

EXECUTIVE COMMITTEE

Purpose:

Assist Council in the functions of organization governance and advocacy governance.

On an ongoing basis, the Committee shall:

1. Inform or make recommendations to Council on all matters that come before them. *(Policy)*
2. Monitor and supervise the ongoing management of the Association's affairs. *(Policy)*
3. Establish priorities and performance indicators for the executive director at the start of each fiscal year and conduct an annual performance assessment prior to the end of each fiscal year. *(Policy)*
4. Review the Association's bylaws, and governance policies and prepare resolutions to amend them if required. *(Policy)*
5. Ensure that the work of standing, statutory or ad hoc committees is complete before being submitted to Council for a decision. *(Policy)*
6. Review all current operational financial policies and submit recommendations to Council for changes. *(Policy)*
7. Review the Association's budgeting process, bookkeeping and expenditure control procedures, and prepare recommendations for changes as appropriate. *(Policy)*
8. Prepare the annual budget for consideration by Council. *(Policy)*
9. Consider candidates for the Association's awards (Geomatics Award of Excellence, Professional Recognition Award and Outstanding Service Award) and make recommendations to Council. *(Policy)*
10. Set performance targets for the executive director and conduct an annual performance review.

For 2018-2019, the Committee shall:

The Committee Chairman shall:

The Committee shall consist of:

The Executive Committee membership will consist of the President, Vice-President, Secretary-Treasurer and Past President. The Executive Director shall be invited to attend all meetings of the Executive Committee and will provide advice and counsel. The Executive Director will not serve as a committee member, but as a consultant to the Committee.

Budget:

\$2,000

2018-2019 Committee Members:

Bruce Clark, President
Steve Yanish, Vice-President
Bruce Drake, Secretary-Treasurer
Mike Fretwell, Past-President

Administrative Support

Brian Munday