

## **ALSA-ASSMT MEMORANDUM OF UNDERSTANDING IMPLEMENTATION COMMITTEE**

**On an ongoing basis, the Committee shall:**

**For 2010-2011, the Committee shall:**

1. Investigate the implementation of the memorandum of understanding signed by the ALSA and ASSMT in 2008, specifically:
  - Modification of the current tiered system of certification for technicians and technologists where each tier will correspond to increasing responsibility and capacity on behalf of the registrant.
  - Development of specific, knowledge-based requirements (i.e. a syllabus) for admission and advancement to each tier, coupled with requirements relating to applicable work experience. The committee will be expected to propose the structure of any registration committee or examination procedure required to vet potential candidates.
  - Assessment of the continuing education requirements for continued membership in each tier and the creation of a mechanism for the auditing of registrant compliance with the continuing education requirements.
  - Establishment of a disciplinary procedure to ensure registrants are held responsible for the quality of their work within the scope defined by item 1.
  - Estimation of the costs associated with this program and derivation of an equitable system to raise funds for its support.
  - Determination of a means to ensure the system is supported and utilized by the land surveying industry.

**The ALSA Representatives on the Committee shall:**

1. Prepare a report to Council following each meeting of the Committee.
2. Prepare an annual report of the Committee's accomplishments and make recommendations for changes to the Committee's terms of reference (January).

**The Committee shall consist of:**

This joint committee is to consist of two members each of the Alberta Land Surveyors' Association and the Alberta Society of Survey and Mapping Technologies, one each from their respective registration and certification panels, and a member at large possibly representing a post-secondary institution or other interested party to the process.

**Budget:** \$0

**Committee Members:** Chris Chiasson  
Ron McGaffin  
Cathy Sprott

## **BOUNDARY PANEL**

For the purposes of this document the following definitions shall apply:

An *alleged error in survey* is defined as a corner or boundary of property of record on a plan registered in a Land Titles Office that has been formally brought into question by an Alberta Land Surveyor. Alleged errors in survey can be on a plan of record, and/or they can be with the position of a monument or monuments.

Boundary uncertainty occurs when the opinions of two or more Alberta Land Surveyors differ as to the position of a corner or boundary of property. A boundary uncertainty may be a result of an alleged error in survey.

It is expected that any practitioner who encounters an alleged error in survey or a potential boundary uncertainty will take all possible steps to solve the issue prior to the matter being brought before the Boundary Panel for its assistance, including undertaking all necessary research and field investigation and, if possible, contact and discussion with the other practitioners involved in the alleged error in survey or potential boundary uncertainty.

### **Creation of Boundary Panel**

Council shall appoint, by motion, members of the Boundary Panel. Council shall appoint a chairman and/or one or more vice-chairmen. The Panel shall have at least six members, one of whom may be a public member and the others shall be Alberta Land Surveyors. Three members shall constitute a quorum of the Panel. The term of appointment for Panel members is five years. Appointments are to be made to ensure a balance of expertise in areas such as urban land development, resource industries, general practice, RPR/construction, control surveying/GPS. Appointments are to be made to ensure a reasonable geographic balance.

### **What is the Boundary Resolution Process?**

The Boundary Resolution Process described in these terms of reference may be initiated when:

- there is a boundary uncertainty in any land within Alberta that is within the legislative competence of the legislature.
- there is a boundary uncertainty as a result of re-establishment.
- there is a boundary uncertainty as a result of placing a monument or computing a coordinate.
- there is a boundary uncertainty as a result of an alleged error in a field measurement, office computation or drafting.
- there is a boundary uncertainty of a magnitude, which is in excess of the accepted limits of accuracy prevailing at the date of survey.

### **How is a file referred to the ALSA?**

Landowners, Alberta Land Surveyors, municipalities, the Land Titles Office, or any other party who may have a bona fide interest in a specific boundary, may refer a boundary uncertainty or alleged error in a survey to the Executive Director of the Alberta Land Surveyors' Association.

The Executive Director shall take the initial steps in dealing with the referral to the Alberta Land Surveyors' Association.

### **STEP 1: Communication amongst the Alberta Land Surveyors**

The Executive Director shall inform the practitioners involved that the Association has been made aware of a potential boundary uncertainty or alleged survey error in a survey involving the practitioners.

In communicating with the practitioners, the Executive Director shall advise the practitioners of the expectations set out in these terms of reference in relation to the need for all practitioners involved to take all possible steps to solve the issue prior to the submission to the Boundary Panel, including undertaking all necessary research and field investigation and contact and discussion with the other practitioners involved in the alleged error in survey or potential boundary uncertainty.

The Executive Director will attempt to ensure that each practitioner has communicated with the others, has done an exhaustive search to come to an opinion regarding the boundary and has a clear understanding of the others' opinions.

The Executive Director shall direct the involved practitioners to communicate with one another, within a specified time limit, to try to resolve the situation before the initiation of any formal process and will try to assist to resolve any breakdown in communication that may arise. The practitioners involved are expected to copy the Executive Director on all correspondence or exchange of documents or communications they may have.

### **STEP 2: Referral to the Boundary Panel Chairman**

If there is a continuing difference of opinion or a lack of timely cooperation, the Executive Director shall consult with the chairman of the Boundary Panel. The Chairman of the Boundary Panel shall formally (in writing) request the practitioners to submit all of the research material, field notes, and any other documentation from their files.

The Chairman of the Boundary Panel shall review the submitted material, interview the involved practitioners, and determine if (1) more information is required, (2) the practitioners can agree to a timely resolution or (3) a meeting of the Boundary Panel needs to be convened.

The Chairman of the Boundary Panel may request that the Executive Director retain the services of an independent Alberta Land Surveyor to conduct an investigation or gather more information. The independent Alberta Land Surveyor will not be instructed to

conduct a full survey but will be expected to review what the practitioners have already done and submitted in order to determine if the practitioners have taken all possible steps and submitted all possible information.

If the independent Alberta Land Surveyor finds additional evidence that may be relevant to the boundary uncertainty or determines that some possible steps have not been taken by one or more of the practitioners involved, the Chairman of the Boundary Panel shall provide this information to the practitioners involved and may request that the practitioners investigate the boundary uncertainty further and include in their investigation what the independent Alberta Land Surveyor has found or recommended.

### **STEP 3: Referral to the Boundary Panel**

If the previous process does not result in a resolution or a lack of cooperation is encountered then a formal process will have to take place.

The Boundary Panel will conduct a hearing to review the documentation collected and speak with the practitioners involved to determine how the boundary uncertainty or alleged error in a survey is best resolved or if further investigation is required.

It is expected that any practitioner involved in a boundary uncertainty who is notified of a formal hearing of the Boundary Panel is expected as a matter of professional responsibility to cooperate with the Boundary Panel hearing including providing any documents and information requested by the Boundary Panel and attending at the hearing as a witness if asked to do so by the Boundary Panel.

A hearing of the Boundary Panel shall be carried out under proper rules of evidence in order that the evidence gathered can be used if necessary at some later date. All witnesses and those giving testimony must do so under oath and the proceedings must be recorded by a court reporter. Witnesses must be advised of their rights to be represented by legal counsel.

All practitioners will be advised formally at the hearing that any advice given by the members of the Panel is to be viewed as a peer-to-peer advice only based on the evidence placed before the Panel. If a resolution is obtained through this process, all practitioners are still obliged to exercise their own professional judgment and to take responsibility for the work they have done. The practitioners shall acknowledge in writing that the Boundary Panel does not have the authority to force a practitioner to take any particular course of action.

The Boundary Panel shall encourage a resolution that best ensures that a boundary uncertainty or alleged error in a survey is resolved.

The Boundary Panel may recommend how the Alberta Land Surveyor(s) may fix the problem but not express an opinion as to the location of the boundary.

The Boundary Panel may express an opinion, and may recommend how the practitioners resolve the boundary uncertainty, but the opinion or recommendations do not relieve the practitioners involved from any liability, responsibility or actions that results from the

hearing or any resolution of the boundary uncertainty. Despite any recommendations from the Panel, the steps taken to resolve a boundary uncertainty and any costs or claims arising from the steps taken remain the professional responsibility of the practitioners involved.

The Boundary Panel cannot award damages or costs.

#### **STEP 4: The Boundary Panel Report**

Subsequent to a hearing of the Boundary Panel, the chairman or vice-chairman shall prepare a written report that summarizes the evidence provided to the Panel and the Panel's assessment of that evidence with any recommendations made by the Panel. The Panel will also record in its report any undertakings or commitments made by the practitioners regarding further steps they intend to take to attempt to resolve the boundary uncertainty. The written report shall be provided to the practitioners and a copy to the file.

The Boundary Panel shall direct that the practitioners provide a written response to the report within a specified time and it is expected that the provision of this response by the practitioners is a matter of professional responsibility.

The written responses of the practitioners to the report will be reviewed by the Boundary Panel which may provide a further written response and recommendations.

#### **STEP 5: Follow-up**

The Executive Director and the Boundary Panel chairman shall be responsible for ensuring that any remedial action that the practitioners have committed to is undertaken in a timely fashion or within specified dates as set by the Boundary Panel.

The Boundary Panel may reconvene to review any remedial action that was undertaken and may make further recommendations to the practitioners if the Panel feels this is necessary.

Each year, the Boundary Panel shall prepare a statistical report for Council and the membership.

#### **STEP 6: No Resolution**

If a resolution of the boundary uncertainty or alleged error in survey cannot be reached, the Boundary Panel will recommend to the Council of the Alberta Land Surveyors' Association that a Section 9 of the Surveys Act Board of Investigation, or some other process leading to a solution, be convened.

#### **Complaints to the Registrar**

The Boundary Panel, by simple majority, may file a complaint with the Registrar of the Alberta Land Surveyors' Association if a practitioner fails to respond to the Boundary Panel, fails to provide information or to attend a formal hearing if requested to do so by

the Boundary Panel, or if evidence of unskilled practice or unprofessional conduct is uncovered during the course of an investigation. If a complaint is filed, the Boundary Panel proceedings are suspended until such time as the complaint is dealt with.

### **Reimbursement of Expenses**

Boundary Panel members shall be reimbursed for expenses incurred in accordance with Association policy for the reimbursement of expenses for statutory committee members.

If the Association retains the services of an independent Alberta Land Surveyor to conduct an investigation or gather more information, the independent Alberta Land Surveyor will be reimbursed for the practitioner's time and expenses incurred. The Association shall enter into a contract with the independent Alberta Land Surveyor prior to the independent Alberta Land Surveyor conducting any work.

**Chairman:** Jerry Rasmuson  
**Committee Members:** Jim Berry *term expires April 2011*  
Cam Christianson *term expires April 2013*  
Bruce Drake *term expires April 2012*  
Bill Edgerton *term expires April 2014*  
Bob Haagsma *term expires April 2012*  
Terry Hudema *term expires April 2015*  
Bill Hunter *term expires April 2015*  
Bernhard Jess *term expires April 2014*  
Mark Kocher *term expires April 2013*  
Syd Loepky *term expires April 2014*  
Irwin Maltais *term expires April 2012*  
David Marquardt *term expires April 2015*  
John Matthyssen *term expires April 2015*  
Ross Metcalfe *term expires April 2015*  
Robert Morrison *term expires April 2014*  
Brent Murray *term expires April 2014*  
Fred Rogers *term expires April 2013*  
Garry Schirmacher *term expires April 2013*  
Barrie Smith *term expires April 2015*  
Paul Stoliker *term expires April 2014*  
John Van Berkel *term expires April 2015*  
Steven Van Berkel *term expires April 2014*  
Dirk VandenBrink *term expires April 2014*  
Dwight Wiberg *term expires April 2013*  
**Administrative Support:** Sharon Armstrong

## **CONVENTION & SOCIAL GROUP**

### **On an ongoing basis, the Committee shall:**

#### **For 2010-2011, the Committee shall:**

1. Plan and execute the 46th annual golf tournament (August 20, 2010).
2. Plan and execute the 102nd AGM in Jasper (April 14-16, 2011).
3. Investigate new members serving drinks to all guests at the hospitality suite.

#### **Future Annual General Meetings:**

1. 103rd AGM in Banff, 2012 (April 19-21).
2. 104th AGM in Jasper, 2013 (April 18-20)
3. 105th AGM in Banff, 2014 (April 24-26)
4. 106th AGM in Lake Louise, 2015 (April 23-25)

#### **The Committee Chairman shall:**

1. Review and approve all agendas and Committee minutes.
2. Prepare and be responsible for the Committee's terms of reference, including its budget.
3. Prepare an annual report to Council (January).
4. Prepare an annual report of the Committee's accomplishments and make recommendations for changes to the Committee's terms of reference (January).

#### **The Committee shall consist of:**

The Convention & Social Group will consist of the President, Vice-President and their spouses. The Executive Director shall chair the Group. Council will appoint an exhibitor liaison.

**Budget:** \$500

<b>Executive Director:</b>	Brian Munday
<b>President:</b>	Brian Ross
<b>Vice President:</b>	David Thomson
<b>Member:</b>	Susan Ross
<b>Exhibitor Liaison:</b>	Gordon Butler
<b>Administrative Support:</b>	Michelle Woywitka

## **DIRECTOR OF SURVEYS LIAISON COMMITTEE**

### **On an ongoing basis, the Committee shall:**

1. Discuss Director of Surveys initiatives and their short, medium and long-term impact on the land surveying profession, industry and the province and make recommendations to Council.

Council shall determine which initiatives will be discussed by the Committee. This Committee shall report to Council but does not speak for Council.

Council may refer the Committee's recommendations to an appropriate committee to develop detailed action plans and analysis.

### **For 2010-2011, the Committee shall:**

1. Identify and investigate the issues concerning the introduction of integrated surveys in Alberta.
2. Review possible changes to the Area Operating Agreement (AOA) including a potential move to sketch plans at the application stage.
3. Identify and investigate the issues concerning the pros and cons of a coordinate based cadastre for public land disposition surveys instead of statutory iron posts.
4. Investigate monumentation standards for public land surveys.

### **The Committee Chairman shall:**

1. Review and approve all agendas and committee minutes.
2. Ensure that a vice-chairman is appointed (no later than the second meeting of the year).
3. Prepare and be responsible for the Committee's terms of reference – including its budget.
4. Prepare an annual report of the Committee's accomplishments and make recommendations for changes to the Committee's terms of reference. (January)

### **The Committee shall consist of:**

Council shall appoint, by motion, two members from Council, two Alberta Land Surveyor representatives from CAPP committees, and, at the discretion of Council, one Alberta Land Surveyor recruited from the general membership. The Director of Surveys may appoint up to three members from the Director of Surveys Office to the committee. An Alberta Land Surveyor shall be chair of the committee. All Committee members are eligible to vote.

**Budget:** \$0

**Chairman/Council Liaison:**

Hugo Engler

**Vice Chair/Council Liaison:**

Damian Gillis

**Committee Members:**

Al Jamieson (CAPP) term expires April 2013

John Wallace (CAPP) term expires April 2013

**Administrative Support:**

Kerry Barrett

## **DISCIPLINE COMMITTEE**

### **On an ongoing basis, the Committee shall:**

1. Carry out its responsibilities as set out in the Land Surveyors Act.
2. Assist Council and Administration with the development and maintenance of an adequate educational program to orient and instruct Committee members in carrying out its Committee functions.

### **On an ongoing basis, each Committee member:**

1. Shall attend at least one discipline-process related seminar, developed by the Association, in order to receive orientation and instruction in carrying out the functions and fulfilling the obligations of the Committee.
2. Shall attend the above seminar within the first two years of Committee service in order to qualify for their second and subsequent annual re-appointments by Council.
3. Should attend the above seminar prior to serving on a formal hearing of the Discipline Committee.

### **For 2010-2011, the Committee shall:**

#### **The Committee Chairman shall:**

1. Prepare and be responsible for the Committee's terms of reference – including its budget.
2. Prepare an annual report of the Committee's accomplishments and make recommendations for changes to the Committee's terms of reference. (January)
3. Extend the period mentioned in Section 45(2) of the Land Surveyors Act [that a hearing shall be held not more than 30 days from the date on which the matter is referred to the Discipline Committee by the chair] for one or more additional periods, each not exceeding 30 days.

#### **The Committee shall consist of:**

Under the Land Surveyors Act, Council shall appoint, by motion, a chairman and/or one or more vice-chairmen from among the members of the Discipline Committee. All Committee members will be Alberta Land Surveyors. Current practice appoints the outgoing Council president as chair of the Committee. The Committee shall have at least six members. The term of appointment for Committee members is five years.

**Budget:** The Discipline Committee is funded through the Association's Discipline Revolving Fund.

#### **Chairman:**

Don George *terms expires in April 2015*

#### **Vice Chairman:**

Jim Halliday *term expires in April 2014*

Ron Hall *terms expires in April 2014*

Al Nelson *term expires in April 2011*

Dirk Vanderbrink *term expires in April 2012*

Bob Wallace *term expires in April 2013*

#### **Committee Members:**

Blaine Benson *term expires in April 2013*

Paul Dixon *term expires in April 2013*

Mark Kocher *term expires in April 2014*

Daniel Lachance *term expires April 2011*  
Roger Leeman *term expires in April 2012*  
Craig McBride *term expires in April 2015*  
Lee Morden *term expires in April 2013*  
Larry Pals *term expires in April 2011*  
Roy Pominville *term expires in April 2015*  
Floyd Stochinski *term expires in April 2014*  
John Wallace *term expires in 2011*  
Dwight Wiberg *term expires in April 2013*  
Bruce Winton *term expires in April 2013*

**Administrative Support:** Dawn Phelan

## **DORMANT PLANS WORKING GROUP**

**On an ongoing basis, the Committee shall:**

**For 2010-2011, the Committee shall:**

4. Develop a plan, through education and enforcement, to eliminate dormant survey plans in Alberta.

A dormant plan is any survey, the plan of which was required to be registered in the Land Titles Office that does not get registered within the required time frames.

**The Committee Chairman shall:**

1. Review and approve all agendas and Committee minutes.
2. Prepare and be responsible for the Committee's terms of reference, including its budget.
3. Prepare an annual report to Council (January).
4. Prepare an annual report of the Committee's accomplishments and make recommendations for changes to the Committee's terms of reference (January).

**The Committee shall consist of:**

Council shall appoint, by motion, not less than three committee members recruited from the general membership. All Committee members are eligible to vote.

**Budget:** \$0

The Dormant Plans Working Group shall cease to exist April 30, 2011 unless otherwise approved by Council.

<b>Chairman:</b>	Jim Maidment
<b>Council Liaison:</b>	Hugo Engler
	John Haggerty
	Brian Ross

## **GNSS WORKING GROUP**

**On an ongoing basis, the Committee shall:**

**For 2010-2011, the Committee shall:**

1. Create or establish a set of guidelines that will assist practitioners in better understanding how to take advantage of the technology while meeting any accuracy and redundancy requirements.

**The Committee Chairman shall:**

1. Review and approve all agendas and Committee minutes.
2. Ensure that a vice-chairman is appointed (no later than the second meeting of the year).
3. Prepare and be responsible for the Committee's terms of reference, including its budget.
4. Prepare an annual report to Council (January).
5. Prepare an annual report of the Committee's accomplishments and make recommendations for changes to the Committee's terms of reference (January).

**The Committee shall consist of:**

Council shall appoint, by motion, not less than five committee members recruited from the general membership. All Committee members are eligible to vote.

**Budget:** \$0

The Committee shall cease to exist April 30, 2011 unless otherwise approved by Council.

<b>Chairman:</b>	Mohammed Abdel-salam
<b>Past Chairman:</b>	David McArthur
<b>Council Liaison:</b>	Rob Pinkerton
<b>Committee Members:</b>	Mathieu Bourgeois (04/10- Andrew Christian (01/08- Eric Collins (01/09- Luke Dixon (04/10- Stephen Dixon (05/08- Kevin Grover (05/08- Colin Jeschke (05/08- William Mintz (04/10- Allan Pham (04/10- Michael Thompson (05/08-

## **HISTORICAL & BIOGRAPHICAL COMMITTEE**

### **On an ongoing basis, the Committee shall:**

1. Ensure that a historical and biographical record of land surveying in Alberta and the Alberta Land Surveyors' Association is captured and maintained by:
  - a) Prioritizing and conducting interviews with current members of the profession.
  - b) Contacting family members/colleagues of deceased members as the need arises.
  - c) Encouraging members (including families of members) to donate or lend photographs or other 'memorabilia' to the Association.
  - d) Explore relationships with museums and other appropriate organizations.

### **For 2010-2011, the Committee shall:**

1. Manage the "Making Their Mark" travelling museum exhibit.
2. Manage and maintain the Association's historical collections.
3. Prepare biographies of retired and former association members.

### **On an ongoing basis, the Collections Subcommittee shall:**

1. Catalogue and research items associated with the ALSA collection.
2. Liaise with the curator regarding the ALSA collection.
3. Address storing and displaying the artifacts in the ALSA collection.

### **The Committee Chairman shall:**

1. Review and approve all agendas and committee minutes.
2. Ensure that a vice-chairman is appointed (no later than the second meeting of the year).
3. Prepare and be responsible for the Committee's terms of reference, including its budget.
4. Prepare an annual report of the Committee's accomplishments and make recommendations for changes to the Committee's terms of reference (January).

### **The Committee shall consist of:**

Council shall appoint, by motion, not less than five committee members recruited from the general membership and articulated students. Council will also appoint a council liaison. The term of appointment for all committee members shall be two years, with the possibility of re-appointment for additional terms.

Retired members serving on the committee shall be paid a travel allowance to attend committee meetings.

### **The Collections Subcommittee shall consist of:**

A Subcommittee member shall be appointed to chair the Collections Subcommittee who may recruit other Association members to assist with the implementation of those policies.

**Budget:** \$2,000

**Chairman:** Les Frederick *term expires April 30, 2012*  
**Council Liaison:** Rob Pinkerton  
**Committee Members:** Lou Breton *term expires April 30, 2012*  
Jim Harland *term expires April 30, 2012*  
Roberta Holtner *term expires April 2012*  
Monroe Kinloch *term expires April 30, 2012*  
Andy Korsos *term expires April 30, 2011*  
Gord Olsson *term expires April 30, 2012*  
**Administrative Support:** Kerry Barrett

## **LEGISLATION AD HOC COMMITTEE**

### **On an ongoing basis, the Committee shall:**

1. Review and comment on legislation when requested by Council.
2. Monitor the status of the proposed revisions to:
  - a) the Surveys Act by adding Section 39.1 to give governing status to Part 3 monuments placed at non-monumented Part 2 positions and
  - b) Section 44 of the Surveys Act to give governing status to re-established Part 2 monuments and re-established Part 3 monuments placed at non-monumented Part 2 positions.

### **For 2010-2011, the Committee shall:**

1. Investigate the establishment of a bylaw to establish an additional fee for late filing of corporate renewal forms.
2. Review the Professional Practice Regulation within the Land Surveyors Act, in particular section 5 dealing with surveyor's corporations.
  - a) Review the ownership requirements of other self-governing land survey associations in Canada.
  - b) Review the ownership requirements of other self-governing professional associations in Alberta.
  - c) Consider whether the ownership provisions should be changed to include land surveyors from other Canadian jurisdictions.
  - d) Consider whether the ownership provisions should be changed to include other professionals or different requirements on the other professionals.
  - e) Consider whether firms that engage in the practice of land surveying but do not offer land surveying services to the public should require a permit to practice and, if so, what should be the requirements for a permit to practice.
3. Consider doing away with affidavits, certifications, affirmations and statutory declarations and investigate following the APEGGA model relying upon the surveyor's signature and permit stamp to indicate the Alberta Land Surveyor has met all obligations for the product.

### **The Committee Chairman shall:**

1. Review and approve all agendas and Committee minutes.
2. Ensure that a vice-chairman is appointed (no later than the second meeting of the year).
3. Prepare and be responsible for the Committee's terms of reference, including its budget.
4. Prepare an annual report to Council (January).
5. Prepare an annual report of the Committee's accomplishments and make recommendations for changes to the Committee's terms of reference (January).

### **The Committee shall consist of:**

Council shall appoint, by motion, not less than five committee members recruited from the general membership. The terms of appointment of all ALSA committee members will be two years. All Committee members are eligible to vote.

**Budget:** \$750

**Chairman:** Len Olson *term expires April 2012*  
**Council Liaison:** David Hagen  
**Committee Members:** Darrin Connatty *term expires April 2011*  
Don George *term expires April 2012*  
David McWilliam *term expires April 2012*  
Ed Salmon *term expires April 2011*  
Garry Schirmacher *term expires April 2012*  
Steve Vollick *term expires April 2011*  
**Administrative Support:** Dawn Phelan

## NOMINATING COMMITTEE

### **On an ongoing basis, the Nominating Committee shall:**

3. Approach Alberta Land Surveyors to allow their name to stand for election to Council in accordance with the Association bylaws.
4. Obtain biographies and photographs of nominees.

### **For 2010-2011, the Committee shall:**

#### **Important Dates – According to the Bylaws:**

**Section 25** - 120 days prior to the AGM (December 15, 2010) the Registrar shall notify the membership that nominations are open.

**Section 27** - 100 days prior (January 4, 2011) the Nominating Committee files slate.

**Section 28** - 80 days prior (January 24, 2011) the Registrar mails list of nominations made to date.

**Section 29(1)** - 55 days prior (February 18, 2011) additional nominations must be received by the Registrar.

**Section 29(2)** - 21 days prior (March 24, 2011) the Registrar mails list of nominations, resumes and notice of time, date and place of election.

**Section 29(3)** - AGM (April 16, 2011) any two ALSs may make additional nominations from the floor.

**Section 30** - AGM (April 16, 2011) - election of officers.

#### **The Committee Chairman shall:**

1. Prepare and be responsible for the Committee's terms of reference – including its budget.
2. Prepare an annual report in accordance with the Association bylaws.

#### **The Committee shall consist of:**

Each year, Council shall appoint a Nominating Committee consisting of three individuals who have held the office of president. The Association past-president will be chairman of the Committee. The term of appointment for all committee members shall be three years.

**Budget:** \$0

<b>Chairman:</b>	Don George
<b>Committee Members:</b>	Ron Hall Bob Wallace
<b>Administrative Support:</b>	Sharon Armstrong

## **PRACTICE REVIEW BOARD**

### **On an ongoing basis, the Board shall:**

1. Fulfill its responsibilities as set out in the Land Surveyors Act.
2. Meet the objectives as outlined in the Systematic Practice Review Phase 3/Continuing Competency Review Program Framework Documents.
3. Publish Guardpost Articles and Interpretative Bulletins as appropriate.
4. Present a Board recommendation to the Chairman of the Professional Development Committee regarding general SPR findings and potential seminar topics.
5. Identify common areas of non-compliance for Council.
6. Copy ALSA Administration on any SPR/CCR files being sent to the Discipline Committee.
7. Participate in a joint seminar with members of Council and the Discipline Committee to review discipline procedures as they pertain to the work of the Practice Review Board.
8. Review the CCR program framework document and procedures policy and make any recommendations for changes to Council for approval.

### **For 2010-2011, the Committee shall:**

1. Review the adjacent subdivision boundary example as provided by the Director of Surveys and make a recommendation to Council.

### **The Board Chair shall:**

1. Review and approve all agendas and Board minutes.
2. In consultation with the Executive Director, review the performance of the Director of Practice Review.
3. Ensure that a vice-chairman is appointed (no later than the second meeting of the year).
4. Prepare and be responsible for the Board's terms of reference – including its budget.
5. Prepare an annual report to Council and make recommendations for changes to the Board's Terms of Reference (January).
6. Conduct a semi-annual review of the Terms of Reference.

### **The Board shall consist of:**

Under the Land Surveyors Act, Council shall appoint not less than four Board Members recruited from the general membership. The Minister charged with the administration of this Act shall appoint one member of the public. By current practice however, at least two additional Alberta Land Surveyors are appointed as members.

As the Board requires expertise in all areas of member practice, appointments to be made to ensure a balance of expertise in areas such as: Urban Land Development, Resource Industries, General Practice, RPR/Construction, Control Surveying/GPS.

The terms of appointment of all ALSA Board members shall be two years, with a maximum sequential appointment of two additional one year terms.

**Budget:** \$16,000

<b>Chairman:</b>	Rob Scott <i>term expires April 30, 2011</i>
<b>Vice Chairman:</b>	Bruce Gudim <i>term expires April 30, 2011</i>
<b>Council Liaison:</b>	Greg Boggs
<b>Public Member:</b>	Rudy Palovcik <i>term expires December 2010</i>
<b>Committee Members:</b>	Jessica Barich <i>term expires April 30, 2011</i>
	Mitch Ettinger <i>term expires April 30, 2012</i>
	Dave Higgins <i>term expires April 30, 2011</i>
	Steve Keddy <i>term expires April 30, 2011</i>
	Frank Meashaw <i>term expires April 30, 2011</i>
	Andrew Miles <i>term expires April 30, 2012</i>
	Connie Petersen <i>term expires April 30, 2011</i>
	Javier Siu <i>term expires April 30, 2012</i>
<b>DPR:</b>	Gerald Whaley <i>term expires April 30, 2012</i>
	Chris Everett
<b>Administrative Support:</b>	Kerry Barrett

## PROFESSIONAL DEVELOPMENT COMMITTEE

### **On an ongoing basis, the Committee shall:**

1. Review the current education programs and needs of members and make recommendations to Council, as required.
2. Keep members informed of current educational programs available from other organizations or educational institutions utilizing PDC Corner, the web site and mailouts.
3. Write a PDC Corner article for each issue of *ALS News*.
4. Liaise with the Convention & Social Committee with respect to AGM seminars.
5. Liaise with other committees regarding new undertakings that could be considered as seminar suggestions and, specifically, communicate with the Chairman of the Practice Review Board regarding general CCR findings and potential seminar topics.
6. Liaise with ASSMT with respect to their educational needs and programming.
7. Identify opportunities for the development and presentation of courses to allow access to courses by other groups.
8. Review participant and presenter comments for the purpose of updating and improving the Getting It Right and other seminars.
9. Utilize alternate course delivery methods of seminar presentation, such as video conferences, luncheon presentations, web conferences and workshop formats.
10. At each September meeting, review the five-year plan and develop the seminar schedule for the fifth year.
11. On an annual basis, ALSA seminars shall at least break even.
12. Liaise with other land surveying associations across Canada.

### **For 2010-2011, the Committee shall:**

1. Develop and present the following courses as part of its five-year plan:
  - a) Administrative Law (August 2010 - Edmonton)
  - b) GPS (October 2010 – Calgary)
  - c) RPR (November 2010 – Edmonton)
  - d) MGA Video Conference (January 2011 – Edmonton/Calgary)
  - e) Field Note Seminar (February 2011 – Edmonton)
  - f) TBD (April 2011 – AGM Jasper Park Lodge)  
Note: President Ross would prefer a series of shorter seminars instead of one full-day seminar.
  - g) Administrative Law (August 2011 – Edmonton)
  - h) GPS (October 2011– Calgary)
  - i) RPR (November 2011 – Edmonton)
  - j) MGA Video Conference (January 2012 – Edmonton/Calgary)
  - k) Field Note Seminar (February 2012 – Edmonton)
  - l) ??? (April 2012 – AGM Banff Springs)
2. Develop and present the following Getting It Right courses as part of its five-year plan:
  - a) Getting It Right (June 2010 - Edmonton)
  - b) Getting It Right (March 2011 - Calgary)
  - c) Getting It Right (June 2011 - Edmonton)
  - d) Getting It Right (March 2012 - Calgary)

- e) Update the Getting It Right material
3. Develop and present the following Exam Preparation courses as part of its five-year plan:
  - a) Exam Preparation (September 2010 – TBD)
  - b) Exam Preparation (March 2011 - TBD)
  - c) Exam Preparation (September 2011 – TBD)
  - d) Exam Preparation (March 2012 - TBD)
4. Organize Regional Meetings
  - a) Determine the most appropriate time of year to hold the first regional meeting of the Association year.
  - b) Calgary (TBD, Mar )
  - c) Edmonton (TBD, Mar )
  - d) Grande Prairie (TBD, Mar)
  - e) Lethbridge (TBD, Mar )
5. Enter into discussions with possible consultants with the intent of retaining the services of a professional educational consultant on a trial basis and that the selected consultant would have the following responsibilities:
  - a) Identifying priorities for continuing education subject matter for the next one to five years.
  - b) Recommending appropriate delivery mechanisms for each subject matter. Working with the Professional Development Committee to identify appropriate presenters for each subject matter.
  - c) Working with subject matter experts to develop content for each subject matter.
  - d) Working with each presenter to make each presentation more dynamic, more interesting and a better learning experience.
  - e) Recommending how frequently each subject matter is to be presented.

**The seminar organizer shall:**

1. Develop seminar objectives/outline.
2. Determine who the target audience would be.
3. Locate presenters, obtain presenter biography, and organize presenter handouts.
4. Determine what facility and audio/visual requirements there are.
5. Develop a budget to determine seminar charge to members.
6. Act as or find someone to act as moderator.
7. Approve registration form.
8. Introduce and thank each speaker.
9. Distribute and collect seminar handouts and feedbacks.

**The Committee Chairman shall:**

1. Review and approve all agendas and committee minutes.
2. Appoint Edmonton, Calgary, Grande Prairie and Lethbridge Regional Chairman (first meeting of year).
3. Ensure that a vice-chairman is appointed (no later than the second meeting of the year).
4. Prepare and be responsible for the Committee's terms of reference – including its budget.
5. Prepare an annual report of the Committee's accomplishments and make recommendations for changes to the Committee's terms of reference. (January)

**The Regional Chairman shall:**

Draft agendas for the September and March regional meetings (the regional meetings shall be organized by the Association).

- Meeting should not focus solely on Association activities;
- The President would like 15-20 minutes on each agenda;
- Typical schedule is cocktails (5:30-6:00); dinner (6:15-7:00); President/ Association;  
News (7:00-7:20); speaker (7:20-8:20); questions/open forum (8:20-9:00);
- Dinner is served at the September and January meetings; light meals are served at the March meetings;
- Find a speaker(s) who is of interest to the local area (each speaker should be approved by the Association office, if an honorarium is required);
- Introduce and thank each speaker;
- Take attendance for all regional meetings. Monies will be collected by the ALSA office;
- Arrive at least 30 minutes prior to dinner to ensure facilities are properly set up;
- Attend each regional meeting at no charge.
- Name Tags should be provided for the regional meetings.

**The Committee shall consist of:**

Council shall appoint, by motion, not less than six committee members recruited from the general membership. Additional appointments are encouraged from the membership of articulated pupils, ASSMT, and other professions and agencies. The terms of appointment of all ALSA committee members will be two years. All Committee members are eligible to vote.

**Budget:** \$1,750

<b>Chairman:</b>	Iain Skinner
<b>Past Chairman:</b>	Greg Hebb
<b>Council Liaison:</b>	Chris Chiasson
<b>Committee Members:</b>	Christopher Ashton <i>term expires April 2011</i>
	Brian Ball <i>term expires April 2011</i>
	Cheri Berns <i>term expires April 2012</i>
	Reid Egger <i>term expires April 2011</i>
	Chris Everett <i>term expires April 2011</i>
	Paul Hatch <i>term expires April 2011</i>
	Curtis Henrie <i>term expires April 2011</i>
	Michael Lee <i>term expires April 2012</i>
	Warren Lippitt <i>term expires April 2012</i>
	Roger Luard <i>term expires April 2011</i>
	Donnie McKee <i>term expires April 2012</i>
	Ryan Pals <i>term expires April 2011</i>
	Marty Robinson <i>term expires April 2014</i>
<b>Administrative Support:</b>	Tatianna Berezan

## **PUBLIC RELATIONS COMMITTEE**

### **For 2010-2011, the Committee shall:**

#### **Educational Institutions**

1. Organize UC Beef and Bun (*February 2011*)
2. Attend UC Career Day (*February 2011*)
3. Maintain the Made to Measure Crate with Science Alberta Foundation
4. Meet Directly with Schools (*as the opportunity presents itself*)
5. Investigate the Creation of a New U of C/Mount Royal Transfer Scholarship (*item from last term*)
6. Review Career Presentation (*item from last term*)
7. Organize First Year UC BBQ (*date to be confirmed*)

#### **Internal Public Relations**

1. ALS News Articles (*September/December/March/June*)
2. Liaise with Self-Governing Professional Land Survey Associations in Canada Concerning their Public Relations Activities (*ongoing*)

#### **General Public**

1. Update Brochure Based on Stock (*2010*)
2. Investigate Creating an online Condo Brochure (*item from last term*)
3. Maintain Geocaching (*ongoing*)
4. Develop an online Fence Building Brochure (*item from last term*)
5. Update the Five Year Plan
6. Investigate Networking Sites such as FaceBook and Twitter as a Means of Getting Information to the General Public
7. Final Grading ALSA Webpage (*item from last term*)

### **For 2010-2011, Administration shall:**

#### **Educational Institutions**

1. Participate in Kananaskis Survey Camp (*August 2010*)
2. Update Career websites – specifically: ALIS, Career Cruising, Carma Centre (*ongoing*)
3. Send Career Brochure/Poster to High School Math Teachers, science teachers and guidance councilors (*October 2010*)
4. Promote Student Memberships (*September 2010*)

#### **Municipalities**

1. Distribute Brochures to Municipalities (*January 2011*)
2. Paid Advertising Directed at Municipalities
3. Speak at Municipal Conventions (*as the opportunity presents itself*)

### **General Public**

1. Create and Distribute News Articles – ALSA Column in AREA Update (*six times a year*)
2. Distribute *Boundaries* Newsletter (*six times a year*)

### **Government**

1. Invite MLAs to Golf Tournament (*June 2010*)
2. Meet with CAPP, LT, DOS, Metis Settlements, ERCB, Special Areas, Surface Rights Board, AUMA and AAMD&C and Others (*as the opportunity presents itself*)
3. Invite MLAs to AGM (*January 2011*)
4. Meet with SRD, Government Services, HR&E and Ministers (*March 2011*)
5. Attend Premier's Dinner (*April 2011*)

### **Lawyers**

1. Send Brochures to Lawyers (*September 2010*)
2. Make Presentations to Edmonton/Calgary CBA Luncheons (*as the opportunity presents itself*)

### **Realtors**

1. Meet with Real Estate Boards (*as the opportunity presents itself*)
2. Send Brochures to Realtors (*February 2011*)
3. Develop a Database of Real Estate Offices (*March 2011*)

### **Financial Institutions**

1. Send Brochures to Financial Institutions (*November 2010*)

### **The Committee Chairman shall:**

1. Review and approve all agendas and committee minutes.
2. Ensure that a vice-chairman is appointed (no later than the second meeting of the year).
3. Prepare and be responsible for the Committee's terms of reference – including its budget.
4. Prepare an annual report to Council (January).
5. Prepare an annual report of the Committee's accomplishments and make recommendations for changes to the Committee's terms of reference. (January)

### **The Committee shall consist of:**

Council shall appoint, by motion, not less than five committee members recruited from the general membership. The terms of appointment of all ALSA committee members will be two years. All Committee members are eligible to vote.

**Budget:** \$25,350

<b>Chairman:</b>	Jennifer Jackson
<b>Past Chairman:</b>	Jarl Nome <i>term expires April 2011</i>
<b>Council Liaison:</b>	David Hagen
<b>Committee Members:</b>	Amy Badinski <i>term expires April 2012</i>

Scott Brooks *term expires April 2012*  
Norman Chan *term expires April 2011*  
Robin Fraser *term expires April 2012*  
Ben Giesbrecht *term expires April 2012*  
Katie Hunter *term expires April 2012*  
Michael Louie *term expires April 2011*  
Sachin Mahendru *term expires April 2012*  
Jonathan Phillips *term expires April 2012*  
Tyler Robinson *term expires April 2011*  
Nicholas Ronsko *term expires April 2011*  
Wayne Savoury *term expires April 2012*  
Kia Shayestehfar *term expires April 2011*  
Ross Woolgar *term expires April 2012*  
Michelle Woywitka

**Administrative Support:**

## **REGISTRATION & EXAMINING COMMITTEE**

### **On an ongoing basis, the Committee shall:**

1. Perform all statutory duties as outlined in the Land Surveyors Act and Examination & Training Regulation as follows:
  - approve articles
  - approve transfer of articles
  - review affidavits of service
  - review the training and experience obtained by the pupil during the preceding calendar year
  - hold a hearing and make an order under section 12 of the Examination & Training Regulation
  - approve termination of articles
  - approve applications for prior field service credit
  - decide any question that arises as to the qualification of any candidate
  - approve applications for extension of articles
  - assemble and mark the written professional examinations (Statute Law, Surveying Profession, Practical Surveying) in the spring and in the fall, including appeals of exams. This responsibility shall be assigned to the Examining Subgroup
  - attend the oral examinations and make recommendations for registration
  - review and mark project reports
2. Approve affiliate membership applications.
3. Conduct an annual review of the entire articling process to ensure appropriateness of content.
4. Conduct an annual review of the syllabus and make recommendations to Council (one Committee member).
5. Review the pupil and affiliate member handbooks (one Committee member).
6. Liaise with the Canadian Board of Examiners for Professional Surveyors.
7. Develop standard questions for the qualifying exam for the examiners to draw on.
8. Review and update exam questions in the database.

### **For 2010-2011, the Committee shall:**

1. Investigate policies associated with parental leave and investigate policies associated with leave requested due to extenuating circumstances.
2. Review amounts paid to members for setting and marking examinations.

### **On an ongoing basis, the Examining Subgroup shall:**

1. Report to and take direction from the Registration Committee as a whole.
2. Assemble and mark the written professional examinations (Statute Law, Surveying Profession, Practical Surveying) in the spring and fall, including appeals of exams.
3. Develop new questions and answer keys for the professional examinations.
4. Review the setting and marking process for the professional examinations.
5. Prepare an article for *ALS News* on the results of the professional examinations

### **For 2010-2011, the Examining Subgroup shall:**

1. Implement online examinations for labour mobility candidates.

2. Investigate online examinations for articling pupils.

**The Committee Chairman shall:**

1. Review and approve all agendas and committee minutes.
2. Ensure that a vice-chairman is appointed (no later than the second meeting of the year).
3. Prepare and be responsible for the Committee's terms of reference – including its budget.
4. Prepare an annual report of the Committee's accomplishments and make recommendations for changes to the Committee's terms of reference (January).

**The Committee shall consist of:**

Under the Land Surveyors Act, Council shall appoint, by motion, at least four committee members recruited from the general membership. Where possible, committee membership shall be equally split between northern Alberta members and southern Alberta members.

Additional public members may be added as is appropriate, In addition, a Council liaison shall be appointed by Council.

Quorum for a meeting is three members of the committee.

The Registration Committee shall appoint a chairperson and vice chairperson each year. The term of appointment for all committee members shall be a minimum of three years for a maximum of two consecutive terms.

**Payment:**

Committee members' reasonable expenses shall be reimbursed in accordance with Council policy. Each examiner and reviewer shall be paid \$100 for setting an exam upon receipt of an expense claim. The Association shall pay \$25 for each examination marked which shall be split amongst the markers. The markers of appeals shall be paid \$25 per appeal of examination. The Association shall pay \$20 to each committee member who attends an oral examination. The markers of appeals shall be paid \$25 per appeal.

**Budget:** \$38,000

**Chairman:** Joe Longo

**Past Chairman:** Michael Stewart

**Council Liaison:** Rob Pinkerton

**Committee Members:** Bruce Beairsto *term expires April 2012*

Jeff Blatz *term expires April 2012*

Jeff Boutilier *term expires April 2012*

Dennis Clayton *term expires April 2011*

Roy Devlin *term expires April 2011*

Ryan Gordon *term expires April 2013*

Ray Guy *term expires April 2013*

Connie Hanrahan *term expires April 2012*

Geoff Hobbs *term expires April 2011*  
Kris Jewett *term expires April 2013*  
John Landry *term expires April 2011*  
Byron Laurie *term expires April 2012*  
Junhan Keong *term expires April 2011*  
Jim MacLeod *term expires April 2011*  
Allan Main *term expires April 2011*  
John Matthyssen *term expires April 2011*  
David McArthur *term expires April 2012*  
Wade Pennell *term expires April 2011*  
Roy Pominville *term expires April 2011*  
Ashley Robinson *term expires April 2012*  
Piotr Strozyk *term expires April 2012*  
Mark Sutter *term expires April 2012*  
Mark Theuerkauf *term expires April 2013*  
Jason Thistle *term expires April 2011*  
Bob Wallace *term expires April 2013*  
Dwight Wiberg *term expires April 2012*

**Administrative Support:** Sharon Armstrong

## **SAFETY COMMITTEE**

### **On an ongoing basis, the Committee shall:**

1. Discuss safe work practices, safety legislation certifications and incidents of concern to Alberta Land Surveyors and their personnel.  
Communicate the discussions to practitioners and the Alberta Land Surveyors' Association, through Council.
2. Liaise with WCB, Occupational Health and Safety and other safety authorities on how safety practices are administered by those authorities.
3. Prepare an article for each issue of *ALS News*.
4. Encourage members to submit incident reports to the ALSA for publication on the website.
5. Liaise with the Professional Development Committee regarding safety education for ALSA members

### **For 2010-2011, the Committee shall:**

1. Discuss safety issues such as (but not limited to):  
ATV/Quad Safety  
Bill C-45 (Safety Liabilities)  
Chainsaw Safety Requirement  
Driving Distractions  
Drug and Alcohol  
Pipe Locating  
Safety Organizations Contact Information  
Safety Reward Programs  
Surveying and Highway Right-Of-Ways  
Working Alone/Working in Remote Locations
2. Develop a proposal regarding the federal safety transportation legislation with the intent that once the proposal is vetted by Council that it would be forwarded to the Canadian Council of Land Surveyors.
3. Implement the recommendations of the ALSA buried facilities position paper and meet with government and agencies to promote the paper's recommendations (Council motion 2008.06.011).
4. Investigate ways to communicate safety alerts to the membership, possibly through ALS News, the Friday Email and/or the website.

### **The Committee Chairman shall:**

1. Review and approve all agendas and Committee minutes.
2. Ensure that a vice-chairman is appointed (no later than the second meeting of the year).
3. Prepare and be responsible for the Committee's terms of reference, including its budget.
4. Prepare an annual report to Council (January).
5. Prepare an annual report of the Committee's accomplishments and make recommendations for changes to the Committee's terms of reference (January).

**The Committee shall consist of:**

Council shall appoint, by motion, not less than six Committee members. The chairman or the vice chairman of the Committee shall be an Alberta Land Surveyor. The ALSA shall encourage individuals responsible for practitioners' safety programs to be members of the Committee. The terms of appointment of all ALSA committee members will be two years. All Committee members are eligible to vote.

**Budget:** \$700

**Chairman:** Caroline Andersen *term expires April 2011*

**Council Liaison:** Greg Boggs

**Committee Members:** Jennifer Alain *term expires April 2013*  
Chris Beaugrand *term expires April 2012*  
Ralph Bode *term expires April 2011*  
James Durant *term expires April 2012*  
Darrell Florence *term expires April 2013*  
Cameron Foran *term expires April 2012*  
Jerrad Gerein *term expires April 2011*  
Rob Hartmann *term expires April 2012*  
Sarah Jimmo *term expires April 2012*  
Jaroslaw Matejko *term expires April 2011*  
Craig McBride *term expires April 2012*  
Lisa Monk *term expires April 2011*  
Hector Muniz *term expires April 2012*  
Mike Prokopetz *term expires April 2011*  
Fred Rogers *term expires April 2012*  
Peter Yorke *term expires April 2012*

**Administrative Support:** Tatianna Berezan

## **STANDARDS COMMITTEE**

### **On an ongoing basis, the Committee shall:**

1. Monitor standards and specifications for iron posts and marker posts.
2. Liaise with LTO regarding any changes concerning the LTO Procedures Manual.
3. Update the Manual of Standard Practice as required.
4. Monitor the corner recordation database.
5. Assist DOS in publishing Public Lands plan amendment requirements on the SRD website.

### **For 2010-2011, the Committee shall:**

1. Consider clarifying in the MSP the significance of monuments between block corners for plans registered between Feb 16, 1912 and June 9, 1988.
2. Review Part D, Section 3 – Strata and Condominium Surveys in the Manual of Standard Practice and recommend to Council any additions required, such as references to all governing Acts and Regulations and any other material that may be beneficial information to the members.
3. Develop materials for entry onto rural properties:
  - b) Develop a protocol for entering property to be included in the Manual of Standard Practice.
  - c) Develop a “Property Damage Mitigation” document specifically designed for rural resource based surveys.
  - d) Develop a calling card for the above mentioned surveys similar to the existing card for urban applications.
4. Develop standards for geo-referencing for inclusion in the Manual of Standard Practice.

### ***Carried Over from 2009/2010 Term***

5. Investigate revising the definition of ‘well’ within the Manual of Standard Practice to include the definition stated in the Oil Sands Conservation Regulation and make recommendation to Council.
6. Investigate the possibility of an alternative post for urban subdivisions and the possibility of an alternative post for areas in muskeg or otherwise unsuited to establishing an iron post.

### **The Committee Chairman shall:**

1. Review and approve all agendas and committee minutes.
2. Ensure that a vice-chairman is appointed (no later than the second meeting of the year).
3. Prepare and be responsible for the Committee’s terms of reference – including its budget.
4. Prepare an annual report of the Committee’s accomplishments and make recommendations for changes to the Committee’s terms of reference. (January)

### **The Committee shall consist of:**

Council shall appoint, by motion, not less than ten committee members recruited from the general membership, which includes the Director of Surveys. The terms of appointment of all ALSA committee members will be two years. All Committee members are eligible to vote.

**Budget:** \$1,350

**Manual of Standard Practice Budget for Maintenance:** \$3,000

**Chairman:** Tyler Hansen *term expires April 2011*  
**Past Chairman:** Scott Boulanger *term expires April 2011*  
**Council Liaison:** Damian Gillis  
**Committee Members:** Mohamed Abdel-salam *term expires April 2013*  
Arlin Amundrud *term expires April 2013*  
Jennifer Ball *term expires April 2012*  
Ash Bryks *term expires April 2013*  
Jason Coates *term expires April 2012*  
Rob Cream *term expires April 2012*  
Lesley Ewoniak *term expires April 2013*  
Jeff Fehr *term expires April 2012*  
Al Flim *term expires April 2012*  
Arne Hals *term expires April 2012*  
Tony Inman *term expires April 2012*  
Leanne James *term expires April 2012*  
Al Jamieson *term expires April 2012*  
Carl Larsen *term expires April 2013*  
Lesley Laurie *term expires April 2013*  
John Lohnes *term expires April 2012*  
Jeff Main *term expires April 2012*  
Allan Martin *term expires April 2012*  
Bernie McKenna *term expires April 2012*  
Jovan Mistic *term expires April 2012*  
Roger Ross *term expires April 2012*  
Garry Schirmacher *term expires April 2012*  
Sara Spence *term expires April 2012*  
Amy Spiers *term expires April 2013*  
Don Wilson *term expires April 2012*  
**Director of Surveys:** Mike Michaud  
**Land Titles:** TBD  
**ASSMT:** TBD  
**Administrative Support:** Dawn Phelan

## **OTHER COMMITTEES (INTERNAL)**

### **ALSA/DOS/LTO/Métis Settlements Liaison**

*B. Ross (Chairman & Council Liaison), D. Thomson (Vice Chairman), C. Everett (Director of Practice Review), T. Hansen (Standards Committee Chairman), M. Michaud (Director of Surveys), C. Woollard/R. Mosher (Land Titles), T. Wywal (Métis Settlements Land Registry), S. Armstrong (Administrative Support)*

To liaise with the Director of Surveys, Land Titles and the Métis Settlements on an annual basis concerning high-level policy issues.

### **Oil & Gas Ad Hoc Committee**

*A. Jamieson (Chairman), G. Boggs (Council Liaison)*

To meet, when requested by Council, on issues related to oil & gas surveying.

### **RPR Ad Hoc Committee**

*D. Hagen (Council Liaison)*

To meet, when requested by Council, on issues related to real property reports.

## **OTHER COMMITTEES (EXTERNAL)**

### **ASSMT**

*C. Chiasson, (Council Liaison)*

To ensure ongoing communication and rapport with ASSMT.

### **Canadian Association of Petroleum Producers (CAPP)**

*A. Jamieson (Geomatics Committee), J. Wallace (Resource Access Committee)*

To ensure ongoing communication and rapport with CAPP and make recommendations to Council.

### **Canadian Board of Examiners for Professional Surveyors (CBEPS)**

*L. Pals*

To liaise with the Canadian Board of Examiners for Professional Surveyors and report on any issues of concern.

### **Canadian Council of Land Surveyors (CCLS)**

*B. Wallace (Director), B. Munday (Labour Mobility), J. Halliday (Professional Liability Insurance)*

To ensure ongoing communication between the ALSA and CCLS and assist CCLS with projects as required.

### **Geomatics Engineering Liaison Committee (GELC)**

*V. Hut, D. Thomson (Council Liaison)*

To ensure the University of Calgary's Geomatics Engineering program meets the needs of the profession.