the ALSA AGM and regional meetings? Yes No
- 1(h) Have you joined a non-statutory committee? Yes No
- 1(i) Have you visited a municipal planning department in the last year? Yes No
- 1(j) Have you visited the Land Titles Office in the last year? Yes No
- 1(k) Have you visited the Sustainable Resource Development office in the last year? Yes No

To be completed by the Principal.

2(a) Broadly outline the expected duties and responsibilities for your pupil over the next year.

2(b) What blend of office/field time can the pupil expect to experience in the next year?

2(c) If the field of practice is limited, have you considered means to provide instruction in other fields?

Completed by: _____
(signature of Pupil) *(signature of Principal)*

Date: _____

Office use only:				
Affidavit of Service in order:	Yes	No	}	Approved by Registration Committee _____ <i>(Chairman)</i>
Is level of experience appropriate:	Yes	No	}	
Is level of responsibility appropriate:	Yes	No	}	
Supervision by Principal appropriate:	Yes	No	}	
Pupil / Principal liaison appropriate:	Yes	No	}	
Additional Notes:				
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