

(Consolidated up to 125/2007)

**ALBERTA REGULATION 44/2002**  
**Municipal Government Act**  
**SUBDIVISION AND DEVELOPMENT**  
**FORMS REGULATION**

**Forms**

**1** The forms in the Schedule are the forms prescribed for the purposes of the sections of the *Subdivision and Development Regulation* indicated on them.

**Repeal**

**2** The *Subdivision and Development Forms Regulation* (AR 215/95) is repealed.

**Expiry**

**3** For the purpose of ensuring that this Regulation is reviewed for ongoing relevancy and necessity, with the option that it may be repassed in its present or an amended form following a review, this Regulation expires on June 30, 2009.

AR 44/2002 s3;125/2007

**Coming into force**

**4** This Regulation comes into force on July 1, 2002.

SCHEDULE  
FORM 1  
SUBDIVISION AND DEVELOPMENT REGULATION  
(section 4)  
APPLICATION FOR SUBDIVISION

DATE of receipt of  
completed Form

FILE NO. \_\_\_\_\_

Fee Submitted: \_\_\_\_\_

THIS FORM IS TO BE COMPLETED IN FULL WHEREVER APPLICABLE BY THE REGISTERED OWNER OF THE LAND THAT IS THE SUBJECT OF THE APPLICATION OR BY A PERSON AUTHORIZED TO ACT ON THE REGISTERED OWNER'S BEHALF

1. Name of registered owner of land to be subdivided. \_\_\_\_\_ Address, postal code and phone no. \_\_\_\_\_
2. Name of agent (person authorized to act on behalf of registered owner), if any. \_\_\_\_\_ Address, postal code and phone no. \_\_\_\_\_
3. LEGAL DESCRIPTION AND AREA OF LAND TO BE SUBDIVIDED

All/part of the \_\_ 1/4 sec. \_\_ twp. \_\_ range \_\_ west of \_\_ meridian Being all/parts of lot \_\_ block \_\_ Reg. Plan No. \_\_ C.O.T. No \_\_  
Area of the above parcel of land to be subdivided \_\_\_ hectares

Municipal address (if applicable) \_\_\_\_\_

4. LOCATION OF LAND TO BE SUBDIVIDED

a. The land is situated in the municipality of \_\_\_\_\_

b. Is the land situated immediately adjacent to the municipal boundary? Yes\_\_ No\_\_.

If "yes", the adjoining municipality is \_\_\_\_\_

c. Is the land situated within 0.8 kilometres of the centre line of a highway Yes\_\_ No\_\_  
right of way? If "yes", the highway is No. \_\_\_\_

d. Does the proposed parcel contain or is it adjacent to a river, stream, lake or other body of water or by a drainage ditch or canal? Yes\_\_ No\_\_  
If "yes", state its name \_\_\_\_\_

e. Is the proposed parcel within 1.5 kilometres of a sour gas facility? Yes\_\_ No\_\_

5. EXISTING AND PROPOSED USE OF LAND TO BE SUBDIVIDED

Describe:

a. Existing use of the land \_\_\_\_\_

b. Proposed use of the land \_\_\_\_\_

c. The designated use of the land as classified under a land use bylaw \_\_\_\_\_

6. PHYSICAL CHARACTERISTICS OF LAND TO BE SUBDIVIDED (WHERE APPROPRIATE)

a. Describe the nature of the topography of the land (flat, rolling, steep, mixed) \_\_\_\_\_

b. Describe the nature of the vegetation and water on the land (brush, shrubs, tree stands, woodlots, etc., ---- sloughs, creeks, etc.)  
\_\_\_\_\_

c. Describe the kind of soil on the land (sandy, loam, clay, etc.) \_\_\_\_\_

7. EXISTING BUILDINGS ON THE LAND TO BE SUBDIVIDED

Describe any buildings and any structures on the land and whether they are to be demolished or moved \_

8. WATER AND SEWER SERVICES

If the proposed subdivision is to be served by other than a water distribution system and a wastewater collection system, describe the manner of providing water and sewage disposal.  
\_\_\_\_\_

9. REGISTERED OWNER OR PERSON ACTING ON THE REGISTERED OWNER'S BEHALF

I \_\_\_\_\_ (Full name) hereby certify that

I am the registered owner, or

I am the agent authorized to act on behalf of the registered owner

and that the information given on this form is full and complete and is, to the best of my knowledge, a true statement of the facts relating to this application for subdivision.

Address \_\_\_\_\_

(Signed) \_\_\_\_\_

Phone No. \_\_\_\_\_

Date \_\_\_\_\_

FURTHER INFORMATION MAY BE PROVIDED BY THE APPLICANT ON THE REVERSE OF THIS FORM.

---

**FORM 2**  
**SUBDIVISION AND DEVELOPMENT REGULATION (SECTION 20)**  
**DEFERRED RESERVE CAVEAT**

TAKE NOTICE that the (name of municipality) has an estate or interest in the nature of municipal reserve, school reserve or municipal and school reserve under section 669 of the Municipal Government Act by virtue of the decision of the (name of subdivision authority)

dated the \_\_\_ day of \_\_\_\_\_, 20\_\_ in \_\_\_\_\_ acres of the lands described as follows:

standing in the register in the name(s) of \_\_\_\_\_  
and the caveator forbids the registration of any person as transferee or owner of, or any instrument affecting, the said estate or interest, unless the instrument or certificate of title, as the case may be, is expressed to be subject to my claim.

I APPOINT

as the place at which notices and proceedings relating hereto may be served.

DATED this \_\_\_ day of \_\_\_\_\_, 20\_\_

(Signed)

\_\_\_\_\_  
(Title of person acting on behalf  
of subdivision authority)

**AFFIDAVIT IN SUPPORT OF CAVEAT**

I make oath and say as follows:

1 I am the agent for the caveator.

2 I believe the caveator has a good and valid claim on the land and say that this caveat is not being filed for the purpose of delaying or embarrassing any person interested in or proposing to deal with it.

SWORN BEFORE ME at the \_\_\_\_\_ of \_\_\_\_\_ )  
\_\_\_\_\_, in the Province of Alberta, the \_\_\_\_\_ )  
\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.) \_\_\_\_\_