The membership of the Alberta Land Surveyors’ Association met from April 25-27, 2019 in Banff for its 110th annual general meeting.

For the sake of brevity and clarity, motions to amend, divide, table and withdraw are not included in this summary.

Disposition Plans Showing Activities within Public and Private Land – Recommendation #1

It was MOVED by Mr. Greg Hebb, seconded by Mr. Reid Egger, that Part D, Section 5.14 be added to the Manual of Standard Practice as follows:

**Part D: Section 5.14 – Disposition Plans Showing Activity within Public and Private Land**

When surveying linear activities on private and public lands, see the acceptable methods listed in the AEP Content Requirements for Survey Plans and Sketches.

Factors to be considered when determining which method to use may include:

- The disposition type (PLA/DPL, LOC/DLO, EZE);
- The relative length on public lands and private land;
- Whether the same plan is also being used for other purposes than land application such as construction, and/or licensing;
- Whether the plan is a pre-construction plan or an as-built plan.

If preparing a single plan, ensure areas are segregated and that the plan clearly differentiates between private and public lands.

**MOTION CARRIED**

Hybrid Cadastre Surveys – Recommendation #2

It was MOVED by Mr. Greg Hebb, seconded by Mr. Patrick Myette, that Part D, Section 13 be added to the Manual of Standard Practice as follows:

**Part D: Section 13: Hybrid Cadastre Surveys**

This section deals with public lands disposition surveys conducted under the Hybrid Cadastre Standards established by the Director of Surveys.

A practitioner may at his discretion prepare a hybrid plan of survey in lieu of a conventional plan of survey as stipulated within the Public Lands Administration Regulation (PLAR) Tables A1 and A2.

Before carrying out surveys for a hybrid plan or a survey interacting with a hybrid plan an Alberta Land Surveyor should be familiar with the following documents:

- Hybrid Cadastre Standards,
- PLAR Tables A1 and A2,
- Content Requirements for Survey Plans and Sketches

The most recent version of these documents can be found at the Alberta Environment and Parks website.

**MOTION CARRIED**
Alternate Funding – Recommendation #3

It was MOVED by Mr. Steve Yanish, seconded by Mr. Bob Haagsma, that the recommendation of the Alternate Funding Ad Hoc Committee be approved in principle and, if passed by the membership at the 2019 AGM, a detailed proposal, including any bylaw amendments, be prepared for consideration by the membership at the 2020 AGM. MOTION DEFEATED 78-154

Maximum Fees – Recommendation #4

It was MOVED by Mr. Bruce Drake, seconded by Mr. Steven Van Berkel, that Section 56(1)(d) of the bylaws be increased from $2,500 to $3,200.

Part 9 — Fees, Dues & Levies

56 (1) The following fees, dues and levies shall be paid to the Association:
(d) for an Alberta Land Surveyor, a sum not exceeding annually $2,500.00 $3,200.00
MOTION AS AMENDED CARRIED

Cap on Failure to Notify – Recommendation #5

It was MOVED by Mr. Bruce Drake, seconded by Mr. Damian Gillis, that the Section 56(1)(p) of the Bylaws be added as follows...

Part 9 — Fees, Dues & Levies

56(1) (p) for a penalty under Section 62(2) of the bylaws, a maximum of $500.00 or a lesser sum as may be fixed by the Council;
MOTION AS AMENDED CARRIED

Electronic Voting of Council Members – Recommendation #6

It was MOVED by Mr. Steven Van Berkel, seconded by Mr. Larry Pals, that the following revisions be made to Part 5 of the bylaws to allow for the electronic voting of Council members.

PART 5 – ELECTIONS

Nominating Committee

27 (1) Each year the Council shall appoint a Nominating Committee consisting of three (3) individuals who have held the office of President.
(2) The Council shall choose a chair from the members of the committee.

Nominations Open

28 (1) At least 120 days before the Annual General Meeting the Registrar shall notify every Alberta Land Surveyor that nominations for election to an elected office of the Association are open; and,
(b) the nature and number of elected offices to be filled.
(2) No Alberta Land Surveyor may be nominated for more than one elected office at any election.
Nomination Submissions

29 (1) Every nomination for a vacant elected office shall be made in writing to the Registrar by two (2) Alberta Land Surveyors and accompanied by:
   (a) the written consent of the nominee; and,
   (b) a resume of the nominee prepared in such form as the Council requires.

Nominees by Nominating Committee

30 At least 100 days before the Annual General Meeting the Nominating Committee shall provide the Registrar with a list of nominees for at least the number of vacancies in elected offices to be filled.

List of Nominees

31 At least 80 days before the Annual General Meeting, the Registrar shall provide a current list of the nominees to each Alberta Land Surveyor.

Additional Nominations

32 (1) Any additional nominations to be added to the list of nominees must be received by the Registrar at least 55 days before the Annual General Meeting.
   (2) At least 21 days before the Annual General Meeting, the Registrar shall provide to each Alberta Land Surveyor:
       (a) a current list of nominees;
       (b) a resume of each nominee; and,
       (c) a notice as to the time, date, and place of the election.
   (3) At the Annual General Meeting, two (2) Alberta Land Surveyors may, with the consent of the nominee in each case, make further nominations, which shall be added to the list of nominees.

Conduct of Election

33 (1) Elections shall be conducted at an Annual General Meeting at the time and date named in the notice provided under Section 29 32(2)(c).
   (2) Prior to the Annual General Meeting, the Registrar shall prepare a ballot form with the list of nominees for each elected office in a paper or electronic ballot in groups relating to each office, each group listed in alphabetical order of surname.
   (3) Ballots shall be of such a form as to allow for the addition of nominees.
   (4) The term of office and the number of individuals to be elected shall be made clear on the ballot form.
   (5) Each Alberta Land Surveyor is entitled to vote for as many candidates as there are vacancies to be filled for each office or for a lesser number.
   (6) The vote, whether through a paper or electronic ballot, shall remain anonymous. In order to maintain a secret ballot no identifying mark shall be placed on the ballot.
   (7) At the Annual General Meeting, the Registrar shall appoint at least three (3) Alberta Land Surveyors to act as scrutineers.
   (8) Nominations close 24 hours prior to the election.
   (9) Council may decide to conduct the election using paper ballots or electronic ballots or both.
       (a) Ballots shall be distributed prior to the election in such a manner that each Alberta Land Surveyor present receives only one ballot.
       (b) Paper ballots shall only be available to Alberta Land Surveyors that are present at the annual general meeting.
   (10) An Alberta Land Surveyor who votes may:
        (a) appropriately mark their ballot for the candidate of their choice shown on the ballot, or
        (b) in the case of a paper ballot, write in the name of a candidate added to the list of nominees after the ballot form was printed, and mark the ballot form appropriately.
   (11) When the scrutineers are satisfied that all those Alberta Land Surveyors present at the meeting who wish to vote have voted the scrutineers shall collect the ballots in sealed ballot boxes or sealed envelopes and count the votes.
Acclamation or Election

34 (1) If there are the same number of individuals nominated for office as there are vacancies, those people shall be declared to be elected by acclamation.

(2) If there are more persons nominated for an office than there are vacancies, the candidate who receives the highest number of votes for the office shall be elected to the office.

Councillor Elected

35 (1) The candidates for Councillor who receive the highest number of votes for the office of Councillor shall be elected as Councillors for a term of three years.

(2) If there are any vacancies for Councillor to be filled under Section (10), the nominee or nominees receiving the next highest number of votes for the office of Councillor shall be elected as Councillors for the balance of the unexpired term or terms to be filled, and as among them, the nominee or nominees receiving the higher number of votes shall fill the vacancy or vacancies which have the longer unexpired term or terms.

Deciding Vote

36 When the casting of an equal number of votes for two (2) or more candidates leaves the election of an officer, or Council member undecided,

(a) the scrutineers shall write on separate ballot papers pieces of paper the names of the candidates who have received the equal number of votes and shall place the papers in a ballot box, and

(b) the Registrar in the presence of the scrutineers, shall draw from the ballot box one of the ballot papers pieces of paper, and the candidate whose name is written on it shall be the elected candidate.

Result of Vote

37 (1) On completing the count of the votes cast for each elected office the scrutineers shall deliver to the Registrar:

(a) the results of the vote; and,

(b) the any paper ballots used and any voting records, in a sealed box or a sealed envelope.

(2) Prior to the commencement of new business at the Annual General Meeting, the Registrar shall announce the results of the election and the new officers shall be installed.

Recounts

38 (1) An objection to the vote as announced is valid only if it is made immediately after the announcement of the results of the election and a proper motion for a recount is then in order.

(2) If a motion is made and carried, the President shall appoint a committee of scrutineers, of not less than four (4) Alberta Land Surveyors who were not formerly the scrutineers at the election who shall forthwith recount all ballots.

(3) Candidates may be present or represented at a recount.

(4) On completion of a recount, the results shall be communicated in writing to the President who shall announce it to the Annual General Meeting immediately.

(5) The recount is final and binding.

Destruction of Ballot Papers

39 Following the announcement of the vote or the recount, as the case may be, the ballots and any voting record shall be destroyed.

Validating Procedures

40 In the event of a failure to comply with any procedure relating to an election, the Council may take any action or make any direction that it considers necessary to validate the nomination, the counting of the ballots or the election.

Disqualification

41 (1) If an individual ceases to be an Alberta Land Surveyor, that individual is disqualified from

(a) nominating or being nominated as a candidate for election to an office of the Association,
(b) continuing to stand as a candidate for election, or
(c) voting in an election for Council membership.

**MOTION CARRIED**

**New Business #1: Tiered Fee Structure for Surveyor’s Corporations**

*It was MOVED by Mr. Larry Pals, seconded by Mr. David Thomson, that it is recommended that the Council of the Alberta Land Surveyors’ Association consider amending the fee bylaw to include a tiered fee structure for surveyor’s corporations and surveyor’s partnerships and amending the bylaw to also include wording so that no fee, due or levy may be increased more than 10% year over year without prior approval of the membership at an AGM or SGM.*

**MOTION CARRIED**

**New Business #2: Making CCR Revenue Neutral**

*It was MOVED by Mr. Larry Pals, seconded by Mr. David Thomson, that it is recommended that the Council of the Alberta Land Surveyors’ Association consider making the CCR process a revenue neutral process. Ideas to achieve this may include but not be limited to:*

1. Charge a fee when selected for a review;
2. Have a risk assessment tiered lottery system (ie: newer land surveyors reviewed more frequently; non-practicing members reviewed less frequently; score on previous review considered when setting next review)
3. If secondary review is required, charge a further fee.

**MOTION CARRIED**

**New Business #3: Standards for Unmanned Aerial System Data Collection**

*It was MOVED by Mr. Brad Machon, seconded by Mr. Jason Workman, that it is recommended that the Council of the Alberta Land Surveyors’ Association consider exploring options for creating standards regarding unmanned aerial system data collection.*

**MOTION CARRIED**

**New Business #4: Online Council Meetings**

*It was MOVED by Mr. Colin Keir, seconded by Ms. Sandy Davies, that it is recommended that the Council of the Alberta Land Surveyors’ Association consider holding some Council meetings each year online. These online meetings would address more routine/more administrative matters.*

**MOTION CARRIED**

**New Business #5: Putting Budgetary Changes into Perspective**

*It was MOVED by Mr. Ashley Large, seconded by Mr. Eryn Gibbs, that it is recommended that the Council of the Alberta Land Surveyors’ Association consider striking an ad hoc committee to work with the secretary-treasurer to put possible budgetary changes into perspective for the membership in terms of what budget changes would mean to the membership.*

**MOTION DEFEATED**

**From the Registrar**

Council met on April 26, 2019.

Council approved placing Keith Davidson, Anthonius deBruyne, Roy Pominville, Arthur Tarapaski, Paul Westersund and Al Zaver on the register of retired members.
Council accepted, with regret, the cancellation of retired membership from Mark Burgess and Ron McGaffin.

Council accepted, with regret, the cancellation of associate membership from Terry Ingraham.

Council accepted, with regret, the cancellation of registration of Jerry Rasmuson.

Council accepted, with regret, the cancellation of registration of Ryan Walker. Reinstatement is subject to conditions.

Council approved Apex Geomatics Land Surveys Ltd. as a surveyor’s corporation under the supervision direction and control of Wayne Fawcett, ALS.

Council approved Lawson Alberta Land Surveying Ltd. as a surveyor’s corporation under the supervision direction and control of Robyn Graham, ALS.

Council directed that, in the event that there are outstanding corporate renewals at February 1, 2020, Council direct the Registrar to cancel the registration of a surveyor's corporation or surveyor's partnership following the expiration of 30 days from the date of the written notice, unless the practitioner complies with the notice.

Council directed the Registrar, for the 2019/2020 term, to cancel the registration of any practitioner who has not provided proof of professional liability insurance pursuant to Section 70 of the ALSA Bylaws, following the expiration of 30 days from the date of the written notice, unless the practitioner complies with the notice.

Council directed that, in the event that there are unpaid membership fees at May 1, 2019, Council direct the Registrar to cancel the registration of the member following the expiration of 30 days from the date of the written notice, unless the member complies with the notice.

Council authorized Travis Brinsky, ALS to make an application for an order under Section 91 of the Land Titles Act to vary plan 842 1620 (H.A. Hawrysh, ALS (Former)).

Council authorized Dan Jones, ALS to consent to the correction of plan 032 2822 (William H. Jones, ALS (Deceased)) as per Section 92 of the Land Titles Act.

Council authorized Mitchell Rose, ALS to consent to the correction of plan 4655HW (J.W. Doze, ALS (Deceased)) as per Section 92 of the Land Titles Act.

**Honorary Life Membership – Stephen Green**

Stephen Green was made an honorary life member of the Alberta Land Surveyors’ Association.

Mr. Green received his commission in 1984 and retired in 2018. He served on Council in 1995-1997 and was president in 2005-2006. Today, he is a director of the JH Holloway Scholarship Foundation.

Stephen Green was awarded honorary life membership in recognition of his signal service to the Alberta Land Surveyors’ Association in building relationships in so many ways across the entire profession.

**Honorary Life Membership – Jim Halliday**

Jim Halliday was made an honorary life member of the Alberta Land Surveyors’ Association.

Jim Halliday was awarded honorary life membership in recognition of his signal service to the Alberta Land Surveyors’ Association and quiet dedication to the profession and professionalism.

**President’s Award – Russ Barnes**
Outgoing president Bruce Clark presented public member Russ Barnes with the President’s Award.

In 1995, the Council of the Alberta Land Surveyors' Association established the President's Award, to be handed out solely at the discretion of the president of the year. The award recognizes an individual, or individuals who have, in the opinion of the president, gone above and beyond the call of duty to serve the Association.

As a public member, Mr. Barnes represents the public at Council meetings and is accountable to the public by reporting back to the government minister. He brings an objective viewpoint to the table and ensure the interests of Albertans are represented at professional meetings and hearings.

Since his appointment, Russ Barnes has made an outstanding contribution to the Alberta Land Surveyors’ Association in the form of long-standing time and effort on behalf of the association.

**50 Year Members**
John Christenson, ALS (Retired)
Bill Hunter, ALS
Don Jaques, ALS (Honorary Life)
Peter Makarus, ALS (Retired)

**25 Year Members**
Jeff Boutilier, ALS
Kevin Jones, ALS
Jim Sweeney, ALS
David Hagen, ALS
Daniel Lachance, ALS
Victor Hut, ALS
David Marquardt, ALS

**New Members**
Jason Attwood, ALS
Geoffrey Frame, ALS
Shawn Leroux, ALS
Bradley Middlemiss, ALS
Anas-Wad Shadid, ALS
Evan Thompson, ALS
Christopher, Dusyk, ALS
Michael Krawchuk, ALS
Jeff Marsden, ALS
Patrick Myette, ALS
Robyn Soroka, ALS
Ryan Dick, ALS
Duong Le, ALS
Michael Metcalfe, ALS
Zachary Prosper, ALS
Lydia Taylor, ALS

**2020 AGM**
The 111th annual general meeting of the Alberta Land Surveyors' Association will be held April 16-18, 2020 at the River Cree Resort in Enoch, Alberta.

2019-2020 COUNCIL
Steve Yanish, ALS, President
Bruce Clark, ALS, Past-President
Bryan Bates, ALS Councillor
Michael Louie, ALS, Councillor
Michelle Merrick, ALS, Councillor
Russ Barnes, Public Member
Bruce Drake, ALS, Vice-President
Steven Van Berkel, ALS, Secretary-Treasurer
James Durant, ALS, Councillor
Steve Meehan, ALS, Councillor
Ryan Pals, ALS, Councillor

Important Dates
May 8 – Practice Review Board
May 15 – Registration Committee
May 22 – Council Priority Planning, Calgary
May 30 – Council
May 14 – Council Orientation
May 16 – Registration Committee
May 23 – Executive Committee
June 1 – ALS News Deadline
June 5 – Unauthorized Practice Working Group
June 11-14 – SLSA AGM
June 11 – Careers Committee
June 13 – Legislation Committee
June 18 – Convention & Social Committee
June 20 – Alternate Funding Ad Hoc
June 26 – Practice Review Board
June 27 – Council
June 4 – RPR Working Group
June 6 – Standards Committee
June 11 – Communications & Public Relations
June 12 – Registration Committee
June 18 – Executive Committee
June 19 – Future Committee
June 25 – Boundary Panel
June 26 – Corner Recordation Index Working Group