Report of Proceedings
of the
One Hundred and Fifth
Annual General Meeting

April 24th to 26th, 2014
Banff Springs Hotel
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New Members— Standing, left to right: Kris Ritchie, Kyle Beck, Nitin Bansal, James Durant, Brandon Ellis, Ryan Normand, Travis Brinsky, Ben DeJong, Nicholas Madarash
Seated, left to right: Glendon Chen, Brian Ball, Katie Hunter, Krista Lovse, Jason Klein, Jason Workman, Ian Anderson
## Past Presidents of the Association

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R.W.M. Scott, ALS
President 2013-2014
## Attendance

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**HONORARY LIFE MEMBERS**

- McWilliam, Dave
- Moore, George

**RETIRED MEMBERS**

- Holmlund, John
- Allred, Ken
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<tr>
<th>ARTICLED PUPILS</th>
<th>Bryan, Meredith</th>
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PRESIDENT
D.A. Jamieson, Calgary

VICE PRESIDENT
G.A. Boggs, Edmonton

PAST PRESIDENT
R.W.M. Scott, Calgary

SECRETARY TREASURER
W.B. Clark, St. Albert (2013-2016)

MEMBERS OF COUNCIL
J.M. Byrne, Edmonton (2013-2015)
J.P. Dupuis, Calgary (2014-2016)
K. Grover, Edmonton (2014-2016)
L.A. Sick (2014-2016)

PUBLIC MEMBERS
R. Barnes, Medicine Hat (Council)
R. Palovcik, Sherwood Park (Practice Review Board)

EXECUTIVE DIRECTOR
B.E. Munday

OFFICE STAFF
K. Barrett........................................... Administrative Assistant
R. Broderick.................................................. Registrar
D.A. Phelan............................................. Executive Assistant
S. Walsh ....................................................... Bookkeeper
S. Westlund ......................... Director of Practice Review
M. Woywitka.......................... Administrative Assistant
<table>
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<tr>
<th>Committees—2014-2015</th>
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<td><strong>STATUTORY COMMITTEES</strong></td>
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<tr>
<td><strong>Chairman</strong></td>
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<td><strong>Discipline Committee</strong></td>
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<td>Fred Cheng</td>
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<td><strong>Registration Committee</strong></td>
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<td>Jerry Rasmuson</td>
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<td><strong>Convention &amp; Social Committee</strong></td>
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<td><strong>External Relations Committee</strong></td>
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<td><strong>Historical &amp; Biographical Committee</strong></td>
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<td><strong>Legislation Ad Hoc Committee</strong></td>
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<td>Liaison: Lesley Sick</td>
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<td><strong>Association Finances Ad Hoc Committee</strong></td>
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<td>Kevin Swabey</td>
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<td><strong>RST Implementation</strong></td>
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<td>Darryl Larson</td>
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<td><strong>Future</strong></td>
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<td>Connie Petersen</td>
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President Rob Scott called the meeting to order and asked the membership to rise for Canada’s national anthem.

Everyone was asked to turn off any electronic devices and any interruptions would result in a $50 donation to J.H. Hol-loway Scholarship Foundation.

It was announced that the parliamentarian for the 105th Annual General Meeting of the Alberta Land Surveyors’ Association would be Past-President Larry Pals, ALS and the meeting would follow Robert’s Rules of Order as interpreted by the president or the parliamentarian, if requested.

President Rob Scott advised that active and honorary life members may propose motions and resolutions and vote on all issues; honorary members cannot propose motions or resolutions and cannot vote but may engage in the discussions relative to the motions and resolutions before the assembly. Retired members may propose motions and resolutions and vote on all matters except those that affect professional legislation. Articled students, affiliate members, and associate members may not propose motions or resolutions but may discuss and vote on all matters except professional legislation and standards of practice.

Council and public members on Council and the Practice Review Board were introduced.

Regional Vice President and General Manager David Roberts of the Banff Springs Hotel was introduced and brought greetings to the assembly.
Visiting delegates and guests were introduced as follows:

**Steve Buzikievich, President**
Association of British Columbia Land Surveyors

**Mike Waschuk, President**
Saskatchewan Land Surveyors Association

**Jim Watling, President**
Association of Manitoba Land Surveyors

**Dasha Page, President**
Association of Ontario Land Surveyors

**Walter Rayworth, President**
Association of New Brunswick Land Surveyors

**Cyril LeBlanc, President**
Association of Nova Scotia Land Surveyors

**Robert Way, President**
Association of Newfoundland Land Surveyors

**Estelle Moisan, President**
Association of Canada Lands Surveyor

The following individuals were also recognized:

**Morgan Booker, President**
Alberta Society of Surveying & Mapping Technologies.

**Guy Craig, Chair**
Professional Surveys Canada

**Verda Kocabas, Academic Chair of Geomatics Engineering Program**
SAIT

**Lee Morden, ALS, Faculty Geomatics Engineering Program**
SAIT

**Allan Theriault, ALS**
NAIT

**Derek Lichti**
University of Calgary

**Derek Loewen**
Alberta Professional Governance Unit

**Ravi Shrivastava, ALS**
Director of Surveys

**David Jardine, Association Legal Counsel**
Shores Jardine

Derek Loewen, Professional Governance Unit, delivered the following address to the assembly.

It is my pleasure to bring greetings on behalf of the Professional Governance Unit, of the new ministry of Jobs, Skills, Training & Labour.

On a personal note, I am very happy to be here. I am relatively new to the area of professional governance so yours will be one of my very first AGMs that I have attended. I
have consistently heard from my colleagues that this is the best meeting to attend. To paraphrase, if you want to see how it is done, check out the land surveyors. I understand that your Association leads the way in terms of member engagement, discussion, debate and the overall professionalism of your AGM. I look forward to seeing you in action over the next couple of days.

Regarding changes under the new ministry in our office, some of you may know us under Professions & Occupations. Although we our housed in a new ministry and have a new name, I can assure you that the mandate for the Professional Governance Unit remains the same. That is, to work with professional organizations to ensure they are governed in the public interest so Albertans can access quality professional services. In fact, our office is currently undergoing expansion so going forward we hope to have increased capacity to realize our mandate and to respond to needs and goals of associations such as yours.

Broadly speaking, the priorities of the new ministry Jobs, Skills, Training & Labour are: ensuring Albertans have access to the skills, training and career opportunities they need to work safely and meet our future labour demands.

Professional regulatory organizations like yours have an important role to play in the new ministry. This includes ensuring your members have the most up-to-date skills, assisting professionals from outside the province in getting certified and providing resources and guidance to students looking to enter the profession.

The role of the Government of Alberta and the Professional Governance office, in particular, is to work with you to review the Land Surveyors Act and propose legislative amendments designed to achieve the outcomes I just mentioned.

Part of our mandate includes ensuring the professional legislation compiles with Alberta’s labour mobility commitments under the interprovincial trade agreements to which Alberta is a signatory. We are always looking to explore innovative ways that foreign professionals can have their credentials recognized so they can practice their profession in Alberta.

I am sure I can speak for everyone at the Professional Governance Unit when I say that we look forward to continuing our productive working relationship with the Alberta Land Surveyors’ Association.

Thank you for inviting me to speak to you today and for the opportunity to attend your AGM and hear about ALSA issues. Thank you and have a great weekend.
President Scott asked the assembly to observe a moment of silence in memory of the following:
Steve Cherwonick, ALS #238 passed away May 23, 2013.
Honorary Life Member Jack Webb ALS #149 passed away August 31, 2013.
Bill Lovse, ALS #643 passed away December 14, 2013.
Terry Hudema, ALS #410 passed away January 30, 2014.
Warren Barlow, ALS #554 passed away February 22, 2014.
Peter Lypowy, ALS #249 passed away March 11, 2014.

Daniel Lachance informed the assembly of the passing of Dennis Woodhead.

*It was MOVED by Mr. Larry Pals, seconded by Mr. Hagen, that the 2013 Report of Proceedings be adopted.*

*Motion Carried*

The last year has humbled me. I found it busy, challenging, rewarding, and enlightening. Did I say busy? The year has gone by so quickly. Council has provided some passionate debates on the pros and cons of an issue. I have been extremely impressed at this passion and how everyone on Council is concerned about doing the best for the Association and for you as members of the Association.

I want to thank the staff of the Association for all their hard work and dedication. Dawn, thanks for all the hard work in preparing for Council and especially your humour. Humour makes the long hours in a Council meeting pass quicker.

Michelle, thanks for taking on *ALS News* this year and for the help in organizing the golf tournament and our AGM. Putting on an AGM of this calibre requires an enormous number of decisions and follow-up. Michelle made my life easier.

Three people that I did not deal with a lot were Amanda Graumann, our bookkeeper, Kerry Barrett who looks after the Practice Review Board and Scott Westlund our Director of Practice Review. They did a wonderful job.

Finally Brian, thanks for being organized, prepared and for keeping me on track. Brian is the Association’s collective conscience. If Council had a question on an item that was handled by a previous Council, Brian usually had the answer—sometimes within minutes of the question being asked.

Last year as I was preparing to run for president of the ALSA, I had four issues that I wanted to deal with. They were: continuing the relationship with the government, the articling pupil process, the registered survey technologist...
I believe we have made some progress with all of these issues. Three of the recommendations that the membership will debate at this AGM will deal with, the articling pupil process, the registered survey technologist, and the association finances.

The Council accepted the articling pupil process report last fall and asked the Articling Pupil Process Ad Hoc and the Registration Committees to implement it. The recommendation will be before us this afternoon.

The recommendation to revise the Land Surveyors Act will give a title to a registered survey technologist. It will not give the RST any scope that they currently do not have but it will define that the RST can only practice land surveying under the supervision of an Alberta Land Surveyor.

The final issue that Council dealt with was what is the Association to do if post sales drop off? Post sales are a significant part of the Association finances. The loss of post sales would mean a drastic cut back on services that the Association could provide to its members. The Association Finances Ad Hoc Committee looked at different ways to replace this loss if it was required and they came up with an increase in members’ annual fees as the best method. The recommendation that will be debated here is not to automatically raise your annual dues, but to place Council in a position to be able to react quickly if the need should arise.

Last year was very busy as issues cropped up and Council had to deal with them. In March, Council had a strategic planning session to address the future of surveying. Everywhere there are threats to the way we have traditionally performed surveys. We are seeing changes that are required on disposition sketch plans such that the plans now look like a land surveying product. We are also seeing additional information being requested by different municipalities on RPRs and we are seeing that Google Maps is being used to determine if there is a survey problem rather than calling for a RPR. The result of the strategic planning session is to put together a working group to look at “outside of the box” ideas so that the surveyor remains relevant.

The relationship with the government has continued with high level meetings with Ministers and Deputy Ministers. I, along with your executive director have met with the following ministers: Manmeet Bhullar, Dana McQueen, Thomas Lukaszuk, Doug Griffiths, and Robin Campbell. With the invaluable advice of our government consultant Elan MacDonald, the Association has also been successful in attending government events that has put us in front of the government. If I were to view into my crystal ball I would...
recommend that these meetings should continue, but should be expanded to the lower levels of the government that are making decisions that have unintended consequences to our Association.

The Association has, over the past few decades, made great strides in using the latest technology. We have gone from theodolite and chain to GNSS and LIDAR. But have we changed anything else? It is fitting that we have a Star Trek theme at this AGM. One of the Star Trek films was called “The Undiscovered Country.” The film dealt with the fear of change and the change that Captain Kirk and Star Fleet team dealt with the fear of the Klingons changing from the hateful enemy into a potential ally.

It has been said by some people in government that we as an Association are very reluctant to embrace change. We saw this last year on the changes to the professional practice regulation, where the membership only tip-toed into the different options for ownership of a survey corporation and we also defeated the professional practice management plan which in my view would have been very beneficial to surveyors.

Change is scary, but it is the one constant in everyone’s career. The Association is no different. We need to change to remain relevant. So I ask that when you are debating, look beyond the negative. Ask yourselves not, why we can’t change, but how the change will be beneficial.

When I was in Prince Edward Island last summer I thought of the Fathers of Confederation meeting in Charlottetown to discuss the provinces coming together to form Canada. What would have happened if they had all said, “we can’t join Confederation. It would affect our province negatively.” They, however, persisted and today we have Canada. Welcome to the undiscovered country. I look forward to a good debate as we decide on the future of our Association.

In closing, I would like to thank the membership for the honour of serving as your president and representing our Association across Canada. It truly has been a highlight of my career.

President Rob Scott asked principals to come forward and introduce their articling students and any labour mobility candidates present to introduce themselves.

It was MOVED by Mr. Shrivastava, seconded by Mr. Pals, that the Committee reports for 2013-2014 be received as circulated.

Motion Carried
Ravi Shrivastava, Director of Surveys, addressed the assembly as follows:

Mr. Shrivastava, Director of Surveys; I have served in this position for one year.

Some of you may feel that sometimes the Director of Surveys office is expecting a lot; indeed, because you deserve it. Over this one-year time period, I have seen the level of professionalism and it is commendable and I salute all of you for doing that. That is one of the reasons why my bars are raised and why the expectations are increasing day-by-day.

I will be discussing the reorganization phase, what we did last year and ongoing issues such as GPS location plans and hybrid cadastre. There is a strong link between and housekeeping matters under Section 50(3) and Section 47 of the Surveys Act. Questions can be asked if time permits.

Reorganization Phase

We have gone through a reorganization phase. As President Rob Scott mentioned in his speech, change is painful but unfortunately change is inevitable. President Scott also mentioned that we need to remain relevant. We need to be efficient, effective and relevant. In order to achieve that, we combined the former Environment & Water with the former Sustainable Resource Development (SRD) and created the Ministry of Environment & Sustainable Resource Development. We took out three organizations - Environmental Sustainable & Resource Development, Alberta Energy Regulator and the Alberta Environment Monitoring Evaluation and Reporting agency. This was implemented on April 20.

After this high level amalgamation, there are changes in name of divisions and of the Director of Surveys. In real terms, the position of the Director of Surveys office has moved a notch up. In the past, the Director of Surveys used to report to the director of land dispositions. There is a new executive director position and, as a result, the Director of Surveys reports to the executive director which is now equal to the land dispositions branch.

Minister Robin Campbell was appointed and, as previously mentioned, the Association was proactive which is a good thing.

With the new organization there are changes in responsibility. The one that is going to affect you is the Director’s role. In the past, the Director was responsible for looking after technical services which is no longer done. Technical Survey Services has been split into two parts. One part which deals with the oil & gas has gone to the Alberta Energy Regul-
lator (AER) and the remainder that deals with dispositions has gone to former land dispositions. As a result, often you communicated with the plan examiners and were notified of issues. Unfortunately, they are out of my span of control. My role now is more of a policy-maker so at times I know there is frustration and I know you want an answer but I don’t have one for you.

I am responsible for developing standards, specifications, guidelines as they relate to public lands and I am responsible to liaise with so called “arm’s length” agencies such as AER and come up with licence issues collected within unsurveyed territory and general surveying and mapping. I continue to be responsible for the provincial land survey system mandated as per the act and maintenance of geodetic spatial network.

**New Organization**

Colin Blair is the new executive director responsible for the new organization and under him there are multiple sections. I used to report to Val Hoover but now I report to Colin Blair directly.

There is a drastic change in the number of employees that report to me. In the past, there used to be thirty-seven and now there are twelve or thirteen.

Two sections that you may have heard from the Friday Email are Survey Manager Rosalind Broderick is now going to be the ALSA Registrar so I will still be working with fewer surveyors. There are three survey positions within my department. I am the only one pitching in at the present time and am looking for anyone who would like to work for the government or sees themselves as a future Director of Surveys.

The Director of Surveys office completed one township (sixteen sections) and six settlements surveys and were engaged with other surveys. Often my role is for advisory services. There is a huge amount of advisory in particularly in the boundary panel because the Boundary Panel is a priority project for us and we give a lot of importance to it. As a result, this creates a lot of new work for us.

**Geodetic Control**

We are working with High Precision Network (HPN). Vertical readjustment, NAD 83, CSRS and MASCOT tables within the new systems are ongoing.

If you believe in numbers, they are pretty smart numbers. This time the number artificially declined because the reporting structure will change. These numbers pertain to ESRD not AER because a good part of AER has gone to
energy related work so those numbers will be suddenly declining.

43.4 million hectares of public land; 50,000 active disposi-
tions, 18,500 reservations, 16,400 disposition transactions
and this is important to realize this number is significant be-
cause if you strip it down to 60 to 70 applications per day. We
have about four to five plan examiners - so each is handling
ten applications. Sometimes there is frustration when a plan
examiner has rejected an application. If he has to do ten ap-
plications and your expectation is to receive a phone call for
something that can be easily fixed. Unfortunately, time does
not permit this. I have no intention to say that this is a perfect
system because I believe and I have observed that there is
serious inconsistency among the plan examiners. This is an
issue. I need to tackle this on a long-term basid. For the time
being, I don’t have any solutions. This will be one item that I
will be taking forward in the future to figure out the best way
we can manage this inconsistency.

There were 256 million geophysical dispositions, 1,800
plus mineral disposition and 37 oil and explorations.

**Ongoing issues - GPS Location Plans**

You must have heard in 2010 and at that time Minister Mel
Knight made an announcement in the forestry meeting that
they will be accepting GPS Location Plans by both survey-
ors and non-surveyors for public lands disposition. At that
time there were various issues. There were obviously issues
with who can perform surveys. There was consultation with
groups such as forestry, rural electrification, associations
and coops, CAP and large utility companies. The Alberta
Land Surveyors’ Association participated and unfortunately
these groups did not come to a common consensus. Forestry
wanted staff to do the GPS surveys and REA wanted staff to
do the surveys and have an Alberta Land Surveyor sign the
plans which contravenes the act. CAPP supported coor-
dinate based surveys over placing monuments. Large utility
companies supported the Alberta Land Surveyor using co-
ordinate based surveys over placing monuments. This report
is important and will ensure this is available. There was no
common understanding and it was difficult to come up with a
strong recommendation. However, the joint committee came
up with four recommendations: work on coordinate based
survey, independent of technology; that system must inte-
grate with the land survey system; it must be cost effective
and prepared by an Alberta Land Surveyor. In the absence
of any definite direction from that group, Sustainable Re-
source Development decided that administration on public
lands must go on. It was decided to maintain the status quo
on GPS Location Plans and the Director was mandated to start looking at coordinate based surveys and remote sensed data. When I was responsible for the review of GPS Location Plans, we came up with the concept of hybrid cadastre which answers all the four recommendations.

What is a hybrid cadastre? I made a presentation yesterday and there were a lot of questions—some of which were tough. We together can come up with a system that is going to be relevant, serve the public interest and make our industry competitive and achieve everything. Hybrid is a new way to surveying public lands and crown lands only. It is a hybrid of coordinate and monuments. Why now? There is a desire by industry. From a government perceptive, there are issues with surveying which are time to do the survey, cost of survey and availability of surveyor. Sometimes we receive calls where no land surveyors are able to do a survey and are asked if the Director of Surveys office can send someone to do this. This is isolated but as a perception; this is bad. How? We have chosen a few disposition types and this is being done in consultation of a consultant and there are seven and a half qualified land surveyors that are looking at this.

President Rob Scott asked the Director to Surveys to continue his presentation at a later time.

Mr. Scott formally introduced the exhibitors. He invited each of them to introduce themselves and their firm.

It was MOVED by Mr: Clark, seconded by Mr. Marquardt, that the Review Engagement Report be received. Motion Carried

Mr. Clark indicated the people that chip in and participate on committees and are involved in the Association are engaged and thanked them. He was delighted with the engagement of Council as well.

Mr. Clark explained that the 2012-2013 statements (last year’s) are being reviewed due to the structure of the year.

He noted net assets were 3.6 million dollars; operating expenses which include post sales are impossible to predict and revenue was less than budgeted but in the end there was a profit of $10,000.

Mr. Clark asked the membership if they had any questions on the 2012-2013 review engagement report.
Bruce Clark spoke to the 2013-2014 pro-forma financial statements. This is a summary to date and the projections for the end of this month. Operating revenue is above budget and is 103% of operating revenue. Operating expenses are down from budget. The net income before investments and funds is projected to be $139,000. The investment income is well above where we thought it would be. We projected $90,000 this year but are coming in at $240,000 plus which puts the overall net income over $213,000. The Boundary Panel and revenue of posts and direct and indirect cost are projected at a net income of $25,444. It is only projection at this point. There is a projected deficit of $32,000 but is expected to net around $25,000.

Mr. Clark drew the assembly’s attention to the 2014-2015 budget and presented it in verse.

On the January day of Council Mr. Kocher challenged me; deliver the budget in verse. So to indulge him and successfully win the bet; I will now commit the worst.

Every year around New Year’s Eve the budget must get done, So Brian and the Council sit down and begin the fun.

Income, expenses, we try to estimate, Using best guess forecasting the association’s finances to state,

Member fees, corporate dues, Retired, registrations too.

Affiliate, article fees constitute, These revenue.

ALS News and golf tourney add a tidy sum. AGM, post sales total operating income.

Investments plus interest added greatly in years recent. Julie warned us last month don’t expect 6%.

So onto expenses the outlay side, Salaries, insurance, bad debt can’t be denied.

Telephone costs, committee too, PR, PD and Safety to name a few.

Executive, Standards, Leg Ad Hoc too, Presidential travel, Continuing Comp Review.
In speaking to the motion, Mr. Hagen advised that the recommendation is to add links to the Manual of Standard Practice for Surface Rights Board plans because we do not set the standards as these are set by the Surface Rights Board. This is a place for people to find information for themselves.
It was MOVED by Mr. Hagen seconded by Mr. Thomas, that Part E, Section 1 of the Manual of Standard Practice be revised as follows:
(See Appendix E, Page 132)

In speaking to the motion, Mr. Hagen advised that the recommendation came from Council and at a previous AGM when RPRs were discussed. The ERCB and ESRD are now accepting digital signatures and these are common sense guidelines.

Mr. Hagen asked for questions from the assembly.

AMENDMENT MOVED by Mr. Van Berkel, seconded by Mr. Swabey, that “Policies should be developed to address the following circumstances” be removed and replaced with “The Surveyor should ensure.”

Amendment Carried

In speaking to the amendment, Mr. Van Berkel stated that the items listed are not circumstances but are instructions.

MAIN MOTION AS AMENDED
An Alberta Land Surveyor must prevent unauthorized use of digital signature images and permit stamps. The Surveyor should ensure:
1. That a digital signature image is securely stored with strict control to access the signature.
2. That verification procedures are in place to confirm that a product has been reviewed and the Surveyor has authorized placing a digital signature image on a product.
3. That digital signature images and permit stamps are removed from CAD files when released to a client.
4. That their digital signature image is removed from a firm’s records when they are no longer employed at the firm.

Main Motion as Amended Carried

Articled students who were absent during the first set of introductions were introduced.

President Rob Scott thanked Mr. Hagen and the Standards Committee for their hard work this year.
Recommendation #3
Code of Ethics Regulation
(see Appendix E for rationale document/original motion)

It was MOVED by Mr. Illchuk, seconded by Mr. Drake, that the Alberta Land Surveyors’ Association recommend to the Government of Alberta that a new Part 1, Section (9) on Professional Communication be added to the Code of Ethics Regulation as follows:
(See Appendix E, Page 133)

In speaking to the motion, Mr. Illchuk indicated that this is the first motion that is being presented based upon regulations. The government has decided to add expiry clauses to all regulations. The proposed change is adding a professional communication ethical component.

Mr. Frederick spoke in favour of the motion and indicated that it is “sad day” when the government has to tell the membership that land surveyors need to communicate with our clients and the public.

Mr. Shrivastava indicated that he was speaking in his personal capacity not as the Director of Surveys. He stated that he was confused as to what “professional communication” meant. Does it mean a proposal from a client? Does it mean communication from a fellow surveyor? Does it mean that someone is trying to get a surveyor? He went on to say that, in his opinion, this is covered under Section 6. He is not convinced that this should be a change to the regulation. He suggested that this be added to the Manual of Standard Practice as this is more appropriate.

Mr. VandenBrink spoke against the motion and commented that professional communication is something that land surveyors are supposed to be doing and this is already included in other sections of the Code of Ethics and, if the Association must mention that specifically, that is a sad day.

Mr. Hagen spoke against the motion and indicated it is redundant and agreed with Mr. Shrivastava that it is confusing. It is a land surveyor’s duty to communicate with clients, the profession and fellow land surveyors.

Mr. Gillmore stated that, if you are already an Alberta Land Surveyor and a professional, you don’t need to be told how to operate.

Mr. Marquardt discussed Phase 1 and 2 of the Systematic Practice Review program under the Practice Review Board (PRB) and noted this was a real issue for the PRB in trying to get communication from surveyors in specific cases. In the
end, there were a couple of cases that went to the Discipline Committee due to lack of professionalism and communication. He went on to say that he did not think this needed to be stated in the regulation as these situations have come up in the past and have dealt with it.

Mr. Pratt indicated that in the past he had a difficult time getting responses from surveyors which the registrar and Brian Munday and the Association office can confirm. He spoke in favour of the motion but was unsure if he understood the term “professional communication” but, as a professional, he should.

Mr. Main asked for background behind this change and questioned if this was coming forward due to internal concerns or from outside forces.

Mr. Illchuk replied that this was brought forward from people that deal with communication issues on a regular basis which include the executive director, registrar and director of practice review and the Boundary Panel. Fifty percent of boundary panel causes are a result of lack of communication between each other; twenty percent of the Boundary Panel cases could have been resolved if the two surveyors would have sat down and had a professional discussion versus not communicating and it escalating to a Boundary Panel case which results in spending money. He agreed that it is sad but this needs to be spelled out.

Mr. Van Berkel indicated that the argument that there is overlap is not sound. One could argue that there is overlap in a number of these. He agreed it is sad that this needs to be added.

Mr. Stephens spoke against the motion and stated that land surveyors do not need a how to manual on how we should conduct ourselves and it has gotten out of hand. It takes away from you being able to act as a professional. He does not see that land surveyors should have to be told as a professional that they need to communicate. This diminishes our professionalism. There is a mechanism in place to deal with this and land surveyors do not need to have something to remind them that they have a duty to communicate.

Mr. Madarash agreed with Mr. Shrivastava’s comment on adding this to the Manual of Standard Practice. He noted that if this motion gets defeated he would like to see this brought forward under new business.
AMENDMENT MOVED by Mr. Madarash, seconded by Mr. Haggerty that “land” and “surveyor” be changed to lower case for consistency.

Amendment Carried

Mr. Ashton spoke in favour of the motion as he has seen and heard a great deal about a lack of communication. He agrees that it is a sad day but, as a professional, a land surveyor should not need to be told about unskilled practice but there is a discipline regulation. The majority of the items in the Code of Ethics are common sense so why do you need to be told at all. It is there for the bad apples and it is there if there is a problem.

Mr. Thompson noted that there is preamble in the Manual of Standard Practice that speaks about professional communication and this recommendation is bringing it into legislation.

Mr. Jardine indicated that there are legal mechanics in place in Section 2 and 3 of the Professional Practice Regulation. The Code of Ethics as a regulation is passed by Council and has to be approved by the Lieutenant-Governor. He noted that he does not have an issue with the concept but it tries to do a lot in one sentence and questioned what causes a breach as this is a general statement. It is incomplete. He agreed that there have been previous situations with failing to communicate which have been dealt with under Section 6. He does not disagree with the idea of making it clear to people that there is a duty to respond in your professional capacities in an appropriate way. He has a bit of a concern if he was asked what is the breach, what causes a breach, what are the circumstances where that would arise as it is a pretty general statement.

Mr. Howard spoke again the motion as he is not in favour of “rule creeping” and does not think it is a big enough problem that needs to be solved.

Mr. Thomson spoke against the motion and commented that, in his opinion, it seems the committee that reviewed this legislation were looking for problems. He agreed that people are not responding in a timely manner and that is a problem but there are mechanisms in place if it gets to be a bigger issue as Mr. Jardine referenced earlier.

Mr. Byrne indicated that he has been against the Manual of Practice for a number of years and does not believe the
profession should be adding clauses on the way we do business. It seems like land surveyors are often forced more and more to put these things into their practices so we can refresh the members as to what some of their obligations are. There are ongoing issues because of members who do not present themselves as professionals so we are forced into situations where we have to do these things. This is an ongoing issue and we keep having to remind the members that they are professionals, they have a duty to communicate with each other, with the public and we have a duty to uphold a certain standard in regards to this profession.

Mr. Leblanc, President of the Nova Scotia Land Surveyors Association, stated that this recommendation doesn’t mention insurers and the reference to a timely manner can lead to a liability. He questioned what the definition of a timely manner was.

**MAIN MOTION AS AMENDED**

**ALBERTA REGULATION 324/82—Land Surveyors Act — CODE OF ETHICS**

**Part 1**

**The Code**

1 An Alberta land surveyor shall serve society, his clientele and his profession with the ultimate objective of contributing to the knowledge of land, to the better management of land and to the preservation of peaceful and lawful enjoyment of land.

**Duty to Personnel**

2(1) An Alberta land surveyor has a duty to assist his pupils and employees to achieve their optimum level of contribution to society through their contribution to the profession.

**Professional Impropriety**

(2) An Alberta land surveyor should avoid even the appearance of professional impropriety.

**Professional Confidences**

(3) An Alberta land surveyor has a duty to preserve the confidences of his client and regard as privileged the information he may obtain regarding the affairs of his client.

**Professional Judgment**

(4) An Alberta land surveyor has a duty to exercise unbiased independent professional judgment on behalf of his client and shall represent his client competently.

**Integrity and Competence**

(5) An Alberta land surveyor shall assist in maintaining and improving the integrity and competence of the profession of surveying.
Dignity of the Profession
(6) An Alberta land surveyor has a duty to maintain the dignity of the profession through his association with his clients, colleagues and subordinates.

Professional Services
(7) An Alberta land surveyor should assess and receive fair and just compensation from his client, commensurate with the professional and technical complexity, level of responsibility and liability potential of the services performed.

Unauthorized Practice
(8) An Alberta land surveyor shall assist in preventing the unauthorized practice of land surveying.

Professional Communication
(9) An Alberta Land Surveyor has a duty to contact and respond to the public, clients, professionals, and the association in a timely manner where professional communication is concerned.

Part 2
General
3 When the context permits, in this regulation “Alberta land surveyor” includes a surveyor’s corporation and a surveyor’s partnership.

Publication
4 The sections that constitute the Code of Ethics shall be published and distributed to members of the profession of surveying and made available to the general public.

Amendment
5 This Regulation may be re-enacted, amended or repealed in the same way that the General By-laws of the Association may be enacted, amended or repealed but, in accordance with the Land Surveyors Act, an enactment, amendment or repeal does not come into force unless it is approved by the Lieutenant Governor in Council.

Main Motion as Amended Defeated

Scott introduced Minister Dave Rodney to the membership.

Mr. Rodney addressed the assembly as follows:
Good morning to everyone and thank you.

I am bringing greetings on behalf of Dave Hancock and Doug Griffiths and extend best wishes from our local MLA Ron Casey.

As you know we celebrated our centennial as a province some time ago and for over 100 years surveyors have helped to bring order to our province through maps and plans. I wonder if you feel like folks in general might overlook what you people do because when it comes to boundaries of parks, properties, roads and oil well sites and irrigation ditches, it
can sometimes be taken for granted which is unfortunate. I hope that you can tell that I recognize and we recognize that your work is indeed crucial. You have had an integral role in our past and will continue to play an important role in the provinces present and future.

I want you to know that the Government of Alberta values the role that Alberta Land Surveyors’ Association plays both regulating your profession and ensuring that the public’s best interest is maintained. I recognize that you bring a wealth of knowledge to the table and we really appreciate the partnership that we share with you. One of the key goals that we share with your organization is ensuring a fair market place for consumers and businesses. Perhaps you may know through our results based budgeting process our government is committed to ensuring Albertans have high access to high quality and affordable services that meet their needs and expectations as through this system we have begun a review of the land titles system but I think it is worthy to note that the idea behind the review is to protect Alberta’s property rights while maintaining control of costs. We are exploring how we can modernize the Land Titles technology as well as the service delivery to Albertans who use the system. While we are looking at ways to improve the system Minister Griffiths asked me to make this very clear, if it is not already, the government does not intend to monetize Land Titles. We will look at modernizing technology and see if we can enhance service delivery to continue to exceeding and meeting the expectations of Albertans. Through this review we are committed to ensuring service is providing timely and effective and reliable Land Titles services to Albertans. I know that is a high priority for you as well. We encourage your feedback as we work through this process together. You are a valued voice. Once the review is finished, we will provide you with an update on the decisions made in regards to technology and changes to the service model. As you know, our world continues to evolve and we have to ensure that we keep pace. I understand at this AGM there will be a number of valuable sessions on topics such as the Torrens System, condo law, SPIN II and Altalink, flood response, data collection. It is important for people to get together before and after session as that is where sometimes the best work on collaboration occurs.

As the Associate Minister of Wellness, I encourage you to get outside and explore this beautiful part of Alberta. I am so glad that you were able to come here today and I want to express my appreciation for everything that you do every day for our fellow Albertans. Thanks for your commitment and your eagerness to continue learning and sharing best practices about important issues in the field.
On behalf of Minister Griffiths, all members of our Government I wish you a productive insightful time networking best practices, finding solutions to challenges we all face, and enjoy the rest of your time here. Cheers.

Rob Scott thanked the Minister for his presentation.

President Rob Scott asked the Director of Surveys to come forward to continue his presentation.

Mr. Shrivastava addressed the assembly as follows:

Thank you Mr. President and good afternoon again.

**Hybrid Cadastre**

Why now?

Section 47 imposes two conditions. The surveyor is required to go back and monument the coordinate location within one year. Essentially, it is requiring the surveyor to register the plan and one year’s time. The time can be extended by the Director of Surveys. The same surveyor will not be required to go out and monument that same corner. Any surveyor at any time can go and monument it. There will need to be a mechanism. The three things that are being frowned upon are time, cost and availability of surveyors. This is becoming a problem from the industry’s point of view. Right now, the profession is dealing with GPS Location Plans by non-land surveyors in court cases. Who knows what the results will be but we have to figure out alternate way of doing business.

A few types of disposition such as EZEs, LOCs, MSLs, PILs, and MLLs have been selected but this list will be ongoing depending on the need. This will include new dispositions, renewals and amendments. This project will take place from June 1, 2014. My department will be coming up with some standards and guidelines before the end of May. Only Alberta Land Surveyors will be able to participate in this pilot project; it is not mandatory to participate in the pilot project. All existing plans will continue to govern; however, this is a new way of doing business. Information is important. You can save your client money especially with renewal transactions. We would like to have participation from all of you. The end date is March 31, 2015 but this is extendable depending on the input that is received. The pilot can either be terminated before or extended beyond this date. The worst-case scenario, if this fails and then everything we have done in the past we will be treating these a geo-sketch reference plans.
Housekeeping - Section 50(3)
I know most of you have been following this but, once in a while, we receive an odd request from a surveyor to give permission to move a monument but the monument has already been moved. Section 50(3) tells you that if you remove a monument without the Director’s permission you have essentially got a ticket for $1,000. If you have to remove it, be very careful about it.

Section 47
You have been asking for permission for one or two years. Sometimes I come across a situation where there are six years plus and, if you look at Google Maps, 70% has already been developed. By then all the utilities are in as well as landowners.

Thank you once again and I am open for questions. I may not have all the answers on the hybrid cadastre but your questions are important to us. It is important to realize that change is difficult. Your mindset today is a typical surveyor that has evolved over 100 years. If you focus towards the future there will be questions. Please participate and please be patient and we will try to come up with a solution together. Thank you very much.

Mr. Forsyth commented that the hybrid cadastre has potential and looks good for linear dispositions. With MSLs, land surveyors will still be required to pick up corner elevations so, in his opinion, all that land surveyors are saving is the act of bending down to put a spike in the ground. He questioned what the intention was and are saving expected.

Mr. Shrivastava replied that this is not only for MSLs and field visits are still required with certain dispositions. This covers more than MSLs. Cost saving is another aspect.

Mr. Hagen questioned if the GPS Location Plans will still be the status quo. GPS Location Plans allow landowners to establish their own property lines and there is an inherent conflict of interest with establishing whose disposition this is as they are establishing their own dispositions.

Mr. Shrivastava replied that it is a conflict of interest and this fact is known. GPS Location Plans by non-land surveyors is not the ideal way of doing business. Right now, the government is waiting for what is next such as a court decision or policy review.
Mr. Michael Thompson stated that he deals with a number of disposition plans and he is waiting on some from five or six months ago from Technical Services. He questioned if non-oil & gas and forestry dispositions are falling to the bottom of the queue and, if so, are there plans to correct this process.

Mr. Shrivastava replied that this has been discussed in his group and they want to include non-oil & gas but right now they want to keep the pilot project manageable. They have made a business decision based on the frequencies of plans. It does not make sense to come up with the standards if this is low at the pilot stage. If there is a demand for the industry to include the non-oil & gas related dispositions, please contact us.

Mr. Engler questioned if the hybrid cadastre applies to both unsurveyed and surveyed territory.

Mr. Shrivastava replied that it will be in the future but the pilot is restricted to unsurveyed territory on Crown land. We will shortly include surveyed territory.

Mr. Drake referenced Section 50(3) and appreciates that the Director has raised this issue in front of the membership. He stated that he is pretty sure it is not land surveyors who are going out and removing survey posts in new subdivisions along new roadways. He asked the Director if land surveyors were the problem with posts being removed. He questioned if the Director is going after contractors and others in the construction industry unless they write for your permission to remove posts in new subdivisions.

Mr. Shrivastava replied that he does not see this as the surveyors’ problem because then he is part of the problem. The issue comes from giving the permission under Section 50(3) and his understanding is that it does not give him exclusive power as the act is clear that anyone who removes a monument is liable for $10,000.

Mr. Drake asked how much revenue has the government generated with these fines.

Mr. Shrivastava replied that he is new to the position but does not think the government has issued a fine within twenty years. The intent is to preserve the cadastral fabric of Alberta.

Mr. Gillmore commented that the DOS Office is generally not in favour of GPS non-location plans.
Mr. Shrivastava replied that to the best of his knowledge his predecessors was not in favour of this and he continue to hold that position.

Mr. Gillmore questioned what pressure or influence is being brought by the DOS office upon policy makers or higher ups in the provincial government to reject this on behalf of all Alberta Land Surveyors.

Mr. Shrivastava replied that his predecessor tried to fight this and, as his successor, he continues to do so. When he took over the position, he advised his senior management of his conflict of interest situation because by virtue of law he is supposed to be an Alberta Land Surveyor. In his opinion, GPS Location Plans by a non-land surveyor is unauthorized practice of land surveying which he is duty bound to stop and that places him in the position of conflict of interest because one way he is not following that and another way he is accepting it. He asked his senior management what his positions should be and received a legal opinion on that issue. He is exposing himself to a conflict of interest situation. As such, he has been given the mandate by senior management to review the GPS Location Plan policy which he is doing. Part of the review is that he cannot condemn the processes unless he has something better to offer. This is a huge demand from the government.

Mr. Marquardt commented that he was offended by the comments made regarding being cost effective, quicker and more efficient. The projects that he is looking after are being done more quickly and cost effective than ever as technology has allowed him to do this. He asked the Director to Surveys to take a message back to his management that quality comes at a price. If the government is going to live by these three things then maybe this is not a business that he wants to be involved with in the future. Land surveyors have become so diversified that often our costs on our project do not related to the survey aspect of it. Land surveyor should not be governed by cost effective, time effective, availability as this does not get you anywhere fast.

Mr. Shrivastava replied that he respects Mr. Marquardt’s sentiment and agrees. You need to understand the context as this is not what my senior management or I are thinking. The context is what the perception is of what the public is thinking and what politicians are thinking. He agreed to carry Mr. Marquardt’s message onto his senior management. If we want to do business in a different way, unfortunately, when the discussions are too big my voice become feeble.
Mr. Wallace commented that one of the Director of Surveys’ mandates is to preserve the survey fabric. In his opinion, this is not working very well. Collectively, we have to look at a different means to preserve the fabric. When land surveyors go out and do subdivisions, they plant a lot of iron and they use delayed posting plans and other methods trying to preserve the fabric and it does not work. It is a big disservice to landowners when there is not a pin left in a subdivision or there is construction along rural roads and all the pins are wiped out for miles. We need to look at that. Some provinces have re-posting plans as part of the development agreement. Our legislation does not really permit this but it might be something to look at in the future if, in fact, we think preserving the survey fabric is important.

Mr. Shrivastava replied that this is a good opportunity for him as the Director of Surveys to collaborate with the Association so that we can work towards preserving the integrity of the survey fabric. That is in the public’s best interest and where the future generations are best served. I am on board with that. We should figure out ways and means of doing that. I do not have any solutions but we should come up with possible scenarios and we can talk about it. It is a forward way of thinking.

Mr. Clark thanked Mr. Shrivastava for his presentation and let the general membership know that what the Director of Surveys is trying to do is very inclusive to this Association. The Director of Surveys included the profession in the process of how this is going to come to be. We may not all be in favour of it but the membership needs to understand where the pressure is coming from. It is coming from industry. Industry is talking to Government and there is pressure there. The Director of Surveys has asked us as land surveyors to please come on board and help put this together. We have put together a sounding board of members of the Association working with the government and Director of Surveys office and I appreciate that.

Mr. Scott thanked Mr. Shrivastava for his comments.
It was MOVED by Mr. Illchuk, seconded by Mr. Michael Thompson, that the Alberta Land Surveyors’ Association recommend to the Government of Alberta that the Discipline Regulation be amended as follows:
See Appendix E, Page 136

In speaking to the motion, Mr. Illchuk stated that this is a housekeeping item. Pre-paid double registered mail is out of date and adding in the ability for electronic communication allows for how future communication can be done. The proposed changes to Section G are a result of cases that have required additional legal advice being brought in on discipline cases which allows those costs to be included in the act. Any costs on behalf of the Registrar were not specific before. The Registrar often spends a lot of time on a discipline case and this allows for those costs to be recovered. He asked the assembly if they had any questions.

Mr. David Hagen questioned if Section H does not already include the costs of the Registrar and solicitors providing independent advice as it is a “catch all.”

Mr. Illchuk replied that there was a request to add this in but he was unsure if there was an issue in the past.

Mr. Jardine replied this issue has evolved over time as these regulations were drafted some time ago. When he started thirty years ago, the chairs of the Discipline Committee would phone him and wanted to talk to him about a case and, as the prosecutor, he could not do that. This is why independent counsel is needed for the Discipline Committee. Sometimes when costs come up there is tension between how much is explicitly laid out. The practice that has been followed and works is that those other costs have been charged and have been collected under Section H - some would say that it includes a second solicitor providing that independent legal advice. If you get too specific than the question becomes what can you put under Section H or it is going to take the principle that no costs specifically named you may be restricting yourself. There is nothing wrong with it in the sense that this is done and I suppose the issue on the Registrar as that is different. Then you get into which staff costs you include as part of claim for an action like this and what is part of what the Registrar does. I can see the Registrar as being specific if it was the intention to put the charges that the Registrar spending specifically on discipline in that. Even there, the other question is, is it all costs or a certain stage of the costs? Mr. Jardine said that his view is that if
Section G is amended, this reflects what is currently being done under Section H which makes it clearer for someone that is not clear on the process to look at understanding that it is specifically authorized.

Mr. Hansen asked for the rationale behind Section H and questioned if the costs of the Registrar were already included under this section as he thought the Registrar was considered to be part of the Association.

Mr. Illchuk replied that it came forward as Registrar costs are one of the largest costs that is associated with the discipline process. Based on the research, most of the Registrar time can be charged back.

Mr. Shrivastava questioned how the Association would ensure that privacy laws are following. He asked what the outcome of the consultation with sister associations and professional engineers was and questioned if they are doing the same thing. The Government is looking at the same thing regarding discipline procedures across the board.

Mr. Illchuk replied that he was unsure regarding the outcome from sister associations and engineers. The subgroup did not go in depth regarding electronic communication for a specific idea as the evolution of electronic communication is so fluid. Allowing for electronic communication is an open enough term to encompass going forward and as new technologies come forward. The Freedom of Information and Protection of Privacy and security issues are more operational than legislative.

**AMENDMENT MOVED** by Mr. Quarmby and seconded by Mr. Stoliker, that Section 6(h) be amended as follows:

(h) any other costs incurred by or on behalf of the Association, and or the Registrar that are attributable to the review, investigation, hearing or an appeal resulting from it.

Amendment Defeated

In speaking to the amendment, Mr. Ashton indicated that if there is a legal problem with the wording it will be dealt with by government and lawyers when it is goes to be approved.

Mr. Madarash spoke against the amendment and questioned if “or” means one or the other as there could be costs that would need to be covered by both.
Mr. Jardine commented that in legislative drafting “and” is an inclusive while “or” is a disjunctive. Generally, if you say “or” if implies one or the other so that could be an issue. When you put “or” in this almost suggests that the Registrar is something separate from the Association and that the Registrar might be incurring costs that are entirely independent of the Association. In my experience, this probably would not be the case in most instances.

Mr. Jardine spoke on electronic communication. Privacy laws do not fit very well with a lot of things. If you were using this for service there would be concerns that might come up around identification. It is a good idea to include electronic communication as there are a number of things that are done this way. If this was of a service of a notice to hearing, he would not recommend that you use only electronic communication. If it is half-way through a hearing you have communicated by electronic means continuing to do so makes sense. The other place it becomes an issue is that it is the surveyor’s own email or surveyor’s firm - how much privacy is there. A letter sent to the home is no different. Unless it is marked personal and confidential it may get opened at reception so there are potential issues. If it is authorized by regulation there is generally not an issue privacy but it does not mean that administratively there will not need to be things in place to protect privacy.

*AMENDMENT MOVED by Mr. Thomson, seconded by Mr. Drake, that the question be divided.*

*Amendment Carried*

**DIVISION #1 MOTION**

*It was MOVED by Mr. Illchuk, seconded by Mr. Michael Thompson, that the Alberta Land Surveyors’ Association recommend to the Government of Alberta that the Discipline Regulation be amended as follows:*

**Service of Notices**

5(1) When a notice is permitted or required to be served under the Act or this regulation, it shall be served

(a) by personal service, or

(b) if, in the opinion of the chairman, personal service is not possible or practical, the notice may be served by electronic communication, pre-paid double registered mail or certified mail addressed to the person at his last known business address as recorded in the records or register of the Association, and the notice shall be deemed to have been served on the 5th day after it is mailed.
(2) If notice must be served on the Registrar, the Discipline Committee or any member of it or the Council, it may be served on him or it at the head office of the Association.

**Division #1 Motion Carried**

In speaking to the comment from Mr. Shrivastava, Mr. Michael Thompson indicated that there are two parts to using that wording: one is that it includes facsimile and two, the regulation is going to be in place for twenty-five years and the security of electronic communication will probably change drastically over that period of time which will allow for future electronic methods to be used. Regarding consultation with other associations and APEGA, there was no communication; it was just a comparison of legislation.

Mr. Gudim spoke against the motion as he could get tweeted and he would be considered served. He asked members to defeat the motion.

Mr. Boulanger spoke against the motion and stated that registered mail is proof of delivery and electronic email is not.

Mr. Dirk VandenBrink asked legal counsel if electronic communication is considered official notification in other matters such as court matters.

Mr. Jardine replied that the courts have moved into the 21st century and service by fax is permitted and filing by fax is permitted as there is a record generated as to how it has been dealt with. Between the service of parties, it can be done electronically where parties agree. Some lawyers permit this and some do not. He pointed out that this is being used in a circumstance where personal service cannot be done. For example, sometimes you have to serve something to someone who is avoiding you or you don’t know where they are which is why it is important to keep your address current with the Association. This section already allows the Association to send this to you at the last address that Association has and those are times when something like that become important. It also implies that this will be used in practice if you have already served something and you get something back from a surveyor by email. He would never recommend that it be the only means to communicate personal service that initiated to proceeding. Contemplating that it is a possibility where other communication is not practical has some advantages from my perceptive.
DIVISION #2 MOTION

It was MOVED by Mr. Illchuk, seconded by Mr. Michael Thompson, that the Alberta Land Surveyors’ Association recommend to the Government of Alberta that the Discipline Regulation be amended as follows:

Costs

6 If the Discipline Committee or the Council makes an order as to the payment of costs those costs may include all or any of the following costs:

(a) any transportation, accommodation and living expenses paid to a person conducting a preliminary investigation or a member of the Discipline Committee or the Council involved in investigating and hearing the matter;
(b) the fees of an Alberta land surveyor making a survey for the purpose of the proceedings;
(c) an honorarium or payment made to a person referred to in clause (a) for participating in the manner;
(d) cost of hiring a reporter to take a transcript of the proceeding and the transcript of proceedings;
(e) witness fees;
(f) cost of renting rooms or renting recording equipment;
(g) fees payable to the solicitor acting on behalf of the Association, and any solicitor providing independent legal advice to the Discipline Committee or the Council;
(h) any other costs incurred by or on behalf of the Association, and the Registrar that are attributable to the review, investigation, hearing or an appeal resulting from it.

Division #2 Motion Carried

Mr. David Hagen spoke against Division #2 of the motion, as being too descriptive could be limiting. The current wording is a “catch all.” Independent solicitor costs have already been charged by using this section.

Mr. Linnell questioned if there were any examples of cases where these costs have been disputed due to lack of clarity in this regulation.

Mr. Jardine replied there are times when the costs of a discipline hearing are provided and the member does not want to pay them and expresses this to the panel. There is always the open question if all of the costs are payable and the panel makes a decision on that. To his knowledge he does not recall anyone disputing independent legal advice costs. In responses to Mr. Shrivastava’s question, the trend is to include a specific reference to independent fees.
Mr. Walter Rayworth, President, Association of New Brunswick Land Surveyors, New Brunswick, commented that two years ago their Discipline Committee had made an order as to the payment of costs and it was challenged in court. The judge didn’t change the order. They have been challenged in court about these orders but they have never lost.

Mr. Michael Thompson spoke in favour of the motion and stated that this came directly from the Association’s legal counsel.

It was MOVED by Mr. Marshall, seconded by Mr. Engler, that the Alberta Land Surveyors’ Association recommend to the Government of Alberta that the Examination and Training Regulation be amended as follows:
See Appendix E, Page 140

In speaking to the motion, Mr. Marshall advised that, two years ago, the Council of the Alberta Land Surveyors’ Association established an ad hoc committee to review the articling system. The purpose of the review was to streamline the process for pupils and the Registration Committee while ensuring that pupils are competent before they become commissioned Alberta Land Surveyors as to protect the public. The ad hoc committee reviewed the current process, spoke to other land surveying associations in Canada and spoke to other professional associations about their processes. After a year-and-a-half, a report was submitted to Council and approved on November 7, 2013. The full report is available under the “MyMember” section of the ALSA website. After Council approved the report, the ad hoc committee was requested to work on a transition plan to bring the approved recommendations into the mainstream of the articling process. From the report, legislative changes were reviewed. Today, the membership is only looking at legislative changes.

The changes are broken into five categories:
1. Housekeeping (which were updated due to current times).
2. Definitions.
3. Reference to the Registrar within the regulation was changed to the Association office as the Registration Committee receives these items.
4. Residency in Alberta was revised due to labour mobility as the government trend of not requiring this. A principal will still be required to be a resident of Alberta which will protect against an Ontario Land Surveyor signing up an articulated student.
5. Maternity and paternity leave was updated. The Registration Committee has an internal policy on mater-
nity/paternity leave and the proposed change put this in the regulation opposed to a policy. The regulation currently states that a pupil must give six weeks’ notice before they can write a professional written exam. This was changed to two weeks which is more realistic based on conversations with the ALSA office.

Mr. Marshall outlined the following:

**Annual Interviews**
Removing the requirement that annual interviews will be required. The initial interview will still take place and is key and would be face-to-face, if possible. Currently, pupils and principals are not receiving a benefit from the annual interviews.

**Breach of Articles**
This section was re-worded to allow for situations where someone gets laid off due to the downturn of the economy. The current wording requires that a hearing take place. If a pupil is let go by their principal it is a breach of articles and they would have a hearing. If a pupil is laid off due to the economy then a meeting would take place instead of a hearing.

**Oath of Office**
This change came from a visit to BC while attending their assessment interviews. It is more of an intimate process from someone who has gone through the process. The ad hoc committee recognized the historic tag so there is still the option to do this in front of a judge. There is an understanding of what the pupil has done if the oath of office is done before a Council member or the chairman of the Registration Committee.

**Three Attempts for Professional Examinations**
It would be an automatic termination of articles if a pupil fails to pass any of the professional practice examinations after three attempts. Other professions have consequences for failing. There have been cases where someone failed an exam nine times. This is also to save time for the Registration Committee as they are volunteers and it take a lot of their time. There will be a transition period and this will not be in place until the regulation is changed. Once this is done, everyone will start at zero.

Mr. Hagen questioned if the motion was going to be broken down into smaller sections.
Mr. Larry Pals, as parliamentarian, requested that the amendment be specific as to what sections were going to be broken out so that everyone understood what the motion was.

*It was MOVED by Mr. Haggerty, seconded by Mr. Kocher, that the motion be postponed until tomorrow.*

**Motion to Postpone Defeated**

*AMENDMENT MOVED by Mr. Illchuk seconded by Mr. Forsyth, that the motion be postponed for fifteen minutes.*

**Motion to Amend Postponement Defeated**

Mr. Engler stated that he would hate to see the motion fail due to time constraints and questioned how long it would take to divide the motion into sections. This is far too important and if this is not dealt with at this AGM we are delayed for another year.

*It was MOVED by Mr. Hagen, seconded by Mr. Hansen, that the motion be divided.*

**Motion for Division Carried**

Mr. David Hagen suggested that the division be broken into Section 14, Section 24 and then the remaining housekeeping items.

Mr. Larry Pals, parliamentarian, clarified that the motion to divide was part 1 (housekeeping), part 2 (Section 14), and part 3 (Section 24).

*AMENDMENT MOVED by Ms. Robertson, seconded by Mr. Kocher, that section 20 (a) be revised as follows:*  
Canadian land surveyors
20 An applicant is entitled to be registered as an Alberta land surveyor if the applicant meets the requirements of section 24 and

(a) the applicant is registered as a land surveyor holding a license to practice cadastral land surveying issued under the *Canada Lands Surveyors Act* or a land surveyor in good standing with a professional regulatory organization under an Act of another province or territory that is a signatory to one or more domestic trade agreements in force in Alberta at the time the application is made, and

(b) demonstrates competence in jurisdictional knowledge by successfully completing a jurisdictional examination.

**Amendment Carried**
Ms. Robertson stated that this wording came from the Professional Governance Unit and the recommendations were provided to them.

Mr. Engler stated that as the Registrar is now a full-time position does removing this reference have any effect on the proposed changes. Mr. Scott replied it does not.

**AMENDMENT MOVED by Mr. Madarash, seconded by Mr. Amundrud, that section 15 be amended as follows:**

Transfer of articles required

15(1) Unless otherwise permitted by the Registration Committee, if a principal ceases

(a) to be a resident of Alberta, or

(b) to engage in the practice of surveying in Alberta, the principal must transfer the articles of a pupil to another Alberta land surveyor permitted to accept pupils in accordance with section 7.

*Amendment Defeated*

Mr. Ashton stated that there is no need for “a” as there will be only one item in the list.

**AMENDMENT MOVED by Mr. Miller, seconded by Mr. Stewart, that section 15 be amended as follows:**

Transfer of articles required

15(1) Unless otherwise permitted by the Registration Committee, if a principal ceases to engage in the practice of surveying in Alberta, the principal must transfer the articles of a pupil to another Alberta land surveyor permitted to accept pupils in accordance with section 7.

*Amendment Carried*

Mr. Larry Pals, not speaking as parliamentarian, suggested that the membership was wasting its time tweaking each clause as this is something that is going to be controlled by the government.

Mr. McArthur spoke to the articling report and asked if the report reflects the regulation changes and asked for confirmation that the new exam format will include two exams.

Mr. Marshall replied that there will be two exams. He explained that the report outlines changes to the process and legislative changes that are needed. The changes that the membership is discussing today are legislative changes.
Mr. McArthur noted that, as a former Registration Committee member, he is voting against this. He thinks interviews are an important part of the process. For 70% this is not an issue but for 30% it is. This is when the principal and pupil came together. It is a good mechanism to ensure the process is working well. There should be something that allows the pupil/principal to sit down with the Registration Committee.

Mr. Marshall stated that the ad hoc committee spoke to Registration Committee members and they had similar feedback but the annual interviews are not doing what they are supposed to do. Currently, there is no requirement for the principal to attend these. There is always the opportunity for the pupil/principal to meet with the Registration Committee at any time. The Committee has started to look at articles that are “in trouble” which is a change from when Mr. McArthur was on the Committee.

Mr. McArthur replied that he still thinks the annual interview is important and would like to see it continued.

Mr. Main stated that he appreciates Mr. McArthur’s comments but, for many pupils, it is not serving the need as well as it could. It is a huge time commitment for the Registration Committee which is why the interview has gone to a group setting.

**MAIN MOTION AS AMENDED – ALL SECTIONS EXCEPT SECTIONS 14 and 24**

*It was MOVED by Mr. Marshall, seconded by Mr. Engler, that the Alberta Land Surveyors’ Association recommend to the Government of Alberta that the Examination and Training Regulation be amended as follows:*

**Definitions**

1 In this Regulation,

(a) “Act” means the *Land Surveyors Act*;

(b) “affidavit of service” means an affidavit of service prescribed in the General Bylaws;

(c) “articles” means articles of service entered into between an individual seeking to become an Alberta land surveyor and an Alberta land surveyor permitted to accept pupils, and, for the purposes of section 3, includes a transfer of articles;

(d) “Examination Board” means the Canadian Board of Examiners for Professional Surveyors Western Canadian Board of Examiners for Land Surveyors established by agreement between the Corporation of Land Surveyors of the Province of British Columbia, the Alberta Land Sur-
veyors’ Association, the Saskatchewan Land Surveyors’ Association and the Association of Manitoba Land Surveyors in association with the Department of Geomatics Engineering of The University of Calgary or such other Board as may from time to time be designated by the Council;
(e) “General Bylaws” means the General Bylaws of the Association;
(f) “principal” means an Alberta land surveyor to whom a pupil is articed;
(g) “professional practice examinations” means the oral and written examinations prescribed by the Registration Committee on legislation, survey law, practical surveying and any other matters considered necessary;
(h) “pupil” means an individual who has entered into articles with a principal;
(i) “transfer” of articles means a transfer of articles described in section 7.
(j) “domestic trade agreement” means a domestic trade agreement as defined in section 2 of Schedule 6 to the Government Organization Act.
(k) “jurisdictional examination” means an examination designed to test the level of jurisdictional knowledge.
(l) “jurisdictional knowledge” means specific topics of survey knowledge that are jurisdictionally unique.

PART 1—ARTICLES

Prerequisites for articles

2 An individual may enter into articles with an Alberta land surveyor if
(a) the individual
   (i) holds a Certificate of Completion issued by the Examination Board, and
   (ii) pays to the Association the required fees prescribed in the General Bylaws,
(b) the Alberta land surveyor
   (i) has been engaged in the active practice of surveying as an Alberta land surveyor for at least the two years immediately preceding the date the articles are proposed to be entered into, and
   (ii) unless the Registration Committee otherwise permits, is a resident of Alberta,
(c) the articles are in the form prescribed in the General Bylaws, and
(d) the articles have been approved by the Registration Committee or, on review, by the Council.

Approval of articles

3(1) The Registration Committee may not approve articles unless it is satisfied that
(a) the Alberta land surveyor will provide the individual with sufficient practical training and experience or, if the Alberta land surveyor is not able to personally provide it, is able to satisfactorily arrange that training and experience,

(b) the individual will be under the direct personal supervision of

(i) the Alberta land surveyor or,

(ii) if during any part of the articling period the Alberta land surveyor will not be able to personally supervise the individual, another person satisfactory to the Registration Committee,

(c) the relationship between the Alberta land surveyor and the individual is such that the Alberta land surveyor will not, through employment arrangements or otherwise, be subservient to the individual, and

(d) the Alberta land surveyor will be personally responsible for the training given and experience received by the individual.

(2) An individual and the Alberta land surveyor with whom the individual wishes to enter into articles must have such interviews with the Registration Committee as the Committee requires before it approves the articles.

(3) If the Registration Committee refuses to approve the articles, it must send written reasons to the Alberta land surveyor and the individual.

(4) An individual whose articles are refused by the Registration Committee may, within 30 days of receiving a notice of refusal and the reasons for it, request the Council to review the articles by serving on the Registrar a written request for review by the Council setting out the reasons why, in the individual’s opinion, the articles should be approved.

(5) The Council must, after receipt of a request for review under this section, review the articles.

(6) An individual who requests a review

(a) must be notified in writing by the Registrar Association of the date, place and time that the Council will review the articles, and

(b) is entitled to appear and make representations to the Council when it reviews the articles.

(7) A member of the Registration Committee who is also a member of the Council may participate at a review by the Council under this section but may not vote in a decision of the Council.

(8) On considering a review under this section, the Council may make any decision the Registration Committee may make under this section.
Length of articled service
4(1) A pupil must complete at least 2 years of articled service.
(2) Except as otherwise permitted by the Registration Committee, the 2 years of articled service referred to in subsection (1) must consist of
(a) at least 18 months of field practice, and
(b) at least 6 months of office practice.
(3) If a pupil has completed the term of articled service, but has not passed the professional practice examinations, the pupil must, unless the Registration Committee otherwise permits, continue to serve under the articles until the pupil has passed the examinations.

Number of pupils
5 Unless the Registration Committee otherwise permits, a principal may not accept more than one pupil in any one calendar year.

Filing of articles
6(1) A pupil must, within 2 months after the articles are entered into, file one copy of the articles with the Registration Committee together with the fees referred to in section 2(a)(ii).
(2) Subject to subsection (3), the term of articled service begins on the date that the articles are entered into.
(3) If a pupil fails to comply with subsection (1), the term of articled service begins on the date on which the articles and the required fees are received by the Association Registrar.

Transfer of articles
7 Articles may be transferred from the service of a pupil’s principal to another Alberta land surveyor if
(a) the pupil
   (i) files with the Registrar Registration Committee a transfer of articles and an affidavit of service for the period of articles served to date, and
   (ii) pays to the Association the required fees prescribed in the General Bylaws,
(b) the Alberta land surveyor
   (i) has been engaged in the active practice of surveying as an Alberta land surveyor for at least the 2 years immediately preceding the date the transfer of articles are proposed to be entered into, and
   (ii) unless the Registration Committee otherwise permits, is a resident of Alberta;
   (c) the transfer of articles is in the form prescribed in the General Bylaws, and
   (d) the transfer of articles has been approved by the Registration Committee.
Filing of transfer of articles
8(1) A pupil must, within 2 months after the transfer of articles is entered into, file one copy of the transfer of articles with the Registration Committee together with the fees referred to in section 7(a)(ii).
(2) Subject to subsection (3), the term of articled service begins on the date that the transfer of articles is entered into.
(3) If a pupil fails to comply with subsection (1), the term of articled service begins on the date on which the transfer of articles and the required fees are received by the Registration Committee.

Affidavit of service
9(1) On or before January 15 of each year, a pupil must provide to the Association an affidavit of service that
(a) is signed by the principal, and
(b) describes the surveying operations in which the pupil was engaged during the preceding calendar year.
(2) After providing an affidavit of service under subsection (1), the pupil must meet with the Registration Committee to review the training and experience obtained by the pupil during the preceding calendar year.

Educational leave
10(1) A pupil may, with permission of the pupil’s principal, take educational leave for the purpose of attending a course of study at a university, college or technical school.
(2) A pupil must provide to the Registration Committee a letter signed by both the pupil and the principal setting out the details of the educational leave.
(3) Any period of time during an educational leave that requires the pupil to be absent from service with the principal may not be considered field practice or office practice for the purposes of section 4(2).

Maternity and Parental leave
10.1(1) If a pupil is on parental leave or maternity leave in accordance with the Employment Standards Code of Alberta, the pupil may apply to the Registration Committee for a leave from articles.
(2) A pupil must provide to the Registration Committee a letter signed by both the pupil and the principal requesting the leave from articles.
(3) Any period of time during a maternity and parental leave that requires the pupil to be absent from service with the principal may not be considered field practice or office practice for the purposes of section 4(2).

Courses and seminars
11 A pupil must, during the pupil’s articled service, take
such courses of study or seminars as are prescribed by the Registration Committee.

**Breach of articles**

12(1) If a pupil
   (a) leaves the service of the pupil’s principal without consent, or
   (b) breaches any of the pupil’s obligations under the pupil’s articles, or
   (c) is involved in conduct that may put in question the pupil’s good character, the principal or the Registrar Association may report the matter to the Registration Committee and request that
   (d) the articles be terminated, or
   (e) the Registration Committee provide direction as to the future conduct of the pupil or the principal, or both.

(2) If a pupil’s employment with the principal is terminated by the principal, the pupil or the Registrar Association may report the matter to the Registration Committee and request that
   (a) the articles be continued, or
   (b) the Registration Committee provide direction as to the future conduct of the pupil or the principal, or both.

(3) On receipt of a report under subsection (1) or (2), and after giving notice to the pupil and the principal, the Registration Committee must hold a hearing into the matter and may
   (a) order the articles terminated,
   (b) suspend the articles,
   (c) permit or order the articles to continue with or without conditions, or
   (d) make an order as to the future conduct of the pupil or the principal, or both or,
   (e) may order the articles be transferred to another Alberta land surveyor.

(4) On receipt of a report under subsection (2), the Registration Committee may meet with the pupil, or the pupil and the principal, and may
   (a) order that the articles be continued, or
   (b) provide direction as to the future conduct of the pupil or the principal, or both.

**Termination of articles by mutual consent**

13(1) A pupil and the pupil’s principal may terminate articles by mutual consent.

(2) If articles are terminated by mutual consent under subsection (1), the principal must provide to the Association Registrar a letter signed by both the principal and the pupil notifying the Association Registrar of the termination.
Transfer of articles required
15(1) Unless otherwise permitted by the Registration Committee, if a principal ceases to engage in the practice of surveying in Alberta, the principal must transfer the articles of a pupil to another Alberta land surveyor permitted to accept pupils in accordance with section 7.

Time when training and examinations must be completed
16(1) Subject to subsection (2), a pupil who commences articles must complete the pupil’s required practical training, experience and professional practice examinations within 5 years of the commencement of the articles, whether or not the articles are terminated and subsequent articles are entered into.

(2) The 5-year period referred to in subsection (1) may be extended
   (a) by the same period of time that the pupil is granted educational leave under section 10, or
   (b) by the same period of time that the pupil is granted maternity and parental leave under section 10.1, or
   (b) by any other period approved by both the pupil’s principal and the Registration Committee.

Prior service
17(1) If articles are terminated and subsequently the pupil articles with another principal, the pupil may apply to the Registration Committee for any period of prior service under the articles to be credited as field practice or office practice for the purposes of section 4(2).

If articles are terminated and subsequently the Registration Committee approves a new application for articles, the pupil must
(1) Unless the Registration Committee otherwise permits, complete all of the professional practice examinations,
(2) Unless the Registration Committee otherwise permits, complete all of the field practice and office practice requirements for the purposes of section
4(2),
Whether or not any of the requirements had been completed under prior articles.
(2)(3) If prior service is credited under subsection (1)(2), the Registration Committee may impose any conditions that it considers appropriate with respect to future field practice and office practice.

Termination of articles
18 If a pupil fails to complete the pupil’s required practical training, experience and professional practice examinations within the 5-year period under section 16(1) or any longer
period extended under section 16(2), the Registration Committee Registrar must terminate the articles of the pupil by notice in writing to the pupil and the principal.

PART 2—QUALIFICATIONS FOR REGISTRATION AS AN ALBERTA LAND SURVEYOR

Alberta applicants
19 An applicant is entitled to be registered as an Alberta land surveyor if the applicant meets the requirements of section 24 and
   (a) the applicant
      (i) completes the term of articled service in accordance with Part 1, and
      (ii) passes the professional practice examinations to the satisfaction of the Registration Committee, or
   (b) the applicant has a combination of education, practice requirements, examinations and other qualifications that demonstrate the competence required for registration to the satisfaction of the Registration Committee.

Canadian land surveyors
20 An applicant is entitled to be registered as an Alberta land surveyor if the applicant meets the requirements of section 24 and
   (a) the applicant
      (i) is authorized to survey land under the Canada Lands Surveys Act or an Act of a province of Canada governing land surveyors;
      (ii) holds a Certificate of Completion issued by the Examination Board;
      (iii) completes such period of articles prescribed by the Registration Committee, and
      (iv) passes the professional practice examinations to the satisfaction of the Registration Committee within the applicant’s period of articles or within such other period of time prescribed by the Registration Committee, or
   (b) the applicant
      (i) is registered in good standing with a land survey profession in another jurisdiction recognized by the Council as having substantively equivalent competence and practice requirements, and
      (ii) passes the professional practice examinations to the satisfaction of the Registration Committee.

(a) the applicant is registered as a land surveyor holding a license to practice cadastral land surveying issued under the Canada Lands Surveyors Act or a land surveyor in good standing with a professional regula-
tory organization under an Act of another province or territory that is a signatory to one or more domestic trade agreements in force in Alberta at the time the application is made, and
(b) demonstrates competence in jurisdictional knowledge by successfully completing a jurisdictional examination.

Retired members
21 A retired member of the Association is entitled to be registered as an Alberta land surveyor if the member meets the requirements of section 24 and the requirements of section 19(b).

Procedure for examinations
22 An individual who wishes to take a professional practice examination under this Part must
(a) apply to the Association Registrar at least 6 weeks two weeks before the date set for the examination by the Registration Committee,
(b) satisfy the Association Registrar that the other requirements of this Regulation have been met, and
(c) pay to the Association the required fees prescribed in the General Bylaws.

Authority of Registration Committee
23 The Registration Committee must decide any question that arises as to the qualifications of a candidate for examination under this Regulation or as to the candidate’s compliance with any requirement of the Registration Committee with respect to professional practice examinations.

Application referred to Registration Committee
25 The Registrar must refer an application for registration as an Alberta land surveyor to the Registration Committee for its decision on whether to register the applicant as an Alberta land surveyor in accordance with section 20 of the Act.

Transitional
26(1) In this section, “previous Regulation” means the Examination and Training Regulation (AR 326/82).
(2) A person who immediately before the coming into force of this Regulation was a pupil under the previous Regulation continues as a pupil under this Regulation.
(3) A person who immediately before the coming into force of this Regulation was registered as an Alberta land surveyor under the previous Regulation continues to be registered as an Alberta land surveyor under this Regulation.

Repeal
27 The Examination and Training Regulation (AR 326/82) is repealed.
SCHEDULE OATH OF OFFICE
I, (name), do swear (or solemnly affirm) that I will diligently, faithfully and to the best of my ability, execute according to law the office of land surveyor; and that I will, as an Alberta land surveyor, conduct all surveys faithfully and to the best of my ability, giving due consideration to the lawful rights of all persons; I will accurately locate and record all evidence of boundary monumentation truly and accurately to the best of my ability, I will measure and record all data truly without prejudice either toward or against any land owner, but in all things conduct myself truly and with integrity; maintaining and upholding the law and the interests of the public.
So help me God
(omit if affirmed)

Main Motion as Amended Carried

MAIN MOTION ON SECTION 14
It was MOVED by Mr. Marshall, seconded by Mr. Engler, that the Alberta Land Surveyors’ Association recommend to the Government of Alberta that the Examination and Training Regulation be amended as follows:

Automatic termination of articles
14(1) If a pupil fails
   (a) to pay annual fees to the Association within the time prescribed in the General Bylaws, or
   (b) to provide the Association Registrar with an affidavit of service in accordance with section 9,
   (c) to pass any of the professional practice examinations after three attempts, the articles are terminated and the Association Registrar must notify the pupil and the principal accordingly.

(2) Articles terminated under subsection (1) may be reinstated by the Registration Committee on application to it and after payment of any required reinstatement fees prescribed in the General Bylaws.

(3) If a principal dies or the principal’s registration as an Alberta land surveyor is suspended or cancelled, the articles are terminated.

(4) A pupil whose articles are terminated under subsection (3) may apply to the Registration Committee for approval of new articles for the balance of the pupil’s term of articled service.

Main Motion on Section 14 Carried

In speaking to the motion, Mr. Marshall explained the proposed changes to Section 14. Other professions were consulted and all of them have repercussions for students who fail examinations and the Alberta Land Surveyors’ Associa-
tion does not want to have a system that promotes failure. The ad hoc committee did talk to sister associations and none of them have anything like this in place as they have never had this problem.

Mr. Ball spoke to the motion and stated that it does not give the Registration Committee the ability to make a judgement call. He supports the fact that the Association needs to be serious about it but when things are placed in a regulation, it becomes black and white.

Mr. Gudim stated that it sounds like the committee is playing baseball and that three strikes is punitive.

AMENDMENT MOVED by Mr. Gudim, seconded by Mr. Thompson, that Section 14(c) be amended as follows:

(c) to pass any of the professional practice examinations after three five attempts, the articles are terminated and the Association Registrar must notify the pupil and the principal accordingly.

Amendment Defeated

Mr. Quarmby spoke to the amendment and commented that he would like assurance that the “clock would start ticking” after this was in place and no previous failures would count. Mr. Scott stated that Mr. Marshall stated that previously.

Mr. Ronsko spoke against the motion. He noted that the process now has a five-year maximum so one would not have a chance to write five exams. A pupil is only going to be able to write the municipal exam once a year and the oil field exam once a year so a pupil could not have five exam attempts.

Mr. Marshall stated that Mr. Ronsko was correct and if/when this passes it still must go to Government which will take some time. By then, the new exams will be in place. If a pupil only has five years to complete the articles, they will only have a chance to write it four times as they would likely not write in their first year. The current system would only be a once-a-year sitting as well in order to make it fair. A recommendation would need to go to Council for approval.

Mr. Pratt spoke against the amendment and stated that three attempts is sufficient as there is the option that articles can be restarted. He is appalled that someone would write the exam nine times.
Mr. Forsyth commented that Section 17 gives articling options and three attempts is sufficient.

Mr. Engler stated that three attempts are sufficient as you do have the option to start over.

Mr. Hagen commented there are people in the room that would not have become land surveyors if this was in place. The new system only allows someone to write once per year so the maximum attempts would be only four.

Mr. Ryan Pals stated that he did the research on this and it is light compared to what other associations and organizations do. Some deem you as unqualified and you do not have the opportunity to come back into the system.

Mr. Clark stated that the membership needs to take a step back as the idea behind this is not the punish anyone. Due to the amount of work done by the Registration Committee, the idea is that it needs to be simplified. The idea behind three attempts is to ensure that students are well prepared. They are not being punished as they are being given three attempts to make the grade in this profession.

Mr. McArthur spoke against the motion. He indicated that the new exams would be very comprehensive and he is concerned that the pupil will not be able to attempt them until they are in their third or fourth year of articles. He suggested that five years to complete articles be changed to six years to allow them to extend their exams over a longer period of time.

Mr. Lachance spoke in favour of the motion and commented that it is more than fair. He asked the new Alberta land surveyors and articling students to come forward and voice their thoughts.

Mr. Sutter stated that he understands the three attempts and is not completely against it. The universities and professors that teach and teachers in the high school system are trained, told how to present an exam and there is a certain way to test the examination of a person. He asked if it was investigated how other professions validate their exams.

Mr. Marshall replied that the report suggests that an educator would be used to review the exam questions. The questions will be done in a style which will be very different from the current system. There will be polished questions that cannot
be changed by the Committee and their focus will be on the flow of the exam. The new questions will have an ethical, statute and practical component.

Ms. Robertson commented that the recommendations that are up for voting and the implementation plan is separate. There are discussions on two written exams and only offering them once a year but none of that is on the floor right now. For those who are articling, this is not meant to extend the period of articles as there will be some students who are ready sooner to write. There is a misunderstanding as to what the exam process is which is to test the candidate to ensure that they met the minimum level of competency to be a land surveyor. It is not meant to be punitive and will be fair once the new process is rolled out.

Mr. Lehners spoke against the motion and noted that he is concerned with human tendency. Other organizations used to have a high failure rate and then they softened up their exams and the pass rate is now higher. He is not sure we want to go that route. He asked what the current past rate was.

Mr. Marshall replied that the pass rate on the Practical Surveying exam recently was 10%.

Mr. Lehners stated that if you have a 90% failure rate you are still looking at 50% that are not going to pass with three attempts unless you change the exams. He is unsure of what is trying to be done. Our exams are either too tough and we are going to make them easier or there are going be fewer new Alberta land surveyors as not many people are going to pass.

Mr. Shrivastava spoke against the motion. He stated that if we look at it technically it makes sense. The Registration Committee has to work hard. We need to be going to schools and recruiting students when they are young as there are not even 450 land surveyors for the province which is not sufficient for the province.

Mr. Horatio Caraba spoke in favour of the motion. He appreciates all the principals standing up for their pupils. As an articling student, he does not think the Association is out to get any of the students to make them fail in their career and everyone here is out to help everyone else. This helps the Association do its job and ensures that students take their exams when they are prepared.
Mr. Engler commented that there is a misunderstanding of the mechanics. There will be two exams per year; one in the spring and one in the fall so a pupil could pass their exams in one year.

Ms. MacIsaac spoke against the motion and noted should would not be here if these rules were in place and there are many others in the room that would not be either.

**MAIN MOTION ON SECTION 24**

*It was MOVED by Mr. Marshall, seconded by Mr. Engler, that the Alberta Land Surveyors’ Association recommend to the Government of Alberta that the Examination and Training Regulation be amended as follows:*

**Applicants for registration**

24(1) In addition to the other requirements of the Act or this Regulation for registration as an Alberta land surveyor, an applicant must

(a) be at least 18 years old,
(b) satisfy the Registration Committee that the applicant is of good character,
(c) pay to the Association the required fees prescribed in the General Bylaws,
(d) provide the Association Registrar with a discharge of articles prescribed in the General Bylaws,
(e) file an affidavit of service for the current year in the form prescribed in the General Bylaws, and

(e) take and subscribe before

(i) the chair of the Registration Committee if the chair is a commissioner for oaths in and for the province of Alberta, or
(ii) a member of the Council if the member of Council is a commissioner for oaths in and for the province of Alberta, or
(iii) the Registrar if the Registrar is a commissioner for oaths in and for the province of Alberta, or
(iv) a judge of the Court of Queen’s Bench, or
(v) a judge of the Court of Appeal

the oath of office set out in the Schedule.

(2) Subsection (1)(d) and (e) do not apply to an applicant described in section 19(b) or 20(b).

**Main Motion on Section #24 Carried**

Mr. Ball spoke against the motion as the weight of getting your commission is truly felt when you go before a judge. It is a simple task and it confirms everything that we stand for.
Mr. Illchuk spoke against the motion. He stated his visit to chambers was enjoyable for the judge and himself. It reminds you that you do not want to be in front of a judge as a land surveyor again.

Mr. Main spoke in favour of the motion. He commented he agrees with Messrs. Ball and Illchuk as it can be a good occasion. There can be situations where this is not a good experience for some. This does not preclude articling pupils from taking their oath in front of a judge of the Court of Queen’s Bench. This allows those in smaller centres another option so they do not have to commute to obtain their commission.

Mr. Van Berkel commented it is important to keep in mind the seriousness and the weight of the oath. It has more to do with the person making the oath than who they are making the oath to.

Mr. Durant spoke in favour of the motion as he had a negative experience. The judge told him that this was a waste of his time. It would have been a more positive experience if he could have done this with the president or another member of Council as his experience will stick with him for the rest of his career.

Mr. Buzikievich, President of the Association of British Columbia Land Surveyors, pointed out that Alberta is not taking their model completely as he is board member who is not a commissioner of an oath for the province but can swear in members.

Mr. Engler reminded everyone this is only an option.

Mr. Stevens spoke against the motion as this diminishes the value of the oath. This change regardless of if this is an option, is another indication where we have had one or two instances where this has been a problem and the committee is changing the world for these instances. We do far too much of that and we should hold onto tradition.

Mr. Motz asked Mr. Barnes, the public member on Council, to speak on behalf on the public. He asked if the public would see value in knowing their land surveyor swore their oath in front of a judge.

Mr. Barnes replied that he has not heard anything from the public regarding this but he is in favour of opening it up to allow options. He would hate to see a pupil go before a judge
and be chastised that he is wasting the judge’s time and you would not want to go back there again.

Ms. Lovse stated that she had a negative experience. She had to go there to court twice and she tried to call to see where she had to go to take her oath and was told that they did not know what she was talking about.

The meeting was recessed until 9 a.m. on Saturday morning.

After bringing the meeting back to order, President Rob Scott asked Registrar David McWilliam to take the podium to conduct the elections. The 2013-2014 Council members were asked to retire to the floor for the elections.

Mr. Scott thanked Mr. McWilliam for his hard work and effort as serving as Registrar for the past six years and four months.

Mr. McWilliam announced that he appointed new members Mr. Ian Anderson, Mr. Brian Ball, Mr. Brandon Ellis and Ms. Krista Lovse as scrutineers.

Mr. McWilliam advised that biographies of the candidates submitted by the Nominating Committee were received 55 days prior to the Annual General Meeting and were included in the March issue of ALS News as well as in the AGM committee reports and recommendations package.

Mr. McWilliam stated that the Nominating Committee put forward the name of Al Jamieson for the position of president of the Alberta Land Surveyors’ Association for 2014-2015.

Mr. McWilliam asked for further nominations from the floor for the position of president for 2014-2015.

_It was MOVED by Mr. Pratt, seconded by Mr. Larry Pals, that nominations for the position of president cease._

_Motion Carried_

The assembly gave a round of applause to Mr. Jamieson as the 2014-2015 president of the Alberta Land Surveyors’ Association.

Mr. McWilliam announced that the Nominating Committee put forward the name of Greg Boggs, ALS for the position of vice-president of the Alberta Land Surveyors’ Association for 2014-2015.
Mr. McWilliam asked for further nominations from the floor for the position of vice-president for 2014-2015.

*It was MOVED by Mr. Cheng, seconded by Mr. Main, that nominations for the position of vice-president cease.*

**Motion Carried**

The assembly gave a round of applause to Mr. Boggs as the 2013-2014 vice-president of the Alberta Land Surveyors’ Association.

Mr. Boggs was invited to make a short address to the assembly.

Mr. McWilliam announced that the Nominating Committee put forward the names of Jacques Dupuis, Kevin Grover, Carl Larsen and Lesley Sick for the position of councillor for 2014-2016.

Mr. McWilliam asked for further nominations from the floor for the position of councillor for 2014-2016.

*It was MOVED by Mr. Larry Pals, seconded by Mr. Bruce Clark, that nominations cease for the position of councillor for 2014-2016.*

**Motion Carried**

The candidates were invited to make a short presentation to the membership.

The scrutineers were asked to collect the ballots and accompany Mr. McWilliam to count the ballots.

President Rob Scott returned to the podium and asked Council to return to the head table.

Mr. Scott congratulated the Nominating Committee on putting together the slate of candidates.

*It was MOVED by Mr. Robinson, seconded by Mr. Marquardt, that the Alberta Land Surveyors’ Association recommend to the Government of Alberta that a Registered Survey Technologist Regulation be created and that the Land Surveyors Act be amended as follows:*  

**Definitions**

(a) “Association” means the Alberta Land Surveyors’ Association;

(b) “practitioner” means an Alberta land surveyor, surveyor’s corporation or surveyor’s partnership;

**Recommendation #6**

RST Regulation  
(see Appendix E for rationale document)
(c) “Registered Survey Technologist” means an individual who is a member in good standing with the Alberta Society of Surveying & Mapping Technologies and meets the requirements for registration;
(d) “Registrar” means the Registrar appointed under section 10;

Scope of Practice
2(1) A Registered Survey Technologist is entitled to engage in the practice of surveying but not the practice of land surveying except under the supervision direction and control of a practitioner.
(2) A Registered Survey Technologist is authorized to certify the correctness and accuracy of survey work done under his supervision, that is the routine application of industry recognized standards, procedures and practices using established survey, geomatics or applied science principles and methods of problem solving.

Registration
3(1) The Registrar shall maintain, in accordance with the bylaws and subject to the direction of the Council, a register of Registered Survey Technologists.
(2) The Registrar shall register an applicant as a Registered Survey Technologist if
(a) the applicant is a member in good standing of the Alberta Society of Surveying and Mapping Technologies, and
(b) the applicant
   (i) has a combination of education, experience and technical expertise approved by the Council of the Alberta Society of Surveying and Mapping Technologies and the Council of the Alberta Land Surveyors’ Association, and
   (ii) has passed an examination in ethics approved by the Council of the Alberta Society of Surveying and Mapping Technologies and the Council of the Alberta Land Surveyors’ Association.

Removal of technologist from register
4(1) The Registrar may remove a person from the register of Registered Survey Technologists if the Registrar is satisfied that the person
(a) is not an active member in good standing of the Alberta Society of Surveying and Mapping Technologies,
(b) has practiced land surveying without any supervision or has practiced land surveying under the direction or control of someone other than a practitioner,
(c) has contravened this Regulation, or
(d) has been deemed by the Council of Alberta Society of Surveying and Mapping Technologies or the Council of Alberta Land Surveyors’ Association not competent to practice one or more of the aspects of surveying that a Registered Survey Technologist is authorized to practice.

(2) If the Registrar removes a person from the register under subsection (1), the Registrar, in conjunction with the Alberta Society of Surveying & Mapping Technologies, may establish conditions that the person must meet to be reinstated in the register.

Registered Survey Technologist
5 Alberta Society of Surveying and Mapping Technologies (ASSMT) shall maintain and publish a code of ethics for Registered Survey Technologists respecting the practice of the profession of surveying, the maintenance of the dignity and honour of the profession of surveying and the protection of the public interest.

Definitions

(k) “practitioner” means an Alberta land surveyor, surveyor’s corporation or surveyor’s partnership;
(l) “ASSMT” means the Alberta Society of Surveying and Mapping Technologies;
(m) “Registered Survey Technologist” means an individual who is a member in good standing with the Alberta Society of Surveying & Mapping Technologies and meets the requirements for registration;
(n) “Registrar” means the Registrar appointed under section 10;
(o) “surveyor’s corporation” means a corporation that holds a permit to engage in the practice of surveying under this Act;
(p) “surveyor’s partnership” means a partnership that holds a permit to engage in the practice of surveying under this Act.

Exclusive Use of Name
4(1) No person except a practitioner shall
(a) use the name “Alberta land surveyor”, “surveyor” or “land surveyor” or any abbreviation of them either alone or in combination with any other word,
(b) use the initials “ALS” either alone or in combination with any other word, initial or abbreviation, or
(c) use any title, name, description, abbreviation, letter or symbol representing the name “Alberta land surveyor”, “surveyor” or “land surveyor” that represents expressly or by implication that the person is an Alberta land sur-
veyor, surveyor’s corporation or surveyor’s partnership.

(2) No person except a practitioner shall represent or hold out, expressly or by implication, that
   (a) the person is entitled to engage in the practice of land surveying, or
   (b) the person is an Alberta land surveyor, surveyor’s corporation or surveyor’s partnership, as the case may be.

(3) No person except a Registered Survey Technologist shall
   (a) use the name “Registered Survey Technologist” or any abbreviation of them either alone or in combination with any other word,
   (b) use the initials “RST” either alone or in combination with any other word, initial or abbreviation, or
   (c) use any title, name, description, abbreviation, letter or symbol representing the name “Registered Survey Technologist” that represents expressly or by implication that the person is a Registered Survey Technologist.

Regulations
16(1) The Council may make regulations
   (a) … (r)
   (s) establishing and prescribing the examination and training requirements for a Registered Survey Technologist;
   (t) governing the registration of a Registered Survey Technologist.

(2) A regulation under subsection (1) does not come into force unless it is approved by
   (a) a majority of Alberta land surveyors
       (i) present and voting at a general meeting, or
       (ii) voting at a vote conducted by mail in accordance with the bylaws, and
   (b) the Lieutenant Governor in Council.

Protection from Liability
70(1) No action lies against
   (a) any person conducting a preliminary investigation, a member of the Discipline Committee, the Council, the Registration Committee or the Board, the Registrar, the Association or any person acting on the instructions of any of them, or
   (b) any member, officer or employee of the Association for anything done by that person or body in good faith and in purporting to act under this Act, the regulations or the bylaws.
   (c) any member, officer or employee of the Alberta Society of Surveying & Mapping Technologies for any-
thing done by that person or body in good faith and in purporting to act under this Act, the regulations or the bylaws.

(2) No action for defamation may be founded on a communication that consists of or pertains to a complaint regarding the conduct of a practitioner if the communication is published to or by

(a) the Association
(b) a member of the Council, the Discipline Committee, the Registration Committee or the Board,
(c) a person conducting a preliminary investigation,
(d) an officer or employee of the Association, or
(e) a person acting on the instructions of any of them in good faith in the course of investigating the complaint or in the course of any proceeding under Part 5 relating to the complaint.

Motion Carried

Mr. Robinson explained the changes to the *Land Surveyors Act*, regulations and the scope of practice of a registered survey technologist.

Mr. Hagen stated that he has reservations and his greatest concern is with the scope of practice. He went on to say that this is a slippery slope. The next thing is that technologists will be doing real property reports and various other things. He indicated that there are already cases where technologists are already submitting plans to the City of Edmonton. He noted that he is not comfortable that there will be enough safeguards to prevent the unauthorized practice of land surveying. He commented that by bringing survey technologists under the auspices of the Association, he is worried that GPS Location Plans signed by them will be used to legitimize their position.

Mr. Robinson reiterated that the scope of practice does define that RSTs will not be able to do land surveying as defined under the act.

Mr. Metcalfe stated that during his time in surveying he has come across many good technologists who have helped him with his work and this is one of the best ways to recognize them for the work they do.

Mr. Darryl Larsen, vice-chair of the RST Committee, pointed out that it was collaborative process and, as a member of ASSMT, thanked Mr. Robinson for his contributions.
Mr. Gudim questioned if the motion was divided into two parts.

Mr. Robinson replied that it was not and he only presented it that way.

Mr. Gudim spoke to item Section 4(1)(d) as he believes it does not read the way it was intended.

**AMENDMENT MOVED by Mr. Gudim, seconded by Mr. Thompson, that Section 4(1)(d) be amended as follows: (d) has been deemed by the Council of Alberta Society of Surveying and Mapping Technologies or the Council of Alberta Land Surveyors’ Association not competent to practice one or more of the aspects of surveying that a Registered Survey Technologist is authorized to practice has practiced.**

*Amendment Defeated*

Mr. Larsen indicated that “has practiced” could create a conflict with the ASSMT bylaws as you could have a member certified in a certain discipline and you could have someone that has practiced but is not certified to practice in that discipline.

Mr. Thomson spoke in favour as it is in the public’s interest, the interest of the profession, regulates technologists and the exclusive scope still remains with Alberta Land Surveyors. Mr. Thomson asked Mr. Robinson for clarification on requirements for professional liability insurance.

Mr. Robinson replied that there is nothing in the motion and this will be added to the ASSMT bylaws.

Mr. Wiberg asked for clarification on Section 2(a). He questioned if an RST was working under him if that meant that the technologist is authorized to practice land surveying and can consult with property owners about boundary issues.

Mr. Robinson stated that anything under land surveying is still going to be the responsibility of a land surveyor.

Mr. Wiberg questioned that it be ended with they could not be authorized to do land surveying period.

Mr. Robinson replied that the wording has been taken directly out of a previous act. He asked Mr. Jardine to speak about the legality of what is deemed to be land surveying.
Mr. Jardine indicated that an act is above a regulation in the legal profession and a regulation cannot conflict with an act. How that relates to the scope of practice is clearly intended in Section 2(1) - A Registered Survey Technologist is entitled to engage in the practice of surveying but not the practice of land surveying except under the supervision direction and control of a practitioner - which is not a conflict with the act as that is the same as the act. What it does imply though is that registered survey technologists are entitled to engage in the practice of surveying and does not say anything about supervision, direction and control. If any issues do come forward they will be along the line of what is surveying and what is land surveying and exactly where does the distinction arise.

Mr. Henrie asked if the RST will be under the supervision of a practitioner.

Mr. Scott replied that they would be.

Curtis Henrie questioned what types of plans an RST will be able to certify or what will they certify.

Mr. Scott replied that they could certify a topographical plan as long as it does not deal with boundaries. He went on to say that anything that deals with boundaries must be done by an Alberta Land Surveyor and the Alberta Land Surveyor must certify it.

Mr. Henrie questioned if the liability was with the practitioner.

Mr. Scott replied that his interpretation is that the land surveyor is not liable as the ASSMT member is not doing land surveying under their supervision.

Mr. Robinson explained that the mechanism has not been developed yet and that the legislation is what we are talking about today. He clarified that an RST will not necessarily have to work under the supervision of an Alberta Land Surveyor to do survey work; only if they do land surveying.

Mr. Cheng asked Mr. Jardine if “except under the supervision direction and control of a practitioner” extends to cover an RST that is working as a contractor.

Mr. Jardine stated that one of the issues that needs clarification is under what circumstances would a registered survey technologist practice independently. Can they set up their own corporation? Are there intended restrictions? In the cur-
rent situation there are land surveyors who hire contract party chiefs. Anything that they do that treads into land surveying must be done under the personal supervision, direction and control of a land surveyor. They cannot go out independently and do land surveying. There are people who are using GPS and saying they have a right to do this as they are not doing land surveying. There have been on occasion individuals who thought real property reports were not land surveying. The courts have not agreed but that does not mean that some do not occasionally think that. This is an area where you may find that you need to do some fine tuning as you move forward.

Mr. Robinson stated that the regulation is being discussed and this is the framework. A number of items will be under the ASSMT bylaws.

Mr. Jardine stated that in terms of discipline there are certain statutes for land surveyors but he does not know exactly what those will be there for ASSMT. He indicated that an act was added with engineers and questioned if this was approval of principal.

Mr. Scott replied that this is giving a right to title to technologists.

Mr. Jardine commented that this is why there are so many questions about scope of practice. Right to title does not define what you can and cannot do. A legislative drafter will be looking at this and you will need to fill in the details. The real principle is recognizing title to meet qualifications that are going to be jointly set and to work on defining the rest of that relationship which will probably be a few more amendments here and there that you cannot anticipate right now.

Mr. Engler asked Mr. Robinson if the committee envisioned duel signatures on the same product.

Mr. Robinson replied that there were multiple conversations about what will and will not happen with plan registration but it is the status quo. He went on to say that he disagrees somewhat with Mr. Jardine as if the membership approves these changes to the act and the regulations it will still be status quo for Alberta Land Surveyors. It gives the designation to the technologist that the committee feels will be a benefit to them and will give them certification of surveying work and should not affect any land surveying work.
Mr. Bode asked if he would qualify to be an RST based on his educational experience. He wanted to know if he would qualify to be an RST.

Mr. Robinson replied that the committee is not making a motion towards any qualifications and/or specifications. This gives the power to both the ALSA and ASSMT councils to set jointly those guidelines.

Mr. Seaman questioned the public perception of the word “surveying” and how this would be handled.

Mr. Robinson stated the *Land Surveyors Act* already defines surveying and land surveying and land surveyors do not have exclusive jurisdiction over surveying.

Mr. Shrivastava provided various scenarios and questioned if this would be considered surveying or land surveying.

Mr. Scott stated that the issue on the floor is about right to title and this discussion does not relate to the motion.

Mr. Booker, President of ASSMT, pointed out that the people who are looking at being registered do already work for you. This gives you as an association and my society some legislation to certify them and make sure they are educated and provides a level playing field for everyone.

President Rob Scott asked Registrar David McWilliam to provide the election results.

Mr. McWilliam announced that Jacques Dupuis, Kevin Grover and Lesley Sick as the new councillors. He thanked everyone for running.

*It wasMOVED by Mr. Marquardt, seconded by Mr. Pratt, that the ballots be destroyed.*

Motion Carried

*It wasMOVED by Mr. Illchuk, seconded by Mr. Drake, that Part 2, Sections 5 and 6 of the bylaws of the Alberta Land Surveyors' Association amended as follows:*

**Part 2**

**Offices of the Association and the Council**

5 (1) The offices of the Association are:

(a) the President;

(b) the Vice President;
(c) the Past President;
(d) the Secretary Treasurer;
(e) six offices of councillor,
of which the President, Vice President, and Secretary Treasurer and six offices of councillor are elected, and the
President and Past President are appointed.

(2) The office of Past President is filled by the Alberta Land Surveyor who was the most recent President but who no longer holds that office.

(3) The office of President is filled by the Alberta Land Surveyor who was the most recent Vice President but who no longer holds that office.

**Elected Offices**
6 Alberta Land Surveyors shall elect from among their number:

(a) a President and a Vice President each of whom hold whom holds office until the installation of new officers a new officer at the next annual general meeting,
(b) 3 members of Council, each of whom shall hold office until the installation of new councillors at the annual general meeting held in the second year following the year of their election, and
(c) a Secretary Treasurer who shall be elected at an Annual General Meeting and hold office for a three-year term, and
(d) such additional members of the Council as may be required, each of whom hold office until the conclusion of the term of the vacancy for which they are elected.

**Motion Defeated**

Mr. Hagen spoke against the motion. He commented that he does not think there is a problem as the Association has not had a vice-president challenged off the floor who has lost. This discounts the opinion of the membership. If a sitting vice-president loses, it would have to be because something serious had happened.

Mr. Haagsma spoke against the motion. He stated that the Association does not have a problem. He worries that the membership could put itself into a corner should there be a vice-president that the membership does not like and is not worthy of the job. He went on to say that if someone does run off the floor, a great deal of thought is given and they are aware of the affairs of the Association. The ALSA is a democratic organization and members would vote accordingly.
Mr. Jamieson stated that he sees the value of seeing what Council has been involved in and the planning that goes into the travel to the other associations is substantial so it does take a lot of planning.

Mr. Drake spoke in favour of the motion. He commented that being involved at this level in our Association does not only require a personal commitment from the land surveyor but a family commitment as well as a corporate commitment. When the profession has someone who is willing, eager and excited to do that, we want to channel this. Part of channelling that is acknowledging the issues affecting our Association are not one year in length or duration.

Mr. Main commented that he was unsure if he was in favour or against the motion. He stated that the motion ties the membership’s hands and questioned if there is a legislation mechanism in place should a person was unable to take on that responsibility due to illness or for any other reason.

Mr. Illchuk replied that Section 10 of the bylaws has this in place.

Mr. Engler stated that we are missing that, when we elect a vice-president we have to put more emphasis on that, than we have in the past. In the past, we have been a little too casual about this.

Mr. Halliday spoke against the motion. He stated that if the membership passes this, we are giving up our basic democratic right to make choices.

Mr. Wiberg spoke against the motion and reiterated Jim Halliday’s comment.

It was MOVED by Mr. Illchuk, seconded by Mr. Clark, that the bylaws of the Alberta Land Surveyors’ Association amended as follows:

**Part 2**

**Elected Offices**

6 Alberta Land Surveyors shall elect from among their number:

(a) a President and a Vice President each of whom hold office until the installation of new officers at the next annual general meeting,

(b) 3\,2 members of Council, each of whom shall hold office until the installation of new councillors at the annual general meeting held in the second third year following
the year of their election, and  
(c) a Secretary Treasurer who shall be elected at an Annual General Meeting and hold office for a three-year term, and  
(d) such additional members of the Council as may be required, each of whom hold office until the conclusion of the term of the vacancy for which they are elected.

Councillor Elected
32 (1) The candidates for councillor who receive the highest number of votes for the office of councillor shall be elected as councillors for a term of 2 or 3 years.
(2) If there are any vacancies on Council to be filled under Section 38(1)(d), the person or persons receiving the next highest number of votes for the office of councillor shall be elected as councilors for the balance of the unexpired term or terms to be filled, and as among them, the person or persons receiving the higher number of votes shall fill the vacancy or vacancies which have the longer unexpired term or terms.

32.1 Notwithstanding other provisions in this bylaw, the council vacancies at the 2015 AGM will be handled as follows:
   a) the candidate for council with the highest number of votes will be elected to council for a three year term  
   b) the two candidates with the second and third highest number of votes will be elected to council for a two year term

32.2 Notwithstanding other provisions in this bylaw, the council vacancies at the 2016 AGM will be handled as follows:
   a) the two candidates for council with the highest number of votes will be elected to council for a three year term  
   b) the candidate with the third highest number of votes will be elected to a two year term

Motion Carried

Mr. Hagen spoke against the motion. He commented that he served on Council twice and he did not have a problem with getting up to speed on the issues. The biggest problem he has with this is it limits the number of people who get the chance to serve on Council. A three-year time is a lot to ask of people and will cut down on the number of people who would be willing to volunteer.

Mr. Drake noted that he is in favour of the motion. He is always worried about the comment “if it ain’t broke; why fix it” and questioned why we are waiting until something breaks. This is a proactive step; there have been changes at the muni-
principal level and increased continuity should be kept as long as possible.

Mr. Stoliker agreed with Mr. Hagen as a two-year term will make it easier for the Nominating Committee to find people who are willing or able to run for Council. A three-year term may be too long of a commitment for some. There is nothing stopping someone from running for a second term under the current system.

Ms. Sick spoke against the motion. She noted that this might restrict people from running for Council.

Mr. Cheng spoke against the motion. He pointed out there is a financial commitment and by having one person of a smaller firm in a remote area for a two-year term is already a big commitment and having a three-year term will restrict a great many people.

Mr. Hut spoke in favour of the motion. He noted that he was a former councillor for a two-year term and would have been happy to stay on another year. He served on the Registration Committee for six years which was more work than being on Council. He has heard people say that it takes one year to learn a job and another year to get good at it and just as they are getting good at it they make them step down off Council. He asked for the opinions of former councillors.

Mr. Haggerty spoke from his own experience on Council and his first year was spent becoming a contributing member and a three-year term wouldn’t have stopped him from running for Council. It was a rewarding experience and he would do it again.

Mr. Haagsma spoke in favour of the motion and indicated that he was a councillor for two years and a Country of Clearwater councillor for a three-year term. His position as a Clearwater councillor was close to having a full-time job. Two or three years does not make a difference if people prepare themselves.

Mr. Kocher spoke in favour of the motion. He pointed out he is a current councillor and would have still run for councillor if it were a three-year term. The argument against this motion is really a time management issue. It is a great deal of fun and well worth it.
Mr. Marquardt spoke as a former councillor. He had a great time on Council and there was work undone when he left. This three-year option is not written in stone and if the situation arose where someone could only stay on for a two-year term, he is sure the decision could be made for someone to stay on for another year or elect a person for a one-year term. This happened on the Practice Review Board. He spent four years on the Board and there were times when individuals had to step back. As there are a number of issues coming up at Council, there needs to be people on Council who will provide consistency for a longer period of time. This is an option to do that.

Mr. Hagen made the comments that the motion limits the members and suggested increasing the number of councillors to share the workload.

*It was MOVED by Mr. Boulanger, seconded by Mr. Thomp-son, that Section 52(1) of the bylaws of the Alberta Land Surveyors’ Association amended as follows: See Appendix E, page 154*

Mr. Boulanger clarified that this is to raise the upper limit; not the fees.

Mr. Pratt spoke against the motion. He did some research and the last time these fees were dealt with was in 2006 and 2008. He acknowledges that these are upper limits. As a governing association and any government level when you look at increases you look at them as taxes. It is the numbers that bother him; not the initiative. Every year, there are 18 or 20 new members and some of these new members are going to be stuck without having a say in this.

Mr. Haagsma proposed an amendment to the recommendation.

Mr. Scott ruled the amendment out of order and would accept a revision to the proposed upper limit if it were between the existing upper limit and the amount shown in the recommendation. There may have been members who wanted to come to this meeting and speak for or against an amendment to decrease the upper limit to below the existing amount or increase the upper limit beyond what had been proposed.

Mr. Haagsma indicated he would be willing to revise his numbers if his seconder would support that.
Mr. Scott stated that the membership can only deal with an amendment from what the existing upper limit is.

Mr. Haagsma disagreed and asked for a ruling.

Mr. Larry Pals, parliamentarian, stated that as this is a by-laws members are given 60 days’ notice for changes to the bylaws. Mr. Larry Pals stated that Mr. Bob Haagsma was out of order.

Bob Haggema spoke against the motion. He stated that the upper limit of a surveyor’s corporation and an Alberta land Surveyor and even the dues as they stand today unfairly penalize sole operations. He is paying double the fees.

Mr. Hagen applauded the work the Committee had done. It is the right way to go if post sales go down. To raise the fees is the most equitable thing to do. In his reading of the economy and how many posts he is putting into the ground, the Association is going to have record post sales in the next few years but maybe a few dispositions will not be posted because of this new test pilot project.

Mr. VandenBrink agreed with Mr. Haagsma’s comment that if you are only one surveyor at a company and are at the upper limit, you pay $5,000. If you are a corporation that has ten surveyors, you pay less.

*AMENDMENT MOVED by Mr. VandenBrink, seconded by Mr. Stoliker, that the upper limit under Section 52(1)(g) of the bylaws of the Alberta Land Surveyors’ Association remain at $1,200.*

*Amendment Carried*

Mr. Main arose on a point of order. He believes that the ruling of the chair and the parliamentarian is incorrect. It was made in good faith. The motion before us is the change the values of the upper limit and the motion that Mr. Haagsma proposed was to provide a different number in that category regardless if it is up or down. The intent of the motion is still the same. He challenged the ruling of both chair and the parliamentarian and requested it go to the vote of the membership.

Mr. Scott reference page 595 of *Robert’s Rules of Order* which supports this decision.
Mr. Larry Pals spoke to Mr. Main’s challenge on the ruling of the president and parliamentarian. He read aloud “thus if the bylaw places the annual dues of the members of 10, an amendment is pending to strike out 10 and insert 25 an amendment to change the 25 to any number between 10 and 25 would be in order but an amendment to change the number to less than 10 or greater than 25 would be out of order. If you take it below was changing it and be out of order.”

Mr. Quarmby stated he has a problem with Section 52(1)(j) payment of late dues and levies. It is a punitive fee and it should not be seen as a source of revenue. He does not think increasing that to $1,000 is warranted.

**AMENDMENT MOVED by Mr. Quarmby, seconded by Mr. Doyle, that the upper limit under Section 52(1)(j) of the by-laws of the Alberta Land Surveyors’ Association remain at $200.**

*Amendment Defeated*

Mr. Drake spoke against the amendment and stated he does not know why the current fee is $200. He believes that Council will determine what an appropriate amount is to be charged on late submission of fees based on the costs the Association incurs with tracking down the delinquent member to pay. By leaving it at where it is now, the membership is giving Council no opportunity to recover the costs.

**MAIN MOTION AS AMENDED**

**Part 8**

**Fees, Dues & Levies**

**Proposed**

**Upper Limit**

52 (1) The following fees, dues and levies shall be paid to the Association:

(a) on application for registration as an Alberta Land Surveyor, surveyor’s corporation or surveyor’s partnership; .....................................................$750

*or a lesser sum as may be fixed by the Council*

(b) for registration with the Association as an Alberta Land Surveyor, surveyor’s corporation or surveyor’s partnership; .....................................................$300

*or a lesser sum as may be fixed by the Council*

(c) for an Alberta Land Surveyor, a sum not exceeding annually .....................................................$2,500

*or a lesser sum as may be fixed by the Council;*
(d) for retired membership, a sum not exceeding annually ..........................................................$100
(e) for associate membership, a sum not exceeding annually ..........................................................$200
or a lesser sum as may be fixed by the Council;
(f) for affiliate membership, a sum not exceeding annually ..........................................................$200
or a lesser sum as may be fixed by the Council;
(g) for a surveyor’s corporation or surveyor’s partnership, a sum not exceeding annually ...........$1,500 $1,200
or a lesser sum as may be fixed by the Council
(h) for the filing of articles of service .................................................$500
or a lesser sum as may be fixed by Council until the articles are terminated,
(i) for the filing of each transfer of articles of service .................................................................$250
or a lesser sum as may be fixed by the Council
(j) for late payment of any fees, dues or levies ...........$1,000
or a lesser sum as may be fixed by the Council
(k) for late submission of application for renewal as a surveyor’s corporation or renewal as a surveyor’s partnership .................................................................$1,000
or a lesser sum as may be fixed by the Council
(l) for reinstatement, in addition to other fees, dues and levies payable .......................................$1,000
or a lesser sum as may be fixed by the Council
(m) for pupils, a sum not exceeding annually ..............$400
or a lesser sum as may be fixed by Council.
(n) for branch offices, a sum not exceeding annually .....................................................................$1,250
or a lesser sum as may be fixed by Council.

Main Motion as Amended Carried

Mr. Forsyth asked how much money is collected on late fees.

Mr. Munday replied that this year there were no late applications for renewals and there are around five or six late fees charged each year.

Mr. Doyle stated that the amendment was based on the current membership fee which is 20% of the annual membership fee.

Mr. Clark spoke in favour of the motion. He commented that the committee is not asking to increase the fees at this time; it is simply asking for some wiggle room to increase the up-
per limits. The ad hoc committee was tasked with looking at what the Association can possibly do to replace $700,000 of revenue if it had to do so. They looked at a number of scenarios and came back with what they thought was the best, quickest most equitable solution to that potential problem. Membership fees went from $750 to $950 in 2008 they were increased from $950 to $1,000 in 2012. This membership currently pays the lowest member fees in Canada except Prince Edward Island. The upper limit was last increased in 2008 and, in six years, total expenses have increased by 5.4% or less than 1% per year. At that same time, the consumer price index has grown by 6.3%. The revenue that the Association takes in from all sources has only increased by 2.8% during the same period. This motion is asking for you to give some wiggle room to Council to the upper limits. He stressed that the secretary-treasurer does not set those fees; any fee increases are debated at Council and you, as a membership, elect the members of Council.

Mr. Haagsma commented that he supports this and realizes that Council needs some room to increase fees instead of coming to the membership everyone year to ask for an increase. He would like to see Council members remaining and newly elected Council look at making it proportional. He suggested the corporate fee be approximately one-third of what the Alberta Land Surveyor fee is. He suggested that a straw vote be done.

Mr. Scott suggested that this be brought up under new business as a recommendation to Council.

Mr. Hume spoke against the motion. He stated the ALSA is a healthy association and with a growing membership. As the membership increases the fees should be going down instead of up.

Mr. Swabey spoke in favour of the motion. He noted that he has trust in Council to set the fees for the coming years and, currently, the Association is not at the maximum of some of those categories. The increases give Council the ability to do what is best for the membership and the Association and they would not be going to these maximums unless it was imperative.
It was MOVED by Mr. Wallace, seconded by Mr. Thistle, that Section 52(2) of the bylaws of the Alberta Land Surveyors’ Association amended as follows:

Part 8

Fees, Dues & Levies

(2) Each Alberta Land Surveyor shall pay to the Association, in addition to his annual fee for active membership, an annual levy of $500 or such lesser amount, if any, as may be fixed for any year by the Council.

(2.1) In addition to any annual levy in Section 52(2), each Alberta Land Surveyor shall pay to the Association, a special annual “Professional Surveyors Canada levy” to be calculated annually and equal the amount of the individual annual membership fee of Professional Surveyors Canada for the existing year, plus tax.

1. The special annual Professional Surveyors Canada levy shall expire on April 30, 2019.

2. Upon receipt, the Alberta Land Surveyors’ Association shall forward the special annual levy to Professional Surveyors Canada on the basis that there is no additional cost to any Alberta Land Surveyor who wishes to enroll and/or renew their individual membership with Professional Surveyors of Canada.

(3) Not later than March 15th in each year, the Association shall mail notices to all members, stating the amounts of the membership fees and the levy payable for the next year.

(4) The annual membership fees and annual levies become due on April 1 in each year and are payable on or before April 30.

(5) Student memberships are valid for one year and applications become due on October 31. Students must reapply annually.

Motion Carried

Mr. Scott announced that this recommendation came from Professional Surveyors Canada and not the ALSA.

Mr. Wallace presented the recommendation.

Mr. Craig, chair of Professional Surveyors Canada, came forward as requested by Mr. Wallace.

Mr. Craig indicated that a year ago there was a face-to-face meeting of directors and they realized that they were not going to be able to continue. They looked at this $200 per licenced member fee “all-in” which means each survey association would vote on whether or not they would join the “all-in” model. Since that time, five associations have joined
that model, Saskatchewan, Manitoba, Nova Scotia, New Brunswick and BC. These associations have understood that in order to have a viable association they need to support it. The voluntary registration was not nearly what we thought it would be. PSC came from CCLS. CCLS was started decades ago and that organization only had eleven members which were the professional associations.

An association would bring something forward to CCLS and then the issue would go forward to the other associations and this was not efficient. The presidents, ten years ago, decided this could not continue this way and decided to go with PSC. Instead of an association of associations with eleven members; it would be an association that would have individual members. That being said, PSC still has connections with the associations. PSC came about as there were things that survey association should not be doing. With self-regulated associations, they are meant to protect the public through the qualifying and disciplining members of the association. There is a perceived and a real concern when a body such as a land surveyors association with statutory obligations begins to advocate for individual members. When that happens we step into the territory of conflict of interest. To quote a well known surveyor “it is obvious the primary role of a professional body is to regulated the practice of the profession as a public service. The professional association must be very careful to ensure the public interest always remains paramount in all of its various roles the professional association have an overriding objective the public good.” That was taken from a paper at the International Congress of FIG and given by Mr. Ken Allred a number of years ago.

PSC has several pillars, one of which is advocacy. Advocacy is something that the associations themselves should not be doing. There are other things but advocacy is the main one. Advocating on behalf of the individual surveyors is nothing new - the law society versus the bar association; the engineers versus professional engineers Canada. The new governance model can react to things in a much timelier manner. We do not have to wait for the associations to make a decision—that is why you need PSC.

Staying forward of emerging trends—that’s why you need PSC. Looking at the future and the ongoing health of the profession—that’s why you need PSC.

We are currently working on some things which are mentioned in the recommendation. It is not so much about what we are doing but why we are here. We are doing things on behalf of the members but it is more about why we need PSC.
Mr. Hagen stated that there is a need for a national advocacy body. He asked if the initial fee is to be $200 per surveyor.

Mr. Wallace responded that presently it is $50 and it would be increased to $200.

Mr. Hagen questioned if once you pay that fee if you are a member.

Mr. Wallace replied that you are a member once you pay the fee.

Mr. Hagen commented that he was in favour of the motion and it is long overdue that land surveyors have an advocacy group that will act in our best interest.

Mr. Craig stated that once you pay your fee you are eligible to be a registered member. You still have to register yourself at no extra charge. You are not automatically a registered member; you still need to fill out the application.

Mr. Pratt asked if the other provinces are yet to vote. Mr. Wallace replied that Ontario voted against it last year; Newfoundland and ACLS will consider it at their upcoming meeting. Quebec has chosen not to participate at this time.

Mr. Lipinski stated he is a member of PSC and has been from the very beginning and will continue to support it. He understands the need for an advocacy group, the importance of PSC, and the need for sustained funding but is unsure this is the model. The problem that he sees is we as Alberta Land Surveyors take pride in its self-governing organization and are entrusted with keeping the rights of the public and do so in an impartial manner. How will this affect the public’s opinion if the ALSA acts some form of imposed legislation to make its members pay the PSC membership fees. As being a member of PSC with regret, I speak against this.

Mr. Craig replied that there is possibly that perceived conflict. However, prior to BC taking on the consideration of the question to be brought forward to their AGM floor they received a legal opinion on this. It is my understanding that there is no problem with doing this.

Mr. Drake asked if the other associations who have adopted this have the same April 30, 2019 date.
Mr. Craig replied that every association has done it differently because they have to follow the rules and regulations of their own associations due to bylaws and/or levies. Saskatchewan only set it for that particular year.

Mr. Drake stated that we, as individual surveyors, need a way to express without getting tangled up in the legislative role of our associations that serves in the best interest of the public. He supports PSC and struggles with “taxation without representation.”

Mr. Thompson commented that there is a need to separate self-interest and public protection.

Mr. Craig commented that these are the same conversations that went on at the other associations. Developing a community is another thing that PSC does. A third aspect is the educational component. Advocacy is one of the biggest goals of PSC.

Mr. Wallace added that there are things at the forefront that might affect surveying in the future. The first one is the lawsuit between Ontario Land Surveyors and Teranet. This could permeate across the country. The other thing is Saskatchewan was going to privatize its land titles system and the Minister has assured us that it is going to be okay but there needs to be a group to stand up to the Land Titles system as we know we do not want anyone to mess with that.

Mr. Wallace indicated that he was stepping down as the representative for Alberta as he has been involved from the beginning and it is time for him to move on. He asked if anyone was interested as it is not an onerous job. Members should approach Mr. Craig for him if they are interested.

President Scott announced that new business recommendations must be in writing and signed by the mover and seconder. He went on to say that the motions are not binding on Council, but Council is obliged to consider the matter if passed by the membership.

Mr. Scott asked the assembly to engage in an open forum session and noted that this part of the meeting is recorded.

Mr. Scott thanked all the ALSA committee members for the work they do and the sacrifices that they make and asked for a round of applause. He encouraged members to sign up for a Committee.
Committee chairs were presented with a gift of appreciation from President Rob Scott.

Council members were thanked for their hard work and making this another successful year.

A gift of appreciation was presented to Council members.

Mr. Scott asked Mr. Jamieson to come to the podium to take the oath of office.

Incoming president Al Jamieson took the oath of office in front of the assembly.

Mr. Scott presented the gavel to Mr. Jamieson.

Mr. Jamieson presented Mr. Scott with a plaque and pin signifying that he has faithfully served as president of the Association.

New Council members were called to the head table and retiring Council members were asked to step down. Council members were led in the oath of office by President Al Jamieson.

Mr. Jamieson addressed the assembly as follows:
I would like to thank the membership for the opportunity to represent this Association as your president in the upcoming year. I would also like to acknowledge Rob Scott on this past year on a job well done. To all members of Council stepping down: Connie, Mark, Craig and Kevin - thank you for your dedication and contribution. Welcome to the new members on Council: Vice-President Greg, Jacques, Kevin and Lesley. I look forward to working with you in the upcoming term. Russ, your contribution as public member cannot be overstated. Thank you. Thank you to Brian, Dawn, Michelle and all the staff for the great continued support from the ALSA office.

When I look at past presidents, I see names of individuals I am proud to have known and called colleagues and friends. I work for some, with some and raised a glass with almost all: McCutcheon, MacCrimmon, Loepky, Pratt, McWilliam, Wallace, my mentor and idol; hold it - that’s not my writing. Bob!) They have continued to raise the bar and I will continue to raise that standard.

We welcomed 18 new members to our Association this year. A great step in becoming a professional is gained simply by the act of congregation at this conference.

Whether it is your first AGM, or in my case the 33rd, there
is camaraderie and fellowship achieved that will create a lasting bond throughout your career.

I encourage each and every one of you to get involved on one of our committees, the starting point for a migration typical to all the Council members you see in front of you today.

As to Council’s plate for the upcoming year it will include the ongoing court proceedings on our injunctions filed against non-land surveyors. The actions have initiated ample discussion amongst our members and the geophysical and forestry groups. Additionally, the Association will also be busy with a number of other matters: the implementation of a new articling process, our constant effort to stay on top of government changes within departments, including land titles, and the usual myriad of issues coming forth on a regular basis.

Lastly, I would like to thank my colleagues at Global Raymac Surveys for allowing me the time commitment to take on this role. Thank you.

New business recommendations must be in writing and signed by the mover and seconder. New business resolutions are not binding on Council but Council is obliged to consider the matter, if passed by the membership.

*It was MOVED by Mr. Marquardt, seconded by Mr. Ball, that the Council of the ALSA look at the feasibility, practicality and possibility of working with Land Titles and the Government of Alberta (Public Lands) to institute an additional fee for registration of all plans (Land Titles and Public Lands) as SDW has done for their initiatives in the past.*

*Motion Carried*

Mr. Marquardt explained that he wants the Association to look at options moving away from post sales as a source of income to support this Association. A few years ago, the Association had the opportunity to partner with SDW back in the 90s. I was one of the few land surveyors that supported that which was voted down but the membership. At that time, the costs were significant and it was not something the Association had wanted to take on at that time. As I have discussed with land surveyors over the past few years it was an opportunity that was missed.

Mr. Bruce Clark indicated that there is a Land Title office working group that is talking about some of this.

Mr. Marquardt reiterated to Mr. Clark that it not only includes Land Titles but the Government of Alberta and public lands as well.
Mr. Engler asked if there was any idea of the number of plans that would be involved.

*It was MOVED by Mr. Ball, seconded by Mr. Marquardt, that the Council of the ALSA look at the feasibility, practicality and possibility of working with Land Titles and the Government of Alberta to institute an additional fee when pulling a registered plan from Land Titles.*

*Motion Carried*

In speaking to the motion, Mr. Ball indicated that this was kept general and he is looking for a fee on the user end.

Mr. Hagen spoke against the motion. He did not think the Government would be open to this as land surveyors are not the only people who use the plans.

Mr. Ball replied that, in Australia, surveyors took it upon themselves regarding copyright to go after the government for the use of the surveyors’ plans and the results were in favour of the surveyors. The intent of the motion is to look at the feasibility; not if it is going to fly. If the cadastre does change; the Association’s funding does not disappear.

Mr. Marquardt commented that the membership needs to listen to what the government has said in the past few AGMs. Change is here; change is coming. It may be change that we do not like but we have to evolve as an Association. It is important to look at the options seriously at this point in time.

*It was MOVED by Mr. Haagsma, seconded by Mr. Stoliker, that the Council take into consideration proportioning the fees between ALS full active membership and corporations. The suggested guideline shall be: corporate and branch office fees should be equal and approximately 20% of the ALS active membership fee.*

*Motion Carried*

In speaking to the motion, Mr. Haagsma commented that the 20% is based on 450 active members; 105 corporations; 40 branch offices which generates approximately $575,000 at $1,000 for discussion purposes and $500 for branch office. If the Association were to change this, member fees would go to $1,200 and corporations and branch offices would be $250 each which would cover the cost of maintaining the branch offices. It would be less onerous and fair for the small practitioners and everyone involved.
Mr. Hagen asked if corporations would be charged based on the number of land surveyors they have.

Mr. Haagsma replied they would not. The corporate and branch office fees should be approximately 20% of the annual rate of a land surveyor for that one year. The 20% is a guideline for Council; not a fixed percent.

*It was MOVED by Mr. Hagen, seconded by Mr. Ronsko, that the Council consider reinstating the annual telephone directory which list surveyor’s corporations and practitioners by location as per the previously published format. The directory compiled in pdf format available for download on the website.*

**Motion Carried**

In speaking in favour of the motion, Mr. Hagen stated that two years ago the ALSA published an annual telephone list that included all the surveyor’s corporations, addresses, phone numbers and what city or town they were located in and other number of other associations and frequently used numbers by land surveyors. He found this to be extremely valuable especially when they receive phone calls from people looking for an RPR in a specific area of Alberta. Currently, they are listed in numerical order of their registration number and the corporations are listed by their permit number. It is not useful to him in the current state.

President Al Jamieson invited Mike Waschuk, President of the Saskatchewan Land Surveyors Association, to come forward and make a few final remarks.

Mike Waschuk addressed the assembly:

On behalf of the out of town delegates, I would like to thank Rob and Linda, Brian and staff, Council and the Alberta Land Surveyors’ Association.

At this castle in the Rockies we have been treated like royalty: the venue, the opening speakers, seminars and business meeting, the social events. It has been a great convention for us.

Al we congratulate you on becoming president and we welcome you and Barb onto the tour. Caroline and I look forward to welcoming you to Saskatchewan in May. Thank you.

Mr. Waschuk did a short roast of Mr. Scott.

Rob knew I was going to tease him. I enjoyed travelling with Rob and he is a great guy. It is like my wife said “Rob and Linda are very genuine.” Your Association was well pre-
presented by Rob and Linda. Rob always played an active role in the president’s forums and when required was quick to give Alberta’s input and experience at the various business meetings we attended. Linda was nice and liked by all who met her. Rob and Linda have become our friends and we will miss them. Our friendship will continue into the future. Thanks a lot Rob!

President Al Jamieson declared the 105th Annual General Meeting of the Alberta Land Surveyors’ Association closed.
# List of Appendices

**Appendix A**  
Financial Statements for the Year  
Ending April 30, 2013

**Appendix B**  
Executive Director’s Report

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Registrar’s Report

**Appendix D**  
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**Appendix E**  
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**Appendix F**  
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**Appendix H**  
Fifty Year Pin Recipients

**Appendix I**  
Presentation of President’s Award

**Appendix J**  
List of Exhibitors and Sponsors
REVIEW ENGAGEMENT REPORT

To the Members of
Alberta Land Surveyors’ Association

We have reviewed the statement of financial position of Alberta Land Surveyors’ Association as at April 30, 2013 and the statements of operations, changes in net assets and cash flows for the year then ended. Our review was made in accordance with Canadian generally accepted standards for review engagements and accordingly consisted primarily of enquiry, analytical procedures and discussion related to information supplied to us by the Association.

A review does not constitute an audit and consequently we do not express an audit opinion on these financial statements.

Based on our review, nothing has come to our attention that causes us to believe that these financial statements are not, in all material respects, in accordance with Canadian accounting standards for not-for-profit organizations.

We draw attention to Note 2 to the financial statements which describes that Alberta Land Surveyors’ Association adopted Canadian accounting standards for not-for-profit organizations on May 1, 2012 with a transition date of May 1, 2011. These standards were applied retrospectively by management to the comparative information in these financial statements, including the statement of financial position as at April 30, 2012 and May 1, 2011 and the statements of operations, changes in net assets and cash flows for the year ended April 30, 2012 and related disclosures. We were not engaged to report on the restated comparative information, and as such, it is unaudited.

Edmonton, Alberta
August 29, 2013

CHARTERED ACCOUNTANTS

Peterson Walker LLP

[Signature]

Peterson Walker LLP

Members of
The Institute of Chartered Accountants of Alberta
## Statement of Financial Position

### Year Ended April 30, 2013

(Unaudited)

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<td>30,763</td>
</tr>
<tr>
<td>Deferred contributions (Note 9)</td>
<td>693,331</td>
<td>598,742</td>
<td>557,311</td>
</tr>
<tr>
<td></td>
<td>1,077,943</td>
<td>1,156,361</td>
<td>832,586</td>
</tr>
<tr>
<td><strong>DEFERRED LEASE INDUCEMENT</strong> (Note 10)</td>
<td>5,282</td>
<td>9,810</td>
<td>14,337</td>
</tr>
<tr>
<td><strong>NET ASSETS</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Invested in equipment</td>
<td>15,369</td>
<td>25,499</td>
<td>25,977</td>
</tr>
<tr>
<td>Internally restricted (Note 12)</td>
<td>2,508,237</td>
<td>2,487,803</td>
<td>3,059,199</td>
</tr>
<tr>
<td></td>
<td>2,523,606</td>
<td>2,513,302</td>
<td>3,085,176</td>
</tr>
<tr>
<td></td>
<td>$3,606,831</td>
<td>$3,679,473</td>
<td>$3,932,099</td>
</tr>
<tr>
<td><strong>LEASE COMMITMENTS</strong> (Note 11)</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### APPROPRIED BY THE COUNCIL

**President**

**Secretary-Treasurer**

3
### Alberta Land Surveyors’ Association

**Statement of Operations**

**Year Ended April 30, 2013**

(Unaudited)

<table>
<thead>
<tr>
<th></th>
<th>Actual 2013</th>
<th>Budget 2013</th>
<th>Budget Variance</th>
<th>Actual 2012</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>UNRESTRICTED—GENERAL FUND</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>REVENUE</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Operating revenue</td>
<td>$1,917,855</td>
<td>$2,142,700</td>
<td>($224,845)</td>
<td>$2,259,090</td>
</tr>
<tr>
<td>Fees</td>
<td>609,818</td>
<td>578,800</td>
<td>31,018</td>
<td>587,667</td>
</tr>
<tr>
<td>Investment income</td>
<td>207,578</td>
<td>100,000</td>
<td>107,578</td>
<td>54,040</td>
</tr>
<tr>
<td>Indirect boundary panel</td>
<td>55,000</td>
<td>0</td>
<td>55,000</td>
<td>0</td>
</tr>
<tr>
<td>Gain on disposal of equipment</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>7,159</td>
</tr>
<tr>
<td><strong>Total Revenue</strong></td>
<td><strong>2,790,251</strong></td>
<td><strong>2,821,500</strong></td>
<td>(31,249)</td>
<td><strong>2,907,956</strong></td>
</tr>
<tr>
<td><strong>EXPENSES</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Council and Committees</td>
<td>249,896</td>
<td>279,150</td>
<td>(29,254)</td>
<td>122,586</td>
</tr>
<tr>
<td>Continuing Competency review</td>
<td>256,321</td>
<td>308,472</td>
<td>(52,151)</td>
<td>270,488</td>
</tr>
<tr>
<td>Administration expenses</td>
<td>777,028</td>
<td>793,639</td>
<td>(16,611)</td>
<td>740,828</td>
</tr>
<tr>
<td>Operating expenses</td>
<td>1,317,426</td>
<td>1,430,680</td>
<td>(113,254)</td>
<td>1,482,307</td>
</tr>
<tr>
<td><strong>Total Expenses</strong></td>
<td><strong>2,600,671</strong></td>
<td><strong>2,811,941</strong></td>
<td>(211,270)</td>
<td><strong>2,616,209</strong></td>
</tr>
<tr>
<td><strong>Net Income</strong></td>
<td><strong>189,580</strong></td>
<td><strong>9,559</strong></td>
<td><strong>180,021</strong></td>
<td><strong>291,747</strong></td>
</tr>
</tbody>
</table>

| **INTERNALLY RESTRICTED FUNDS** |
| **REVENUE (EXPENSES)** |             |             |                 |             |
| Discipline Revolving Fund | (103,340)  | 0           | (103,340)       | (3,506)     |
| Communications and Public Relations Development Fund | 0          | 0           | 0               | (33,006)    |
| Canadian Board of Examiners for Professional Surveyors Levy Fund: |             |             |                 |             |
| Revenue               | 8,496       | 0           | 8,496           | 7,710       |
| Expenses              | (8,113)     | 0           | (8,113)         | (7,343)     |
| Professional Surveyors Canada Fund: |             |             |                 |             |
| Revenue               | 29,750      | 0           | 29,750          | 28,840      |
| Expenses              | (25,022)    | 0           | (25,022)        | (25,096)    |
| Making Their Mark Fund: |             |             |                 |             |
| Expenses              | (825)       | 0           | (825)           | (1,136)     |
| Financial Stabilization Fund | (1,800) | 0            | (1,800)       | (1,141)     |
| **Total Internal Revenue (Expenses)** | (153,832) | 0 | (153,832) | (54,678) |

| Boundary Panel Fund: |             |             |                 |             |
| Revenue             | 426,872     | 480,000     | (53,128)        | 507,109     |
| Expenses            | (452,316)   | (375,000)   | 77,316          | (838,411)   |
| **Total Boundary Panel Fund** | (25,444) | 105,000     | (130,444)       | (331,302)   |

| **REVENUE OVER (UNDER) EXPENSES** |
| Actual 2013 | $10,304 | $114,559 | ($104,255) | $94,233 |

---

4
# Statement of Changes in Net Assets

**Year Ended April 30, 2013**

(Unaudited)

<table>
<thead>
<tr>
<th>Fund</th>
<th>Revenue</th>
<th>Over (Under)</th>
<th>Transfers</th>
<th>Balance at End of Year</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>UNRESTRICTED--GENERAL FUND</strong></td>
<td>$0</td>
<td>$199,710</td>
<td>($199,710)</td>
<td>$0</td>
</tr>
<tr>
<td><strong>INVESTED IN EQUIPMENT</strong></td>
<td>25,499</td>
<td>($10,130)</td>
<td>0</td>
<td>15,369</td>
</tr>
<tr>
<td><strong>INTERNALLY RESTRICTED (Note 12)</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Financial Stabilization Fund</td>
<td>2,262,113</td>
<td>(1,800)</td>
<td>8,861</td>
<td>2,269,174</td>
</tr>
<tr>
<td>Discipline Revolving Fund</td>
<td>30,000</td>
<td>(103,340)</td>
<td>103,340</td>
<td>30,000</td>
</tr>
<tr>
<td>Communications and Public Relations Fund</td>
<td>22,120</td>
<td>(52,978)</td>
<td>55,858</td>
<td>25,000</td>
</tr>
<tr>
<td>Technology Transfer and Education Fund</td>
<td>(21,651)</td>
<td>0</td>
<td>31,651</td>
<td>10,000</td>
</tr>
<tr>
<td>Ambassadors’ Reserve Fund</td>
<td>10,000</td>
<td>0</td>
<td>0</td>
<td>10,000</td>
</tr>
<tr>
<td>Seminar Presenter Revolving Fund</td>
<td>15,000</td>
<td>0</td>
<td>0</td>
<td>15,000</td>
</tr>
<tr>
<td>AGM Stabilization Fund</td>
<td>127,575</td>
<td>0</td>
<td>0</td>
<td>127,575</td>
</tr>
<tr>
<td>Boundary Panel Fund</td>
<td>0</td>
<td>(25,444)</td>
<td>0</td>
<td>(25,444)</td>
</tr>
<tr>
<td>Maintaining and Enhancing Practice Fund</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Making Their Mark Fund</td>
<td>5,822</td>
<td>(825)</td>
<td>0</td>
<td>4,997</td>
</tr>
<tr>
<td>Leasehold Allowance Fund</td>
<td>4,092</td>
<td>0</td>
<td>0</td>
<td>4,092</td>
</tr>
<tr>
<td>Canadian Board of Examiners Levy Fund</td>
<td>190</td>
<td>383</td>
<td>0</td>
<td>573</td>
</tr>
<tr>
<td>Cadastral Research Fund</td>
<td>29,964</td>
<td>0</td>
<td>0</td>
<td>29,964</td>
</tr>
<tr>
<td>Professional Surveyors Canada Fund</td>
<td>2,578</td>
<td>4,728</td>
<td>0</td>
<td>7,306</td>
</tr>
</tbody>
</table>

**Total:**

2,487,803 ($179,276) 199,710 2,508,237

$2,513,302 $10,304 $0 $2,523,606
## Statement of Cash Flows

**Year Ended April 30, 2013**

*(Unaudited)*

<table>
<thead>
<tr>
<th></th>
<th>2013</th>
<th>2012</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>CASH PROVIDED BY (USED IN)</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Operating activities:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Revenue over (under) expenses</td>
<td>$ 10,304</td>
<td>$(94,233)</td>
</tr>
<tr>
<td>Charges (credits) not affecting cash:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Amortization</td>
<td>10,130</td>
<td>10,128</td>
</tr>
<tr>
<td>Amortization of deferred lease inducement</td>
<td>(4,528)</td>
<td>(4,527)</td>
</tr>
<tr>
<td>Gain on disposal of equipment</td>
<td>0</td>
<td>(7,159)</td>
</tr>
<tr>
<td>Net changes in non-cash working capital items <em>(Note 13)</em></td>
<td>82,330</td>
<td>188,757</td>
</tr>
<tr>
<td></td>
<td><strong>98,236</strong></td>
<td><strong>92,966</strong></td>
</tr>
<tr>
<td>Investing activities:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Proceeds on disposal of equipment</td>
<td>0</td>
<td>7,159</td>
</tr>
<tr>
<td>Purchases of equipment</td>
<td>0</td>
<td>(9,650)</td>
</tr>
<tr>
<td></td>
<td>0</td>
<td>(2,491)</td>
</tr>
<tr>
<td>Financing activity:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Payment of Boundary Panel Fund to Minister</td>
<td>0</td>
<td>(477,641)</td>
</tr>
<tr>
<td><strong>CASH INCREASE (DECREASE)</strong></td>
<td><strong>98,236</strong></td>
<td><strong>(387,166)</strong></td>
</tr>
<tr>
<td>Cash at beginning of year</td>
<td>708,884</td>
<td>1,096,050</td>
</tr>
<tr>
<td><strong>CASH AT END OF YEAR</strong></td>
<td><strong>$ 807,120</strong></td>
<td><strong>$ 708,884</strong></td>
</tr>
</tbody>
</table>
NOTE 1--PURPOSE OF THE ORGANIZATION

The Alberta Land Surveyors' Association is a non-profit, self-governing professional association legislated under the Land Surveyors' Act. The Association regulates the practice of land surveying for the protection of the public and the administration of the profession. As a non-profit organization under the Income Tax Act, the Association is exempt from income taxes.

NOTE 2--FIRST TIME ADOPTION OF ACCOUNTING STANDARDS FOR NOT-FOR-PROFIT ORGANIZATIONS

Effective May 1, 2012, the Association elected to apply the Canadian accounting standards for not-for-profit organizations. These are the first financial statements prepared in accordance with those standards.

The new standards were applied retrospectively and resulted in no changes to beginning assets, liabilities and net assets.

NOTE 3--SIGNIFICANT ACCOUNTING POLICIES

Basis of Presentation
These financial statements have been prepared in accordance with Canadian accounting standards for not-for-profit organizations.

Marketable Securities
Marketable securities recorded at fair market value. Unrealized gains or losses are recognized in the statement of operations.

Donated Services
Volunteers donate time to the Association to assist the Association in carrying out its services. Due to the difficulty in determining their fair value, donated services are not recognized in the financial statements.

Equipment
Equipment is recorded at cost. Amortization is provided over the estimated useful lives of the assets using the straight-line method at the following rates:

- Office equipment 20%
- Furniture and fixtures 20%
- Survey equipment 20%
- Automotive equipment 30%
- Computer equipment 30%

A full year's amortization is taken in the year of acquisition and none in the year of disposal.

(continues)
NOTE 3--SIGNIFICANT ACCOUNTING POLICIES (continued)

Revenue Recognition
The Association follows the deferral method of accounting for contributions. Contributions are included in revenue in the year they are received or receivable, with the exception that contributions to fund a specific future period’s operating expenses are included in revenue of that later period.

Deferred contributions are comprised of membership dues collected in advance, special levies for programs to be completed in the subsequent year and amounts received with respect to discipline matters still unresolved at year end.

Administration fees, professional development, registration and communication revenue are recognized as the services are provided.

Sales of documents, forms and publications are recognized once the item has been delivered.

Financial Instruments
Financial instruments are recorded at fair value when acquired or issued. In subsequent periods, financial assets with actively traded markets are reported at fair value, with any unrealized gains and losses reported in income. All other financial instruments are reported at amortized cost and tested for impairment at each reporting date.

Use of Estimates
The preparation of financial statements, in conformity with Canadian accounting standards for not-for-profit organizations, requires management to make estimates and assumptions that affect the amounts reported in the financial statements. Significant estimates include amortization, allowance for doubtful accounts, and deferred contributions. By their nature, these estimates are subject to measurement uncertainty and actual results could differ.

NOTE 4--CASH AND MARKETABLE SECURITIES
Cash and marketable securities include $2,508,237 (2012--$2,487,803) which have been designated for specific programs that are described in Note 11.
NOTE 5--ACCOUNTS RECEIVABLE

Accounts receivable consists of the following:

<table>
<thead>
<tr>
<th></th>
<th>2013</th>
<th>2012</th>
</tr>
</thead>
<tbody>
<tr>
<td>Accounts receivable</td>
<td>$301,441</td>
<td>$273,233</td>
</tr>
<tr>
<td>Allowance for doubtful accounts</td>
<td>(9,316)</td>
<td>(0)</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>$292,125</td>
<td>$273,233</td>
</tr>
</tbody>
</table>

During the year, the Association recorded bad debts of $9,313 (2012--$2) which is included in administration expenses.

NOTE 6--PREPAID EXPENSES

Prepaid expenses are comprised of:

<table>
<thead>
<tr>
<th></th>
<th>2013</th>
<th>2012</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rent deposit</td>
<td>$18,627</td>
<td>$18,627</td>
</tr>
<tr>
<td>Deposits</td>
<td>8,000</td>
<td>9,000</td>
</tr>
<tr>
<td>Insurance</td>
<td>3,323</td>
<td>3,625</td>
</tr>
<tr>
<td>Postage</td>
<td>2,000</td>
<td>2,000</td>
</tr>
<tr>
<td>Other</td>
<td>0</td>
<td>2,500</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>$31,950</td>
<td>$35,752</td>
</tr>
</tbody>
</table>

NOTE 7--EQUIPMENT

<table>
<thead>
<tr>
<th></th>
<th>2013</th>
<th>2012</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Cost</td>
<td>Accumulated Amortization</td>
</tr>
<tr>
<td>Administration Equipment:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Office equipment</td>
<td>$50,082</td>
<td>$44,553</td>
</tr>
<tr>
<td>Furniture and fixtures</td>
<td>41,851</td>
<td>32,011</td>
</tr>
<tr>
<td>Computer equipment</td>
<td>32,147</td>
<td>32,147</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>124,080</td>
<td>108,711</td>
</tr>
<tr>
<td>Continuing Competency Equipment:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Furniture and fixtures</td>
<td>3,101</td>
<td>3,101</td>
</tr>
<tr>
<td>Survey equipment</td>
<td>6,315</td>
<td>6,315</td>
</tr>
<tr>
<td>Computer equipment</td>
<td>17,786</td>
<td>17,786</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>27,202</td>
<td>27,202</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>$151,282</td>
<td>$135,913</td>
</tr>
</tbody>
</table>
NOTE 8--BANK INDEBTEDNESS

The Association has a line-of-credit at prime, to a maximum of $200,000, secured by a general security agreement. During the year, the Association did not draw on the line-of-credit.

NOTE 9--DEFERRED CONTRIBUTIONS

The Association assesses its members an annual membership fee at the beginning of its fiscal year. Membership fees and levies received in advance for the subsequent fiscal year are recognized as deferred contributions.

<table>
<thead>
<tr>
<th></th>
<th>2013</th>
<th>2012</th>
</tr>
</thead>
<tbody>
<tr>
<td>Balance at beginning of year</td>
<td>$ 598,742</td>
<td>$ 557,311</td>
</tr>
<tr>
<td>Contributions received during the year</td>
<td>693,331</td>
<td>598,742</td>
</tr>
<tr>
<td>Amounts recognized as revenue</td>
<td>(598,742)</td>
<td>(557,311)</td>
</tr>
<tr>
<td><strong>BALANCE AT END OF YEAR</strong></td>
<td><strong>$ 693,331</strong></td>
<td><strong>$ 598,742</strong></td>
</tr>
</tbody>
</table>

NOTE 10--DEFERRED LEASE INDUCEMENT

The Association moved to its present office space in June of 2004 and received one year rent free as a lease inducement. The Association amortizes the tenant deferred lease inducement on the straight-line basis over the term of the lease which expires on June 30, 2014. The current year's amortization of $4,527 (2012--$4,527) was credited to rent expense.

NOTE 11--LEASE COMMITMENTS

The Association leases office space under an operating lease agreement which expires on June 30, 2014. The Association also pays a proportionate share of operating costs.

The Association leases a photocopier under an operating lease agreement which expires on September 30, 2013.

Future minimum lease payments, including operating costs, due within the next two years under these operating leases will be approximately as follows:

<table>
<thead>
<tr>
<th></th>
<th>2013 / 2014</th>
<th>2014 / 2015</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$ 62,402</td>
<td>10,400</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>$ 70,802</td>
</tr>
</tbody>
</table>
ALBERTA LAND SURVEYORS’ ASSOCIATION

Notes to Financial Statements

April 30, 2013

(Unaudited)

NOTE 12--INTERNALLY RESTRICTED FUNDS

Financial Stabilization Fund
This fund is used for special projects, overruns of expenses of the operating budget and any other approved non-budgeted expenses. Surpluses from the operating accounts are transferred to the Financial Stabilization Fund at year-end. Any year-end deficit in the operating accounts are balanced with funds from the Financial Stabilization Fund. Council may allocate funds for extraordinary expenses.

Discipline Revolving Fund
This fund is used for expenses relating to discipline hearings, discipline related education seminars and administrative matters pertaining to the Discipline Committee. At the start of each year, Council sets the fund at $30,000.

Public Relations and Communications
This fund is used for special initiatives that promote the profession to the public. At the start of each year, Council sets the fund at $25,000.

Technology Transfer and Education Fund
This fund is used for non-capital expenses that allow the Association to take better advantage of technology and to educate members about subjects that will allow them to better serve the public. At the start of each year, Council sets the fund at $10,000.

Ambassadors’ Reserve Fund
This fund is used to reimburse members who are acknowledged delegates of international organizations, invited speakers or participants at conferences or meetings outside of Alberta. At the start of each year, Council sets the fund at $10,000.

Seminar Presenter Revolving Fund
This fund was established to reimburse members who develop and present Association approved seminars to the membership, other professional organizations or the general public. At the start of each year, Council sets the fund at $15,000.

AGM Stabilization Fund
This fund is to be used to cover excess expenses incurred for the annual general meeting up to $15,000 per year at the discretion of Council.

Boundary Panel Fund
This fund was established by Ministerial Order for the purpose of funding investigations of boundary uncertainties or alleged errors in surveys.

Maintaining and Enhancing Professional Practice Fund
This fund was established for the purpose of tracking the mark-up approved by the Ministerial Order for the purpose of maintenance and enhancing professional practice, education, public awareness and quality and the technical capability of land surveyors in Alberta.

(continues)
NOTE 12--INTERNALLY RESTRICTED FUNDS (continued)

Making Their Mark Fund
This fund was established to be used to manage the costs and expenses associated with the Made to Measure travelling museum exhibit.

Leasehold Allowance Fund
This fund is to be used at the discretion of the Executive Director, to update or maintain the Association's office space. Funds received from any unused leasehold allowance from a landlord shall be put in the Leasehold Allowance Fund.

Canadian Board of Examiners for Professional Surveyors Levy Fund
This fund was established to accumulate surplus funds collected on behalf of the Canadian Council of Land Surveyors. The surplus may be applied, at the discretion of the Council, to reduce future levies to members.

Cadastral Research Fund
This fund was established to provide support for research projects by MSc and PhD students in cadastral studies at the University of Calgary by providing a maximum of $30,000 each year for three years.

Professional Surveyors Canada Fund
This fund was established to accumulate surplus funds collected on behalf of Professional Surveyors Canada. The surplus may be applied, at the discretion of the Council, to reduce future levies to members.

NOTE 13--CASH FLOW INFORMATION

Net Changes in Non-Cash Working Capital Items
Changes in non-cash working capital items and their effect of increasing (decreasing) cash are as follows:

<table>
<thead>
<tr>
<th></th>
<th>2013</th>
<th>2012</th>
</tr>
</thead>
<tbody>
<tr>
<td>Marketable securities</td>
<td>$ 75,838</td>
<td>$(18,495)</td>
</tr>
<tr>
<td>Accounts receivable</td>
<td>81,108</td>
<td>(119,305)</td>
</tr>
<tr>
<td>Prepaid expenses</td>
<td>3,802</td>
<td>2,782</td>
</tr>
<tr>
<td>Accounts payable and accrued liabilities</td>
<td>(183,550)</td>
<td>289,808</td>
</tr>
<tr>
<td>Goods and Services Tax payable</td>
<td>10,543</td>
<td>(7,464)</td>
</tr>
<tr>
<td>Deferred contributions</td>
<td>94,589</td>
<td>41,431</td>
</tr>
</tbody>
</table>

$ 82,330 $ 188,757
NOTE 14--SCHEDULES

Schedules 1, 2, 3, 4 and 5 compare actual revenue and expenses for the year to budgeted amounts. The budgets were prepared by management and approved by Council.

NOTE 15--FINANCIAL INSTRUMENTS

The Association's financial instruments consist of cash, marketable securities, accounts receivable and accounts payable and accrued liabilities.

The Association is exposed to the following risks through its financial instruments:

Credit Risk
Credit risk is the risk that one party to a financial instrument will cause a financial loss for the other party by failing to discharge an obligation, or there is a concentration of transactions carried out with the same party. The Association is subject to credit risk through its accounts receivable.

The Association's accounts receivable are generally the result of services to its members. The Association has a large number of members which reduces the concentration of credit risk.

It is management's opinion that there is no significant credit risk as of April 30, 2013.

Liquidity Risk
Liquidity risk arises from the possibility that the Association might encounter difficulty in settling its debts or in meeting its obligations related to financial liabilities.

In management's opinion, this risk has been reduced due to the large cash and short-term investment reserves kept on hand at April 30, 2013.

Market Risk
Market risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market prices. Market risk is composed of currency risk, interest rate risk and other price risk.

Currency Risk
Currency risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in foreign exchange rates.

The Association is exposed to currency risk on its marketable securities invested in foreign currency. The Association mitigates its risk by having a diversified portfolio.

(continues)
ALBERTA LAND SURVEYORS’ ASSOCIATION

Notes to Financial Statements

April 30, 2013

(Uunaudited)

NOTE 15--FINANCIAL INSTRUMENTS (continued)

Interest Rate Risk
Interest rate risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market interest rates.

The Association is exposed to interest rate risk arising from its interest bearing assets.

The Association’s cash and short-term investments include amounts held by financial institutions that earn interest at market rates.

The Association manages its risk by monitoring interest being earned on excess funds.

Other Price Risk
Other price risk is the risk that fair value or future cash flows of a financial instrument will fluctuate because of changes in market prices.

The Association is exposed to other price risk through their investments in marketable securities.

The Association mitigates its risk by having a diversified portfolio.
NOTE 16--INFORMATION REQUIRED BY MINISTERIAL ORDER

Ministerial Order 54/88A was amended by Ministerial Order 27/2008 effective November 1, 2008 setting the mark-up that the Association can charge on the sale of posts. The mark-up allowed has two components. The first component is for the purpose of maintaining and enhancing professional practice, education, public awareness and quality, and the technical capability of land surveyors in Alberta. The second component is for funding investigations of boundary uncertainties or alleged errors in surveys.

The following accounting of revenue and expenditures has been provided pursuant to sub-section 7(5) of the Ministerial Order:

<table>
<thead>
<tr>
<th>Component 1:</th>
<th>2013</th>
<th>2012</th>
</tr>
</thead>
<tbody>
<tr>
<td>REVENUE</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Post sales</td>
<td>$1,564,648</td>
<td>$2,012,157</td>
</tr>
<tr>
<td>EXPENSES</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Post sale administration</td>
<td>967,993</td>
<td>1,153,343</td>
</tr>
<tr>
<td>Continuing Competency</td>
<td>238,413</td>
<td>381,306</td>
</tr>
<tr>
<td>Education</td>
<td>178,981</td>
<td>231,044</td>
</tr>
<tr>
<td>Enhancing professional practice</td>
<td>88,427</td>
<td>134,310</td>
</tr>
<tr>
<td>Public awareness</td>
<td>201,989</td>
<td>129,546</td>
</tr>
<tr>
<td>Section 47 plan monitoring</td>
<td>6,247</td>
<td>27,090</td>
</tr>
<tr>
<td>Field note / dormant plan repository</td>
<td>287</td>
<td>6,479</td>
</tr>
<tr>
<td>Total EXPENSES</td>
<td>1,682,337</td>
<td>2,063,118</td>
</tr>
<tr>
<td>REVENUE UNDER EXPENSES</td>
<td>(117,689)</td>
<td>(50,961)</td>
</tr>
<tr>
<td>TRANSFER</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Reallocation from component 2</td>
<td>0</td>
<td>(11,173)</td>
</tr>
<tr>
<td>From financial stabilization fund</td>
<td>0</td>
<td>57,782</td>
</tr>
<tr>
<td>Total TRANSFER</td>
<td>0</td>
<td>46,609</td>
</tr>
<tr>
<td>BALANCE AT BEGINNING OF YEAR</td>
<td>0</td>
<td>4,352</td>
</tr>
<tr>
<td>BALANCE AT END OF YEAR</td>
<td>$(117,689)</td>
<td>$ 0</td>
</tr>
</tbody>
</table>

(continues)
ALBERTA LAND SURVEYORS’ ASSOCIATION

Notes to Financial Statements

April 30, 2013

(Unaudited)

NOTE 16--INFORMATION REQUIRED BY MINISTERIAL ORDER  (continued)

Component 2:

<table>
<thead>
<tr>
<th></th>
<th>2013</th>
<th>2012</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>REVENUE</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Post sales</td>
<td>$ 426,872</td>
<td>$ 507,109</td>
</tr>
<tr>
<td><strong>EXPENSES</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Indirect boundary panel</td>
<td>55,000</td>
<td>50,000</td>
</tr>
<tr>
<td>Direct boundary panel</td>
<td>397,316</td>
<td>788,411</td>
</tr>
<tr>
<td><strong>REVENUE UNDER EXPENSES</strong></td>
<td>(25,444)</td>
<td>(331,302)</td>
</tr>
<tr>
<td><strong>TRANSFER</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Reallocation to component 1</td>
<td>0</td>
<td>11,173</td>
</tr>
<tr>
<td><strong>BALANCE AT BEGINNING OF YEAR</strong></td>
<td>0</td>
<td>797,770</td>
</tr>
<tr>
<td>Payment to Minister</td>
<td>0</td>
<td>(477,641)</td>
</tr>
<tr>
<td><strong>BALANCE AT END OF YEAR</strong></td>
<td>$ (25,444)</td>
<td>$ 0</td>
</tr>
</tbody>
</table>
## Operating Revenue

### Year Ended April 30, 2013

*(Unaudited)*

<table>
<thead>
<tr>
<th></th>
<th>Actual 2013</th>
<th>Budget 2013</th>
<th>Budget Variance Over (Under)</th>
<th>Actual 2012</th>
</tr>
</thead>
<tbody>
<tr>
<td>Iron posts, net of Boundary Panel transfers</td>
<td>$1,118,620</td>
<td>$1,267,500</td>
<td>$ (148,880)</td>
<td>$1,335,549</td>
</tr>
<tr>
<td>Marker posts, net of Boundary Panel transfers</td>
<td>446,028</td>
<td>556,500</td>
<td>(110,472)</td>
<td>600,217</td>
</tr>
<tr>
<td>Annual General Meeting</td>
<td>165,058</td>
<td>140,000</td>
<td>25,058</td>
<td>165,265</td>
</tr>
<tr>
<td>Convention levy</td>
<td>53,520</td>
<td>50,400</td>
<td>3,120</td>
<td>43,100</td>
</tr>
<tr>
<td>ALS News</td>
<td>36,844</td>
<td>40,000</td>
<td>(3,156)</td>
<td>34,475</td>
</tr>
<tr>
<td>Seminars</td>
<td>29,665</td>
<td>35,000</td>
<td>(5,335)</td>
<td>27,665</td>
</tr>
<tr>
<td>Examinations</td>
<td>26,450</td>
<td>17,000</td>
<td>9,450</td>
<td>16,225</td>
</tr>
<tr>
<td>Golf tournament</td>
<td>17,090</td>
<td>20,000</td>
<td>(2,910)</td>
<td>18,050</td>
</tr>
<tr>
<td>Regional meetings</td>
<td>12,700</td>
<td>12,000</td>
<td>700</td>
<td>14,250</td>
</tr>
<tr>
<td>Miscellaneous</td>
<td>8,950</td>
<td>100</td>
<td>8,850</td>
<td>0</td>
</tr>
<tr>
<td>Publications and manuals</td>
<td>2,635</td>
<td>3,000</td>
<td>(365)</td>
<td>3,304</td>
</tr>
<tr>
<td>Certificates and stamps</td>
<td>295</td>
<td>1,200</td>
<td>(905)</td>
<td>990</td>
</tr>
</tbody>
</table>

$1,917,855  $2,142,700  $ (224,845)  $2,259,090
### Investment Income

**Year Ended April 30, 2013**

*(Unaudited)*

<table>
<thead>
<tr>
<th></th>
<th>Actual 2013</th>
<th>Budget 2013</th>
<th>Budget Variance Over (Under)</th>
<th>Actual 2012</th>
</tr>
</thead>
<tbody>
<tr>
<td>Unrealized gains (losses)</td>
<td>$113,655</td>
<td>$ 25,000</td>
<td>$ 88,655</td>
<td>$(72,307)</td>
</tr>
<tr>
<td>Interest</td>
<td>64,610</td>
<td>40,000</td>
<td>24,610</td>
<td>67,498</td>
</tr>
<tr>
<td>Dividend income</td>
<td>53,092</td>
<td>25,000</td>
<td>28,092</td>
<td>45,574</td>
</tr>
<tr>
<td>Realized gains (losses)</td>
<td>(23,779)</td>
<td>10,000</td>
<td>(33,779)</td>
<td>13,275</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$207,578</strong></td>
<td><strong>$100,000</strong></td>
<td><strong>$107,578</strong></td>
<td><strong>$54,040</strong></td>
</tr>
</tbody>
</table>
## ALBERTA LAND SURVEYORS’ ASSOCIATION

### (Schedule 3)

#### Council and Committees

**Year Ended April 30, 2013**

*(Unaudited)*

<table>
<thead>
<tr>
<th></th>
<th>Actual 2013</th>
<th>Budget 2013</th>
<th>Budget Variance Over (Under)</th>
<th>Actual 2012</th>
</tr>
</thead>
<tbody>
<tr>
<td>Public relations</td>
<td>$ 84,417</td>
<td>$ 95,000</td>
<td>$ (10,583)</td>
<td>$ 22,910</td>
</tr>
<tr>
<td>Council</td>
<td>39,331</td>
<td>36,000</td>
<td>3,331</td>
<td>31,929</td>
</tr>
<tr>
<td>External relations</td>
<td>36,492</td>
<td>41,000</td>
<td>4,508</td>
<td>0</td>
</tr>
<tr>
<td>Registration and examination</td>
<td>30,033</td>
<td>30,000</td>
<td>33</td>
<td>24,504</td>
</tr>
<tr>
<td>President's travel</td>
<td>23,719</td>
<td>32,000</td>
<td>(8,281)</td>
<td>15,593</td>
</tr>
<tr>
<td>Practice Review Board</td>
<td>14,894</td>
<td>16,500</td>
<td>(1,606)</td>
<td>10,004</td>
</tr>
<tr>
<td>Professional development</td>
<td>6,808</td>
<td>4,000</td>
<td>2,808</td>
<td>1,838</td>
</tr>
<tr>
<td>Executive</td>
<td>4,650</td>
<td>4,000</td>
<td>650</td>
<td>3,933</td>
</tr>
<tr>
<td>Steering</td>
<td>2,267</td>
<td>3,400</td>
<td>(1,133)</td>
<td>2,477</td>
</tr>
<tr>
<td>Standards</td>
<td>2,330</td>
<td>3,450</td>
<td>(1,120)</td>
<td>401</td>
</tr>
<tr>
<td>Historical and biographical</td>
<td>1,525</td>
<td>3,000</td>
<td>(1,475)</td>
<td>2,133</td>
</tr>
<tr>
<td>Safety</td>
<td>1,291</td>
<td>2,300</td>
<td>(1,019)</td>
<td>1,535</td>
</tr>
<tr>
<td>Miscellaneous</td>
<td>1,074</td>
<td>6,000</td>
<td>(4,926)</td>
<td>4,314</td>
</tr>
<tr>
<td>Legislation</td>
<td>1,065</td>
<td>1,500</td>
<td>(435)</td>
<td>853</td>
</tr>
<tr>
<td>Geomatics Engineering Liaison</td>
<td>0</td>
<td>500</td>
<td>(500)</td>
<td>162</td>
</tr>
<tr>
<td>Convention and social</td>
<td>0</td>
<td>500</td>
<td>(500)</td>
<td>0</td>
</tr>
</tbody>
</table>

$249,896 $279,150 $ (29,254) $122,586
ALBERTA LAND SURVEYORS’ ASSOCIATION  
(Schedule 4)  
Continuing Competency Review  
Year Ended April 30, 2013  
(Unaudited)  

<table>
<thead>
<tr>
<th></th>
<th>Actual 2013</th>
<th>Budget 2013</th>
<th>Budget Variance Over (Under)</th>
<th>Actual 2012</th>
</tr>
</thead>
<tbody>
<tr>
<td>Salaries and benefits</td>
<td>$209,100</td>
<td>$210,019</td>
<td>(919)</td>
<td>$193,890</td>
</tr>
<tr>
<td>Consultant fee</td>
<td>30,506</td>
<td>63,000</td>
<td>(32,494)</td>
<td>56,587</td>
</tr>
<tr>
<td>Travel and transportation</td>
<td>13,302</td>
<td>27,000</td>
<td>(13,698)</td>
<td>11,419</td>
</tr>
<tr>
<td>Insurance</td>
<td>1,797</td>
<td>2,400</td>
<td>(603)</td>
<td>2,367</td>
</tr>
<tr>
<td>Courier</td>
<td>654</td>
<td>750</td>
<td>(96)</td>
<td>755</td>
</tr>
<tr>
<td>Amortization</td>
<td>645</td>
<td>283</td>
<td>362</td>
<td>644</td>
</tr>
<tr>
<td>Education and training</td>
<td>315</td>
<td>500</td>
<td>(185)</td>
<td>615</td>
</tr>
<tr>
<td>Maps and plans</td>
<td>2</td>
<td>500</td>
<td>(498)</td>
<td>78</td>
</tr>
<tr>
<td>Subsistence</td>
<td>0</td>
<td>2,000</td>
<td>(2,000)</td>
<td>2,650</td>
</tr>
<tr>
<td>Memberships and dues</td>
<td>0</td>
<td>1,520</td>
<td>(1,520)</td>
<td>1,483</td>
</tr>
<tr>
<td>Equipment and maintenance</td>
<td>0</td>
<td>500</td>
<td>(500)</td>
<td>0</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$256,321</strong></td>
<td><strong>$308,472</strong></td>
<td><strong>(52,151)</strong></td>
<td><strong>$270,488</strong></td>
</tr>
</tbody>
</table>
ALBERTA LAND SURVEYORS’ ASSOCIATION

Administration Expenses

Year Ended April 30, 2013

(Unaudited)

<table>
<thead>
<tr>
<th>Item</th>
<th>Actual 2013</th>
<th>Budget 2013</th>
<th>Variance Over (Under)</th>
<th>Actual 2012</th>
</tr>
</thead>
<tbody>
<tr>
<td>Salaries, benefits and contract staff</td>
<td>410,810</td>
<td>411,108</td>
<td>(298)</td>
<td>425,472</td>
</tr>
<tr>
<td>Building operations</td>
<td>144,946</td>
<td>167,405</td>
<td>(22,459)</td>
<td>156,075</td>
</tr>
<tr>
<td>Contract work</td>
<td>74,002</td>
<td>77,000</td>
<td>(2,998)</td>
<td>43,597</td>
</tr>
<tr>
<td>Office supplies and photocopying</td>
<td>28,683</td>
<td>26,000</td>
<td>2,683</td>
<td>21,931</td>
</tr>
<tr>
<td>Legal</td>
<td>20,545</td>
<td>12,000</td>
<td>8,545</td>
<td>8,580</td>
</tr>
<tr>
<td>Equipment and maintenance</td>
<td>18,975</td>
<td>14,860</td>
<td>4,115</td>
<td>10,271</td>
</tr>
<tr>
<td>Scholarships and donations</td>
<td>14,808</td>
<td>14,500</td>
<td>308</td>
<td>18,750</td>
</tr>
<tr>
<td>Computer, Internet and database</td>
<td>12,079</td>
<td>11,000</td>
<td>1,079</td>
<td>4,666</td>
</tr>
<tr>
<td>Amortization</td>
<td>9,485</td>
<td>11,567</td>
<td>(2,082)</td>
<td>9,484</td>
</tr>
<tr>
<td>Bad debts</td>
<td>9,313</td>
<td>500</td>
<td>8,813</td>
<td>2</td>
</tr>
<tr>
<td>Accounting</td>
<td>7,541</td>
<td>8,000</td>
<td>(459)</td>
<td>7,925</td>
</tr>
<tr>
<td>Postage and courier</td>
<td>6,441</td>
<td>11,000</td>
<td>(4,559)</td>
<td>6,694</td>
</tr>
<tr>
<td>Telephone</td>
<td>6,389</td>
<td>6,000</td>
<td>389</td>
<td>5,700</td>
</tr>
<tr>
<td>Insurance</td>
<td>6,197</td>
<td>6,250</td>
<td>(53)</td>
<td>6,004</td>
</tr>
<tr>
<td>Subsistence and travel</td>
<td>2,886</td>
<td>2,000</td>
<td>886</td>
<td>3,182</td>
</tr>
<tr>
<td>Memberships and subscriptions</td>
<td>2,476</td>
<td>2,700</td>
<td>(224)</td>
<td>2,509</td>
</tr>
<tr>
<td>Miscellaneous</td>
<td>976</td>
<td>2,000</td>
<td>(1,024)</td>
<td>1,779</td>
</tr>
<tr>
<td>Education, training and library</td>
<td>370</td>
<td>1,000</td>
<td>(630)</td>
<td>706</td>
</tr>
<tr>
<td>Printing and stationery</td>
<td>60</td>
<td>6,000</td>
<td>(5,940)</td>
<td>5,219</td>
</tr>
<tr>
<td>Section 47 monitoring</td>
<td>46</td>
<td>250</td>
<td>(204)</td>
<td>65</td>
</tr>
<tr>
<td>Historical file management</td>
<td>0</td>
<td>2,000</td>
<td>(2,000)</td>
<td>2,217</td>
</tr>
</tbody>
</table>

$777,028 $793,639 $ (16,611) $740,828
### ALBERTA LAND SURVEYORS’ ASSOCIATION

**Operating Expenses**

**Year Ended April 30, 2013**

(Unaudited)

<table>
<thead>
<tr>
<th></th>
<th>Actual 2013</th>
<th>Budget 2013</th>
<th>Budget Variance Over (Under)</th>
<th>Actual 2012</th>
</tr>
</thead>
<tbody>
<tr>
<td>Iron posts</td>
<td>$597,101</td>
<td>$667,500</td>
<td>$(70,399)</td>
<td>$705,058</td>
</tr>
<tr>
<td>Marker posts</td>
<td>323,750</td>
<td>388,500</td>
<td>$(64,750)</td>
<td>414,319</td>
</tr>
<tr>
<td>Annual General Meeting</td>
<td>225,970</td>
<td>200,000</td>
<td>25,970</td>
<td>205,177</td>
</tr>
<tr>
<td>Bank charges and management fees</td>
<td>56,517</td>
<td>48,000</td>
<td>8,517</td>
<td>51,370</td>
</tr>
<tr>
<td>ALS News</td>
<td>37,080</td>
<td>42,000</td>
<td>$(4,920)</td>
<td>36,223</td>
</tr>
<tr>
<td>Seminars</td>
<td>23,302</td>
<td>35,000</td>
<td>$(11,698)</td>
<td>21,360</td>
</tr>
<tr>
<td>Regional meetings</td>
<td>20,251</td>
<td>15,000</td>
<td>5,251</td>
<td>16,271</td>
</tr>
<tr>
<td>Golf tournament</td>
<td>19,347</td>
<td>20,000</td>
<td>$(653)</td>
<td>19,582</td>
</tr>
<tr>
<td>Freight</td>
<td>13,446</td>
<td>12,480</td>
<td>966</td>
<td>11,419</td>
</tr>
<tr>
<td>Certificates and stamps</td>
<td>404</td>
<td>1,200</td>
<td>$(796)</td>
<td>1,015</td>
</tr>
<tr>
<td>Publications and manuals</td>
<td>258</td>
<td>1,000</td>
<td>$(742)</td>
<td>513</td>
</tr>
</tbody>
</table>

$1,317,426 $1,430,680 $(113,254) $1,482,307
The end of another Association year is almost upon us and it is time to look back on what we have accomplished and what is still left to do.

The Alberta Land Surveyors’ Association office continues to support Council and its committees and the Association committees are bringing forward many interesting recommendations for debate on the floor of the AGM. Your ALSA staff has been involved in helping the committees work toward meeting their terms of reference and putting it in a form to bring forward to the AGM.

Unfortunately, not all of our time has been spent on such productive things. As I look back on the last year, it occurs to me that we are spending more and more time chasing down our own members in order to meet the requirements of the acts and the regulations which we are mandated to uphold.

What do I mean by this? Affidavits of service for articling pupils were due January 15 but at least 40% of them were outstanding just a couple of days before the deadline. Should the ALSA office send out a reminder to these articling pupils or should we let almost half of our articling students to be terminated when the paperwork was not submitted on time? Even when the affidavit was submitted on time, they had to be reviewed very carefully to make sure they were filled out correctly.

We have also seen situations where the pupil and the principal assume that an extension will be automatically granted to the pupil and a request for extension is not submitted until just a couple of days before the articles are set to expire leaving the Registration Committee almost no time to properly consider the request. Once again, the ALSA office spends more time than it wants to trying to give the pupil the opportunity to make sure their articles do not expire.

My concerns are not limited to articling pupils. The ALSA office seems to be spending more and more time trying to find out who the land surveyor’s new employer is or finding out that the land surveyor left his previous employer three or four months previously. This may not be a big deal in a situation where you are a member of a voluntary industry association but as a member of a professional regulatory organization, you have a responsibility to ensure that the register is up to date.

The Alberta Land Surveyors’ Association office also spends its time handling queries from other land surveyors who want the Association’s opinion on some matter but
seem reluctant to talk to the other land surveyor who has the ability to actually resolve the problem.

When the new ministerial order was signed in 2008, the Alberta Land Surveyors’ Association became responsible for monitoring compliance with section 47 of the *Surveys Act*. As you are aware, form 11.1 must be filed within a year of the date of the plan registration or a request for an extension must be made to the Director of Surveys. While many members are quite good at tracking their own files, there are more than I would like that need a reminder. Or two? Or three?

Believe it or not, I am not a big fan of regulation and red tape. However, the membership has endorsed these requirements either through discussions with the government or voting on bylaw changes. Therefore, we must enforce these requirements and treat everyone equally.

We understand that the public will have questions about who are land surveyors are and what they do and we are happy to try to help them with their questions and concerns. We also understand the land surveyors will find themselves in unique or difficult situations and want to call upon the association office for advice. However, what is frustrating for us is how self-inflicted some of these problems are and how easily they could have been avoided with just a little upfront communication.

I, along with the rest of your ALSA staff, look forward to seeing you in Banff and listening to all of the discussion that is sure to take place.

*Brian Munday*
Practicing Alberta Land Surveyor Information

Increases/Decreases to Number of Practicing Members

<table>
<thead>
<tr>
<th>Calendar Year</th>
<th>Started Year With</th>
<th>Added During Year</th>
<th>Subtracted During Year</th>
<th>Remaining At Year End</th>
</tr>
</thead>
<tbody>
<tr>
<td>2009</td>
<td>369</td>
<td>30</td>
<td>9</td>
<td>390</td>
</tr>
<tr>
<td>2010</td>
<td>390</td>
<td>25</td>
<td>9</td>
<td>406</td>
</tr>
<tr>
<td>2011</td>
<td>406</td>
<td>25</td>
<td>9</td>
<td>422</td>
</tr>
<tr>
<td>2012</td>
<td>422</td>
<td>21</td>
<td>10</td>
<td>433</td>
</tr>
<tr>
<td>2013</td>
<td>433</td>
<td>20</td>
<td>10</td>
<td>443</td>
</tr>
</tbody>
</table>

In 2013, the average number of years of experience of an active Alberta Land Surveyor was 15.3 years. Alberta Land Surveyors who received their commission in 2013 had articled for an average of 38.2 months.

Member Locations During 2013 (Calendar Year)

<table>
<thead>
<tr>
<th>City</th>
<th>Active</th>
<th>Articled &amp; Affiliate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Calgary</td>
<td>201</td>
<td>61</td>
</tr>
<tr>
<td>Edmonton</td>
<td>100</td>
<td>33</td>
</tr>
<tr>
<td>Grande Prairie</td>
<td>19</td>
<td>8</td>
</tr>
<tr>
<td>Other</td>
<td>125</td>
<td>19</td>
</tr>
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</table>

Educational Information

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<tr>
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<th></th>
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<tr>
<td>U of Calgary</td>
<td>0</td>
<td>1</td>
<td>12</td>
<td>26</td>
<td>88</td>
<td>48</td>
<td>175</td>
</tr>
<tr>
<td>UNB</td>
<td>0</td>
<td>1</td>
<td>5</td>
<td>12</td>
<td>47</td>
<td>11</td>
<td>76</td>
</tr>
<tr>
<td>U of Toronto</td>
<td>0</td>
<td>0</td>
<td>3</td>
<td>3</td>
<td>5</td>
<td>0</td>
<td>11</td>
</tr>
<tr>
<td>U of Alberta</td>
<td>0</td>
<td>8</td>
<td>13</td>
<td>22</td>
<td>5</td>
<td>0</td>
<td>48</td>
</tr>
<tr>
<td>Ryerson</td>
<td>0</td>
<td>0</td>
<td>7</td>
<td>0</td>
<td>2</td>
<td>0</td>
<td>9</td>
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<td>0</td>
<td>15</td>
<td>3</td>
<td>18</td>
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<td>10</td>
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<td>10</td>
<td>8</td>
<td>11</td>
<td>12</td>
<td>67</td>
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<tr>
<td>BCIT</td>
<td>0</td>
<td>0</td>
<td>1</td>
<td>5</td>
<td>6</td>
<td>2</td>
<td>14</td>
</tr>
<tr>
<td>Other</td>
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<td>6</td>
<td>19</td>
<td>17</td>
<td>40</td>
<td>19</td>
<td>102</td>
</tr>
</tbody>
</table>

Note: This only reflects the data available on actively practicing Alberta Land Surveyors.

*Up to February 20, 2014.

Committee Volunteers

<table>
<thead>
<tr>
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</thead>
<tbody>
<tr>
<td>2012-2013</td>
<td>0</td>
<td>16</td>
<td>96</td>
<td>109</td>
<td>115</td>
<td>270</td>
<td>109</td>
</tr>
</tbody>
</table>

*Up to February 20, 2014.
Committee Reports

Articling Pupil Process
Following a very productive first year, the committee carried that momentum into its second year. A draft copy of the recommendation report was prepared and then presented at the June meeting. This report was thoroughly reviewed by the committee and then further refined over the next two meetings.

Once the committee felt the report was close to being finalized, it was presented to a subgroup of the Registration Committee for review and comments. We would like to thank the Registration Committee members for their time and suggestions.

After the suggestions from the Registration Committee were included in the final report, it was then submitted to Council for review. On November 7, 2013, Council approved the report and recommendations and requested that our committee prepare an implementation plan. Membership can access the full report under the MyMember section of the Alberta Land Surveyors’ Association website.

Over the course of the next three meetings, the committee focused on finalizing the recommended legislative changes in order to present them to the membership at this year’s annual general meeting. The suggested legislative changes have been sent to Council for review and the committee is continuing its preparation of an overall implementation plan.

I would like to thank all the committee members for their hard work and insightful comments over the course of this year. It has been greatly appreciated.

Patrick Marshall, ALS

ASSMT

ASSMT and the ALSA continue to develop a strong working relationship together discussing the issues affecting the surveying profession as a whole. It is interesting to note that the same challenges and opportunities that affect the ALSA are discussed quite regularly within the Council of ASSMT. The process of examination, registration, professional development and public relations are all examples of this.

Throughout the year, I shared information between the ASSMT Council and the RST Implementation Committee. It is an exciting time, the idea of bringing the RST designation under the Land Surveyors Act. I look forward to the discussion that ensues once the information is shared with
the ALSA membership. I encourage all members to think outside the box and look at the all the benefits and drawbacks of such an idea before drawing any conclusions.

ASSMT is still hoping to present the Getting it Right seminar based on the educational material the ALSA supplied them with. ASSMT is currently researching the best media forum to present the material with the hopes of hosting the seminar this year.

The ASSMT Examining Committee is currently looking for an ALS to help with the registration process of new applicants. I would invite all interested parties to contact ASSMT Executive Assistant Cathy Bleay. As a last word, I would like to acknowledge the hard work and dedication that each member of the ASSMT Council member show in running the association and they should be commended.

Craig White, ALS

Association Finances

The Association Finances Ad Hoc committee held seven meetings via gotomeeting this year. Our terms of reference were to “investigate alternate/complementary funding models so Association revenues are more stable and make recommendations to Council.”

The genesis of the formation of the committee was to plan for the possibility of revenues from post sales drastically decreasing and to provide a more stable revenue stream for the Association. Initiatives such as a coordinate based cadastre would significantly reduce revenues from post sales. Fluctuations in the economy also cause variability in the revenue stream from post sales. The committee was not to look at the expenses of the Association but rather to provide options for revenue generation to maintain the current level of services of the Association.

The committee brainstormed revenue generation initiatives and struck sub-groups to discuss the following initiatives:
1. Credit/Sticker System
2. LTO Signature Authentication
3. Coordinate-Based Fee
4. ALSA Fees
5. Lath and Alternate Services
6. Educational Opportunities
7. Plan Repository
8. Endowment Fund

The sub-groups researched each topic and contacted outside resources for information, as necessary. After each topic was researched and summarized, the committee met to
evaluate each topic based on a set of metrics. The metrics the committee used were:
- timeline to implement after approval;
- revenue generation potential;
- stability of revenue stream;
- cost to implement (to the association and to the membership);
- ease of use to the membership.

The committee ranked each initiative independently and the initiative “ALSA Fees” was chosen by committee members as the best initiative for recommendation to Council. Raising ALSA fees is a stable revenue stream and spreads the cost across the entire membership equally whereas some of the other options presented would only impact those surveyors that perform certain types of work. The initiatives of “Plan Repository”, “Credit/Sticker System” and “LTO Signature Authentication” were next in the rankings.

The committee submitted a report to council on our findings and Council directed the committee to put together a proposed bylaw amendment to increase the upper limit on ALSA fees.

I would like to thank the committee members for their open minds, hard work in researching initiatives and the frank discussion they brought to committee meetings.

Scott Boulanger, ALS

**Boundary Panel**

The Boundary Panel is a functional committee which has achieved good results in the past year. This year we have made strides on the educational component of our mandate with presentations at the regional meetings. A significant number of members attended the report presentation by Dr. McEwen on Boundary Panel Case 2011-19. We have had some very good feedback on this report. We are looking at some more of these in depth analysis of unique boundary cases as they come to our attention.

The statistics for 2013 are as follows:
- 12 new cases opened;
- 7 initial reports completed or ongoing;
- 6 meeting held (2 mediation types);
- 7 final reports were issued.

A report outlining the location, issues and status is available on the MyMember page of the website. Also, two full case reports are now available and more will be added as we complete the requirements from Council for inclusion on the website.

**Chair:**
Jerry Rasmuson

**Vice-Chair:**
Garry Schirrmacher

**Council Liaison:**
Mark Kocher

**Members:**
Bill Edgerton
Stephen Fediow
Barry Fleece
Al Flim
Bob Haagsma
Lorraine Hortness
Wayne Hucik
Bill Hunter
Bernhard Jess
Dan Jones
Syd Loeppky
Doug MacAulay
Irwin Maltais
David Marquardt
Ross Metcalfe
Robert Morrison
Jeffery Olsen
Len Olson

(more members)
Although there were many positives, we are still struggling with the timing of the investigative reports and the final panel reports. If we are to improve our credibility and prove to the public that this is the most viable solution to certain boundary uncertainties, we must step up and resolve these in a timely fashion.

At our committee as a whole meeting for 2013 we approved forwarding a recommendation to Council: “That the Association pursues changing the legislation in regards to granting governing status to Part 3 monuments at non-monumented Part 2 positions.”

My sincere thanks to our Boundary Panel Manager, Scott Westlund, for his immense contributions to the panel’s success. I also want to thank all of the Boundary Panel members for their time and dedicated service to this very important committee and would encourage all members to say a thank you to them all.

Jerry Rasmuson, ALS

Canadian Board of Examiners for Professional Surveyors

The Canadian Board of Examiners for Professional Surveyors has come through another successful year fulfilling its mandate. The Board’s mandate is to establish, assess and certify the academic qualifications of individuals who apply to become land surveyors in Canada. Highlights and statistics from the year are as follows.

The Board has been reviewing and updating its bylaws for the past two years. The new bylaws were submitted to and approved by Industry Canada last December. The new bylaws came into effect on December 23, 2013. The changes made were largely procedural, and were required by the new Canada Not-for-profit Corporations Act.

CBEPS revamped its website and now includes e-commerce and online candidate and exam registration. For the last couple of years, CBEPS has been investing in tools to help its candidates study for examinations. Since this requires considerable funding, the CBEPS Board of Directors set up a working group to provide recommendations on continuing these initiatives or step back and let the learning institutions fill in any gaps. The working group provided its recommendations last summer which consists of encouraging learning institutions to put more courses online. This was approved by the Board of Directors.

The University of Calgary program received full accreditation in 2013. In accordance with the CBEPS accreditation, UNB presented its annual report which was approved by
CBEPS meaning that the two programs continue to be accredited. Unfortunately, the BCIT program accreditation was declined earlier this year. The Northern Alberta Institute of Technology (NAIT) applied for an exemption in 2013 but it was declined. Please visit the CBEPS website for specific exemptions.

During the March 2013 sitting of the CBEPS exams, 185 exams were written by 139 candidates. In Alberta, 53 exams were written. Of those, 26 exams were written in Calgary, 25 were written in Edmonton and two were written in Grande Prairie.

During the October 2013 sitting of the CBEPS exams, 150 exams were written nationally. In Alberta, 62 exams were written. Of those, 34 exams were written in Calgary, 26 exams were written in Edmonton and two were written in Grande Prairie.

CBEPS is considering adopting the ACLS online Hydrographic Surveying exam in order to make the exam more accessible to its candidates.

Finally, the writing of a textbook on survey law continues. Most of the chapters are completed and available in English. The last two chapters on water boundaries in BC and in Québec will be available in English in the spring. Three chapters are available in French.

*John Haggerty, ALS*

**Convention & Social**
The Convention & Social Group is chaired by the executive director with the president and vice-president and others working to plan the AGM. Michelle Woywitka provides administrative support.

The Convention & Social Group worked on the following tasks this year:

1. Golfers enjoyed the sunny skies for the 49th annual golf tournament. Thanks to the generosity of the participants, the J.H. Holloway Scholarship Foundation raised $1,475 through the sale of mulligans and draw tickets. A special thank you to George Smith for his continued support in helping organize the tournament. Congratulations to Vlad Chimiuk, Peter Lund, Tony Walden and Wayne Savoury for their win! Attendance was down in 2013 and the Convention & Social Group is actively investigating if anything can be done to boost the turnout in 2014 or whether 2013 was just an off-year.

2. The 105th annual general meeting will be held at the Banff Springs Hotel from April 24-26, 2014.

3. The dates for future AGMs are:
2015 – Chateau Lake Louise – April 23-25
2016 – Fairmont Banff Springs – April 14-16
2017 – Fairmont Jasper Park Lodge – April 20-22

Brian Munday

Discipline

Between February 20, 2013 and the date of this report being written, January 28, 2014, there were two complaints lodged with the Alberta Land Surveyors’ Association.

The two complaints were both submitted by an Alberta Land Surveyor against another practitioner. The complaints, dated June 12, 2013 and December 16, 2013, were reviewed by the Registrar and, as mediation was not possible, have been referred to the Chairman of the Discipline Committee. Of the eight complaints referenced in the 2012/2013 Discipline Committee report, the four complaints that were received were either mediated and withdrawn or simply withdrawn. All of these complaints were submitted by an Alberta Land Surveyor against another practitioner. The complaints, dated July 23, 2013 and September 24, 2012, were withdrawn. The complaint, dated October 17, 2013, was mediated and withdrawn. In all cases, the Registrar was able to assist the parties in reaching a mutually satisfactory resolution. The complaint, dated June 29, 2012, was withdrawn by the complainant.

One complaint, dated July 19, 2012, was made by a member of the public. A hearing was held on March 6, 2013 and the decision, dated July 11, 2013, found that the conduct of the defendant constituted unprofessional conduct. The decision was not appealed and was published in ALS News. A hearing was held for the complaint dated June 25, 2012.

The Discipline Committee panel has not yet returned its decision. A hearing was also held for the complaint dated December 20, 2012. A second hearing for penalty submission has been scheduled.

The complaint dated June 25, 2012 continues to be in process due to unforeseen circumstances with the involved practitioner.

Connie Petersen, ALS

Executive

It is the role of the Executive Committee to ensure that recommendations from committees and other matters are ready to be presented to Council. This ensures that Council meetings are more efficient and effective and that Council is able to focus on critical issues. As such, most matters that came before the Executive Committee this year were dealt with.
by Council and Council’s decisions were published in the Council Report.

The Executive Committee met eight times throughout the year; five times by online conference call and three times face-to-face. The face-to-face meetings were held to deal with committee terms of reference and volunteers and the budget. The other face-to-face meeting was held in conjunction with the golf tournament.

The Executive Committee played an important role in prioritizing issues and streamlining matters for Council based on the overall directions set by Council.

I would like to thank the other Executive Committee members for their hard work and dedication in making my job much easier.

Rob Scott, ALS

External Relations

The role of the External Relations Committee is to create greater awareness within the general public, government and industry about professional land surveyors and the Alberta Land Surveyors’ Association.

It is responsible for overseeing that the ALSA meets with various groups in the areas of, oil & gas, government, education, geomatics associations, Alberta professional associations, real estate and development, general public relations, and others.

The key messages we relay are:

Professional land surveyors ensure orderly development of the province and the public interest

1. Alberta has a land boundary system to be proud of. The continued required use of professional land surveyors will protect our system into the future.

2. Professional land surveyors are university educated or equivalent; have articling experience; are reviewed and assessed every four years to ensure continued competency, and; adhere to a professional code of ethics that ensures boundaries are established in an unbiased manner, protecting the public interest at large.
   • GPS is a tool, and tools evolve over time. Measuring between two points is easy; knowing where to measure from and where to measure to is the difficult part.
   • The art of land surveying is more than a technical task; it requires judgment, analysis and the application of professional standards.

3. Private property owners’ rights are protected through the unbiased assessment of boundaries thereby limiting disputes and uncertainty.

Chair:
Irwin Natt
Vice-Chair:
Paul Dixon
Council Liaison:
John Byrne
Members:
Ralph Bode
Corey Doherty
Matt Forsyth
Eryn Gibbs
Krista Lovse
Sachin Mehandru
Troy Motz
Larry Pals
Jonathan Phillips
4. Land surveyors have contributed to Alberta’s economic success through the efficient and orderly development of the province. Industry, municipalities and investors have confidence in the fact professional measurements are accurate and backed with professional accountability mechanisms.

The External Relations Committee coordinates communication with the government with the help of a consultant that continues to be useful in assisting with government relations. With the recent cabinet shuffle Council and the ALSA administration have had several meetings arranged with various Alberta ministers and select government administrators. There were also several meetings regarding the potential change with Land Titles that the ALSA is monitoring closely. The amount of dedication required to promote and create awareness within the government is substantial and the ALSA has continued to do a phenomenal job.

The ALSA administration has been proactive in meeting with other geomatics associations. There have been discussions on amending the bylaw that would have the association collect the Professional Surveyors of Canada fees to stabilize their funding. The ASSMT is discussing a registered survey technologist (RST) concept, however an RST would not have any right to practice land surveying but have right to the title.

GPS location plans continue to be an active topic. This issue is with Council now.

The External Relations Committee continues to be proactive with educational institutions; especially with the budget cuts and how it is affecting their geomatics programs. This is achieved by meeting with the deans and serving on program advisory committees. With the University of Calgary, we successfully ran the popular Beef and Bun, along with setting up a booth at the Geomatics Exposition (formerly Geomatics Career Day). This year we are holding a first-year engineering event promoting the surveying and geomatics profession.

Continuing with our goal for greater awareness this year we modified the RPR brochure. The brochure was becoming outdated and with our stock low it was a great time to revamp it with the new standards. The committee updated the brochure and involved its consultant, Free Advertising, to produce and print it. The External Relations Committee is also exploring the possibility of using the consultant to prepare content for the Boundaries newsletter.

The External Relations Committee is a newer group that will require more member involvement with issues that will
impact all ALS. We require more members that can inform or wish to act on behalf of the ALSA to the numerous groups to help our profession.

Irwin Natt, ALS

Historical & Biographical

This past year, the “Making Their Mark” travelling museum exhibit was displayed at the Drumheller Homestead Antique Museum and the Jasper—Yellowhead Museum & Archives. During the next year, it will be at the Millet & District Museum, the Museum of the Highwood in High River, the St. Paul People’s Museum and we are in negotiations with several other museums. This exhibit has had a very good run in its five-year history, being displayed at ten museums so far and we hope to continue to be able to display the exhibit for a few more years.

The Committee is in discussions with the Association of British Columbia Land Surveyors and the provincial governments of Alberta and British Columbia to celebrate the centennial of the Alberta-BC boundary Commission. Tentative plans include a monument restoration project in the vicinity of Elk Pass sometime in the fall of 2014.

If you haven’t had the chance to visit the “Gateway to the Rockies” exhibit at the Whyte Museum in Banff, we encourage you to do so. This exhibit highlights the men and women who contributed to the development of the Canadian Rockies. Two exhibit areas relate directly to the surveys performed by A.O. Wheeler, ALS, and his contemporaries in the Canadian Rockies and the survey equipment used by them during that time.

The committee has conducted some personal interviews over the past year and is planning on more in the future. The purpose of these interviews is to capture the biographies and stories of retired and former association members to ensure that those biographies, survey and other stories that are out there will be preserved. If you would like to be part of this process, please contact any member of our committee.

Members of the Association, especially new members, may be interested in the history and names associated with our profession. As such, the Committee will plan on having a small display at each annual AGM with a theme related to a particular member or members.

The Committee is in the planning stage of preparing an ALS “family tree.” This tree would show the relationships between principals and articled students. We’re in the process of confirming the information required.

The collections subgroup has nearly completed the cataloguing of the Association’s many artifacts. They are now in
the process of sorting and cataloguing the many photographs in the collection. We would like to thank all the practitioners and companies that have donated equipment and memorabilia to the Association over the years. Please contact any member of the Committee or the ALSA if you’re considering donating any survey equipment to the Association.

I would like to personally thank all the members of this committee and the collections subgroup for their dedication and commitment during the past year and I look forward to working with them in the upcoming year.

Les Frederick, ALS

Legislation

The 2013-2014 term marked the transition of the Legislation Committee from an ad hoc committee to a permanent standing committee. Compared to recent years the original terms of reference for the committee was relatively light.

The Committee reviewed the following items as directed by Council:

1. Research and recommend whether changes to the ALSA Bylaws are warranted with respect to increasing the length of term of a councillor from two years to three years. This was referred to a sub-committee and a recommendation to amend the ALSA bylaws to increase the term for councillors to three years has been submitted to Council for inclusion at the AGM.

2. Research and recommend whether changes to the ALSA bylaws are warranted with respect to making the office of president a non-elected position. This recommendation would make the position of president a three year term consisting of election as vice-president (year 1), transition to President (year 2) and a final year as past-president. This was referred to a sub-committee and a recommendation to amend the ALSA bylaws to make the position of president a non-elected position has been submitted to Council for inclusion at the AGM.

An additional item was added to the terms of reference:

3. Review the Code of Ethics Regulation and the Discipline Regulations and make recommendations to Council. The Government of Alberta has made know that they intend to reduce the number of regulations and make sure that existing regulations are current; as a proactive measure council has instructed that all of the regulations related to the Land Surveyors Act are reviewed. This process included the review of the Code of Ethics and Discipline Regulations (the Professional Practice Regulation was reviewed last year) to ensure that they are current, as well as reviewed for any needed changes. This was referred to a subcommittee; the review included consul-
A recommendation to request the government to make amendments to the regulations has been submitted to Council for inclusion at the AGM.

I would like to personally thank the committee members for their hard work this year.

Greg Illchuk, ALS

Nominating
The following slate of nominations has been received by the Registrar of the Alberta Land Surveyors’ Association pursuant to Section 28 of the Bylaws of the Alberta Land Surveyors’ Association.

For President: D.A. (Al) Jamieson
For Vice-President: G.A. (Greg) Boggs

Additional nominations may be made by two Alberta Land Surveyors, with the consent of the nominee in each case, at the floor of the annual general meeting being held between the dates of April 24th to 26th, 2014 at The Fairmont Banff Springs Hotel.

Connie Petersen, ALS

Practice Review Board
The Practice Review Board (PRB) is a statutory committee. The Board fulfills its responsibilities as set out in the Land Surveyors Act. The Board’s responsibilities and objectives are as outlined in the Continuing Competency Review (CCR) program framework document.

The PRB has closed all the SPR files.

The CCR program has been going very well in that all the Phase 1 eligible files have now been opened. The following is a brief summary of the Board’s activities in the course of the CCR process, March 4, 2010 to date. This information is for Phase 1.

Phase 1 CCR Program (as of January 10, 2014)
Files Opened—454
Files Opened Yet to be Reviewed—0
Files Closed—445
Reviewed Files Still Open—9
Comprehensive Reviews—42
Field Inspections—41

You will note that the number of comprehensive reviews is 9%. The original objective was around 10%. Therefore, the
objective was met. The fact that a comprehensive review was performed is not necessarily an indication of a poor review. A comprehensive review can be triggered by a number of concerns. Most of these concerns are cleared up during the review.

There were also a number of hearings held during Phase 1 of the CCR program. These are face-to-face meetings with a court reporter to record the proceedings. Once the formal hearing is over, any discussion of the case is prohibited until the next PRB meeting, at which time the case is reviewed and a course of action determined.

Since this is an ongoing process there will naturally be some CCR Phase 1 files still open while Phase 2 will be underway. This was also the case during the transition from the SPR program to the CCR program. A number of fine-tuning initiatives have been approved and will be implemented starting in Phase 2.

Board members have been tasked with a number of assignments, some of which could be reported on at a later date.

There have been three face-to-face meetings during the past year. All other meetings were conducted via online meetings.

This year there were a number of new members added to the Board. To make the transition from face-to-face meetings to online meetings smoother, the first two meetings of the 2013-2014 term were face-to-face. Next year, will again see a number of new members on the PRB as those members who have served the maximum of four years move on to other things.

There were other face-to-face meetings held to deal with the formal hearings that were held over the past year. Items that will be dealt with in greater detail in other reports include the lack of recording of meteorological information, post markings and conditions and other information that could prove valuable to the final product.

Kerry Barrett, the PRB’s administrative assistant, has moved to Medicine Hat. Kerry has carried out her duties in a stellar fashion as always. Scott Westlund, the Director of Practice Review, has as usual done a fine job of dealing with the many files. Scott has been able to complete the first round of the CCR program somewhat ahead of the original schedule, in spite of the addition of some 75 plus members since January 1, 2010. New members who obtained their commissions after April 30, 2013 will be reviewed for the first time in Phase 2.

_Hugo Engler, ALS_
Professional Development

This year the Professional Development Committee (PDC) started its term with another half-day face-to-face focus group session, facilitated by the Director of Education, Scott Westlund. The purpose of this focus group session was to set the educational priorities and learning outcomes for seminars for the following twelve to eighteen months. It was attended by the members of the PDC as well as some senior central Alberta land surveyors to round out the group. Many good ideas were discussed and Mr. Westlund left with a good direction of what to prepare for the coming year.

In 2013-2014, the ALSA presented the following seminars: Calgary Evidence Crawl, Plan Checking Workshop (Edmonton and Calgary), the November and March regional meetings as well as the seminars at the 2014 AGM.

The other term of reference on the PDC agenda for the year was mandatory professional development. We started this the previous year but lacked the manpower to do much other than set ourselves up for this year. With over twice the membership this year, we were able to start looking at this complex issue in more detail.

Brian Munday, as ALSA Executive Director, began discussions with his counterparts across the country on the subject of creating a national CPD tracking system, based on the Association of Canada Lands Surveyors online tracking system. To do this, they needed to figure out what the commonalities were between each association’s systems and whether they could work with the differences. I am happy to report that they have identified a number of common categories of CPD and are working out the details of how to apply those categories.

At the same time, the PDC was working out the details of what we visualize continuing professional development to be within the ALSA. While the PDC lacks the legislative or regulatory authority to administer and enforce a mandatory CPD program at this time, we were able to incorporate this as part of the CCR program. Once the executive directors have worked out the details of a national CPD tracking system, a member will be able to record their CPD activities on this system. When a CCR file has been opened, the member will be asked to ensure their record is up to date, and this information will become part of their review. Phase 2 of CCR will be a transitional phase utilizing both this data and the professional development data from the CCR questionnaire, depending on the length of time covered in each. Once the tracking system is functional and has sufficient data for a member, this will replace the professional development questions on the CCR questionnaire.
As well, the CCR questionnaire will include a self-assessment question that will prompt the member to reflect on what professional development they actually need and what they plan on doing in the next review period. This will also give the PRB an opportunity to see if the member’s assessment is consistent with any deficiencies found in the review.

I would like to take this opportunity to thanks all PDC members, past and present, for their hard work and dedication. I would also like to thank Kerry Barrett and Brian Munday for their support and assistance and Scott Westlund for preparing and organizing all the great professional development opportunities for the members throughout the year.

Reid Egger, ALS

Registration

Over the past year, the Registration Committee has had a complement of 37 members. These members have devoted a substantial amount of time to the public through the ALSA committee structure. This past year was quite busy until the early fall and then not so much towards the end of the year.

The terms of reference include duties such as:

• Conducting initial interviews and approving new articles;
• Approving the transfer of articles;
• Approving the applications for affiliate membership;
• Deciding any question that arises as to the qualification of any candidate;
• Reviewing and approving the annual affidavits of service;
• Creating and marking the written professional examinations;
• Reviewing and marking project reports;
• Conduct qualifying examinations.

In early February 2014, the committee conducted three annual group interviews on the same day. Under the Examination and Training Regulation, each pupil is required to meet with the Registration Committee annually. The committee thanks those who were able to be present. If a pupil/principal wishes to meet in an individual face-to-face interview with the committee, we will meet that request and arrange an acceptable time.

Another important task is the setting and marking of two sets of professional exams. Both the spring and fall sittings in 2013 were busy with each attracting a large number of individual candidates. We want to thank our com-
mittee vice-chairman Jason Paziuk who did a great deal of work during these periods to ensure the exams were ready. We are fortunate to have a knowledgeable, dedicated group to undertake this task to ensure that the candidates receive fair grades.

Another time-intensive responsibility of the Committee is the reviewing and marking of project reports. With nearly 115 pupils under articles, the requirement of submitting one project report every year, and our practice of having two ALS’s review each report, it can be readily seen that this is another area where we rely upon a very dedicated group to carry out our responsibility. There has been a slight improvement in the quality of many of the submitted reports, but there are still a significant number of reports that are not well written. It is expected that the principals constructively critique their pupil’s reports before it is submitted for review.

Perhaps one of the most stressful events of the articling process is the qualifying exam. We make every effort to ensure that all candidates are given a thorough exam that tests their knowledge about surveying practices and requirements in Alberta. Thank you to all committee volunteers who participate in the exams.

In the fall the Articling Pupil Process Ad Hoc Committee submitted their report to Council. It was approved by Council and the report details circulated elsewhere. The Registration Committee is pleased with many of those recommendations and looks forward to their implementation. If the proposed changes to the professional examinations proceed as per the ad hoc recommendations, there will be a period when a fourth professional exam will be created, later reducing to a single exam.

I would like to personally thank the committee members for their tremendous efforts in supporting me and carrying out our terms of reference in the last year. In particular I thank Dwight Wiberg, Jason Paziuk and Gord Linnell for their roles within the Committee. I invite the ALSA membership to thank the many committee members who have sacrificed many hours of personal and professional life, for the benefit of the Alberta public and our membership. I would also like to acknowledge the implicit support of the many companies who also support us through the generous contribution of your professional ALSs. It is inspiring to realize that the privilege of being part of a self-regulating profession is recognized and supported by your actions.

On behalf of the Registration Committee, I want to say thanks the huge contributions and support of Michelle Woywitka and Brian Munday in the ALSA office. They
have kept me informed of many issues, and drawn attention to areas of concern, and situations that needed consideration.

Congratulations to all the new members who have received their ALS commissions in the past year. I look forward to seeing you at the AGM in Banff and having you as active professionals in the coming years.

Allan Main, ALS

RST Implementation

The RST Implementation Ad Hoc Committee met several times last year. We were charged with two terms of reference as follows:

1. Develop the education and experience requirements necessary for a survey technologist to earn a Registered Survey Technologist designation.

2. Propose amendments to the Land Surveyors Act to recognize survey technologists and grant ASSMT some regulatory authority over their survey technologist members.

The committee has recently submitted a proposal to both the ALSA council as well as the ASSMT council to amend the Land Surveyors Act and regulations to recognize the designation of Registered Survey Technologist (RST). A supplement to this proposal outlines the education and experience requirements the committee recommends for the designation of Registered Survey Technologist.

The proposal to amend the Land Surveyors Act and regulations includes additional definitions and gives the ALSA Council the ability to establish and maintain the examination and training requirements for a RST. These additions to the act allows for the proposed adoption of a new regulation for Registered Survey Technologists. This proposed regulation outlines the scope of practice of a RST, the ability to enter or remove a RST from a registry and charges the ASSMT to publish a code of ethics for a RST.

The RST Implementation Ad Hoc Committee borrowed from several professional technologist relationships in Alberta, including the APEGA/ASET relationship. We believe the relationship between ASSMT and ALSA will be strengthened by these proposed act additions and new regulation. It is our hope that the new designation, Registered Survey Technologist, will become a desired title that employers will want their employees to have and will allow individuals, with the appropriate education and experience, to work under a regulated designation further improving the land surveying industry and protecting the public.

Marty Robinson, ALS
Standards
There were ten terms of reference this year, one removal, six are still in progress and three recommendations were sent to Council for their approval to send to the AGM.

The committee consisted of 33 members this year from the Association, the Director of Surveys Office, Land Titles and ASSMT which divided into subgroups to review and discuss the terms of reference assigned by council. The subgroups held many meetings and the committee as a whole met six times via gotomeetings.

I would like to thank the members for their contributions and hard work this year.

1. Investigate how integration is being handled by other provincial associations and make recommendations to Council.

   The committee has so far gathered the information from all the provinces except Saskatchewan. Alberta is on the leading edge in regards to integration and this item will move forward to next year to formulate a recommendation for council.

2. Develop a policy for the use of digital signatures and digital permit stamps for all products produced by Alberta Land Surveyors.

   Recommendation has been sent to Council for their approval to send to the 2014 AGM.


   Recommendation has been sent to Council for their approval to send to the 2014 AGM.

4. Review the requirements for Surface Rights Board Plans.

   Recommendation has been sent to Council for their approval to send to the 2014 AGM.

5. Consider adding a time limit for how long a practitioner has to record or register a monument restoration.

   The committee recommended a one-year period. Council did not accept the recommendation and removed the item from the committee’s terms of reference.

6. Review the statutory declaration for as-built plans for long term dispositions and make recommendations to Council.

   The committee has made considerable progress with this item but needs to liaise with the Director of Surveys so this item will move forward to next year’s terms of reference.

7. Develop a standard or guideline outlining the issues that practitioner’s should address when an Alberta Land Surveyor leaves the employ of a surveyor’s corporation or surveyor’s partnership and their collective professional

Chair:
David Hagen
Vice-Chair:
Ian Cleland
Council Liaison:
Stephen Van Berkel
Alberta Registries Liaison:
Tony Bennett
Director of Surveys Office Liaison:
Rosalind Broderick
Members:
Mohamed Abdel-salam
Nitin Bansal
Jody Clarke
Rob Cream
Ben De Jong
Carl Larsen
Lianqiu Gao
Alexander Gorelik
Greg Hebb
Raymond Heilman
Baboloki Kgomo toso
John Lohnes
Nicholas Madarash
Jeffery Main
Steve Meehan
Noah Nichols
Thomas Penner
Kris Ritchie
Dana Sands
Garry Schirrmacher
Alexei Spivak
Greg Stromsmoe
Kevin Vennard
Don Wilson
Jason Workman
David Young
responsibilities and make recommendations to Council. The committee has made progress and has asked Council to expand the scope of the terms of reference to encompass practitioners retiring, resigning their commission and passing away. This item will move forward to next year.

8. Review what digital information (i.e: metadata) should be provided to clients and provide recommendations to Council.

   Work is ongoing and will move forward to next year’s terms of reference.

9. Investigate whether there is a need to add a definition for ‘intervisibility’ to the Manual of Standard Practice particularly as it relates to Part D, Section 4.1.3 of the MSP or whether there is a need for a reference to ‘intervisibility’ in the Manual of Standard Practice.

   This will move forward to next year’s terms of reference.

10. Review and recommend amendments to make references to dispositions in the Manual of Standard Practice more generic as a result of the changes to public disposition names.

    This will move forward to next year’s terms of reference.

   David Hagen, ALS
Rationale Documents

<table>
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<tr>
<th>RATIONALE DOCUMENT for the motion pertaining to the revision of Part D, Section 1 of the Manual of Standard Practice.</th>
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| **1. What is the genesis for the recommendation? (Did it arise from a new business recommendation? Or was it something that came out of committee discussions?)**
| The recommendation to review the requirements for the Surface Rights Board plans arose from the External Relations Committee. It was recommended by Council that the Standards Committee review the new requirements for Surface Rights Board plans. The recommendation is to have the Surface Rights Board website linked within the Manual of Standard Practice. |
| **2. What problem is trying to be solved? How does the recommendation solve the problem?**
| To provide the information required for Surface Rights Board plans to the Alberta Land Surveyors’ Association membership. Members would be able to look to the Surface Rights Board website for plan requirements. |
| **3. What is the overall intent of the recommendation?**
| The intent of this recommendation is to add a link for the Surface Rights Board to the Manual of Standard Practice Part D: Section 1: General Requirements for Plans. This will provide guidance for the creation of Surface Rights Board plans. |
| **4. Was anyone outside of the Association membership consulted? What was their reaction?**
| Not at this time, an email requesting what was new regarding changes to Surface Rights Board plans was sent to the Surface Rights Board. A response has not been received yet. |
| **5. How will this recommendation affect the public interest (pro and con)?**
| The public interest is protected by ensuring that Surface Rights Board plans will be created as requested by the Surface Rights Board. |
| **6. What are the financial costs of the recommendation to both the Alberta Land Surveyors’ Association and Alberta Land Surveyors? Are there any ongoing financial commitments required?**
| No financial costs will result other than updating the Manual of Standard Practice. |
Recommendation #2: Use of Digital Signatures

It was MOVED by David Hagen seconded by David Thom- as, that Part E, Section 1 of the Manual of Standard Prac- tice be revised as follows:

An Alberta Land Surveyor must prevent unauthorized use of digital signature images and permit stamps. Policies should be developed to address the following circumstances:

1. The Surveyor should ensure that a digital signature image is securely stored with strict control to access the signature.
2. The Surveyor should ensure that verification procedures are in place to confirm that a product has been reviewed and the Surveyor has authorized placing a digital signature image on a product.
3. The Surveyor should ensure that digital signature images and permit stamps are removed from CAD files when released to a client.
4. The Surveyor should ensure that their digital signature image is removed from a firm’s records when they are no longer employed at the firm.

RATIONALE DOCUMENT for the motion pertaining to the revision of Part E, Section 1 of the Manual of Standard Practice.

1. What is the genesis for the recommendation? (Did it arise from a new business recommendation? Or was it something that came out of committee discussions?)
   The recommendation to review digital signatures on survey documents arose from committee discussions on authenticating real property reports. It was recommended that the Standards Committee develop a policy for the practice of using digital signature images and permit stamps on all survey products traditionally signed by Alberta Land Surveyors.

2. What problem is trying to be solved? How does the recommendation solve the problem?
   Digital signature images are being applied to products by surveyors in place of traditional ink signatures but the Manual of Standard Practice section on ALS certifications is silent on this use. Including guidelines for digital signature images ensures surveyors are following proper usage policies while leaving the onus on the individual to control this use.

3. What is the overall intent of the recommendation?
   The intent of this recommendation is to add policies for the usage of digital signature images to the section of the Manual of Standard Practice dealing with ALS certifications. This will provide guidance for the use of digital
signature images on products. It will be up to each surveyor to determine how to specifically ensure the digital signature image is secure and authorized for use.

4. Was anyone outside of the Association membership consulted? What was their reaction?
Feedback was received from the Land Titles Office through a representative on the Standards Committee. There will be no acceptance of digitally applied signature images until such time that legislation permits.

5. How will this recommendation affect the public interest (pro and con)?
The public interest is protected by ensuring that unauthorized products are not being released.

6. What are the financial costs of the recommendation to both the Alberta Land Surveyors’ Association and Alberta Land Surveyors? Are there any ongoing financial commitments required?
No financial costs will result other than updating the Manual of Standard Practice.

It was MOVED by Mr. Illchuk, seconded by Mr. Drake, that the Alberta Land Surveyors’ Association recommend to the Government of Alberta that a new Part 1, Section (9) on Professional Communication be added to the Code of Ethics Regulation as follows:

Part 1
The Code
1 An Alberta land surveyor shall serve society, his clientele and his profession with the ultimate objective of contributing to the knowledge of land, to the better management of land and to the preservation of peaceful and lawful enjoyment of land.

Duty to Personnel
2(1) An Alberta land surveyor has a duty to assist his pupils and employees to achieve their optimum level of contribution to society through their contribution to the profession.

Professional Impropriety
(2) An Alberta land surveyor should avoid even the appearance of professional impropriety.

Professional Confidences
(3) An Alberta land surveyor has a duty to preserve the confidences of his client and regard as privileged the information he may obtain regarding the affairs of his client.

Professional Judgment
(4) An Alberta land surveyor has a duty to exercise unbiased independent professional judgment on behalf of his client and shall represent his client competently.
Integrity and Competence
(5) An Alberta land surveyor shall assist in maintaining and improving the integrity and competence of the profession of surveying.

Dignity of the Profession
(6) An Alberta land surveyor has a duty to maintain the dignity of the profession through his association with his clients, colleagues and subordinates.

Professional Services
(7) An Alberta land surveyor should assess and receive fair and just compensation from his client, commensurate with the professional and technical complexity, level of responsibility and liability potential of the services performed.

Unauthorized Practice
(8) An Alberta land surveyor shall assist in preventing the unauthorized practice of land surveying.

Professional Communication
(9) An Alberta Land Surveyor has a duty to contact and respond to the public, clients, professionals, and the association in a timely manner where professional communication is concerned.

Part 2
General
3 When the context permits, in this regulation “Alberta land surveyor” includes a surveyor’s corporation and a surveyor’s partnership.

Publication
4 The sections that constitute the Code of Ethics shall be published and distributed to members of the profession of surveying and made available to the general public.

Amendment
5 This Regulation may be re-enacted, amended or repealed in the same way that the General By-laws of the Association may be enacted, amended or repealed but, in accordance with the Land Surveyors Act, an enactment, amendment or repeal does not come into force unless it is approved by the Lieutenant Governor in Council.

RATIONALE DOCUMENT for the motion pertaining to the Alberta Land Surveyors’ Association recommending to the Government of Alberta that a new Part 1, Section (9) on Professional Communication be added to the Code of Ethics Regulation.

1. What is the genesis for the recommendation? (Did it arise from a new business recommendation? Or was it something that came out of committee discussions?)
   The Government of Alberta is adding expiry dates to all regulations to ensure that irrelevant regulations do not re-
main on the books.

Council added to the terms of reference for the Legislation Committee to review the Code of Ethics Regulation and the Discipline Regulation under the Land Surveyors Act, and make recommendations to Council based on the review.

2. **What problem is trying to be solved? How does the recommendation solve the problem?**

The problem to be solved is ensuring that the Legislation Committee has reviewed the legislation to identify any irrelevant regulations or the need for new regulations to keep the regulations current versus static.

The recommendation will identify what the Legislation Committee’s opinion is regarding the current state of the Code of Ethics Regulation and the Discipline Regulation under the Land Surveyors Act.

3. **What is the overall intent of the recommendation?**

The overall intent of the recommendation is to identify any issues regarding irrelevant regulations or the need for new regulations within the Code of Ethics Regulation and the Discipline Regulation under the Land Surveyors Act.

It was identified that an addition to the Code of Ethics Regulation regarding professional communication would serve the membership and the public by clearly stipulating the requirement for timely professional communication.

The Director of Practice Review estimates that in up to fifty percent of forty-two boundary panel cases, the land surveyors did not talk prior to seeking the assistance of the Boundary Panel. The Director also anticipates that approximately twenty percent of forty-two Boundary Panel cases could have been resolved if the practitioners had talked prior to going to the Boundary Panel. Not only has it been found by the Director that there is a lack of communication between practitioners when making use of the Boundary Panel but, many CCR files also show this trend when practitioners have differences of opinion with regard to re-establishments and restorations.

4. **Was anyone outside of the Association membership consulted? What was their reaction?**

No one outside the Association membership was consulted. However, other Canadian land surveying jurisdictions code of ethics and discipline regulations were compared to the Alberta regulations. Additionally, the Engineering and Geoscience Professions Act was compared with the Code of Ethics Regulation and the Discipline Regulation under the Land Surveyors Act.

The comparison revealed that there were not any significant ethical gaps between the investigated bodies and...
the existing Alberta code of ethics. Some of the bodies did include commentary within the Code of Ethics Regulations like is done in the Alberta Land Surveyors’ Association’s Manual of Standard Practice.

5. How will this recommendation affect the public interest (pro and con)?

The proposed Section 9 to the Code of Ethics Regulation should benefit public interest by improving the manner in which boundary uncertainties and discrepancy are handled. This should ultimately lead to a survey fabric with a higher integrity. The proposed Section 9 should also improve the Alberta Land Surveyors’ Association’s records regarding the status and contact information of its practitioners. The public will benefit from this by having current contact information for the professional in which they need to communicate with.

6. What are the financial costs of the recommendation to both the Alberta Land Surveyors’ Association and Alberta Land Surveyors? Are there any ongoing financial commitments required?

The financial costs would be the cost of making the changes to the regulations. When the regulation is amended there would be consequential amendments coming forward from the Legislation Committee for the expanded Code of Ethics in the Manual of Standard Practice. As with any revision to the Manual, the technical editor would review the wording.

It was MOVED by Mr. Illchuk, seconded by Mr. Michael Thompson, that the Alberta Land Surveyors’ Association recommend to the Government of Alberta that the Discipline Regulation be amended as follows:

Part 1
General
1(1) In this Regulation
(a) “Act” means the Land Surveyors Act;
(b) “chairman” or “vice-chairman” mean respectively the chairman or a vice-chairman of the Discipline Committee.
(2) Unless the context otherwise requires, the Interpretation Act applies to this regulation.

Discipline Committee
2(1) The Discipline Committee shall be composed of at least 5 Alberta land surveyors appointed by the Council.
(2) The chairman of the Discipline Committee shall be a member of the Council.
(3) A quorum of the Discipline Committee is 3 of its members, one of whom shall be the chairman or a vice-chairman.
Complaints and Notification

3 If a complaint is made to the Registrar about a practitioner, the Registrar shall, if necessary, request that the complaint be made in writing.

4(1) On receipt of a written complaint the Registrar shall determine whether the complaint can properly be the subject of mediation and if so whether both parties agree to mediation.

(2) If the Registrar determines that the complaint is not capable of being the subject of mediation, or if one or both parties do not agree to mediation, the Registrar shall

(a) refer the complaint to the chairman or a vice-chairman for investigation,

(b) notify the complainant in writing that the complaint has been referred to the chairman or a vice-chairman for investigation and send him a copy of the relevant sections of the Act that pertain to complaints and disciplinary proceedings, and this regulation, and

(c) notify the practitioner concerned that the complaint has been referred to the chairman or a vice-chairman for investigation.

(3) If a complainant and the practitioner concerned both agree to mediation, the Registrar shall notify both of them and the mediator concerned of their desire for mediation under section 37 of the Act.

Service of Notices

5(1) When a notice is permitted or required to be served under the Act or this regulation, it shall be served

(a) by personal service, or

(b) if, in the opinion of the chairman, personal service is not possible or practical, the notice may be served by electronic communication, pre-paid double registered mail or certified mail addressed to the person at his last known business address as recorded in the records or register of the Association, and the notice shall be deemed to have been served on the 5th day after it is mailed.

(2) If notice must be served on the Registrar, the Discipline Committee or any member of it or the Council, it may be served on him or it at the head office of the Association.

Costs

6 If the Discipline Committee or the Council makes an order as to the payment of costs those costs may include all or any of the following:

(a) any transportation, accommodation and living expenses paid to a person conducting a preliminary investigation or a member of the Discipline Committee or the Council involved in investigating and hearing the matter;

(b) the fees of an Alberta land surveyor making a survey for
the purpose of the proceedings;
(c) an honorarium or payment made to a person referred to in clause (a) for participating in the manner;
(d) cost of hiring a reporter to take a transcript of the proceeding and the transcript of proceedings;
(e) witness fees;
(f) cost of renting rooms or renting recording equipment;
(g) fees payable to the solicitor acting on behalf of the Association, and any solicitor providing independent legal advice to the Discipline Committee or the Council;
(h) any other costs incurred by or on behalf of the Association, and the Registrar that are attributable to the review, investigation, hearing or an appeal resulting from it.

Part 2
Re-instatements

Application for Reinstatement
7(1) A practitioner whose registration is cancelled as a result of disciplinary proceedings may apply to the Council to be reinstated.
(2) The Council may establish a committee of inquiry to consider the application for reinstatement and make recommendations to Council. (3) The registration of the former practitioner shall not be reinstated in the register except by order of the Council or a Court of competent jurisdiction.

Re-examination
8 If a practitioner is suspended or his registration is cancelled for 1 year or more he may be required by the Council to take examinations prescribed by the Practice Review Board or the Council before his reinstatement becomes effective.

Fees
9 Subject to section 8, a practitioner whose registration is cancelled as a result of non-payment of fees, dues or levies shall be reinstated on application to the Council together with payment of arrears and on payment of any fees, dues or levies that are payable under the General By-laws.

Part 3
Amendments
10 This Regulation may be re-enacted, amended or repealed in the same way that the General By-laws of the Association may be enacted, amended or repealed but, in accordance with the Act, a re-enactment, amendment or repeal of this regulation does not come into force unless it is approved by the Lieutenant Governor in Council.
RATIONALE DOCUMENT for the motion pertaining to the Alberta Land Surveyors’ Association recommending to the Government of Alberta and the amendment of the Discipline Regulation.

1. **What is the genesis for the recommendation? (Did it arise from a new business recommendation? Or was it something that came out of committee discussions?)**
   The Government of Alberta is adding expiry dates to all regulations to ensure that irrelevant regulations do not remain on the books.
   
   Council added to the terms of reference for the Legislation Committee to review the *Code of Ethics Regulation* and the *Discipline Regulation* under the *Land Surveyors Act*, and make recommendations to Council based on the review.

2. **What problem is trying to be solved? How does the recommendation solve the problem?**
   The problem to be solved is ensuring that the Legislation Committee has reviewed the legislation to identify any irrelevant regulations or the need for new regulations to keep the regulations current versus static.
   
   The recommendation will identify what the Legislation Committee’s opinion is regarding the current state of the *Code of Ethics Regulation* and the *Discipline Regulation* under the *Land Surveyors Act*.

3. **What is the overall intent of the recommendation?**
   The overall intent of the recommendation is to identify any issues regarding irrelevant regulations or the need for new regulations within the *Code of Ethics Regulation* and the *Discipline Regulation* under the *Land Surveyors Act*.

4. **Was anyone outside of the Association membership consulted? What was their reaction?**
   No one outside the Association membership was consulted. However, other Canadian land surveying jurisdictions code of ethics and discipline regulations were compared to the Alberta regulations. Additionally, the *Engineering and Geoscience Professions Act* was compared with the *Code of Ethics Regulation* and the *Discipline Regulation* under the *Land Surveyors Act*.

5. **How will this recommendation affect the public interest (pro and con)?**
   The proposed amendments to the *Discipline Regulation* should have no impact on the public.

6. **What are the financial costs of the recommendation to both the Alberta Land Surveyors’ Association and Alberta Land Surveyors? Are there any ongoing financial commitments required?**
The financial costs would be the cost of making the changes to the regulations.

It was MOVED by Mr. Marshall, seconded by Mr. Engler, that the Alberta Land Surveyors’ Association recommend to the Government of Alberta that the Examination and Training Regulation be amended as follows:

Definitions
1 In this Regulation,
(a)“Act” means the Land Surveyors Act;
(b)“affidavit of service” means an affidavit of service prescribed in the General Bylaws;
(c)“articles” means articles of service entered into between an individual seeking to become an Alberta land surveyor and an Alberta land surveyor permitted to accept pupils, and, for the purposes of section 3, includes a transfer of articles;
(d)“Examination Board” means the Canadian Board of Examiners for Professional Surveyors Western Canadian Board of Examiners for Land Surveyors established by agreement between the Corporation of Land Surveyors of the Province of British Columbia, the Alberta Land Surveyors’ Association, the Saskatchewan Land Surveyors’ Association and the Association of Manitoba Land Surveyors in association with the Department of Geomatics Engineering of The University of Calgary or such other Board as may from time to time be designated by the Council;
(e)“General Bylaws” means the General Bylaws of the Association;
(f)“principal” means an Alberta land surveyor to whom a pupil is articulated;
(g)“professional practice examinations” means the oral and written examinations prescribed by the Registration Committee on legislation, survey law, practical surveying and any other matters considered necessary;
(h)“pupil” means an individual who has entered into articles with a principal;
(i)“transfer” of articles means a transfer of articles described in section 7.
(j) “domestic trade agreement” means a domestic trade agreement as defined in section 2 of Schedule 6 to the Government Organization Act.
(k) “jurisdictional examination” means an examination designed to test the level of jurisdictional knowledge.
(l) “jurisdictional knowledge” means specific topics of survey knowledge that are jurisdictionally unique.
Part 1—Articles

2 An individual may enter into articles with an Alberta land surveyor if
   (a) the individual
      (i) holds a Certificate of Completion issued by the Examination Board, and
      (ii) pays to the Association the required fees prescribed in the General Bylaws,
   (b) the Alberta land surveyor
      (i) has been engaged in the active practice of surveying as an Alberta land surveyor for at least the two years immediately preceding the date the articles are proposed to be entered into, and
      (ii) unless the Registration Committee otherwise permits, is a resident of Alberta,
   (c) the articles are in the form prescribed in the General Bylaws, and
   (d) the articles have been approved by the Registration Committee or, on review, by the Council.

Approval of articles

3(1) The Registration Committee may not approve articles unless it is satisfied that
   (a) the Alberta land surveyor will provide the individual with sufficient practical training and experience or, if the Alberta land surveyor is not able to personally provide it, is able to satisfactorily arrange that training and experience,
   (b) the individual will be under the direct personal supervision of
      (i) the Alberta land surveyor or,
      (ii) if during any part of the articling period the Alberta land surveyor will not be able to personally supervise the individual, another person satisfactory to the Registration Committee,
   (c) the relationship between the Alberta land surveyor and the individual is such that the Alberta land surveyor will not, through employment arrangements or otherwise, be subservient to the individual, and
   (d) the Alberta land surveyor will be personally responsible for the training given and experience received by the individual.

(2) An individual and the Alberta land surveyor with whom the individual wishes to enter into articles must have such interviews with the Registration Committee as the Committee requires before it approves the articles.

(3) If the Registration Committee refuses to approve the articles, it must send written reasons to the Alberta land surveyor and the individual.
(4) An individual whose articles are refused by the Registration Committee may, within 30 days of receiving a notice of refusal and the reasons for it, request the Council to review the articles by serving on the Registrar a written request for review by the Council setting out the reasons why, in the individual’s opinion, the articles should be approved.

(5) The Council must, after receipt of a request for review under this section, review the articles.

(6) An individual who requests a review
   (a) must be notified in writing by the Registrar of the date, place and time that the Council will review the articles, and
   (b) is entitled to appear and make representations to the Council when it reviews the articles.

(7) A member of the Registration Committee who is also a member of the Council may participate at a review by the Council under this section but may not vote in a decision of the Council.

(8) On considering a review under this section, the Council may make any decision the Registration Committee may make under this section.

Length of articled service

4(1) A pupil must complete at least 2 years of articled service.

(2) Except as otherwise permitted by the Registration Committee, the 2 years of articled service referred to in subsection (1) must consist of
   (a) at least 18 months of field practice, and
   (b) at least 6 months of office practice.

(3) If a pupil has completed the term of articled service, but has not passed the professional practice examinations, the pupil must, unless the Registration Committee otherwise permits, continue to serve under the articles until the pupil has passed the examinations.

Number of pupils

5 Unless the Registration Committee otherwise permits, a principal may not accept more than one pupil in any one calendar year.

Filing of articles

6(1) A pupil must, within 2 months after the articles are entered into, file one copy of the articles with the Registrar together with the fees referred to in section 2(a)(ii).

(2) Subject to subsection (3), the term of articled service begins on the date that the articles are entered into.

(3) If a pupil fails to comply with subsection (1), the term of articled service begins on the date on which the articles and the required fees are received by the Registrar.
Transfer of articles
7 Articles may be transferred from the service of a pupil’s principal to another Alberta land surveyor if
(a) the pupil
   (i) files with the Registrar Registration Committee a transfer of articles and an affidavit of service for the period of articles served to date, and
   (ii) pays to the Association the required fees prescribed in the General Bylaws,
(b) the Alberta land surveyor
   (i) has been engaged in the active practice of surveying as an Alberta land surveyor for at least the 2 years immediately preceding the date the transfer of articles are proposed to be entered into, and
   (ii) unless the Registration Committee otherwise permits, is a resident of Alberta;
(c) the transfer of articles is in the form prescribed in the General Bylaws, and
(d) the transfer of articles has been approved by the Registration Committee.

Filing of transfer of articles
8(1) A pupil must, within 2 months after the transfer of articles is entered into, file one copy of the transfer of articles with the Registrar Registration Committee together with the fees referred to in section 7(a)(ii).
(2) Subject to subsection (3), the term of articled service begins on the date that the transfer of articles is entered into.
(3) If a pupil fails to comply with subsection (1), the term of articled service begins on the date on which the transfer of articles and the required fees are received by the Registration Committee.

Affidavit of service
9(1) On or before January 15 of each year, a pupil must provide to the Registrar Registration Committee an affidavit of service that
   (a) is signed by the principal, and
   (b) describes the surveying operations in which the pupil was engaged during the preceding calendar year.
(2) After providing an affidavit of service under subsection (1), the pupil must meet with the Registration Committee to review the training and experience obtained by the pupil during the preceding calendar year.

Educational leave
10(1) A pupil may, with permission of the pupil’s principal, take educational leave for the purpose of attending a course of study at a university, college or technical school.
(2) A pupil must provide to the Registrar Registration Committee a letter signed by both the pupil and the principal setting out the details of the educational leave.
(3) Any period of time during an educational leave that requires the pupil to be absent from service with the principal may not be considered field practice or office practice for the purposes of section 4(2).

Maternity and Parental leave

10.1(1) If a pupil is on parental leave or maternity leave in accordance with the Employment Standards Code of Alberta, the pupil may apply to the Registration Committee for a leave from articles.
(2) A pupil must provide to the Registration Committee a letter signed by both the pupil and the principal requesting the leave from articles.
(3) Any period of time during a maternity and parental leave that requires the pupil to be absent from service with the principal may not be considered field practice or office practice for the purposes of section 4(2).

Courses and seminars

11 A pupil must, during the pupil’s articled service, take such courses of study or seminars as are prescribed by the Registration Committee.

Breach of articles

12(1) If a pupil
(a) leaves the service of the pupil’s principal without consent, or
(b) breaches any of the pupil’s obligations under the pupil’s articles, or
(c) is involved in conduct that may put in question the pupil’s good character, the principal or the Registrar Association may report the matter to the Registration Committee and request that
(d) the articles be terminated, or
(e) the Registration Committee provide direction as to the future conduct of the pupil or the principal, or both.

(2) If a pupil’s employment with the principal is terminated by the principal, the pupil or the Registrar Association may report the matter to the Registration Committee and request that
(a) the articles be continued, or
(b) the Registration Committee provide direction as to the future conduct of the pupil or the principal, or both.

(3) On receipt of a report under subsection (1) or (2), and after giving notice to the pupil and the principal, the Registration Committee must hold a hearing into the matter and may
(a) order the articles terminated,
(b) suspend the articles,
(c) permit or order the articles to continue with or without conditions, or
(d) make an order as to the future conduct of the pupil or
the principal, or both or,
(e) may order the articles be transferred to another Alberta land surveyor.

(4) On receipt of a report under subsection (2), the Registration Committee may meet with the pupil, or the pupil and the principal, and may
(a) order that the articles be continued, or
(b) provide direction as to the future conduct of the pupil or the principal, or both.

Termination of articles by mutual consent
13(1) A pupil and the pupil’s principal may terminate articles by mutual consent.
(2) If articles are terminated by mutual consent under subsection (1), the principal must provide to the Association Registrar a letter signed by both the principal and the pupil notifying the Association Registrar of the termination.

Automatic termination of articles
14(1) If a pupil fails
(a) to pay annual fees to the Association within the time prescribed in the General Bylaws, or
(b) to provide the Association Registrar with an affidavit of service in accordance with section 9,
(c) to pass any of the professional practice examinations after three attempts,
the articles are terminated and the Association Registrar must notify the pupil and the principal accordingly.
(2) Articles terminated under subsection (1) may be reinstated by the Registration Committee on application to it and after payment of any required reinstatement fees prescribed in the General Bylaws.
(3) If a principal dies or the principal’s registration as an Alberta land surveyor is suspended or cancelled, the articles are terminated.
(4) A pupil whose articles are terminated under subsection (3) may apply to the Registration Committee for approval of new articles for the balance of the pupil’s term of articled service.

Transfer of articles required
15(1) Unless otherwise permitted by the Registration Committee, if a principal ceases
(a) to be a resident of Alberta, or
(b) to engage in the practice of surveying in Alberta, the principal must transfer the articles of a pupil to another Alberta land surveyor permitted to accept pupils in accordance with section 7.
(2) If a principal fails, refuses or is not able to transfer the articles of a pupil under
subsection (1), the pupil may apply to the Registration Committee for termination of the articles and approval of new articles for the balance of the pupil’s term of articled service.

**Time when training and examinations must be completed**

16(1) Subject to subsection (2), a pupil who commences articles must complete the pupil’s required practical training, experience and professional practice examinations within 5 years of the commencement of the articles, whether or not the articles are terminated and subsequent articles are entered into.

(2) The 5-year period referred to in subsection (1) may be extended

(a) by the same period of time that the pupil is granted educational leave under section 10, or

(b) by the same period of time that the pupil is granted maternity and parental leave under section 10.1, or

(bc) by any other period approved by both the pupil’s principal and the Registration Committee.

**Prior service**

17(1) If articles are terminated and subsequently the pupil articles with another principal, the pupil may apply to the Registration Committee for any period of prior service under the articles to be credited as field practice or office practice for the purposes of section 4(2).

If articles are terminated and subsequently the Registration Committee approves a new application for articles, the pupil must

(1) Unless the Registration Committee otherwise permits, complete all of the professional practice examinations,

(2) Unless the Registration Committee otherwise permits, complete all of the field practice and office practice requirements for the purposes of section 4(2),

Whether or not any of the requirements had been completed under prior articles.

(2)(3) If prior service is credited under subsection (1)(2), the Registration Committee may impose any conditions that it considers appropriate with respect to future field practice and office practice.

**Termination of articles**

18 If a pupil fails to complete the pupil’s required practical training, experience and professional practice examinations within the 5-year period under section 16(1) or any longer period extended under section 16(2), the Registration Committee must terminate the articles of the pupil by notice in writing to the pupil and the principal.
PART 2 - QUALIFICATIONS FOR REGISTRATION AS AN ALBERTA LAND SURVEYOR

Alberta applicants

19 An applicant is entitled to be registered as an Alberta land surveyor if the applicant meets the requirements of section 24 and

(a) the applicant
   (i) completes the term of articled service in accordance with Part 1, and
   (ii) passes the professional practice examinations to the satisfaction of the Registration Committee, or
(b) the applicant has a combination of education, practice requirements, examinations and other qualifications that demonstrate the competence required for registration to the satisfaction of the Registration Committee.

Canadian land surveyors

20 An applicant is entitled to be registered as an Alberta land surveyor if the applicant meets the requirements of section 24 and

(a) the applicant
   (i) is authorized to survey land under the Canada Lands Surveys Act or an Act of a province of Canada governing land surveyors,
   (ii) holds a Certificate of Completion issued by the Examination Board,
   (iii) completes such period of articles prescribed by the Registration Committee, and
   (iv) passes the professional practice examinations to the satisfaction of the Registration Committee within the applicant’s period of articles or within such other period of time prescribed by the Registration Committee, or
(b) the applicant
   (i) is registered in good standing with a land survey profession in another jurisdiction recognized by the Council as having substantively equivalent competence and practice requirements, and
   (ii) passes the professional practice examinations to the satisfaction of the Registration Committee.

(a) the applicant is a land surveyor holding a license to practice cadastral land surveying issued under the Canada Lands Surveyors Act or a land surveyor in good standing with a professional regulatory organization under an Act of another province that is a signatory to one or more domestic trade agreements in force in Alberta at the time the application is made, and
(b) demonstrates competence in jurisdictional knowledge by successfully completing a jurisdictional examination.
Retired members
21 A retired member of the Association is entitled to be registered as an Alberta land surveyor if the member meets the requirements of section 24 and the requirements of section 19(b).

Procedure for examinations
22 An individual who wishes to take a professional practice examination under this Part must
   (a) apply to the Association Registrar at least 6 weeks before the date set for the examination by the Registration Committee,
   (b) satisfy the Association Registrar that the other requirements of this Regulation have been met, and
   (c) pay to the Association the required fees prescribed in the General Bylaws.

Authority of Registration Committee
23 The Registration Committee must decide any question that arises as to the qualifications of a candidate for examination under this Regulation or as to the candidate’s compliance with any requirement of the Registration Committee with respect to professional practice examinations.

Applicants for registration
24(1) In addition to the other requirements of the Act or this Regulation for registration as an Alberta land surveyor, an applicant must
   (a) be at least 18 years old,
   (b) satisfy the Registration Committee that the applicant is of good character,
   (c) pay to the Association the required fees prescribed in the General Bylaws,
   (d) provide the Association Registrar with a discharge of articles prescribed in the General Bylaws,
   (e) file an affidavit of service for the current year in the form prescribed in the General Bylaws, and
   (ef) take and subscribe before
      (i) the chair of the Registration Committee if the chair is a commissioner for oaths in and for the province of Alberta, or
      (ii) a member of the Council if the member of Council is a commissioner for oaths in and for the province of Alberta, or
      (iii) the Registrar if the Registrar is a commissioner for oaths in and for the province of Alberta, or
      (iv) a judge of the Court of Queen’s Bench, or
      (v) a judge of the Court of Appeal
      the oath of office set out in the Schedule.

(2) Subsection (1)(d) and (e) do not apply to an applicant
described in section 19(b) or 20(b).

**Application referred to Registration Committee**

25 The Registrar must refer an application for registration as an Alberta land surveyor to the Registration Committee for its decision on whether to register the applicant as an Alberta land surveyor in accordance with section 20 of the Act.

**Transitional**

26(1) In this section, “previous Regulation” means the *Examination and Training Regulation* (AR 326/82).

(2) A person who immediately before the coming into force of this Regulation was a pupil under the previous Regulation continues as a pupil under this Regulation.

(3) A person who immediately before the coming into force of this Regulation was registered as an Alberta land surveyor under the previous Regulation continues to be registered as an Alberta land surveyor under this Regulation.

**Repeal**

27 The Examination and Training Regulation (AR 326/82) is repealed.

SCHEDULE OATH OF OFFICE

I, *(name)*, do swear (or solemnly affirm) that I will diligently, faithfully and to the best of my ability, execute according to law the office of land surveyor; and that I will, as an Alberta land surveyor, conduct all surveys faithfully and to the best of my ability, giving due consideration to the lawful rights of all persons; I will accurately locate and record all evidence of boundary monumentation truly and accurately to the best of my ability, I will measure and record all data truly without prejudice either toward or against any land owner, but in all things conduct myself truly and with integrity; maintaining and upholding the law and the interests of the public.

So help me God

(omitted if affirmed)

**RATIONALE DOCUMENT for the motion pertaining to the Alberta Land Surveyors’ Association recommends to the Government of Alberta that Examination & Training Regulation be amended as follows:**

1. **What is the genesis for the recommendation? (Did it arise from a new business recommendation? Or was it something that came out of committee discussions?)**

   In May 2012, the Council of the Alberta Land Surveyors’ Association (ALSA) established an ad hoc committee to conduct a review of the entire articling system to streamline the process for both pupils and the Registration Committee while still protecting the public and ensuring the pupils are competent before being commissioned as Alberta Land Surveyors.
The ad hoc committee had a challenging task ahead of them to review such a detailed process. In order to facilitate the task, the committee decided to categorize the process as follows:

- Application Process
- Field & Office Experience
- Project Reports
- Written Examinations
- Qualifying Examination
- Miscellaneous
- Registration

The ad hoc committee’s report and recommendations were accepted by Council and Council directed the ad hoc committee to implement the recommendations in the report. Some of the recommendations involved proposed amendments to the Examination & Training Regulation.

2. **What problem is trying to be solved? How does the recommendation solve the problem?**

The proposed amendments update the regulation to, in part, streamline the process and eliminate those things which do not help the Registration Committee assess whether a pupil is ready to be an Alberta Land Surveyor.

3. **What is the overall intent of the recommendation?**

The intent of the recommendation is to make the Examination & Training Regulation consistent with purposes of the registration process. That is, to assess and examine articling pupils prior to receiving their commission.

There is an explanation for each proposed amendment within the recommendation itself.

4. **Was anyone outside of the Association membership consulted? What was their reaction?**

The articling processes of other survey associations and other Alberta professions were reviewed when the report was prepared although no one outside of the Association was contacted specifically concerning the proposed amendments to the Examination & Training Regulation.

5. **How will this recommendation affect the public interest (pro and con)?**

The ALSA, as the licensing body, must ensure that incoming land surveyors have the skills and knowledge necessary to act as a professional consistent with the demands and expectations of the public.

It is the role of the ALSA to assess and examine articling pupils prior to receiving their commission. It is the responsibility of the articling pupil and principal to ensure the articling pupil receives the necessary education, training and experience to be a competent Alberta Land Surveyor.
6. What are the financial costs of the recommendation to both the Alberta Land Surveyors’ Association and Alberta Land Surveyors? Are there any ongoing financial commitments required?

There is no financial cost to amend the regulation although there will likely be a significant amount of time required to work with government to get the regulation changed.

RATIONALE DOCUMENT for the motion pertaining to the Alberta Land Surveyors’ Association recommending to the Government of Alberta that a Registered Survey Technologist Regulation be created and the amendment of the Land Surveyors Act.

1. What is the genesis for the recommendation? (Did it arise from a new business recommendation? Or was it something that came out of committee discussions?)

The Government of Alberta has been encouraging increased roles and responsibilities for technologists in many fields and professions. Some of the best examples of these increased roles can be seen in the new legislation with ASET and APEG, Agrology, Veterinary Medicine and forestry. With this in mind the Memorandum of Understanding between ALSA and ASSMT (2008) proposed to create a new category of technologist – Registered Survey Technologist. Over the last few years ALSA and ASSMT have formed several joint committees to examine the experience and education requirements for a RST and the role and responsibilities of a RST. The RST Implementation Committee was formed in 2012, with two terms of reference.

1. Develop the education and experience requirements necessary for a survey technologist to earn a Registered Survey Technologist designation.
2. Propose amendments to the Land Surveyors Act to recognize survey technologists and grant ASSMT some regulatory authority over their survey technologist members.

2. What problem is trying to be solved? How does the recommendation solve the problem?

Currently there is no regulated technologist designation, under any Alberta legislation, that deals with survey technologists and land surveying. There is also pressure from government to increase the role of technologists in all professions. These recommendations will create a regulated designation, RST, under the Land Surveyors Act.

3. What is the overall intent of the recommendation?

To establish the education and experience requirements necessary for a survey technologist to earn a Registered Survey Technologist designation.
Survey Technologist designation. To send the proposed amendments to the Land Surveyors Act and regulations (to recognize survey technologists and grant ASSMT some regulatory authority over their survey technologist members) to the Government of Alberta.

4. **Was anyone outside of the Association membership consulted? What was their reaction?**
   
   As mentioned there has been pressure from members of government to increase the role of technologist. Legislation from several other Alberta professions was researched including acts responsible for ASET/APEGA, veterinarians, agrologists and accountants. There was no comparable legislation or relationship that could be found with our sister associations in Canada, but the technologist model from Queensland Australia was referenced.

5. **How will this recommendation affect the public interest (pro and con)?**
   
   These recommendations will assist the public by creating a technologist designation regulated by legislation and bound by a code of ethics. Added responsibility and accountability by any person working with and for the public is beneficial.

6. **What are the financial costs of the recommendation to both the Alberta Land Surveyors’ Association and Alberta Land Surveyors? Are there any ongoing financial commitments required?**
   
   There will be no financial costs to submit these changes to the Alberta Land Surveyors’ Act and regulations. There will be some cost associated with the regulation of RSTs. The legislative changes suggested should minimize these costs and most will be the responsibility of ASSMT. It is proposed that the funding model for ASSMT will not change.

**RATIONALE DOCUMENT for the motion pertaining to the amendment of Part 2, Sections 5 and 6 of the by-laws of the Alberta Land Surveyors’ Association.**

1. **What is the genesis for the recommendation? (Did it arise from a new business recommendation? Or was it something that came out of committee discussions?)**
   
   This suggestion originated from comments made by Don George. These comments were discussed at Council. The current setup allows for someone with no awareness of the Association’s current issues and priority items could become president. Council felt that such a situation would be inappropriate and directed the issue to the Legislation Committee.
2. **What problem is trying to be solved? How does the recommendation solve the problem?**
   A member who is not fully aware and involved in the current issues and priority items of the Association could become President, which could in turn limit our Association’s ability to take the most appropriate courses of action in a timely manner. By mandating the acclamation of the office of President, this concern is eliminated.

3. **What is the overall intent of the recommendation?**
   To allow for stability and continuity for the transition of the office of Vice President to the office of President, and to bring the ALSA in line with the election practices of other Alberta professions.

4. **Was anyone outside of the Association membership consulted? What was their reaction?**
   The Committee looked at the election model of other Canadian lands surveyors’ association and other professional associations within Alberta. Other land surveyors’ associations generally follow an election model similar to the current ALSA model. Other Alberta professions (Lawyers, Real Estate, Architects, and Engineers) have a model where the Vice-President is necessarily the incoming President. The Alberta College of Optometrists can nominate a President from the floor of their AGM.

5. **How will this recommendation affect the public interest (pro and con)?**
   This recommendation will not directly affect the public interest. The public interest is indirectly affected by ensuring the ALSA President is properly versed in current issues, thereby better able to make decisions in the public interest.

6. **What are the financial costs of the recommendation to both the Alberta Land Surveyors’ Association and Alberta Land Surveyors? Are there any ongoing financial commitments required?**
   There are no financial costs to the Association or membership that would result from this recommendation.

**RATIONALE DOCUMENT for the motion pertaining to the amendment of the bylaws of the Alberta Land Surveyors’ Association.**

1. **What is the genesis for the recommendation? (Did it arise from a new business recommendation? Or was it something that came out of committee discussions?)**
   The recommendation comes from a new business motion at the 2013 AGM to examine increasing the term of a ALSA councillor from two years to three.
2. **What problem is trying to be solved? How does the recommendation solve the problem?**

As part of the motion, it was discussed that the current term of the Secretary Treasurer is a three year span, and traditionally the span of Vice President/President/Past President is also three years. The two year term of councillor may not give the council member enough time to learn the position and issues affecting the association, and be able to use that knowledge to the benefit of the public and the association before their term expires. The recommendation solves this by proposing bylaw amendments.

3. **What is the overall intent of the recommendation?**

The recommendation provides for an increase in the length of term for councillors as well as a transitional election procedure to manage the transition.

4. **Was anyone outside of the Association membership consulted? What was their reaction?**

A conversation was held with the ABCLS CAO about their format, but he was not aware of any reviews or similar changes that were discussed.

5. **How will this recommendation affect the public interest (pro and con)?**

Issues that Council deals with do affect the public interest. Members of Council have indicated that a one-year learning curve is to be expected. A three-year term allows for the new councillor to learn their role, the current issues, and follow these issues to a conclusion that may take longer than a two year term to resolve. It is in the public’s interest to have well informed members of Council involved in governing the profession.

The negative impact to the public is that a three year term may limit the pool of candidates for the position due to workplace and personal factors.

6. **What are the financial costs of the recommendation to both the Alberta Land Surveyors’ Association and Alberta Land Surveyors? Are there any ongoing financial commitments required?**

As the Association holds elections every year anyway, and the total number of council members is staying the same, there are no anticipated financial impacts.

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**Part 8**

**Fees, Dues & Levies**

**Proposed**

**Upper Limit**

52 (1) The following fees, dues and levies shall be paid to the Association:

(a) on application for registration as an Alberta
Land Surveyor, surveyor’s corporation or surveyor’s partnership; ....................................................$750 or a lesser sum as may be fixed by the Council (b) for registration with the Association as an Alberta Land Surveyor, surveyor’s corporation or surveyor’s partnership; ....................................................$300 or a lesser sum as may be fixed by the Council (c) for an Alberta Land Surveyor, a sum not exceeding annually .................................................................$2,500 or a lesser sum as may be fixed by the Council (d) for retired membership, a sum not exceeding annually ...............................................................$100 (e) for associate membership, a sum not exceeding annually ...............................................................$200 or a lesser sum as may be fixed by the Council; (f) for affiliate membership, a sum not exceeding annually ...............................................................$200 or a lesser sum as may be fixed by the Council; (g) for a surveyor’s corporation or surveyor’s partnership, a sum not exceeding annually ......................$2,500 or a lesser sum as may be fixed by the Council (h) for the filing of articles of service..................................................$500 or a lesser sum as may be fixed by Council until the articles are terminated, (i) for the filing of each transfer of articles of service ...............................................................$250 or a lesser sum as may be fixed by the Council (j) for late payment of any fees, dues or levies.......$1,000 or a lesser sum as may be fixed by the Council (k) for late submission of application for renewal as a surveyor’s corporation or renewal as a surveyor’s partnership ...............................................................$1,000 or a lesser sum as may be fixed by the Council (l) for reinstatement, in addition to other fees, dues and levies payable .......................................................$1,000 or a lesser sum as may be fixed by the Council (m) for pupils, a sum not exceeding annually ..........$400 or a lesser sum as may be fixed by Council. (n) for branch offices, a sum not exceeding annually ...............................................................$1,250 or a lesser sum as may be fixed by Council.

RATIONALE DOCUMENT for the motion pertaining to the amendment of Section 52(1) of the bylaws of the Alberta Land Surveyors’ Association.

1. What is the genesis for the recommendation? (Did it arise from a new business recommendation? Or was it something that came out of committee discussions?)
Council decided to form the finances ad hoc committee to investigate alternate/complementary funding models so Association revenues are more stable and make recommendations to Council. Through examination of the association finances, the committee has determined that $700,000 in revenue would need to be replaced if post revenues were eliminated.

Subgroups researched and discussed the following revenue generating initiatives:
- ALSA fees;
- Plan repository;
- Credits/sticker/checklist system;
- LTO signature authentication;
- Coordinate-based fee;
- Educational opportunities;
- Endowment fund.

The committee looked at the revenue generation potential, variability of revenue stream, cost to implement to the association and the membership and submitted a report to Council.

Raising ALSA fees is a stable revenue stream and spreads the cost across the entire membership equally whereas some of the other options presented would only impact those surveyors that perform certain types of work.

Council directed the committee to develop a proposed bylaw amendment to raise the upper limit on membership fees.

2. **What problem is trying to be solved? How does the recommendation solve the problem?**

Post sales are a primary revenue stream of the association. There is a possibility that, in the future, post sales will decrease drastically due to alternate methods of defining boundaries. Currently, post sales can vary greatly year to year. Post sales made up an average of 70% of Association revenues for the period from 2003 to 2009 and an average of 52% of Association revenues for the period from 2009 to 2013. To maintain Association services, a more stable revenue stream may be required. The recommendation solves the problem by raising the upper limit on fees. In the event that post sales decrease, Council could increase ALSA fees to cover the expenses of the Association.

3. **What is the overall intent of the recommendation?**

The overall intent of the recommendation is to create a stable revenue stream in order to maintain the level of service that the Association provides.

4. **Was anyone outside of the Association membership consulted? What was their reaction?**

The following associations were contacted to discuss vari-
ous funding initiatives: the ABCLS, the Law Society of Alberta and APEGA. Funding initiatives of various other land surveying associations across Canada and the United States were also researched for information.

5. **How will this recommendation affect the public interest (pro and con)?**

The recommendation will ensure that the services of the Association will continue for both the public and the membership.

6. **What are the financial costs of the recommendation to both the Alberta Land Surveyors’ Association and Alberta Land Surveyors? Are there any ongoing financial commitments required?**

There are no significant financial costs to the Association. There could be an ongoing financial cost to Alberta Land Surveyors.

**RATIONALE DOCUMENT for the motion pertaining to the amendment of Section 52(2) of the bylaws of the Alberta Land Surveyors’ Association.**

1. **What is the genesis for the recommendation? (Did it arise from a new business recommendation? Or was it something that came out of committee discussions?)**

PSC introduced a new funding model to the Provincial Land Survey Associations at the ACLS National Surveyors Conference in Niagara Falls in 2013. Alberta’s President was in attendance at that meeting and received the rationale and the fee changes for the new funding model.

2. **What problem is trying to be solved? How does the recommendation solve the problem?**

PSC provides services directly to its members. Currently Alberta Land Surveyors who are not members of PSC do benefit from the programs, initiatives and advocacy done by PSC.

Currently ALSA pays a $50 levy to PSC per member as participating Associations are charged a fee for membership in PSC. PSC sells voluntary memberships to all ALSA members for $150. Under this funding model the fee was based on the number of licensed members and members are asked to sign up for individual memberships. The number of individual memberships did not grow to the level that was expected. Without the expected numbers, there was insufficient funding to continue PSC in any meaningful way. This prompted PSC to develop the new “all-in” funding model and has requested consideration from the survey associations across Canada.

Under the all-in model, an association no longer pays a fee but still remains a member of PSC. In return for con-
continued membership the association collects the current annual fee from each active member and remits this to PSC.

3. **What is the overall intent of the recommendation?**
   If an association goes with the all-in model, then the fee for individual membership is given at a discount. If an association does not go with the all-in model, then they will continue under the old model however, individual fees will be at a higher level than the members of the all-in associations.

   The “all-in” funding from the survey associations will allow PSC to continue in a meaningful fashion. If PSC is to survive and fulfill its mandate in a meaningful way, it must have adequate and stable funding. With the “all-in” model, PSC will be able to plan and budget for its activities.

4. **Was anyone outside of the Association membership consulted? What was their reaction?**
   To-date, four jurisdictions have adopted the all-in model. Those jurisdictions are: Saskatchewan, Manitoba, Nova Scotia and New Brunswick. The Council for the Association of Canada Lands Surveyors has approved a motion for adoption of the all-in model. This motion will be brought forward at their upcoming AGM to be discussed and voted on by their membership. British Columbia is moving forward with a motion to be presented at their upcoming AGM in March.

5. **How will this recommendation affect the public interest (pro and con)?**
   A strong well-funded PSC will act as a strong advocate for the surveying profession. Together with its professional development initiatives, the result will be a stronger, better educated and united profession. This in turn will provide a stable environment for the profession providing geomatics across Canada. Below are listed some of the endeavors undertaken by PSC over the last few years:

**Current and Recent Activities of PSC**

- Working with ACLS to provide a framework to present to immigration officials with respect to internationally educated profession surveyors.
- Working on developing best practices and standards for engineering surveys.
- Identifying and creating a network of experts among our members for advocacy purposes.
- Beginning work towards a continuing professional development framework that could be used across Canada.
- Revamp of the Horizon newsletter.
Past Activities of PSC

- Provided support to the SLSA in their concerns over the sale and privatization of Information Services Corporation (ISC). The same issue may arise in Alberta as from time to time we hear rumours about the government wanting sell Land Titles.
- Continued monitoring and informing the membership on the LightSquared developments.
- Maintaining and enhancing the Professional Liability Insurance Program and its Steering Committee,
- Participating in the Canadian Geomatics Community Round Table (CGCRT) hosted by NRCan and taking a position on its interim Steering Committee,
- Upgrade of the Set Your Boundaries career website platform.
- Continuing information exchange with NSPS and CIG.
- Sponsored two participants, with CIG, to attend the FIG Young Surveyors Conference.
- Maintain the PSC professional designed website with information for the public and the profession.
- Maintain the first National Job Bank for our profession.
- Maintain the first National Equipment Exchange for Surveyors.
- Continued support of the David Thompson Awards program.

6. What are the financial costs of the recommendation to both the Alberta Land Surveyors’ Association and Alberta Land Surveyors? Are there any ongoing financial commitments required?

The fee for members of an “all-in” Association is $200. The fee for members that are not with an “all-in” Association will be $250. There is no anticipation of a fee increase in the near future. The cost to the Association is the in-kind contribution of their time for the collection and remittance of the membership fees to PSC.

A policy for the adoption of all-in fees that would require a “phase in” period is currently being considered by the Directors of PSC. This policy will allow for the collection of fees between the time that an Association adopts the all-in funding and the coming into effect of any bylaw with regard to PSC funding. The $500 maximum levy would allow this fee to rise over a period of time without a by-law amendment. PSC respects the burden of this fee and will endeavor to keep this fee stable for the foreseeable future. PSC con-
continues to explore other revenue streams in order to enhance its service but needs a stable base from which to operate.

**Phase-in Policy for Associations**

1. This policy pertains to Associations that meet the following criteria:
   a) The Association has chosen to adopt the All In funding policy for Professional Surveyors Canada.
      i. Adoption of the All In policy is indicated by the Association having passed a bylaw, levy or other Association approved method for collection of the current full PSC membership fee and
      ii. the bylaw, levy or other Association approved method for collection of the current full PSC membership fee does not come into effect until January 1st of the year following the adoption.
   b) The Association has set aside or budgeted money as regular Association dues under the old PSC funding model.
      i. This money is due and payable in the current calendar year

Therefore;

2. Active members of the Association are eligible to receive a PSC membership by paying the difference between the money collected under 1. b) for that member and the current PSC All In regular member fee.

**Example:** An Association collects an average of $60/member in 2014. The current PSC membership fee is $200 for an all-in membership. The Association member is then eligible to receive a PSC membership by paying $140 ($200–$60) for 2014. At the beginning of 2015 active members will have $200 collected by their Association on behalf of PSC and no further Association dues would be required as per the All In membership model agreement. Each member in the Association is then automatically eligible for PSC membership in 2015.

3. In addition, if any member has already renewed their membership and paid the current regular PSC fee, that member is eligible to be reimbursed by PSC to the level as determined by Item 2.
New Members 2013-2014

Ian Anderson
ALS

Brian Ball
ALS

Nitin Bansal
ALS

Kyle Beck
ALS

Travis Brinsky
ALS

Glendon Chen
ALS

Ben De Jong
ALS

James Durant
ALS

Brandon Ellis
ALS

Katie Hunter
ALS

Jason Klein
ALS

Curtis Kulyk
ALS

Krista Lovse
ALS

Nicholas Madarash
ALS

Ryan Normand
ALS

Kris Ritchie
ALS

Jason Workman
ALS

Nicole Head, ALS was not able to attend the annual general meeting.
Ladies and Gentlemen:
I stand before you today feeling very privileged and proud. My first reason is being allowed to be one of the first to recognize this excellent class of new land surveyors who will receive their ALS commissions here today. My second reason is that two of today’s recipients were articulated to me. I now ask all the new members who will receive their ALS commissions here today to stand, to look around the room and to remain standing while I complete this short presentation. As each of you look around, I would like you to observe a number of different things.

First, about half of the faces that you are looking at are fellow land surveyors, some of whom are from other provinces. These fellow land surveyors are your mentors and your peers. As you proceed through your career make sure that you contribute to these peers by actively participating in the Association and by being an excellent land surveyor. Do not be afraid to ask questions of any one of them.

Second, I want you to recognize your family, your friends, your classmates, your articling surveyors and your study partners. They were all very instrumental in assisting you in receiving your ALS commission here today.

Third, as you look around you will see past and present Council members and also members of the Association staff. Remember that the Council and staff are here to assist you in your career. Call one of them if you have a question or would like to express an opinion. It is your future participation that will help to keep our Association strong.

Finally, as you look around I would like you to see a society. The faces in this room represent the society that you serve and the one that has empowered you to be an Alberta Land Surveyor. As you perform your duties throughout your career remember that your role is not just to crunch numbers and apply mathematical solutions to problems. Your role is to use the appropriate tools to gather and assess evidence with the end result being to reconstruct a boundary in the best location of the original that the nature of the case permits. That is your responsibility to society.

I would like to read a quote shared with us recently by Ashley Robertson in her ALS News article from the Honourable Madam Justice J.B. Veit: “From this day forward and for the rest of your life you represent all the men and women who share this profession with you. Our profession will be judged by your conduct for you will be the living evidence of the standards, the aspirations and the ideals of our profession.”

Congratulations on becoming newly commissioned Alberta Land Surveyors—a wonderful and rewarding career awaits each of you.

Larry Pals, ALS
25-Year Pin Recipients

Doug Clonke, was not able to attend the Past-Presidents’ Breakfast to receive his 25-year pin.

50-Year Pin Recipients

George Munro and Wolf North were not able to attend the Past-Presidents’ Breakfast to receive their 50-year pins.

Bob Wallace accepted George Munro’s certificate and pin on his behalf.
When President Rob asked me to speak to you today about my experience of serving on the executive for the past three years, I wondered how I could tell my story without it sounding like I was recruiting nominees for upcoming elections.

So, I can keep this short and sweet—it was a fantastic experience that exceeded all my expectations and I would highly recommend it to everyone in this room. Maybe that was too short? Too sweet?

Ok then—let’s be realistic. Yes, serving on Council, being elected vice-president, serving as president and past-president is a commitment; it has responsibilities and duties just like the job we each do every day. But it has never felt like work to me—it has been interesting, exciting, ever changing and it has afforded me an opportunity to be involved at a level where decisions are made for the best interests of the public, our profession and our members.

Every year that I have been on executive, I’ve seen new members elected to Council and each year I’ve thought – “I don’t think it gets better than this” and yet every year I’ve been proven wrong. Each person who comes to the Council table brings their own experiences and their own unique perspective to the issues at hand. Discussion is lively, productive, thought provoking and every person is given an opportunity to participate. We have an abundance of talented people in our Association and their willingness to be involved and to serve, whether it is on a committee, a working group or council never ceases to amaze me.

My year as president was phenomenal. Not only did I get to work with a wonderful group of people here in Alberta, I got to meet new people across the country, to visit places I’d always had on my “bucket list” and to make friends that I hope will be in my life for a long time to come. The camaraderie of the travelling presidents surprised me – how can eleven people who’ve barely met form such strong bonds in such a short time? Being land surveyors is obviously one reason; being proud to represent our individual associations is another. Even though we live and work in very different parts of the country we all shared the same reasons for choosing the profession we did. We took our roles seriously and I believe that each of us found that the issues weren’t all that different, no matter where we happened to hail from.

Having a full-time job and taking on a leadership role in our Association presents challenges. But I hope that I speak for every past-president in this room—it’s an experience that will stay with you for ever. Try it—you’ll see!!

Connie Petersen, ALS
Presentation of President’s Award to Patrick Marshall

In 1995, Council authorized the president to recognize an individual for outstanding work to the Association. This has become known as the President’s Award.

Being president of the Association this year, I know how difficult it can be to get things done. We tend to be a group of strong-minded people who have very definite opinions on many topics.

So it is not always easy to get a group of Alberta Land Surveyors together and get them to all pull in the same direction — particularly when the topic is a big one — like reviewing our entire articling process.

However, Paddy Marshall and his small group of dedicated committee members were able to take this really big topic and tear it down, look at it piece by piece, and build it back up to where we want it and need it to be.

The Alberta Land Surveyors’ Association has had an articling process for a very long time. Every land surveyor has gone through it whether here in Alberta or perhaps another province and there are plenty more students in the system today.

Everyone has an opinion on it — and it can be very difficult to accept that change is needed and then know what the change should be.

Paddy Marshall put together a comprehensive report on proposed changes to the articling system which Council readily accepted. The group is now in the process of putting together an implementation plan.

In recognition of all of his hard work and effort in leading this review of the articling process and the recommendations that went along with it, please join me in congratulating Paddy Marshall, this year’s recipient of the President’s Award.

Rob Scott, ALS

Paddy Marshall addressed the luncheon as follows:

I would like to thank Rob Scott for recognizing our group as it was not only me by any means. There were lots of good ideas.

I would like to thank everyone for their input on the articling process as it made it easier for the Articling Pupil Ad Hoc Committee.

We have come up with a new system which will hopefully be around for a long time to come.

Patrick Marshall, ALS
Appendix “J”

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