Report of Proceedings of the One Hundred and Tenth Annual General Meeting

April 25th and 27, 2019
Banff Springs
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Past Presidents of the Association

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## Attendance

*Based on members who were registered.*

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| **TOTALS**               | Active Members | 241          |
|                         | Honorary Life Members | 2          |
|                         | Retired Member | 3           |
|                         | Articled Pupils | 23          |
|                         | Associate Members | 4          |
|                         | Affiliate Members | 3          |
|                         | **Total**       | 276         |
Officers and Staff —2018-2019

PRESIDENT
W. Bruce Clark

Vice President
Steve Yanish

Past President
Mike Fretwell

Secretary Treasurer
Bruce Drake (2016-2019)

Members of Council
Sandy Davies (2016-2019)
Colin Keir (2016-2019)
Steve Meehan (2018-2021)
Michelle Merrick (2018-2021)
Michael Louie (2017-2020)
Ryan Pals (2017-2020)

Public Member
Russel Barnes (Council)

Registrar
Rosalind Broderick

Executive Director
Brian Munday

Director of Practice Review
Scott Westlund

Office Staff
Kerry Barrett ............................ Administrative Assistant
Kathy Dicks ................................. Accountant
Dawn Phelan ............................ Executive Assistant
Katie Shopik ............................. Administrative Assistant
Michelle Woywitka ..................... Administrative Assistant
### Committees—2018-2019

#### STATUTORY COMMITTEES

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<td>Colin Keir, ALS</td>
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<td>Steeve Meehan, ALS</td>
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<td>Michael Louie, ALS</td>
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<td>Bruce Drake, ALS</td>
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<td><strong>Nominating Committee</strong></td>
<td>Mike Fretwell, ALS</td>
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<td><strong>Standards Committee</strong></td>
<td>Greg Hebb, ALS</td>
<td>Michelle Merrick, ALS</td>
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#### STANDING COMMITTEES

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<th>Committee</th>
<th>Chair</th>
<th>Council Liaison</th>
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<td><strong>Corner Recordation Index Working Group</strong></td>
<td>Nick Madarash, ALS</td>
<td>Sandy Davies, ALS</td>
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<td><strong>RPR Working Group</strong></td>
<td>James Durant, ALS</td>
<td>Colin Keir, ALS</td>
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Proceedings of the 110th Annual General Meeting of the Alberta Land Surveyors’ Association held at the Fairmont Banff Springs Hotel on April 26th and 27th, 2019.

President Bruce Clark welcomed everyone to the 110th Annual General Meeting of the Alberta Land Surveyors’ Association and called the meeting to order at 9:00 a.m. He asked the membership to rise for the national anthem.

Everyone was asked to turn off their phones and other devices. If they make a noise or vibrate on the table a donation of $50 will need to be made to the JH Holloway Scholarship Foundation and it will be another $50 if they are answered.

President Bruce Clark announced that the parliamentarian for the 110th Annual General Meeting of the Alberta Land Surveyors’ Association would be John Haggerty and Robert’s Rules of Order would be followed.

President Bruce Clark advised that active and honorary life members may propose motions and resolutions and vote on all issues. Honorary members cannot propose motions or resolutions and cannot vote. However, they may engage in the discussions relative to the motions and resolutions before the assembly. Retired members may propose motions and resolutions and vote on all matters except those that affect professional legislation. Articled students, affiliate members, and associate members may not propose motions or resolutions but may discuss and vote on all matters except the elections and issues pertaining to professional legislation and standards of practice. Everyone was encouraged to participate in the discussion – including the new members, students and visiting delegates representing their respective associations.

Council was introduced and thanked for their support and effort over the past year.

Josh Solomon, the public member on the Practice Review Board was also recognized.
President Bruce Clark asked Registrar Rosalind Broderick to come to the podium to conduct the last call for nominations.

Registrar Rosalind Broderick advised that the biographies of the candidates submitted by the Nominating Committee were received 55 days prior to the Annual General Meeting and were included in the AGM committee reports and recommendations package.

Registrar Rosalind Broderick announced that the Nominating Committee had put forward the name of Mr. Bruce Drake, for the position of vice-president of the Alberta Land Surveyors’ Association for 2019-2020.

Registrar Rosalind Broderick asked if there were any further nominations for the position of vice-president for 2019-2020.

It was MOVED by Mr. Larry Pals, seconded by Mr. Al Jamieson, that nominations for the position of vice-president cease.

Motion Carried

Registrar Rosalind Broderick congratulated Mr. Bruce Drake and informed the assembly that even though there would be no election, Bruce will still have an opportunity to speak to the membership tomorrow.

Registrar Rosalind Broderick announced that the Nominating Committee had put forward the name of Mr. Carl Larsen for the position of secretary-treasurer.

Registrar Rosalind Broderick asked if there were any further nominations for the position of secretary-treasurer.

Mr. Larry Pals nominated Mr. Steven Van Berkel for the position of secretary-treasurer. The nomination was seconded by Ms. Ashley Robertson.

Registrar Rosalind Broderick asked if Mr. Steven Van Berkel consented to his name being put forward. Mr. Van Berkel responded that he did.

It was MOVED by Mr. David Hagen, seconded by Mr. Dave Thomson, that nominations for the position of secretary-treasurer cease.

Motion Carried
Registrar Rosalind Broderick informed the assembly that Carl and Steven will have five minutes to address the membership during the elections tomorrow.

Registrar Rosalind Broderick announced that the Nominating Committee put forward the names of Mr. Bryan Bates, Mr. James Durant, Ms. Katie Hunter and Mr. Nicholas Madarash for the two positions of councillor.

Registrar Rosalind Broderick asked if there were any further nominations for the position of councillor.

*It was MOVED by Mr. Larry Pals, seconded by Mr. Victor Hut, that nominations for the position of councillor cease.*

*Motion Carried*

Registrar Rosalind Broderick informed the assembly that each candidate would have three minutes to address the membership during the elections tomorrow morning.

Guests and visiting delegates were introduced as follows:

**Chris Cryderman, President**  
Association of British Columbia Land Surveyors

**Akbar Karsan, President**  
Saskatchewan Land Surveyors Association

**Arno Stoffel, President**  
Association of Manitoba Land Surveyors

**Al Jeraj, President**  
Association of Ontario Land Surveyors

**Jean Taschereau, Vice-President**  
L’Ordre des Arpenteurs-Geometres du Quebec

**Jaret Guimond, President**  
Association of New Brunswick Land Surveyors

**Nathan Clark, President**  
Association of Nova Scotia Land Surveyors

**Dominique Fecteau, President**  
Association of Canada Lands Surveyors

The following individuals were also introduced:

**Brian Ball, President**  
Alberta Society of Surveying & Mapping Technologies

**Hal Janes, Chair**  
Professional Surveyors Canada

**Ivan Detchev, Instructor**  
University of Calgary Department of Geomatics Engineering

**Lesley Ewoniak, Instructor**  
NAIT
| **Introduction of Honorary Life, Retired and Associate Members** | Bill Smienk  
Lethbridge College |
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<td>President Bruce Clark welcomed honorary life members Stephen Green and Jim Halliday, retired members Hal Janes, Cam Foran and Tony Melton and associate members Kelly Erick, Ray Heilman, Crystal Surette and Terry Wywal.</td>
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<th><strong>Moment of Silence</strong></th>
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| The assembly rose to observe a moment of silence in memory of the following:  
Mike Michaud, ALS #547, who passed away July 11, 2018  
Dick Bassil, ALS #318, who passed away March 24, 2019 |

| **Adoption of the 2018 Report of Proceedings** | It was MOVED by Mr. David Hagen, seconded by Mr. Larry Pals, that the 2018 Report of Proceedings be adopted.  
*Motion Carried* |
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<td>President Bruce Clark delivered the following address to the assembly:</td>
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**Good Morning ladies and gentlemen.**  
Twelve months ago, I stood before you and outlined some of the hopes and goals I had for the Council year ahead.  
I indicated that Council would undertake additional member engagement opportunities outside Edmonton and Calgary. I also said we’d properly fund an Editorial Board and give it an issue or two to consider. And I confirmed continuing with priority planning exercises to ensure that ALSA has a clearly mapped direction for the future.  
I noted that the challenge to Council would be to move the association ahead cautiously and responsibly, carefully matching members’ wants and needs with fiscal prudence.  
At Council, I wanted to improve communications at all levels; with members, with the public and especially with government.  
On the membership side, I am pleased with the feedback received from efforts to get out to smaller communities such as Medicine Hat, Lethbridge, Red Deer, Lloydminster, Grande Prairie and Fort Mac. Thank you to Council members who got out to those communities. We told you that communication would be two-way. We increased our efforts to reach out and keep you informed but we also asked for your feedback a number of times this past year. And you weren’t shy. You shared your opinions and told us what you thought. Thank you very much for that. |
Unfortunately, increased communications with the public was derailed, as much else was, by a letter received from the Minister of Alberta Environment and Parks in late June.

Council has long been aware of the impact of the ministerial order has on ALSA funding, having started work on alternate funding initiatives some seven years ago. And previous councils had even toyed with the idea of cancelling the MO ourselves to put control of all funding in our hands. But I can safely say that no one on Council or staff could have anticipated how much time and effort would be consumed dealing with the fallout from the notice of termination of the MO. And as we stand today, with no Director of Surveys in attendance and without an announced plan for post sales after July 1, we continue to worry and doubt.

Council’s biggest realization this past year was how limited our lines of communication were within government. That a 30-year-old mutual agreement could be reviewed, considered and then terminated without any consultation with the other party came as a nasty shock. We expected better and were quick to raise the issue, first with the Director of Surveys, then with the minister, the deputy minister and senior staffers at Alberta Environment and Parks.

We were further astounded when details of the review leading to the termination were not available to the ALSA, but briefing notes detailing problems and alleged ongoing concerns were released to MLAs. This association expects a positive and progressive working relationship with the Government of Alberta and especially with the Director of Surveys. Our mandates are the same. We serve to protect the people of Alberta. There must be an open culture of transparent collaboration across governing bodies.

I am pleased to note that we have made some strides in that direction with completion of our consultation on the 3Rs: the roles, responsibility and regulation for the future and especially with the ALSA/AEP Liaison Group that was the result of candid discussion with AEP Deputy Minister Bev Yee, ADM John Conrad and Director Scott Milligan. My fervent hope is that we will continue to all move together down this path together.
Last April, I also spoke of a hope of making this profession and this association more reflective of the true make-up of Canada, wondering what outreach was needed to attract those under-represented segments to the opportunities that await them in surveying. This wasn’t a call for racial or gender quotas or selective hiring practices, rather an inward-facing examination of what we need to do to attract more women, more indigenous members.

What barriers both real and imagined stand in the way of full participation? I was delighted that Council adopted a diversity and inclusion statement as part of the ALSA policy. The next work to be done is to ensure that other ALSA policies and documents align with the statement and that each committee reviews their documents for agreement with the diversity and inclusion statement. This is critical if we are going to ensure that we remain relevant into the next century while continuing to serve and protect all of them.

One of the real pleasures this past term has been travelling to sister associations and that has reinforced my belief that, while there are local differences, the challenges facing land surveyors from coast to coast to coast can be best solved by working together and presenting a strong unified face to the public, to government agencies and to the world.

It has been great fun getting to know each of the presidents and spending quality time with their members. Alberta has benefitted greatly from joining you in advancing the survey profession across Canada, even when that required late night discussions over a bottle or two of tequila.

I strongly believe in professional involvement and service at all levels, whether within your firm, your community and especially, your association. This association has an enviable record of participation. Fully 37% of all ALSs serve on a committee but we could do better. Many hands make light work and we have some really heavy lifting to do in the next couple of years.

We are a privileged minority that has attained a level of professional responsibility in society so volunteer, put your hand up when asked, give of yourself and make a difference in all you do. Please continue to give back.

On a personal note I’d like to thank Don Wilson Surveys, especially Don and Nate Wilson for reaching out to me
shortly after last year’s AGM. I was able to spend almost six months working with their talented staff, getting back to my survey roots so thank you for welcoming me into your survey family.

And also, to my understanding and accommodating employers and colleagues at the Surveyor General Branch. My first six months there have been less than productive, spending a great deal of time away from the office in ALSA meetings or out-of-town travel. Even knowing my commitments and schedule in advance, SGB acknowledged that this was good for the profession and individual growth. They acknowledged it and still hired me so thank you. I look forward to upholding my end of the deal by being able to more fully contribute to many of the exciting initiatives that the Surveyor General’s Branch is undertaking right across Canada.

Council is an eleven-person canoe crew with an incredible support team. We rely on each other to pull our weight to take us forward. When it comes to association staff, you are never fully aware of how talented and accomplished they are until you throw them a curve. Put together a continuing education program around canoeing, mental health and First Nations issues would you Scott Westlund? How about designing some labels for gifts of oil sands Michelle? Can you pull together a webinar and road show to speak to the cancellation of the MO Brian? You guys are the best. Thank you very much.

I told Dawn and Brian at the start of my term that their number one job was to make me look good at Council, regional groups and especially at the AGM. I’m not going to suggest they’ve been successful by any means but any failings are mine alone so thank you for doing that as well.

At the risk of being accused of being self-indulgent, I have taken great liberties this term and written on topics as varied as organ donation, mental health, immigration and of course canoeing. Now, I didn’t do this just because I have a pretty good relationship with the editor, after all I do his performance review but because I think it is important to have these conversations.

I am a land surveyor but I am also a husband, a father, a not very good hockey player, a history buff and a proudly concerned Canadian. I don’t do anything in isolation. Rather it is the result of all of my work life, my interests, my talents, my experiences, my heritage.
And so, I think it is completely appropriate to discuss a Surveys Act for the 21st century, while also challenging this audience to give back to the community, to consider the mental health of all those around them and how this profession may promote isolation. To speak of Boundary Panel 2.0 while looking at our membership, our demographics, our workforce and looking at ways of increasing participation rates from others. To speak of UAVs and scanning technologies, while also acknowledging the reality of our treaty obligations and working towards rebuilding our relationships with First Nations.

So, did we move the association ahead “cautiously and responsibly?” I would like to think that the level of engagement and feedback is reflected in the actions that Council undertook this past term. Did we move the needle ahead, as my friend at the end of the table likes to say? I honestly don’t know and quite frankly, I am probably too close to the action to be able to assess truthfully. It will be for others to judge Council’s success the past year but I am confident that we have elevated the discussion on a number of issues critical for our long-term future.

We have entered into meaningful dialogue with government about our role in society but our success will only come through the continued recognition of this profession as experts in land management. To do that we must remain vigilant and responsive to the needs of the people of Alberta, adaptive to change while ensuring that close adherence is paid to the historic framework on which this province and country are built.

Music is very important to me. Anyone who has spent any time in my company knows that I constantly sing or hum and that I don’t hesitate to quote song lyrics at will, often at the most inappropriate times. And I like most music, except country - unless it’s Corb or disco, Steve. Music should make you move, sway, hum. Good music should make you drum along, pound the steering wheel and dance and great music should speak to you and inspire you.

My favourite artists:

Beethoven, “da da da dum.”

Pete Seeger, “Where have all the flowers gone, long time passing.”
Joni Mitchell, “They paved paradise and put up a parking lot.”

Gord Downie, “New Orleans is sinking man and I don’t want to swim.”

Stan Rogers, “Oh the year was 1778, how I wish I was in Sherbrooke now.”

and Bruce Springsteen, especially Bruce Springsteen, “Screen door slams. Mary’s dress waves. Like a vision she dances across the porch as the radio plays.”

Each of these present ideas in a musical format. They paint a picture that challenges you in a way that written and spoken words alone cannot and for each of these artists, while often telling painful stories both personal and communal, their best work focuses on hope and moving forward.

My favourite album of all time, it has been on my “five desert albums” list since its release, is Bruce Springsteen’s *Darkness on the Edge of Town* from 1978. In 1978 I moved away from home to start first year university. I didn’t hear or understand Darkness then the way I hear it and understand it now, 41 years later. Great music remains constant and yet evolves at the same time.

*Darkness on the Edge of Town* wrestles with what it actually means to come of age. Maturity, to a large extent, is reconciling the idealism of youth with the realities of adulthood. Darkness doesn’t sugar coat. We can only fantasize how nice it would be if dreams came true. We’ve got a head-on collision smashing our guts. The things we’ve loved are crushed and dying in the dirt but Darkness, for all its darkness, impels us to struggle. Darkness, 41 years out, still inspires as it dignifies all who work, all who struggle, all who dare to go racing in the street. “Mister I ain’t a boy. No, I’m a Man. And I believe in a Promised Land.”

That is my hope for Council, for this association, for this province and for Canada, going forward. That we will continue to struggle, to move that needle ahead, always forward in search of that promised land.

Thank you very much.
President Bruce Clark invited the principals of articling students to introduce themselves and their pupils.

President Bruce Clark asked the exhibitors to introduce themselves.

*It was MOVED by Mr. Greg Hebb, seconded by Mr. Reid Egger, that Part D, Section 5.14 be added to the Manual of Standard Practice as follows:*

**Part D: Section 5.14 – Disposition Plans Showing Activity within Public and Private Land**

When surveying linear activities on private and public lands, see the acceptable methods listed in the *AEP Content Requirements for Survey Plans and Sketches.*

Factors to be considered when determining which method to use may include:

- The disposition type (PLA/DPL, LOC/DLO, EZE);
- The relative length on public lands and private land;
- Whether the same plan is also being used for other purposes than land application such as construction, and/or licensing;
- Whether the plan is a pre-construction plan or an as-built plan.

If preparing a single plan, ensure areas are segregated and that the plan clearly differentiates between private and public lands.

*Motion Carried*

In speaking to the motion, Mr. Greg Hebb informed the assembly that the motion was meant to ensure that practitioners were addressing it in the same manner. Land Titles was consulted but nothing was received from them.

*It was MOVED by Mr. Greg Hebb, seconded by Mr. Patrick Myette, that Part D, Section 13 be added to the Manual of Standard Practice as follows:*

**Part D: Section 13: Hybrid Cadastre Surveys**

This section deals with public lands disposition surveys conducted under the Hybrid Cadastre Standards established by the Director of Surveys.
A practitioner may at his discretion prepare a hybrid plan of survey in lieu of a conventional plan of survey as stipulated within the Public Lands Administration Regulation (PLAR) Tables A1 and A2.

Before carrying out surveys for a hybrid plan or a survey interacting with a hybrid plan an Alberta Land Surveyor should be familiar with the following documents:
— Hybrid Cadastre Standards,
— PLAR Tables A1 and A2,
— Content Requirements for Survey Plans and Sketches

The most recent version of these documents can be found at the Alberta Environment and Parks website.

*Motion Carried*

President Bruce Clark pointed out that the recommendation is not gender neutral; however, if the recommendation is passed, the editor will correct it as the rest of the MSP is gender neutral.

In speaking to the motion, Mr. Greg Hebb informed the assembly that a section would just be added to the MSP regarding it.

Mr. Jeff Patton wondered if anyone uses hybrid cadastre surveys.

Mr. Reid Egger responded that the numbers are going up and they are increasing in use.

*It was MOVED by Mr. Rob Cream, seconded by Mr. Al Jamieson, that the committee reports for 2018-2019 be received as circulated.*

*Motion Carried*

President Bruce Clark informed the assembly that the Review Engagement Report was in the information package.

*It was MOVED by Mr. Bruce Drake, seconded by Mr. Mark Kocher, that the 2017-2018 Review Engagement report be received.*

*Motion Carried*

Secretary-Treasurer Bruce Drake informed the assembly that he was not going to go through it line by line. Last year, Council budgeted to take $137,000 out of the stabilization fund. The document is as of year-end 2018 so it is histor-
ical in nature. What really happened is that the association actually came out ahead by $110,000 so instead of taking money out of the fund, money was put in. It was a combination of increased revenue, better performance of the investments and cost saving measures.

President Bruce Clark informed the assembly that they were in the AGM package.

Secretary-Treasurer Bruce Drake informed the assembly that the stabilization fund is in the investment account. He asked Ms. Julie Brough, from Logan Wealth Management, to address the membership.

Ms. Julie Brough informed the membership that it has been ten years since she started managing the stabilization fund for the Alberta Land Surveyors’ Association but this is the first time that she has been invited to speak to the membership. Bruce is the fourth treasurer that she has worked with. She has asked each of them what they need from her for them to do their job as secretary-treasurer. Ms. Brough spoke about the portfolio and how they manage it.

The investment account has never had a year where there was a loss. The primary objective of the fund is as an emergency fund and the money needs to be there when something happens. Protecting the capital is extremely important but if the fund can be built up it provides more flexibility and choices for the members and Council to address issues as they arise. It really is a two-pronged mandate that they are trying to fulfill, recognizing that this is the fund that the association would rely on when things are bad. In a cyclical economy that happens periodically in Alberta.

The portfolio was almost $3.8 million. Year-to-date the portfolio had gained 6.7%. Last year, when the TSX was down more than eight percent and the U.S. market was down over four percent, the investment account managed to make 1.9%. When things are difficult in the economy that is when they really have to make sure that the funds are there and that there is not a significant downturn at that point in time.

Part of the way that Logan Wealth Management has been able to do it over time is to look at the cash flow. The cash flow comes into the portfolio year in and year out, whether or not it is a good environment or a bad environment. The portfolio generates a little over $100,000 in cash flow each
year. It is about 3% in cash flow that is generated each year and it can be counted on.

Every year they meet, usually with the secretary-treasurer and Mr. Brian Munday, to review what is being done from a strategic point of view, whether any of the objectives of the association have changed and whether any of the dynamics are shifting. Based on that, they determine the target asset mix. Most of the time it is not going to stray too far from the target. Currently, the target is 50% cash and fixed income and 50% stock. Today, it is actually 49% and 51%.

Logan Wealth Management considers what the maximum amount of money required by the association in any given year might be. The number Logan Wealth Management is using right now is $600,000 and those funds are kept in short-term bonds of good quality. If the money is needed it can be drawn upon at any point in time without having to worry about any significant price fluctuations.

Then Logan Wealth Management tries to find better returns for the remaining money while still being cognizant of the fact that no one wants to have an off year. They are always looking for the timeframe where they would get the maximum return but adjustments are made as needed. Shareholders are entitled to the earnings so they consider if a company can generate consistent earnings and then buy it at a level that is below where it usually is so that it makes a good investment.

Even though they think that the economy is picking up again globally, the earnings for this year are probably not going to be terrible but not fantastic either. The past two years have been double digit returns but this year will probably only be single digit returns. There will still be growth but just not as much as there has been.

The long-term average evaluation levels were around 15 times earnings but now they are about 17 times earnings. The economy is growing and picking up steam again but the earnings levels are not quite there yet and the evaluation levels are above average. There is nothing saying that it is time to take more risk given the mandate that they are fulfilling. There is not a lot of drag on the economy so there is probably still some growth to come and they are not ready to be overly conservative yet. It is a normal environment with the portfolio right where they would expect it to be.
Secretary-Treasurer Bruce Drake informed the assembly that when they start working on the budget, they think of all of the expenses first, including the statutory responsibilities. The previous year’s expenses are reviewed and they budget on an actual basis.

The lease for the office space is until 2024 but subleasing opportunities were discussed. Even if they were to sublease out some excess office space, the amount of money the association would receive would be trivial.

Discipline is not budgeted for but it is covered by the revolving fund. Whatever discipline costs, less whatever they can get from recoveries, the association has to pay. When the economy is down, discipline complaints usually go up for some reason. When an ALS is found guilty of unskilled practice and/or unprofessional conduct, the Discipline Committee will assign costs. If an ALS is not found guilty, there are still costs and they are paid by the general membership.

The budget for the Practice Review Board was increased, based on last year, to ensure that they have the funds to fulfill their responsibilities.

Some committee budgets went down but others went up.

There will be one extra trip for the incoming president as Prince Edward Island will be holding their AGM so that budget was increased.

Since 2012/2013, the Boundary Panel expenditures have been maintained at about what the Boundary Panel income is from post sales. There will still be some Boundary Panel revenue coming in for this year but this year the Boundary Panel is going to evaluate what it should look like in the future.

Regarding the budgeted spending, 33 areas went down, 11 stayed the same and 16 were increased. However, some of the increases are small.

Once they decide the programs and services that the members want, then they examine where the association can be funded. Funding comes from fees, dues and levies from ALSs, survey corporations, branch offices and other membership categories and the investment account. The ministerial order funding for the past thirty years has been a significant contributor to the budget. After all of those things have
been considered, then the financial stabilization fund is also considered for transfers in or out.

The ministerial order funding is ending on June 30 and it has been reflected in the $466,000 loss in net revenue. Every year they discuss with Ms. Julie Brough what can be expected and quite consistently it has been about $150,000 a year that goes to funding the association from the investment revenue.

There was going to be a proposed deficit of about $1,230 per member. Council decided to budget for a withdrawal from the financial stabilization fund of about $118,000. Council also decided to increase the fees by $1,000 per member. If the fees charged in all of the other categories were maximized according to the bylaws, it would have generated an additional $70,000 in revenue. Council decided that based on this year and needing to cover the deficit and feedback from the members who said to just charge them more, they are being charged more.

Dues revenue has been quite consistent since 2009/2010 as there was really no increase in dues until this year. Post sales have been declining every year since 2004 and 2005. This is why for the past seven or eight years the various Councils have been looking for alternative forms of revenue. In 2012/2013, the revenue from the investments got close to zero but then two years later it was a banner year. Generally, they try to ensure that they are budgeting a realistic amount of about $150,000 that will come from the investments.

From 2000 to 2008 most of the money came from post sales. In 2014/2015 what the members contributed versus what the association brought in from post sales was about the same. This year the slice of the pie that comes from the membership is going to be bigger than post sales as post sales are declining. There will be an opportunity latter for discussion of raising the cap. Until 2005/2006 the fees being charged were very close to the cap. In 2007, the cap was raised and fees were increased to $950. In 2014, the cap was raised to $2,500 but the fees were not increased until this year.

He encouraged everyone to think about next year’s budget. There is still a $230 per member deficit that is being funded by the financial stabilization fund this year. The new Council is going to have to decide what to do to reduce that deficit or cover it.
The ministerial order is still bringing in money this year. There are post sales until the end of June that have been budgeted for. Next year, unless something changes, that budget for post sales will be zero. It works out to about $150 per member that is still being funded this year that will not be funded next year.

The reduced functions of the Boundary Panel are budgeted according to what the ministerial order is this year. Next year, unless something changes, there will be no ministerial order for funding the Boundary Panel.

He commented that this is not a fun budget and asked for questions.

Mr. Warren Lippitt wondered about the budgeted for the Future Committee being zero.

Mr. Brian Munday responded that there is no budget for Future Committee meetings as the administration time is under administration; however, the budget for the position papers that are being prepared comes out of the reserve fund and $50,000 has been budgeted for this year.

Mr. Bob Wallace wondered what was going to be done regarding the lost revenue. He is hearing that there is a revenue problem but perhaps it is an expense problem. Perhaps the expenses could be changed based on the current revenue. The expenses need to be in line with where they should be. A certain level of service is trying to be maintained; however, the level of service may have to change.

Secretary-Treasurer Bruce Drake replied that they are operating the programs and services that the members want, according to the survey that was conducted. There is no longer a golf tournament. The statutory committees were strongly supported. What the association is doing aligns well with what the members want. Every year there are more members and the members need to indicate what they want changed.

Mr. David Hagen suggested that when the members are being asked about the services they want, it should indicate how much each one costs and then the members can decide. There is almost $4 million in the stabilization fund that would allow the association to operate for about six years. He wondered how big the fund should be allowed to get and suggested that it should be reduced a bit so it is not a tempting target.
Secretary-Treasurer Bruce Drake replied that the association has an accountant and he is confident that the association is aligned with Revenue Canada regarding non-profit organizations. $600,000 could be removed from the investments but it would then reduce the income that is generated. Feedback has to come from the members.

Mr. Scott Boulanger commented that he liked the budget and they can see what everything costs. The association is a self-governing professional organization so when they talk about removing services it is a detriment to the association. The fees are based on the number of members and not the oil prices going up and down. He wondered what the management fees were and what the makeup of the equities were. A fifty-fifty mix makes sense. He also wondered if it was diversified across the globe.

Ms. Julie Brough responded that it is mostly in Canada and the United States, which outperformed the markets. They are all individual companies, not funds. The management fees are one and a quarter percent on the first $2 million and one percent on the remainder.

Mr. Dirk VandenBrink informed the assembly that he is the chair of the Boundary Panel. He wondered about the indirect and direct expenses for the Boundary Panel.

Mr. Brian Munday responded that the direct expenses are for the investigations for the Boundary Panel cases. The indirect expenses are for the salaries and administration associated with running the Boundary Panel.

Mr. Al Jamieson suggested that it is a short-term solution but everyone should buy their iron posts prior to June 30 as the ministerial order is supposedly dead then. However, he met with his MLA and there may be potential in the future.

Secretary-Treasurer Bruce Drake replied that the current supplier for the posts is probably drawing down their stock as they do not know what is happening and they may not be able to buy posts.

Mr. Stephen Howard commented that cost cutting should be examined. The ministerial order provided revenue for work that the government used to do.
Secretary-Treasurer Bruce Drake replied that the ministerial order has been in place since 1988. He got his commission in 1998 and there have been 400 new members since then. He asked that they indicate what they no longer want the association to do.

*It was MOVED by Mr. Steve Yanish, seconded by Mr. Bob Haagsma, that the recommendation of the Alternate Funding Ad Hoc Committee be approved in principle and, if passed by the membership at the 2019 AGM, a detailed proposal, including any bylaw amendments, be prepared for consideration by the membership at the 2020 AGM.*

*Motion Defeated 78-154*

In speaking to the motion, Mr. Steven Yanish informed the assembly that just the principle is being voted on. If the motion is approved, there will be a year to work out all of the details.

Last year there was a motion directing Council to prepare and establish a product fee. That motion was referred back to Council to strike a committee and bring back a report to the AGM. The Alternate Funding Ad Hoc Committee was formed after the AGM. Communication with the membership was done through the Friday e-mails and a few articles in ALS News. The suitable models were researched.

When considering alternate funding, there are two questions to ask, including what services do the members want to keep and how will those services be funded. In 2012, post sales were declining. In 2005, the revenue from post sales was over $900,000. In 2012, it had dropped to about $700,000. In 2018, it was less than $400,000. Since the cancellation of the ministerial order, alternate funding has become more urgent. In 2014, Council created the Association’s Finance Ad Hoc Committee. The committee reviewed several options for alternate and complementary funding. In the end they recommended raising the fees.

In 2016 at the AGM, there was a brainstorming session to think about models for alternate funding. There were lots of great ideas. Council examined the ideas. Long term and short-term solutions were also discussed but there was a sense of urgency and quicker solutions needed to be found. Council started to narrow it down. A few models that were practical for the ALSA’s needs were considered. The evaluation criteria was created for the remaining models. Council short-listed three possibilities. Increasing the fees was always an option.
In 2016, they decided that they needed a third-party opinion so a request for proposals was created. MNP won with their proposal. In 2017, their report was presented to the membership at the AGM. There was a viable business case for all three models, including the professional product fee, the electronic signature (although the report stated that the electronic signature might be difficult to implement) and the digital permit stamp, which was seen as the best option for the ALSA’s needs. The stamp would be affixed to all products and it would be a unique identifier and each product would have its own identifier. The clients could be convinced to not accept any product that does not have a digital stamp on it and perhaps non-regulatory surveys could be included. It would be completely governed by the members. The funds could be used for the Boundary Panel, the Continuing Competency Review program, research papers, the Corner Recordation Index, public awareness campaigns and other initiatives that serve the public. It would basically replace the post sales revenue.

The final product would be prepared, stamps would be ordered through the ALSA website, a unique code would be generated for the product, the product would be stamped and the practitioner would pay the fee. The process would be simple, inexpensive to set up and simple for members and the association to use. If the principle is approved, setup costs would have to be examined, along with the details of how it would actually work with the least amount of administration time for members and the ALSA. Bylaw amendments and an equitable fee structure would have to be examined.

Speaking in opposition to the motion, Mr. Damian Gillis commented that there should simply be an increase to the fees. What is being proposed would be unstable and variable. The expenses and revenue should just be tied to the number of members. They can just decide if funds need to be taken from the stabilization fund or if the fees need to be increased. In Alberta, land surveyors undervalue the services they receive. They should value the services and pay for it.

Mr. Steve Yanish informed the assembly that he had felt the same but had changed his mind. The benefits outweigh everything else. The stamp itself has a good benefit for the profession.

Ms. Lydia Taylor wondered what every product meant.
Mr. Steve Yanish replied that it still has to be determined but he thinks it should be on everything that they do.

Ms. Lydia Taylor responded that land surveyors are involved in things outside of land surveying and she is not sure that it is in the public’s best interest for the association to expand its scope beyond what its members have displayed competence in. There are others who could also do it so they should not tell their clients that they are the only ones who can do it.

Mr. Steve Yanish replied that perhaps there could be standards for that type of work. For example, they are now recognized as the experts regarding GPS and other markets should be examined.

Speaking in opposition to the motion, Mr. Kevin Swabey reminded the assembly that in 2014 the membership had many ideas regarding possible funding options. Membership fees do not go up and down with the economy. The public does not deserve less services in a down year and he does not want Council and the association to spend any more time on it.

Speaking in opposition to the motion, Mr. David Hagen commented that what is being proposed is not equitable. The number of members divided by the expenses to determine the fee is equitable. Everyone already has permits stamps on their work. What is being proposed is not a simple model. They would create bureaucracy within the association and more people would have to be hired. There would also have to be some form of auditing. The amount collected would be reduced and there would also be administrative costs for the practitioners.

Speaking against the motion, Mr. Bob Wallace informed the assembly that he does not think that Council listened to the membership last year as the membership did not like it then. It is not equitable and would be difficult to administer. A sustainable number should be set and then it should just be worked backwards. What is being proposed would be a lot of work for $400,000 per year. The motion should be defeated.

Mr. Chris Chiasson suggested that a payment plan to spread out the fee model over the year should be considered.
Mr. Bob Haagsma commented that a lot of work was done regarding it. Some have said that it is equitable to just raise the fees. Doubling the fees got the association close to balancing the budget; otherwise, they would have been a long way off. He would like the fees to go back to where they were as he is not a big company and is at a disadvantage. It would be equitable for everyone to pay based on what they are charging. He pointed out that it is a concept and not a finished product. Putting a stamp on RPRs and legal plans is being proposed but they should put a stamp on everything that they do. It would replace post sales and the administration necessary for post sales. It would not be onerous for the association and may even be easier. They should proceed to make it equitable. The funding is always going to go up and down with the economy. They should be given a chance to come back with something that is equitable without being onerous.

Mr. Bruce Drake wondered if the request was to have Council bring something back to the membership. Post sales are outside of the association’s control. The association is trying to run the programs and services that the membership wants. The ministerial order was about $500 per member. The fees are not equitable as they are all different and they all charge differently. The proposed model would be under the association’s control. They need to have something in place that will work for the next thirty years like the ministerial order did.

Speaking in opposition to the motion, Mr. Scott Boulanger commented that with the increase in fees, they are just about at the midpoint for fees across Canada. He wondered how many complaints there had been regarding the fee increases.

Mr. Brian Munday replied that there had been a number of retirements, which has been a reaction to the increase in fees.

Mr. Scott Boulanger commented that the fees were doubled and there were a few complaints. The proposal has required a lot of work, time and effort and it should be defeated now instead of waiting until next year.

Ms. Ashley Robertson commented that it is about the association, not about the businesses. The costs of the association should just be divided by the number of members. Every member benefits from the association.
Speaking against the motion, Mr. Courtney Tripp commented that surveying provides a great life and it is worth a few hundred dollars a year.

Mr. Steven Van Berkel pointed out that it would be a new funding model, not a new funding source. It would still be coming from the members and an alternate layer of administration would be added. All of the members would pay.

Mr. Larry Pals requested that the vote be counted.

President Bruce Clark informed the assembly that there is time on the agenda for open forum. It is their chance to speak on any subject or issue that concerns them and provides the opportunity to report on something, ask a question, get feedback from the membership or encourage people to join their committee. He noted that open forum is still being recorded.

Mr. David Hagen made comments regarding ministerial order and the report to the Members of the Legislative Assembly.

President Bruce Clark replied that Council had approved the letter for the new minister requesting a meeting and some of the concerns were mentioned. They have been working with other parts of government, including Alberta Environment and Parks and they understand the association’s concerns.

Mr. Rob Cream thanked the companies, volunteers and sponsors for supporting Eclipse College. Most of the presenters have been confirmed but if anyone is interested, they can contact him. The overhead costs are low but they are not zero so the assistance is appreciated.

Mr. Jeff Patton asked a question regarding the Director of Surveys’ professional qualifications.

Mr. Brad Machon wondered, with data collection with UAVs, terrestrial scanners and mobile mapping, if there could be a working group or if Council could ask the Standards Committee to create standards regarding it. The Future Committee may do a paper regarding it but he would like it to go beyond that so they can show the public that the association has standards regarding it.

President Bruce Clark suggested that it could be a new business motion.

Open Forum
Mr. Dirk VandenBrink, as chair of the Boundary Panel, requested that comments regarding what Boundary Panel 2.0 should look like be provided to Mr. Westlund or himself. He encouraged everyone to provide their comments and ideas about how they should proceed.

*It was MOVED by Mr. Bruce Drake, seconded by Mr. Steven Van Berkel, that Section 56(1)(d) of the bylaws be increased from $2,500 to $4,000.*

Part 9 — Fees, Dues & Levies

56 (1) The following fees, dues and levies shall be paid to the Association:

(d) for an Alberta Land Surveyor, a sum not exceeding annually .......... $2,500.00

$4,000.00

*Motion as Amended Carried*

Speaking to the motion, Mr. Bruce Drake informed the assembly that Council realized that there was about a $1,400 deficit per member that needed to be covered. Council decided to raise the fees by $1,000, which brought it up to $2,000 of the current $2,500 maximum, eliminating most of the $1,500 buffer. The idea is to increase the maximum to $4,000 so there is a $2,000 buffer that will likely shrink a bit next year. It is the maximum that Council can charge but it is not what Council is going to charge.

Speaking in opposition to the motion, Mr. David Hagen commented that there is still $500 left, which would allow for covering the deficit for the next year and it could be addressed again at the next AGM.

Ms. Lesley Ewoniak wondered if they could be informed prior to receiving the invoice so they can budget for it. They need to be aware of it a few months in advance so they can plan for it.

Mr. Bruce Drake replied that he and Mr. Brian Munday created the proposed budget in November and December. It was then discussed by the Executive Committee in January and then Council. They do not know what is going to be approved until February. The notices are sent out by March as they are due by the end of April. Council does not really know what the budget will be until March.

Ms. Lesley Ewoniak wondered if there would be less dramatic changes.
Mr. Bruce Drake replied that this year and maybe next year there would be about $400 increases with there being no alternate funding.

Mr. Scott Boulanger wondered where the $400 came from. Mr. Bruce Drake replied that there was about a $1,500 gap so if they take $2,500 plus $1,500, they are expecting to raise the fees between $1,000 to $1,500.

Mr. Mark Kocher wondered if the motion was defeated, if Recommendation #3 could be revisited. Otherwise, fees could only be increased by $500 or the services to the members would have to be drastically reduced.

Mr. Bruce Drake confirmed that if the motion did not pass, there would be $500 worth of room left to raise the fees. Council could raise other fees equaling about $70,000 in total. If the motion is defeated, Council would be limited by what is in the bylaws.

Mr. Mike Fretwell commented that there is no money for the Boundary Panel. He wondered what the fees would have to be to cover the $460,000 for the Boundary Panel.

Mr. Bruce Drake responded that if the membership wants a Boundary Panel 2.0 they would have to decide where the funding for it would come from.

President Bruce Clark responded that it would be about $450 per member.

Speaking in support of the motion, Mr. Bob Wallace commented that they have to do something and make the budget work. They should go back to the budget and make the Boundary Panel work but he wants to see corporate restraint.

Mr. Nick Ronsko commented that he is not comfortable with Council raising fees that much. The membership should be given time to think about it. He does not want to see the fees double.

Mr. Bruce Drake responded that it would be the maximum allowed. If the maximum was reached and there were new services that the members wanted, they would have to be delayed by a year.
Speaking in favour of the motion, Mr. Kevin Swabey commented that Council is conservative and the number can be amended.

Mr. Stephen Howard suggested that they should ask the presidents from the other provinces if their Council is allowed to raise the fees. The Association has the stability fund. Fee increases should be voted on by the membership.

Mr. Jaret Guimond responded that, in New Brunswick, their fees can be raised by three percent annually; otherwise, it has to be voted on by the membership.

Mr. Al Jeraj responded that, in Ontario, their fees are set five years in advance and anything to do with financial fees for the members requires a vote by the membership.

Mr. Arno Stoffel responded that, in Manitoba, their budget divided by the number of members equals their fees for the year.

Mr. Akbar Karsan responded that, in Saskatchewan, their fees are approved at the AGM.

Speaking in support of the motion, Mr. John Haggerty commented that the fee increase was handled well. The fees were increased because of a crisis.

It was MOVED by Mr. Pat Moloney, seconded by Mr. Michael Thompson, that the motion be amended by revising $4,000 to $3,200.

Amendment Carried

Speaking to the amendment, Mr. Pat Moloney commented that it would work for the foreseeable future.

It was requested that the candidates for secretary-treasurer provide their comments regarding the amended motion.

Mr. Steven Van Berkel replied that how increases are handled needs to be reviewed, including how increases are voted on and how the membership is notified.

Mr. Carl Larsen replied that it should remain at $2,500.

Speaking in opposition to the amended motion, Mr. Bill Hunter commented that in tough economic times, raising the fees is difficult. The possibility of just raising the fees promotes the
status quo. He is opposed to raising the maximum. There is opportunity with the new minister and it should be explored.

Confirmation of the amounts foreseen as needing the increase for was requested.

Mr. Bruce Drake responded that for the year beginning May 1, $230 per member is required from the stabilization fund. However, the ministerial order is still in place for May and June, which covers about $150 per member for the year and some Boundary Panel activities. There is no Boundary Panel funding from the ministerial order for the following year. To replace the entire ministerial order would be $1,500 per member so the buffer of $1,500 would be gone. If the fees are increased by $400 next year and there are no new programs or funding it would be covered.

President Bruce Clark replied that the investments are not expected to perform as well so that needs to be kept in mind.

Mr. Bruce Drake responded that they have budgeted for $150,000 from the sustainability fund each year.

Ms. Ashley Robertson wondered what the results would be if everything else was maximized.

Mr. Bruce Drake responded that it would equal another $70,000.

Ms. Ashley Robertson wondered why just one item was being chosen to increase the maximum.

Mr. Bruce Drake replied that the membership said to just charge them more. The other categories would not be a significant amount.

It was MOVED by Mr. Bruce Drake, seconded by Mr. Damian Gillis, that the Section 56(1)(p) of the Bylaws be added as follows…

Part 9 — Fees, Dues & Levies
56(1) (p). for a penalty under Section 62(2) of the bylaws, a maximum of ...............................................
$500.00
or a lesser sum as may be fixed by the Council;

Motion Carried
In speaking to the motion, Mr. Bruce Drake commented that last year at the AGM, a bylaw was passed that for failure to notify the Registrar of changes to their contact information, there would be a $50 per day fine. Depending on how many days had passed, the total amount could be unfair and unreasonable.

President Bruce Clark thanked Mr. Bruce Drake.

President Bruce Clark informed the assembly that the Alberta Land Surveyors’ Association has been working with the Association of Canada Lands Surveyors and other sister associations on the project.

The overall objective of the project is to streamline the recognition of credentials of foreign-trained land surveyors. The challenge has been that it can be extremely difficult for CBEPS to evaluate the transcripts of applicants and the quality of education from schools outside Canada.

A group was put together to look at the issues surrounding it and come up with a solution.

Registration Committee member, Mr. Mike Lee was the Alberta Land Surveyor representative on the committee. The group was led by ACLS Registrar Ms. Marie Robidoux.

Ms. Marie Robidoux was asked to speak about what the group has come up with and how foreign-trained land surveyors will be assessed moving forward.

Through the process, there have been some gaps or perhaps inconsistencies that have been identified in survey education in Canada. Ms. Marie Robidoux also talked about the future of survey education.

President Bruce Clark thanked Ms. Marie Robidoux for her presentation.

President Bruce Clark introduced the staff of the Association.

After bringing the meeting back to order, President Bruce Clark asked Registrar Rosalind Broderick to come to the podium to conduct the election and asked all the Council members to step down from the head table for the elections.

Registrar Rosalind Broderick appointed new members Ryan Dick, Robyn Soroka and Michael Krawchuk as scrutineers.
Registrar Rosalind Broderick advised that yesterday was the final call for nominations for Council.

Registrar Rosalind Broderick announced that Mr. Bruce Drake was acclaimed as vice-president of the Alberta Land Surveyors’ Association for 2019-2020.

Registrar Rosalind Broderick invited Mr. Bruce Drake to the podium to address the assembly.

Registrar Rosalind Broderick announced that there were two nominations for the position of secretary-treasurer: Mr. Carl Larsen and Mr. Steven Van Berkel.

The candidates for secretary-treasurer were invited to make a short presentation to the assembly.

Registrar Rosalind Broderick informed the membership that there are two candidates for the position of secretary-treasurer. They may vote for only one.

Registrar Rosalind Broderick announced that there were four nominations for the two positions of councillor: Mr. Bryan Bates, Mr. James Durant, Ms. Katie Hunter and Mr. Nick Madarash.

The candidates for councillor were invited to make a short presentation to the assembly.

Registrar Rosalind Broderick informed the membership that there are four candidates for the position of councillor. They may vote for one or two Council members but for no more than two.

Registrar Rosalind Broderick confirmed that all of the honorary life members and active members had a ballot. The scrutineers were asked to collect the ballots and accompany her to count the ballots.

President Bruce Clark thanked Ms. Broderick and congratulated everyone who put their name forward.

President Bruce Clark thanked the Nominating Committee for putting together the slate of candidates and encouraged everyone to consider putting their name forward next year.

President Bruce Clark informed the assembly that just over a year ago, Council identified a concern that the Corner
Recordation Index was out of commission. It was originally established in the early 2000s and there was no ongoing maintenance of the system. When the system was hacked or updates were needed, it was difficult to get a fix made – the programmer was no longer available and the owner of the developer company had retired.

Council determined that there was still value in a Corner Recordation Index and issued an RFP to land surveyors and others to create a Corner Recordation Index 2.0.

Abacus Datagraphics had the successful proposal and they have been working with the ALSA’s Corner Recordation Index Working Group since June to bring the new system online.

On April 1, Corner Recordation Index 2.0 went live.

President Bruce Clark asked Corner Recordation Index Working Group Chair Nick Madarash to come to the second podium to provide a demonstration.

Mr. Brian Munday informed the assembly that the Corner Recordation Index cost about $5,000 to develop and about $1,000 annually.

Mr. Courtney Tripp encouraged everyone to include photos.

Mr. Nick Madarash confirmed that there is a read-only option for articled pupils and then the findings can be reported to the ALS. He does not recommend that passwords be shared with job setup staff.

Mr. Brian Ball suggested passing on the information to the Director of Surveys for tracking ASCMs.

Mr. Nick Madarash replied that the working group may be branching out for RPRs or boundary uncertainties. Only users of the Corner Recordation Index would see the logos and the issues.

Mr. Nick Madarash confirmed that it can be linked to multiple AbaData accounts and they would go there to use the information.

President Bruce Clark thanked Mr. Madarash for the demonstration.
President Bruce Clark informed the assembly that any Alberta Land Surveyor can sign up for a user name and password. There is a link on the new CRI to get credentials. Alternatively, they can email Dawn Phelan to get their information.

It was MOVED by Mr. Steven Van Berkel, seconded by Mr. Larry Pals, that the following revisions be made to Part 5 of the bylaws to allow for the electronic voting of Council members.

Part 5 – Elections
Nominating Committee
27 (1) Each year the Council shall appoint a Nominating Committee consisting of three (3) individuals who have held the office of President.
   (2) The Council shall choose a chair from the members of the committee.

Nominations Open
28 (1) At least 120 days before the Annual General Meeting the Registrar shall notify every Alberta Land Surveyor (a) that nominations for election to an elected office of the Association are open; and,
   (b) the nature and number of elected offices to be filled.
   (2) No Alberta Land Surveyor may be nominated for more than one elected office at any election.

Nomination Submissions
29 (1) Every nomination for a vacant elected office shall be made in writing to the Registrar by two (2) Alberta Land Surveyors and accompanied by:
   (a) the written consent of the nominee; and,
   (b) a resume of the nominee prepared in such form as the Council requires.

Nominees by Nominating Committee
30 At least 100 days before the Annual General Meeting the Nominating Committee shall provide the Registrar with a list of nominees for at least the number of vacancies in elected offices to be filled.

List of Nominees
31 At least 80 days before the Annual General Meeting, the Registrar shall provide a current list of the nominees to each Alberta Land Surveyor
Additional Nominations

32  (1) Any additional nominations to be added to the list of nominees must be received by the Registrar at least 55 days before the Annual General Meeting.
(2) At least 21 days before the Annual General Meeting, the Registrar shall provide to each Alberta Land Surveyor
   (a) a current list of nominees;
   (b) a resume of each nominee; and,
   (c) a notice as to the time, date, and place of the election.
(3) At the Annual General Meeting, two (2) Alberta Land Surveyors may, with the consent of the nominee in each case, make further nominations, which shall be added to the list of nominees.

Conduct of Election

33  (1) Elections shall be conducted at an Annual General Meeting at the time and date named in the notice provided under Section 29. 32(2)(c).
(2) Prior to the Annual General Meeting, the Registrar shall prepare a ballot form with the list of nominees for each elected office in a paper or electronic ballot in groups relating to each office, each group listed in alphabetical order of surname.
(3) Ballots shall be of such a form as to allow for the addition of nominees.
(4) The term of office and the number of individuals to be elected shall be made clear on the ballot form.
(5) Each Alberta Land Surveyor is entitled to vote for as many candidates as there are vacancies to be filled for each office or for a lesser number.
(6) The vote, whether through a paper or electronic ballot, shall remain anonymous. In order to maintain a secret ballot no identifying mark shall be placed on the ballot.
(7) At the Annual General Meeting, the Registrar shall appoint at least three (3) Alberta Land Surveyors to act as scrutineers.
(8) Nominations close 24 hours prior to the election.
(9) Council may decide to conduct the election using paper ballots or electronic ballots or both.
   (a) Ballots shall be distributed prior to the election to in such a manner that each Alberta Land Surveyor present receives only one ballot.
   (b) Paper ballots shall only be available to Alberta Land Surveyors that are present at the annual general meeting.
(10) An Alberta Land Surveyor who votes may
(a) appropriately mark their ballot for the candidate of their choice shown on the ballot, or
(b) in the case of a paper ballot, write in the name of a candidate added to the list of nominees after the ballot form was printed, and mark the ballot form appropriately.

(11) When the scrutineers are satisfied that all those Alberta Land Surveyors present at the meeting who wish to vote have voted the scrutineers shall collect the ballots in sealed ballot boxes or sealed envelopes and count the votes.

Acclamation or Election

34 (1) If there are the same number of individuals nominated for office as there are vacancies, those people shall be declared to be elected by acclamation.
(2) If there are more persons nominated for an office than there are vacancies, the candidate who receives the highest number of votes for the office shall be elected to the office.

Councillor Elected

35 (1) The candidates for Councillor who receive the highest number of votes for the office of Councillor shall be elected as Councillors for a term of three years.
(2) If there are any vacancies for Councillor to be filled under Section (10), the nominee or nominees receiving the next highest number of votes for the office of Councillor shall be elected as Councillors for the balance of the unexpired term or terms to be filled, and as among them, the nominee or nominees receiving the higher number of votes shall fill the vacancy or vacancies which have the longer unexpired term or terms.

Deciding Vote

36 When the casting of an equal number of votes for two (2) or more candidates leaves the election of an officer, or Council member undecided,
(a) the scrutineers shall write on separate ballot papers pieces of paper the names of the candidates who have received the equal number of votes and shall place the papers in a ballot box, and
(b) the Registrar in the presence of the scrutineers, shall draw from the ballot box one of the ballot papers pieces of paper, and the candidate whose name is written on it shall be the elected candidate.
Result of Vote

37 (1) On completing the count of the votes cast for each elected office the scrutineers shall deliver to the Registrar:
   (a) the results of the vote; and,
   (b) the any paper ballots used and any voting records, in a sealed box or a sealed envelope.

(2) Prior to the commencement of new business at the Annual General Meeting, the Registrar shall announce the results of the election and the new officers shall be installed.

Recounts

38 (1) An objection to the vote as announced is valid only if it is made immediately after the announcement of the results of the election and a proper motion for a recount is then in order.

(2) If a motion is made and carried, the President shall appoint a committee of scrutineers, of not less than four (4) Alberta Land Surveyors who were not formerly the scrutineers at the election who shall forthwith recount all ballots.

(3) Candidates may be present or represented at a recount.

(4) On completion of a recount, the results shall be communicated in writing to the President who shall announce it to the Annual General Meeting immediately.

(5) The recount is final and binding.

Destruction of Ballot Papers

39 Following the announcement of the vote or the recount, as the case may be, the ballots and any voting record shall be destroyed.

Validating Procedures

40 In the event of a failure to comply with any procedure relating to an election, the Council may take any action or make any direction that it considers necessary to validate the nomination, the counting of the ballots or the election.

Disqualification

41 (1) If an individual ceases to be an Alberta Land Surveyor, that individual is disqualified from
   (a) nominating or being nominated as a candidate for election to an office of the Association,
   (b) continuing to stand as a candidate for election, or
   (c) voting in an election for Council membership.

Motion Carried
Mr. David Hagen wondered if the motion would allow for electronic voting to take place or just make the changes required to allow for it.

Mr. Steven Van Berkel replied that they had just examined the bylaw changes that would need to be made.

Speaking in opposition to the motion, Mr. Stephen Howard commented that there is no problem to solve and the limited energy and funding should go towards the problems that need to be addressed.

Mr. Ashley Large informed the assembly that the Association of British Columbia Land Surveyors had switched to electronic voting for everything and it is great. It is similar to replacing a survey chain with RTK and just makes sense.

President Bruce Clark asked ASSMT President, Mr. Brian Ball to provide an update.

Mr. Brian Ball informed the assembly that ASSMT has members across Alberta. ASSMT has educational scholarships, a panel of examiners and a certification committee. He thanked the ALSA, ASSMT, NAIT and SAIT for creating the certified survey technologists and technicians.

ASSMT worked with the ALSA to extend the profession and bring worth and professional recognition to the survey and mapping technologists. It is ASSMT’s responsibility to ensure core competencies.

President Bruce Clark thanked Mr. Brian Ball for providing the update.

President Bruce Clark reminded the assembly that last year, at the Past-Presidents’ Lunch, Mr. Mike Fretwell had announced the establishment of the Alex Hittel Foundation in recognition of Past-President Alex Hittel and his passion for education of aspiring land surveyors.

President Bruce Clark invited Mr. Mike Fretwell to provide an update regarding his work with the Alex Hittel Foundation.
Mr. Mike Fretwell informed the assembly that the opportunities to set up the fund had been investigated and the correct advisors were found. It will be a public foundation registered with the Canada Revenue Agency as there is a need across the country to support cadastral education.

Changes are coming through CBEPS and foreign credential recognitions that they obviously need to support. The objective is to build an endowment fund with a significant amount of money.

The next steps will be to recruit a board, get registered with the CRA and set the constitution.

There will be a marketing initiative, hopefully in the next year. They will not only be approaching those in the survey community but also those who benefit from a strong cadastre and a strong geomatics program.

Mr. Tony Melton has volunteered to contribute some time to get the foundation going.

There will be more information regarding what they are doing in the future as it is early in the process but they have some positive initiatives going forward.

President Bruce Clark thanked Mr. Mike Fretwell for providing the update.

President Bruce Clark asked Registrar Rosalind Broderick to announce the election results.

Registrar Rosalind Broderick announced that Mr. Steven Van Berkel was elected as secretary-treasurer.

Registrar Rosalind Broderick announced that Mr. Bryan Bates and Mr. James Durant were elected as councillors.

*It was MOVED by Mr. Ryan Dick, seconded by Ms. Robyn Soroka, that the ballots be destroyed.*

**Motion Carried**

President Bruce Clark congratulated everyone. He thanked everyone who put their name forward and thanked them for agreeing to volunteer to play a very important role with the ALSA.
Member Feedback on Strategic Questions

President Bruce Clark requested responses to the questions that would be displayed. He informed the assembly that Council will be meeting to set the Association’s strategic objectives for the next year and beyond and answers to the questions will help Council set its plan and priorities.

What threats or risks do you see for professional land surveyors in the future?

Mr. John Haggerty commented that British Columbia is experiencing a change where government is taking a larger role in the management of the professions so the association needs to be aware of it and discuss it as it may spread across the country.

Mr. Chris Cryderman responded that the *Professional Governance Act* was created last year. There are five professions that are currently under it and they are working towards the regulations. Essentially, they are giving government governance of the regulators. They are still working through the process and it is going to be interesting. It is something that they are watching. The act itself added a number of public members, as many as fifty percent. It potentially took away a lot of the control that they currently have and puts control into the hands of the regulators and it is causing friction.

Mr. Michael Thompson commented that underground infrastructure is a concern. Around the world governments are requiring mandatory mapping of underground utilities and there will be a registry of some sort for underground utilities. Land surveyors need to drive aspects of it or someone else will make the decisions but it should be ALSs who decide.

Mr. Ed Salmon commented that a coordinate based cadastre could be a threat or an opportunity and land surveyors have to get ahead of it. Recent decisions indicate that it could be forced upon land surveyors. Others who may decide might not fully understand it and land surveyors need to lead it or land surveyors may be deemed as unnecessary.

Mr. Ryan Pals commented that in Edmonton almost all of the large building companies have stopped having RPRs completed and they have all switched to title insurance.

What threats or risks do you see for the ALSA as a regulatory organization?
Mr. Michael Thompson commented that government may see the ALSA as self-serving but that is not the case. Some organizations have a separate self-serving body so they are not seen as being self-serving.

Mr. Bruce Clark informed the assembly that PSC advocates for the business of surveying, not the profession.

Mr. Bruce Drake informed the assembly that the Director of Surveys had raised the topic of the ALSA possibly being a lobbying group. However, the ALSA does not lobby government but works with government for the protection of the public. Government works with industry groups but the ALSA is not an industry group. The ALSA advocates for the protection of the public and the ALSA is a professional regulatory body protecting the public.

Mr. Ashley Large commented that land surveyors need to stay relevant. They need to understand the past to move forward and be willing to take some risks to see where things go instead of just staying there.

Mr. Warren Lippitt commented that the current relationship with the Director of Surveys office is a direct threat. The ALSA has regulatory organization status. Frustration has been expressed regarding the relationship with the Director of Surveys. There needs to be a constructive approach as Council has been doing so far. Land surveyors need to elevate the discussion and remember that self-governing status is a privilege.

Mr. Allan Main commented that land surveyors have an exclusive scope of practice in the act. It was given by the pen but it can also be taken away by the pen.

President Bruce Clark informed the assembly that there is time on the agenda for a second open forum. It is the membership’s chance to speak on any idea, comment, question or suggestion. He noted that the second open forum is still being recorded.

Mr. Michael Thompson informed the assembly that PSC is engaged in social media campaigns and advocating for underground infrastructure. They are speaking with members of parliament. The national surveyors conference is next week. The co-existence agreement with Saskatchewan has been finalized regarding the professional surveyors’ trademark.

Second Open Forum
Ms. Robyn Graham informed the assembly that she is a member of the Registration Committee. The committee asked the articling pupils to take ownership and they have. They also ask the members to take ownership as a principal. They should attend study sessions to see what the articulated pupils are learning and provide advice.

Mr. Jeff Patton commented that the association needs to express its current discontent with the Director of Surveys. He is not fulfilling his responsibilities and duties as the Director of Surveys. The membership should not be wondering what they are going to be doing in two months in order to register a plan or put posts in the ground because they will no longer be able to buy posts.

President Bruce Clark replied that the Director of Surveys is not in attendance to speak to it. The ALSA has asked consistently for ten months what will happen on July 1 regarding post sales and they just keep being told that they are working on it but there is no evidence of that. It is not his place but that is what they know at this point in time.

Mr. David Amantea encouraged the membership to volunteer for the Registration Committee. They need experienced land surveyors so the committee can properly examine the candidates and there are a variety of ways to get involved, including conducting the oral exams, marking reports, extension requests and meetings.

President Bruce Clark encouraged all association members to join a committee.

Mr. Hugo Engler informed the assembly that he is retiring. To get from the active list to the inactive list there is a form that has to be completed. There is a list of activities that he is no longer able to be involved in because he is not insured. Everyone should get that list and see all of the things that they are supposed to be doing to broaden the scope of practice. He has been a land surveyor for a long time and the scope of work has been reduced considerably. They should be in charge of it as they can do it best.

Mr. Rob Cream commented that Eclipse College was started to fill a perceived gap in mentoring. The principals are an essential part of that process. Principals should encourage their pupils to attend the Eclipse College presentations and talk to their pupils about what they learned in the sessions.
In Edmonton they hold study groups before the exams in the spring and fall and they have done it for several years. He thanked everyone for volunteering their time to help the students. He encouraged pupils to contact other pupils and get involved in a study group. He encouraged principals and pupils to contact him.

Mr. Warren Lippitt informed the assembly that the Future Committee is overseeing the preparation of position papers, including one on coordinate-based cadastre so if anyone is interested, they should volunteer for the committee.

Mr. Brett Watson commented that there is a mandate to come up with a way to deal with dormant plans and there is the statutory declaration, which is a great step forward for the protection of the public. He thanked those who had worked on it.

Mr. Bruce Clark commented that Mr. Lee Anderson and Mr. Courtney Tripp had opened dialogue with the Land Titles Office regarding it. Land Titles recognized the problem and possible solutions and worked towards solving it and the results can be seen.

Mr. Josh Solomon commented that his role as a public member has become a bit broader than he anticipated. He is one of two people to ensure that the interests of Albertans are reflected through the Association. His role on the PRB is incredibly easy as everyone is also looking out for the public’s interests. However, when he thinks about some of the challenges of the association, the biggest issue that he has seen is the lack of collaboration with the Director of Surveys office and the Director of Surveys and it has not gone unnoticed. There has been work that he has personally done to ensure that has been highlighted and it is completely within his mandate and his important role.

President Bruce Clark replied that Council had created a new Unauthorized Practice Review Committee. There are a number of concerns that are raised and brought to the attention of Mr. Brian Munday or Ms. Rosalind Broderick so a group has been put together that can discuss the problem and the scope of the problem.

Mr. Mike Fretwell commented that he just wanted to expand a bit on the relationship with Land Titles and the work Mr. Courtney Tripp and Mr. Lee Anderson did. Mr. Richard Sch-
lachter, as the executive director of Land Titles, has allowed the association to build a very strong, positive working relationship. There are concerns, particularly in Calgary, with regards to how the Land Titles Offices operates and the lack of consistency between Edmonton and Calgary. They have had the opportunity to resolve those problems and move forward in a very positive fashion with working with Mr. Richard Schlachter and it could be used as an example to continue to build positive relationships with all of the government entities that land surveyors work with.

Mr. Arlin Amundrud commented that larger integrated social projects, such as underground utility mapping and coordinate-based cadastre, are trends for the future and land surveyors have to find ways to add value to such projects. They are the survey fabric and spatial data custodians and there are roles that they can play as a quality check. They need to think about how they add value and expand their practice. Large transit and ring road projects, the integration of the cadastral fabric and buried facilities are very important for designing and moving society forward. There are lots of opportunities where land surveyors can add value and help the public to better coordinate designs and planning for such projects.

Mr. Michael Thompson informed the assembly that the Association of Manitoba Land Surveyors uses a lawyer on retainer to deal with cases of unauthorized practice.

Mr. Arno Stoffel confirmed that they use lawyers to assist with the process but it is very difficult because it is an evidence-based process.

Mr. Scott Westlund pointed out that Mr. Bill Hunter had said that the Director of Surveys is responsible for maintaining the cadastral fabric but the Director of Surveys just coordinates it. The maintenance of the cadastre is actually the responsibility of practicing land surveyors.

Mr. Greg Hebb commented that he had a positive experience with the Director of Surveys office as chair of the Standards Committee and as the liaison with the Director of Surveys office.
President Bruce Clark asked the assembly to join him in thanking the committee volunteers. He encouraged everyone to volunteer for an Association committee. The committee chairs were also thanked and presented with a gift of appreciation.

President Bruce Clark thanked Council for its support and hard work and he presented gifts of appreciation to those who would no longer be on Council. Gifts of appreciation were also presented to those remaining on Council.

President Bruce Clark called Mr. Steve Yanish to the podium to take the oath of office as the 2019-2020 president of the Alberta Land Surveyors’ Association.

Incoming president Mr. Steve Yanish took the oath of office in front of the assembly.

Mr. Bruce Clark presented the gavel to Mr. Steve Yanish.

President Steve Yanish presented Mr. Bruce Clark with a plaque and pin signifying that he has faithfully served as president of the association.

President Steve Yanish asked the retiring Council members to step down and asked the retuning and newly elected Council members to take their place on stage. President Steve Yanish led Council in taking the oath of office.

President Steve Yanish addressed the assembly as follows:

I consider it a great honour to be your president in the coming year.

There are many challenges facing our Association and I will do my best to approach these challenges with energy, impartiality and integrity, knowing that I represent you the members.

I have been told that some of the newer land surveyors and students are intimidated by Council. I can understand how they feel. Just a few years ago, I was a new member and I am not ashamed to admit I felt the same way but I can honestly tell you that standing up here in front of you is a lot more intimidating.

I sincerely congratulate the new members on receiving their commissions and encourage the articling students to keep

| Saturday  
| April 27, 2019  
| AFTERNOON SESSION  
| President’s Gifts  

| Installation of 2019-2020  
| President and Council  

| President’s Address (2019-2020)  

working towards their goal. You know it is not easy and, if it were, everyone would be a land surveyor.

I also encourage the new members and students to get involved with the Association affairs. Join a committee, run for Council. You are the future of this great Association and we need you to give us your input and ideas to continually advance and innovate this profession. Once you get involved, I am sure you will find it extremely rewarding and self-fulfilling.

We are fortunate to be able to have so many great people join our ranks as professionals. It is not the same with all our sister associations. Membership has been declining in some jurisdictions.

Newfoundland has seen an increase in new members over the last few years but they went through a period, not too long ago, where they had absolutely no students and no new members. This year they had six new members and currently have seven students.

We cannot take for granted that we will be getting a constant inflow of new members. We must work at attracting new people to ensure the longevity of the membership.

Yesterday you heard from Marie Robidoux about Pathways to Foreign Credential Recognition. Here, I believe, is an opportunity and a potential source of international talent that we could see filling our ranks in the future.

I know some of you are concerned about the qualifications of foreign talent but I have seen the criteria to obtain accreditation and it is far from easy. To me, it is what we would reasonably expect to meet the academic qualifications of this association.

Arguably, one of the biggest challenges facing our association over the last few years is our relationship with the Director of Surveys. I know there are members feeling frustrated with some of the decisions made by the Director of Surveys and, believe me, Council does feel your pain but we cannot let our emotions get the better of us. We must remain professional at all times, while keeping the interests of the public in mind.

Council does have a plan. We have been engaged in dialogue with the assistant deputy minister’s office; however, those talks have kind of stalled with the recent election but we will
continue to talk to those in the new government. We plan to communicate with our new minister, when we know who that is and, among other things, we have a paper being prepared on Governance and Leadership for the Land Surveying Profession in Alberta.

But I think there is a bigger picture. I believe the bigger challenge facing our professional association and indeed possibly all professions, is professional governance regulation and the increased oversite by governments.

Chris Cryderman from BC mentioned a little earlier the recent happenings in the BC government. They passed new legislation called the Professional Governance Act that will impact how the professions of engineering and geosciences are regulated. The new act restructures government oversight of the five professional regulators for engineering and geoscience, forestry, agrology, applied biology and applied science technology under a new Office of the Superintendent of Professional Governance.

Some of the changes that could happen are:
• Increased public representation
• Setting common ethical principles
• Requiring competency and conflict of interest declarations
• Strengthening professionals’ duty to report unethical conduct of other professionals
• Provide whistle blower protections to those who report
• Enabling professional regulators to regulate the firms

The bylaws are not completed and they are still in the works so there is lots of work to do on this legislation yet but it is happening.

Whether it is a matter of control or the perceived lack of trust the public has in professions, we are definitely in the midst of a critical change in professional governance and the Alberta Land Surveyors’ Association is not immune. We can no longer fly under the radar. It may not happen for years but now is the time to prepare for what I believe is inevitable.

I would like to quote from a report by lawyer and surveyor Izaak de Rijke: “Public trust is not won, like a prize at the end of a competition. It is not won like a trophy to be gloated over at the expense of another entity that may have lost. Rather, public trust is a truly hard earned and humble result of cultivating best practices using integrity and ethics-based orientation toward service in the public interest.”
As a self-governing professional association, we must ask ourselves, what value do we bring to society and government? We must find a way to earn the trust of government and the public, not by a public relations campaign but by acts that prove we are essential to the public and worthy of the trust. The Boundary Panel, Continuing Competence Review and professional development are key to earning trust.

Another way to show our trust and show our value is to be financially self-sufficient and use our finances for the public good. We need to show government that we can, without assistance or intervention, finance the activities that are essential to the orderly settlement and occupation of land benefitting the public.

I am a little disappointed that Recommendation #3 was not passed, the alternate funding. I thought it would give us an opportunity to develop something that not only replaced our lost revenue from the ministerial order but gave us the ability to explore ways to possibly use that funding and digital stamp concept for initiatives that earn public trust.

Next week in Halifax, at the ACLS conference, one of the themes is addressing the issue of governance of the professions. I will report back to the membership on that conference or maybe I will have the past president do that piece. He will probably have a bit more time on his hands.

We have a lot of challenges ahead of us and it will be a busy year. I look forward to working with Council and you, the members, to move that needle a little bit to help prepare our Association for the future.

I look forward to serving as your president for the coming year.

Thank you.

President Steve Yanish informed the assembly that new business recommendations must be in writing and signed by the mover and seconder. New business resolutions are not binding on Council but Council is obliged to consider the matter, if they are passed by the membership.
It was MOVED by Mr. Larry Pals, seconded by Mr. David Thomson, that it is recommended that the Council of the Alberta Land Surveyors’ Association consider amending the fee bylaw to include a tiered fee structure for surveyor’s corporations and surveyor’s partnerships and amending the bylaw to also include wording so that no fee, due or levy may be increased more than 10% year over year without prior approval of the membership at an AGM or SGM.

Motion Carried

In speaking to the motion, Mr. Larry Pals commented that there was a theme of equality. He believes that surveyor’s corporations currently pay $1,000 so perhaps that needs to be increased. Then perhaps the amount for individual members can be reduced. Perhaps there should also be a limitation to the increase. Not to say that Council could not decrease the fees but they could not be increased by more than ten percent per year.

Speaking as the seconder of the motion, Mr. Dave Thomson, commented that small practitioners pay the same dues as a corporation, which might not be fair. There needs to be predictability regarding paying the fees as some may have to budget all year to pay them. Ten percent is manageable but a 100% increase is difficult to handle. The motion is a reasonable compromise and it addresses a fee issue that has not been discussed for a long time.

Mr. Mark Woychuk commented that in regards to surveyor’s corporations, they would be double dipping because they are paying for a surveyor who works at a corporation for both the corporate fee and the individual fee. There is really not much difference between a corporation and a sole practitioner in terms of the business structure. They both have employees.

Mr. Colin Keir wondered if it would be a 10% cap on the professional fees or the corporate partner fees.

Mr. Larry Pals replied that it would be a 10% cap on any of the fees, dues and levies on an annual basis up to the maximums already indicated in the bylaws.

Mr. Colin Keir responded that the fees would then have increased by $100 rather than $1,000.

| New Business #1
| Tiered Fee Structure for Surveyor’s Corporations |
Mr. Larry Pals confirmed that that would be correct. In regards to the double dipping, perhaps individuals could be charged less and corporations charged more as they are also members and they also use some resources.

Speaking in favour of the motion, Mr. Ashley Large informed the assembly that he would like to see the fees are more in line with the sister associations. Ten percent is not a very large increase. It would be fantastic to have some predictability. The association needs to be in line with what the sister associations are doing before limiting the ability of Council to increase the fees and generate revenue in changing times.

Mr. Hugo Engler pointed out that when it is an office with ten ALSs it is then just one-tenth of the cost for each of them, which does not seem fair when compared to a sole proprietor or a one-person operation who pays 100% for the ALS.

Mr. Michael Thompson commented that PSC is not proposing to raise fees of any kind. However, he wondered if the fees for PSC would be restricted in the future with the proposed motion.

Mr. Brian Munday responded that the way the bylaws are worded, whatever PSC charges flows through to the members.

Mr. Larry Pals commented that it is a tiered fee. For one or two member corporations it could be $1,500 per year. For three to twenty member corporations it could be based on a fee of $1,500 plus so much per member.

Mr. Bruce Drake wondered if they would be tied together.

Mr. Larry Pals replied that they could be addressed separately. Ms. Ashley Robertson will provide what she has noted but she does not want to be on the committee that works on it.

New Business #2
Making CCR Revenue Neutral

It was MOVED by Mr. Larry Pals, seconded by Mr. David Thomson, that it is recommended that the Council of the Alberta Land Surveyors’ Association consider making the CCR process a revenue neutral process. Ideas to achieve this may include but not be limited to:
1. Charge a fee when selected for a review;
2. Have a risk assessment tiered lottery system (ie: newer land surveyors reviewed more frequently; non-practi-
cing members reviewed less frequently; score on previous review considered when setting next review)

3. If secondary review is required, charge a further fee

Motion Carried

In speaking to the motion, Mr. David Thomson informed the assembly that the user pays. They are looking for ways to balance the budget. There is value in having the Continuing Competency Review program. Those scoring poorly more consistently would pay more.

Mr. David Amantea suggested combining the reviews for ALSs at the same firm as it is the same drafting staff.

Mr. Bruce Drake responded that the programs and services that the members want determine the expenses.

Mr. Westlund informed the assembly that he has no concerns with looking at something that could make the CCR program better and he has no problem with it being examined.

Speaking in favour of the motion, a member commented that they do not want to be charging people at every turn and the association needs to be careful.

Speaking in opposition to the motion, Ms. Sandy Davies informed the assembly that the CCR program is a learning tool. When they start putting the Association against the practitioner it is going to create friction and ALSs will not necessarily learn from what can be taught. The focus will be on the dollar side rather than the learning side.

Speaking against the motion, Mr. Bruce Clark informed the assembly that he is opposed to a tiered system. Everyone should be treated the same.

Mr. Russ Barnes informed the assembly that, as he recalled, when he was first appointed as the public member on the Practice Review Board, it was supposed to be an educational program. There were practitioners who completely ignored the requests for information so maybe a bit of a charge would be educational for them. A portion of the costs for the CCR program could come from the association’s budget and the other portion could be from the practitioners.

Mr. Scott Boulanger informed the assembly that he is in favour of the motion so they can have a larger discussion regarding it but he had some concerns, similar to Ms. Davies. It is an
educational system and Mr. Barnes is right that if they have to use extra administration time to contact people to try to get them to respond, then maybe in those cases there should be some kind of penalty or fee if they do not respond within a certain amount of time. They have to be responsible. As indicated in a previous ALS News article, it is not just the new ALSs. It is actually more the older land surveyors, based on the statistics. ALSs in the middle have fewer comprehensive reviews. Knowing how the conversation goes at the Board meetings, he would not want the decision for a comprehensive review to be influenced by possible fees.

It was MOVED by Mr. Brad Machon, seconded by Mr. Jason Workman, that it is recommended that the Council of the Alberta Land Surveyors’ Association consider exploring options for creating standards regarding unmanned aerial system data collection.

Motion Carried

In speaking to the motion, Mr. Brad Machon informed the assembly that they want Council to see where it could go.

Mr. Hugo Engler wondered if the mover of the motion was aware that the government is working on it.

Speaking in favour of the motion, a member commented that it gives an idea of what they can do or cannot do. It is a good idea to start looking at the technology that is available and how it is affecting their jobs and others in the industry.

Mr. Ed Salmon informed the assembly that the government is just examining the safety standards.

It was MOVED by Mr. Colin Keir, seconded by Ms. Sandy Davies, that it is recommended that the Council of the Alberta Land Surveyors’ Association consider holding some Council meetings each year online. These online meetings would address more routine/more administrative matters.

Motion Carried

In speaking to the motion, Mr. Colin Keir informed the assembly that they spend a great deal of time on the road travelling between Calgary and Edmonton and it could be why other practitioners do not put their names forward for Council. There would also be a cost savings.

Speaking in support of the motion, Mr. Brian Ball informed
the assembly that ASSMT holds all of their meetings online. Some are in the boardroom in Edmonton and some are in the boardroom in Calgary so there are still cost savings on travel.

Speaking in favour of the motion, Mr. Mike Thompson informed the assembly that PSC holds all but one of their meetings online, which creates a cost savings.

Mr. John Haggerty commented that it assists those who live further away in contributing more fully but if there is only one person online and the others are sitting around the table face-to-face, the person online is at a considerable disadvantage.

Mr. Bruce Clark informed the assembly that they had hoped to do it last year but they ended up with more meetings than they thought. There are other ways to get together, especially for more routine tasks.

It was MOVED by Mr. Ashley Large, seconded by Mr. Eryn Gibbs, that it is recommended that the Council of the Alberta Land Surveyors’ Association consider striking an ad hoc committee to work with the secretary-treasurer to put possible budgetary changes into perspective for the membership in terms of what budget changes would mean to the membership.

Motion Defeated

In speaking to the motion, Mr. Ashley Large commented that it is not fair to just ask the secretary-treasurer to cut costs. They need to know what it might mean to cut costs. A small group should investigate it.

Speaking in opposition to the motion, Mr. Scott Boulanger informed the assembly that he thinks the association already has a committee and it is Council.

Speaking in favour of the motion, Mr. Eryn Gibbs commented that Council is there to look at the budget and come up with ideas but they keep hearing that it is what the membership wants and they do not want to cut anything. It is another opportunity to look at what the membership really wants and how they are going to deal with it.

Speaking against the motion, Mr. Steven Van Berkel informed the assembly that the goal is notification and he will commit to informing the membership without there being a committee.
President Steve Yanish declared the 110th Annual General Meeting of the Alberta Land Surveyors’ Association closed.
### List of Appendices

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Ending April 30, 2018

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**Appendix D**  
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**Appendix F**  
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**Appendix J**  
Presentations of Honorary Life Memberships

**Appendix K**  
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Financial Statements

ALBERTA LAND SURVEYORS’ ASSOCIATION
Financial Statements
Year Ended April 30, 2018
(Unaudited)
**ALBERTA LAND SURVEYORS’ ASSOCIATION**

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Year Ended April 30, 2018
(Unaudited)

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INDEPENDENT PRACTITIONERS' REVIEW ENGAGEMENT REPORT

To the Members of Alberta Land Surveyors' Association

We have reviewed the accompanying financial statements of Alberta Land Surveyors' Association that comprise the statement of financial position as at April 30, 2018 and the statements of operations, changes in net assets and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Practitioners' Responsibility

Our responsibility is to express a conclusion on the accompanying financial statements based on our review. We conducted our review in accordance with Canadian generally accepted standards for review engagements, which require us to comply with relevant ethical requirements.

A review of financial statements in accordance with Canadian generally accepted standards for review engagements is a limited assurance engagement. The practitioner performs procedures, primarily consisting of making inquiries of management and others within the entity, as appropriate, and applying analytical procedures, and evaluates the evidence obtained.

The procedures performed in a review are substantially less in extent than, and vary in nature from, those performed in an audit conducted in accordance with Canadian generally accepted auditing standards. Accordingly, we do not express an audit opinion on these financial statements.

Conclusion

Based on our review, nothing has come to our attention that causes us to believe that these financial statements do not present fairly, in all material respects, the financial position of Alberta Land Surveyors' Association as at April 30, 2018, and the results of its operations and its cash flows for the year then ended in accordance with the Canadian accounting standards for not-for-profit organizations.

Edmonton, Alberta
September 20, 2018
Chartered Professional Accountants
## Statement of Financial Position

### April 30, 2018

(Unaudited)

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<td>Internally restricted (Note 10)</td>
<td>3,524,828</td>
<td>3,390,108</td>
</tr>
<tr>
<td></td>
<td>3,620,115</td>
<td>3,509,603</td>
</tr>
<tr>
<td></td>
<td>$4,945,795</td>
<td>$4,706,118</td>
</tr>
</tbody>
</table>

LEASE COMMITMENTS (Note 11)

APPROVED ON BEHALF OF THE COUNCIL

See notes to financial statements
<table>
<thead>
<tr>
<th>UNRESTRICTED - GENERAL FUND</th>
<th>Actual 2018</th>
<th>Budget 2018</th>
<th>Budget Variance</th>
<th>Actual 2017</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>REVENUES</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Operating (Schedule 1)</td>
<td>$1,255,580</td>
<td>$1,070,640</td>
<td>$184,940</td>
<td>$1,135,399</td>
</tr>
<tr>
<td>Fees</td>
<td>685,473</td>
<td>635,800</td>
<td>49,673</td>
<td>679,791</td>
</tr>
<tr>
<td>Investment (Schedule 2)</td>
<td>160,293</td>
<td>138,000</td>
<td>22,293</td>
<td>322,287</td>
</tr>
<tr>
<td>Indirect Boundary Panel</td>
<td>81,051</td>
<td>90,000</td>
<td>(8,949)</td>
<td>87,392</td>
</tr>
<tr>
<td></td>
<td><strong>2,182,397</strong></td>
<td><strong>1,934,440</strong></td>
<td>247,957</td>
<td><strong>2,224,869</strong></td>
</tr>
<tr>
<td><strong>EXPENSES</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Council and Committees</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>(Schedule 3)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>(continues)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Continuing Competency Review (Schedule 4)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Administration (Schedule 5)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Operating (Schedule 6)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>2,066,224</strong></td>
<td><strong>2,024,442</strong></td>
<td><strong>41,782</strong></td>
<td><strong>1,903,617</strong></td>
</tr>
<tr>
<td></td>
<td><strong>116,173</strong></td>
<td>(90,002)</td>
<td>206,175</td>
<td><strong>321,252</strong></td>
</tr>
</tbody>
</table>

See notes to financial statements
**INTERNALLY RESTRICTED FUNDS**

<table>
<thead>
<tr>
<th>Fund</th>
<th>Actual 2018</th>
<th>Budget 2018</th>
<th>Budget Variance</th>
<th>Actual 2017</th>
</tr>
</thead>
<tbody>
<tr>
<td>Discipline Revolving Fund</td>
<td>(34,834)</td>
<td>(47,471)</td>
<td>12,637</td>
<td>(28,824)</td>
</tr>
<tr>
<td>Technology Transfer and Education Fund</td>
<td>(500)</td>
<td>-</td>
<td>(500)</td>
<td>-</td>
</tr>
<tr>
<td>Communications and Public Relations Development Fund</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Canadian Board of Examiners for Professional Surveyors Levy Fund</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Revenues</td>
<td>14,408</td>
<td>-</td>
<td>14,408</td>
<td>15,036</td>
</tr>
<tr>
<td>Expenses</td>
<td>(13,143)</td>
<td>-</td>
<td>(13,143)</td>
<td>(10,987)</td>
</tr>
<tr>
<td>Professional Surveyors Levy Fund</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Revenues</td>
<td>93,570</td>
<td>-</td>
<td>93,570</td>
<td>94,880</td>
</tr>
<tr>
<td>Expenses</td>
<td>(90,770)</td>
<td>-</td>
<td>(90,770)</td>
<td>(90,680)</td>
</tr>
<tr>
<td>Making Their Mark Fund</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Leasehold Allowance Fund</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Financial Stabilization Fund</td>
<td>(5,375)</td>
<td>-</td>
<td>(5,375)</td>
<td>(25,277)</td>
</tr>
<tr>
<td>Dues and Abatement Fund</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Revenues</td>
<td>4,878</td>
<td>-</td>
<td>4,878</td>
<td>-</td>
</tr>
<tr>
<td>Expenses</td>
<td>(13,798)</td>
<td>-</td>
<td>(13,798)</td>
<td>-</td>
</tr>
<tr>
<td>Boundary Panel Fund</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Revenues</td>
<td>231,725</td>
<td>-</td>
<td>231,725</td>
<td>211,587</td>
</tr>
<tr>
<td>Expenses</td>
<td>(191,822)</td>
<td>-</td>
<td>(191,822)</td>
<td>(210,139)</td>
</tr>
<tr>
<td></td>
<td>39,903</td>
<td>-</td>
<td>39,903</td>
<td>1,448</td>
</tr>
<tr>
<td></td>
<td>(5,661)</td>
<td>(47,471)</td>
<td>41,810</td>
<td>(44,404)</td>
</tr>
</tbody>
</table>

**REVENUES OVER (UNDER) EXPENSES**

<table>
<thead>
<tr>
<th></th>
<th>Actual 2018</th>
<th>(Unaudited)</th>
<th>Actual 2017</th>
</tr>
</thead>
<tbody>
<tr>
<td>$110,512</td>
<td>$ (137,473)</td>
<td>$ 247,985</td>
<td>$ 276,848</td>
</tr>
</tbody>
</table>

See notes to financial statements
## Statement of Changes in Net Assets

### Year Ended April 30, 2018

(Unaudited)

<table>
<thead>
<tr>
<th>Balance at Beginning of Year (Restated - Note 15)</th>
<th>Revenues Over (Under) Expenses</th>
<th>Transfers</th>
<th>Balance at End of Year</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Unrestricted - General Fund</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>$</td>
<td>-</td>
<td>$140,381</td>
<td>$(140,381)</td>
</tr>
<tr>
<td><strong>Invested in Equipment</strong></td>
<td>119,495</td>
<td>(24,208)</td>
<td>-</td>
</tr>
<tr>
<td>$119,495</td>
<td>116,173</td>
<td>$(140,381)</td>
<td></td>
</tr>
</tbody>
</table>

### Internally Restricted (Note 10)

<p>| | | | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Financial Stabilization Fund</td>
<td>3,058,016</td>
<td>(5,375)</td>
<td>105,047</td>
</tr>
<tr>
<td>Discipline Revolving Fund</td>
<td>50,000</td>
<td>(34,834)</td>
<td>34,834</td>
</tr>
<tr>
<td>Communications and Public Relations Development Fund</td>
<td>25,000</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Technology Transfer and Education Fund</td>
<td>10,000</td>
<td>(500)</td>
<td>500</td>
</tr>
<tr>
<td>Ambassadors' Reserve Fund</td>
<td>10,000</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Seminar Presenter Revolving Fund</td>
<td>15,000</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>AGM Stabilization Fund</td>
<td>131,274</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Boundary Panel Fund</td>
<td>(55,512)</td>
<td>39,903</td>
<td>-</td>
</tr>
<tr>
<td>Making Their Mark Fund</td>
<td>4,831</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Leasehold Allowance Fund</td>
<td>2,868</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Canadian Board of Examiners for Professional Surveyors Levy Fund</td>
<td>7,267</td>
<td>1,265</td>
<td>-</td>
</tr>
<tr>
<td>Cadastral Research Fund</td>
<td>29,964</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Professional Surveyors Canada Fund</td>
<td>1,400</td>
<td>2,800</td>
<td>-</td>
</tr>
<tr>
<td>Unauthorized Practice Reserve Fund</td>
<td>100,000</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Dues Abatement Fund</td>
<td>-</td>
<td>(8,920)</td>
<td>-</td>
</tr>
<tr>
<td></td>
<td>3,390,108</td>
<td>(5,661)</td>
<td>140,381</td>
</tr>
</tbody>
</table>

### Total

|                                                   | $3,509,603                      | $110,512  | -                     | $3,620,115             |

See notes to financial statements
# Statement of Cash Flows

Year Ended April 30, 2018  
(Unaudited)

<table>
<thead>
<tr>
<th></th>
<th>2018</th>
<th>2017</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>CASH PROVIDED BY (USED IN):</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>OPERATING ACTIVITIES</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Revenues over expenses</td>
<td>$110,512</td>
<td>$276,848</td>
</tr>
<tr>
<td>Items not affecting cash:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Amortization</td>
<td>24,208</td>
<td>24,208</td>
</tr>
<tr>
<td>Amortization of deferred lease inducement</td>
<td>(19,641)</td>
<td>(19,641)</td>
</tr>
<tr>
<td>Unrealized loss (gain) on marketable securities</td>
<td>25,298</td>
<td>(90,048)</td>
</tr>
<tr>
<td>Gain on disposal of marketable securities</td>
<td>(130,050)</td>
<td>(71,175)</td>
</tr>
<tr>
<td>Loss (gain) on foreign exchange</td>
<td>64,690</td>
<td>(47,302)</td>
</tr>
<tr>
<td>Restricted cash decrease (increase)</td>
<td>13,949</td>
<td>(144,393)</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>88,966</td>
<td>(71,503)</td>
</tr>
<tr>
<td>Changes in non-cash working capital:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Accounts receivable</td>
<td>(17,546)</td>
<td>32,743</td>
</tr>
<tr>
<td>Prepaid expenses</td>
<td>(9,163)</td>
<td>20,214</td>
</tr>
<tr>
<td>Accounts payable and accrued liabilities</td>
<td>63,361</td>
<td>74,665</td>
</tr>
<tr>
<td>Goods and services tax payable</td>
<td>(3,372)</td>
<td>1,949</td>
</tr>
<tr>
<td>Deferred contributions</td>
<td>88,817</td>
<td>(35,522)</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>122,097</td>
<td>94,049</td>
</tr>
<tr>
<td><strong>INVESTING ACTIVITIES</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Maturity of short-term investment</td>
<td>600,000</td>
<td>-</td>
</tr>
<tr>
<td>Purchase of short-term investments</td>
<td>(302,866)</td>
<td>(600,000)</td>
</tr>
<tr>
<td>Purchase of marketable securities</td>
<td>(742,466)</td>
<td>(674,213)</td>
</tr>
<tr>
<td>Disposal of marketable securities</td>
<td>648,320</td>
<td>893,157</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>202,988</td>
<td>(381,056)</td>
</tr>
<tr>
<td><strong>INCREASE (DECREASE) IN CASH</strong></td>
<td>414,051</td>
<td>(358,510)</td>
</tr>
<tr>
<td>Cash - beginning of year</td>
<td>466,483</td>
<td>824,993</td>
</tr>
<tr>
<td><strong>CASH - END OF YEAR</strong></td>
<td>$880,534</td>
<td>$466,483</td>
</tr>
</tbody>
</table>

See notes to financial statements
1. PURPOSE OF THE ASSOCIATION

The Alberta Land Surveyors’ Association (the “Association”) is a not-for-profit, self-governing professional organization legislated under the Land Surveyors Act (Alberta). The Association regulates the practice of land surveying for the protection of the public and the administration of the profession. As a not-for-profit organization under the Income Tax Act (Canada), the Association is not subject to income taxes.

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

(a) Basis of presentation

The financial statements were prepared in accordance with Canadian accounting standards for not-for-profit organizations.

(b) Cash

Cash is comprised of cash at hand and cash on deposit, net of cheques issued and outstanding at the reporting date.

(c) Restricted cash

Restricted cash is comprised of cash at hand and cash on deposit, net of cheques issued and outstanding at the reporting date as well as investments in marketable securities as described in Note 5.

(d) Short-term investments

Short-term investments consist of guaranteed investment certificates with a maturity date of less than one year.

(e) Marketable securities

Marketable securities consists of investments in equity instruments that are quoted in an active market which are recorded at fair market value, as well as corporate bonds which are recorded at amortized cost. Unrealized gains or losses on investments in equity instruments are recognized in the statement of operations. The marketable securities are restricted for purposes designated for the internally restricted funds.

(f) Volunteer services

Volunteers contribute time to the Association in carrying out its services. The fair value of contributed services cannot be reasonably determined and are therefore not reflected in these financial statements.

(continues)
2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

(g) Property and equipment

Property and equipment are recorded at cost and are amortized over their estimated useful lives on a straight-line basis at the following annual rates:

<table>
<thead>
<tr>
<th>Description</th>
<th>Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Leasehold improvements</td>
<td>10%</td>
</tr>
<tr>
<td>Office equipment</td>
<td>20%</td>
</tr>
<tr>
<td>Furniture and fixtures</td>
<td>20%</td>
</tr>
</tbody>
</table>

A full year’s amortization is taken in the year of acquisition and none in the year of disposal.

(h) Revenue recognition

The Association follows the deferral method of accounting for contributions. Contributions are included in revenue in the year in which they are received or receivable, with the exception that contributions to fund a specific future period’s expenses are included in revenue in that later period.

Deferred contributions are comprised of membership dues collected in advance, special levies for programs to be completed in the subsequent year and amounts received with respect to discipline matters still unresolved at year-end.

Administration fees, professional development fees, registration and communications revenue are recognized as the services are provided and collectability is reasonably assured.

Sales of documents, forms and publications are recognized once the item has been delivered.

Investment income is recognized as the amounts are earned.

(i) Financial instruments

Measurement of Financial Instruments

Financial instruments are financial assets or financial liabilities of the Association where, in general, the Association has the right to receive cash or another financial asset from another party or the Association has the obligation to pay another party cash or other financial assets.

The Association initially measures its financial assets and financial liabilities at fair value.

The Association subsequently measures all its financial assets and financial liabilities at amortized cost, except for investments in equity instruments included in marketable securities that are quoted in an active market and financial instruments designated to be measured at fair value, which are measured at fair value. Changes in fair value are recognized in operations. Marketable securities excluding corporate bonds are measured at fair value.

Financial assets measured at amortized cost include cash, restricted cash, short-term investments, corporate bonds included in restricted marketable securities and accounts receivable.

Financial liabilities measured at amortized cost include accounts payable and accrued liabilities.

(continues)
2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

Impairment

Financial assets measured at cost or amortized cost are tested for impairment, at the end of each year, to determine whether there are indicators that the asset may be impaired. The amount of the write-down, if any, is recognized in operations. A previously recognized impairment loss may be reversed to the extent of the improvement, directly or by adjusting the allowance account. The reversal may be recorded provided it is no greater than the amount that had been previously reported as a reduction in the asset and it does not exceed original cost. The amount of the reversal is recognized in operations.

(j) Use of estimates

The preparation of these financial statements in conformity with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amount of assets and liabilities, disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the period. Significant estimates included in the financial statements are the estimated useful lives of property and equipment for determining amortization and accrued liabilities. Actual results could differ from these estimates.

3. SHORT-TERM INVESTMENTS

Short-term investments consists of one guaranteed investment certificate bearing interest at 1% per annum, maturing April 2019.

4. PREPAID EXPENSES

<table>
<thead>
<tr>
<th></th>
<th>2018</th>
<th>2017</th>
</tr>
</thead>
<tbody>
<tr>
<td>Deposits</td>
<td>$12,484</td>
<td>$4,000</td>
</tr>
<tr>
<td>Insurance</td>
<td>4,127</td>
<td>3,448</td>
</tr>
<tr>
<td>Postage</td>
<td>2,000</td>
<td>2,000</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$18,611</strong></td>
<td><strong>$9,448</strong></td>
</tr>
</tbody>
</table>

5. RESTRICTED CASH AND MARKETABLE SECURITIES

<table>
<thead>
<tr>
<th></th>
<th>2018</th>
<th>2017</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cash</td>
<td>$130,444</td>
<td>$144,393</td>
</tr>
<tr>
<td>Marketable securities</td>
<td>3,394,384</td>
<td>3,260,176</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$3,524,828</strong></td>
<td><strong>$3,404,569</strong></td>
</tr>
</tbody>
</table>

Restricted cash and marketable securities have been designated for specific purposes that are described in Note 10.
ALBERTA LAND SURVEYORS' ASSOCIATION
Notes to Financial Statements
Year Ended April 30, 2018

6. PROPERTY AND EQUIPMENT

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Leasehold improvements</td>
<td>$117,952</td>
<td>$41,284</td>
<td>$76,668</td>
<td>$88,464</td>
</tr>
<tr>
<td>Office equipment</td>
<td>$106,731</td>
<td>$89,736</td>
<td>$16,995</td>
<td>$28,325</td>
</tr>
<tr>
<td>Furniture and fixtures</td>
<td>47,263</td>
<td>45,639</td>
<td>1,624</td>
<td>2,706</td>
</tr>
<tr>
<td></td>
<td>$271,946</td>
<td>$176,659</td>
<td>$95,287</td>
<td>$119,495</td>
</tr>
</tbody>
</table>

7. BANK INDEBTEDNESS

The Association has a line of credit at prime, to a maximum of $200,000, secured by a general security agreement. During the year, the Association did not draw on the line of credit.

8. DEFERRED CONTRIBUTIONS

The Association assesses its members and annual membership fees at the beginning of its fiscal year. Membership fees and levies received in advance for the subsequent fiscal year are recognized as deferred contributions.

<table>
<thead>
<tr>
<th></th>
<th>2018</th>
<th>2017</th>
</tr>
</thead>
<tbody>
<tr>
<td>Balance, beginning of year</td>
<td>$767,758</td>
<td>$803,280</td>
</tr>
<tr>
<td>Contributions received during the year</td>
<td>$856,575</td>
<td>767,758</td>
</tr>
<tr>
<td>Amounts recognized as revenue</td>
<td>$(767,758)</td>
<td>$(803,280)</td>
</tr>
<tr>
<td></td>
<td>$856,575</td>
<td>$767,758</td>
</tr>
</tbody>
</table>

9. DEFERRED LEASE INDUCEMENT

The Association renewed the lease for its present offices in 2014 and received a tenant inducement of $196,411 which was recorded as a deferred lease inducement. The Association amortizes the deferred lease inducement on a straight-line basis over the term of the lease which expires on June 30, 2024. The current year's amortization of $19,641 (2017 - $19,641) was credited to rent expense.

Under the renewed lease agreement, the Association will also receive a tenant inducement of $27,525 based on five dollars per square foot of rentable area before July 1, 2019.
10. INTERNALLY RESTRICTED FUNDS

Financial Stabilization Fund

This fund was established for special projects, overruns of expenses of the operating budget and any other approved non-budgeted expenses. Surpluses from the operating accounts are transferred to the Financial Stabilization Fund at year-end and deficits in the operating accounts are balanced with funds from the Financial Stabilization Fund. Council may allocate funds for extraordinary expenses.

Discipline Revolving Fund

This fund was established for expenses relating to discipline hearings, discipline related education seminars and administrative matters pertaining to the Discipline Committee. At the start of each year, Council resets the fund at $50,000.

Communications and Public Relations Development Fund

This fund was established for special initiatives that promote the profession to the public. At the start of each year, Council resets the fund at $25,000.

Technology Transfer and Education Fund

This fund was established for non-capital expenses that allow the Association to take better advantage of technology and to educate members about subjects that will allow them to better serve the public. At the start of each year, Council resets the fund at $10,000.

Ambassadors’ Reserve Fund

This fund was established to reimburse members who are acknowledged delegates of international organizations, invited speakers or participants at conferences or meetings outside of Alberta. At the start of each year, Council resets the fund at $10,000.

Seminar Presenter Revolving Fund

This fund was established to reimburse members who develop and present Association approved seminars to the members, other professional organizations or the general public. At the start of each year, Council resets the fund at $15,000.

AGM Stabilization Fund

This fund was established to cover excess expenses incurred for the annual general meeting up to $15,000 per year at the discretion of Council.

Boundary Panel Fund

This fund was established by Ministerial Order for the purpose of funding investigations of boundary uncertainties or alleged errors in surveys.

(continues)
10. INTERNALLY RESTRICTED FUNDS (continued)

Maintaining and Enhancing Professional Practice Fund

This fund was established for the purpose of tracking the mark-up approved by the Ministerial Order for the purpose of maintenance and enhancing professional practice, education, public awareness and quality and the technical capability of land surveyors in Alberta.

Making Their Mark Fund

This fund was established to be used to manage the costs and expenses associated with the Made to Measure travelling museum exhibit.

Leasehold Allowance Fund

This fund was established to be used at the discretion of the Executive Director, to update or maintain the Association's office space. Funds received from any unused leasehold allowance from a landlord shall be put in the Leasehold Allowance Fund.

Canadian Board of Examiners for Professional Surveyors Levy Fund

This fund was established to accumulate surplus funds collected on behalf of the Canadian Board of Examiners for Professional Surveyors. The surplus may be applied, at the discretion of the Council, to reduce future levies to members.

Cadastral Research Fund

This fund was established to provide support for research projects by MSc and PhD students in cadastral studies at the University of Calgary by providing a maximum of $30,000 each year for three years.

Professional Surveyors Canada Fund

This fund was established to accumulate surplus funds collected on behalf of Professional Surveyors Canada. This surplus may be applied, at the discretion of the Council, to reduce future levies to members.

Unauthorized Practice Reserve Fund

This fund was established to provide funding to deal with situations where the organization alleges that non-current members or non-members are performing land surveying in an unauthorized manner.
11. LEASE COMMITMENTS

The Association leases office space under an operating lease agreement which expires on June 30, 2024. The Association also pays a proportionate share of operating costs.

The Association leases a photocopier under an operating lease agreement which expires on August 30, 2018.

Future minimum lease payments, including operating costs, due under these operating leases will be approximately as follows:

<table>
<thead>
<tr>
<th>Year</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>2019</td>
<td>$101,384</td>
</tr>
<tr>
<td>2020</td>
<td>$104,136</td>
</tr>
<tr>
<td>2021</td>
<td>$106,889</td>
</tr>
<tr>
<td>2022</td>
<td>$109,641</td>
</tr>
<tr>
<td>2023</td>
<td>$112,394</td>
</tr>
<tr>
<td>Thereafter</td>
<td>$134,414</td>
</tr>
<tr>
<td>Total</td>
<td>$668,858</td>
</tr>
</tbody>
</table>

12. SCHEDULES

Schedules 1 to 6 compare actual revenues and expenses for the year to budgeted amounts, which are unaudited. The budgets were prepared by management and approved by Council.

13. FINANCIAL INSTRUMENTS

The Association's financial instruments consist of cash, restricted cash, short-term investments, marketable securities, accounts receivable and accounts payable and accrued liabilities.

The Association is exposed to various risks through its financial instruments. The following analysis provides information about the Association's risk exposure and concentration as of April 30, 2018.

(a) Credit risk

Credit risk is the risk that one party to a financial instrument will cause a financial loss for the other party by failing to discharge an obligation, or there is a concentration of transactions carried out with the same party. The Association is subject to credit risk through its accounts receivable. The Association's accounts receivable are generally the result of services provided to its members. The Association has a large number of members which reduces the concentration of credit risk. It is management's opinion that there is no significant credit risk as of April 30, 2018.

(b) Liquidity risk

Liquidity risk is the risk that an entity will encounter difficulty in meeting obligations associated with financial liabilities. In management's opinion, this risk has been reduced due to the large cash and marketable security reserves kept on hand at April 30, 2018.
13. FINANCIAL INSTRUMENTS (continued)

(c) Market risk

Market risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market prices. Market risk comprises three types of risk: currency rate risk, interest rate risk and other price risk. The Association is mainly exposed to currency risk and interest rate risk.

(d) Currency risk

Currency risk is the risk to the Association’s earnings that arise from fluctuations of foreign exchange rates and the degree of volatility of these rates. The Association is exposed to currency risk on its marketable securities invested in foreign currencies. The Association mitigates its risk by having a diversified portfolio managed by a major financial institution.

(e) Interest rate risk

Interest rate risk is the risk that the value of a financial instrument might be adversely affected by a change in the interest rates. In seeking to minimize the risks from interest rate fluctuations, the Association manages exposure through its normal operating and investing activities. The Association is exposed to interest rate risk arising from its interest bearing assets. The Association’s restricted marketable securities include amounts held by financial institutions that earn interest at market rates. The Association manages its risk by monitoring interest being earned on excess funds.
14. INFORMATION REQUIRED BY MINISTERIAL ORDER

Ministerial Order 54/88A was amended by Ministerial Order 27/2008 effective November 1, 2008 setting the mark-up that the Association can charge on the sale of posts. The mark-up allowed has two components. The first component is for the purpose of maintaining and enhancing professional practice, education, public awareness and quality and the technical capability of land surveyors in Alberta. The second component is for funding investigations of boundary uncertainties or alleged errors in surveys.

The following accounting of revenues and expenses has been provided pursuant to sub-section 7(5) of the Ministerial Order:

<table>
<thead>
<tr>
<th></th>
<th>2018</th>
<th>2017</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Component 1:</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Revenues</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Post sales</td>
<td>$ 942,295</td>
<td>$ 861,610</td>
</tr>
<tr>
<td></td>
<td>942,295</td>
<td>861,610</td>
</tr>
<tr>
<td>Expenses</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Post sale administration</td>
<td>577,116</td>
<td>522,520</td>
</tr>
<tr>
<td>Continuing Competency</td>
<td>243,440</td>
<td>224,957</td>
</tr>
<tr>
<td>Education</td>
<td>119,051</td>
<td>133,765</td>
</tr>
<tr>
<td>Public awareness</td>
<td>74,333</td>
<td>74,666</td>
</tr>
<tr>
<td>Enhancing professional practice</td>
<td>62,618</td>
<td>70,668</td>
</tr>
<tr>
<td>Section 47 plan monitoring</td>
<td>15,040</td>
<td>14,270</td>
</tr>
<tr>
<td>Field note/dormant plan repository</td>
<td>348</td>
<td>299</td>
</tr>
<tr>
<td></td>
<td>1,091,946</td>
<td>1,041,145</td>
</tr>
<tr>
<td>Revenues under expenses</td>
<td>(149,651)</td>
<td>(179,535)</td>
</tr>
<tr>
<td>Balance, beginning of year</td>
<td>(566,088)</td>
<td>(386,553)</td>
</tr>
<tr>
<td><strong>Balance, end of year</strong></td>
<td>$ (715,739)</td>
<td>$ (566,088)</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th></th>
<th>2018</th>
<th>2017</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Component 2:</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Revenues</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Boundary Panel</td>
<td>$ 231,725</td>
<td>$ 211,587</td>
</tr>
<tr>
<td></td>
<td>231,725</td>
<td>211,587</td>
</tr>
<tr>
<td>Expenses</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Direct Boundary Panel</td>
<td>110,771</td>
<td>122,749</td>
</tr>
<tr>
<td>Indirect Boundary Panel</td>
<td>81,051</td>
<td>87,390</td>
</tr>
<tr>
<td></td>
<td>191,822</td>
<td>210,139</td>
</tr>
<tr>
<td>Revenues over expenses</td>
<td>39,903</td>
<td>1,448</td>
</tr>
<tr>
<td>Balance, beginning of year</td>
<td>(55,512)</td>
<td>(56,960)</td>
</tr>
<tr>
<td><strong>Balance, end of year</strong></td>
<td>$ (15,609)</td>
<td>$ (55,512)</td>
</tr>
</tbody>
</table>
15. RESTATEMENT OF PRIOR PERIOD AMOUNTS

During the year, an adjustment of $14,461 was recorded to decrease accounts receivable and opening unrestricted net assets to eliminate a discrepancy that arose in a prior period when the Association converted to a new software system.
**ALBERTA LAND SURVEYORS' ASSOCIATION**

Operating Revenues  
*Year Ended April 30, 2018*  
*(Unaudited)*

<table>
<thead>
<tr>
<th>Actual 2018</th>
<th>Budget 2018</th>
<th>Budget Variance Over (Under)</th>
<th>Actual 2017</th>
</tr>
</thead>
<tbody>
<tr>
<td>Iron posts, net of Boundary Panel transfers</td>
<td>$728,090</td>
<td>$658,000</td>
<td>$70,090</td>
</tr>
<tr>
<td>Marker posts, net of Boundary Panel transfers</td>
<td>$214,206</td>
<td>153,000</td>
<td>61,206</td>
</tr>
<tr>
<td>Annual general meeting</td>
<td>108,199</td>
<td>90,000</td>
<td>18,199</td>
</tr>
<tr>
<td>Convention levy</td>
<td>85,320</td>
<td>83,340</td>
<td>1,980</td>
</tr>
<tr>
<td>Examinations</td>
<td>53,000</td>
<td>36,450</td>
<td>16,550</td>
</tr>
<tr>
<td>Seminars</td>
<td>32,925</td>
<td>20,000</td>
<td>12,925</td>
</tr>
<tr>
<td>ALS News</td>
<td>20,376</td>
<td>9,000</td>
<td>11,376</td>
</tr>
<tr>
<td>Regional meetings</td>
<td>7,700</td>
<td>7,500</td>
<td>200</td>
</tr>
<tr>
<td>Miscellaneous</td>
<td>4,837</td>
<td>100</td>
<td>4,737</td>
</tr>
<tr>
<td>Publications and manuals</td>
<td>642</td>
<td>1,000</td>
<td>(358)</td>
</tr>
<tr>
<td>Golf tournament</td>
<td>150</td>
<td>12,000</td>
<td>(11,850)</td>
</tr>
<tr>
<td>Certificates and stamps</td>
<td>135</td>
<td>250</td>
<td>(115)</td>
</tr>
</tbody>
</table>

$1,255,580 | $1,070,640 | $184,940 | $1,135,399

*See notes to financial statements*
### ALBERTA LAND SURVEYORS' ASSOCIATION

**Investment Income**  
*Year Ended April 30, 2018*  
*(Unaudited)*

<table>
<thead>
<tr>
<th></th>
<th>Actual 2018</th>
<th>Budget 2018</th>
<th>Budget Variance Over (Under)</th>
<th>Actual 2017</th>
</tr>
</thead>
<tbody>
<tr>
<td>Realized gains</td>
<td>$130,050</td>
<td>$7,500</td>
<td>$122,550</td>
<td>$71,175</td>
</tr>
<tr>
<td>Interest</td>
<td>71,462</td>
<td>27,500</td>
<td>43,962</td>
<td>57,010</td>
</tr>
<tr>
<td>Dividends</td>
<td>48,769</td>
<td>25,000</td>
<td>23,769</td>
<td>56,752</td>
</tr>
<tr>
<td>Unrealized (loss) gain</td>
<td>(25,298)</td>
<td>78,000</td>
<td>(103,298)</td>
<td>90,048</td>
</tr>
<tr>
<td>(Loss) gain on foreign exchange</td>
<td>(64,690)</td>
<td>-</td>
<td>(64,690)</td>
<td>47,302</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$160,293</strong></td>
<td><strong>$138,000</strong></td>
<td><strong>$22,293</strong></td>
<td><strong>$322,287</strong></td>
</tr>
</tbody>
</table>

*See notes to financial statements*
# ALBERTA LAND SURVEYORS' ASSOCIATION

## Council and Committees

### Year Ended April 30, 2018

(Undauditied)

<table>
<thead>
<tr>
<th>Actual 2018</th>
<th>Budget 2018</th>
<th>Budget Variance (Under)</th>
<th>Actual 2017</th>
</tr>
</thead>
<tbody>
<tr>
<td>Council</td>
<td>$43,293</td>
<td>$34,500</td>
<td>$8,793</td>
</tr>
<tr>
<td>President's travel</td>
<td>$33,216</td>
<td>$30,000</td>
<td>$3,216</td>
</tr>
<tr>
<td>Registration and examination</td>
<td>$17,116</td>
<td>$27,000</td>
<td>($9,884)</td>
</tr>
<tr>
<td>External relations</td>
<td>$8,294</td>
<td>$11,000</td>
<td>($2,706)</td>
</tr>
<tr>
<td>Practice Review Board</td>
<td>$1,776</td>
<td>$17,750</td>
<td>($15,974)</td>
</tr>
<tr>
<td>Executive</td>
<td>$1,676</td>
<td>$2,000</td>
<td>($324)</td>
</tr>
<tr>
<td>Standards</td>
<td>$1,362</td>
<td>$1,500</td>
<td>($138)</td>
</tr>
<tr>
<td>Historical and biographical</td>
<td>$1,316</td>
<td>$1,500</td>
<td>($184)</td>
</tr>
<tr>
<td>Legislation committee</td>
<td>$342</td>
<td>$750</td>
<td>($408)</td>
</tr>
<tr>
<td>Professional development</td>
<td>$200</td>
<td>$200</td>
<td>-</td>
</tr>
<tr>
<td>Miscellaneous</td>
<td>$70</td>
<td>$3,000</td>
<td>($2,930)</td>
</tr>
<tr>
<td>Steering</td>
<td>-</td>
<td>$2,000</td>
<td>($2,000)</td>
</tr>
<tr>
<td>Convention and social</td>
<td>-</td>
<td>$250</td>
<td>($250)</td>
</tr>
<tr>
<td>Future</td>
<td>-</td>
<td>$1,000</td>
<td>($1,000)</td>
</tr>
<tr>
<td>Public relations</td>
<td>-</td>
<td>$6,000</td>
<td>($6,000)</td>
</tr>
</tbody>
</table>

$108,661 $138,450 $(29,789) $103,570

See notes to financial statements
## ALBERTA LAND SURVEYORS' ASSOCIATION

Continuing Competency Review

Year Ended April 30, 2018

(Unaudited)

<table>
<thead>
<tr>
<th></th>
<th>Actual 2018</th>
<th>Budget 2018</th>
<th>Budget Variance Over (Under)</th>
<th>Actual 2017</th>
</tr>
</thead>
<tbody>
<tr>
<td>Salaries and benefits</td>
<td>$234,163</td>
<td>$233,719</td>
<td>$444</td>
<td>$227,851</td>
</tr>
<tr>
<td>Consultant fees</td>
<td>27,911</td>
<td>40,000</td>
<td>(12,089)</td>
<td>26,006</td>
</tr>
<tr>
<td>Travel and transportation</td>
<td>4,272</td>
<td>9,500</td>
<td>(5,228)</td>
<td>6,405</td>
</tr>
<tr>
<td>Insurance</td>
<td>1,500</td>
<td>1,600</td>
<td>(100)</td>
<td>1,500</td>
</tr>
<tr>
<td>Courier</td>
<td>164</td>
<td>250</td>
<td>(86)</td>
<td>186</td>
</tr>
<tr>
<td>Maps and plans</td>
<td>8</td>
<td>100</td>
<td>(92)</td>
<td>18</td>
</tr>
<tr>
<td>Memberships and dues</td>
<td>-</td>
<td>1,610</td>
<td>(1,610)</td>
<td>1,415</td>
</tr>
<tr>
<td>Education &amp; Training - CCR</td>
<td>-</td>
<td>500</td>
<td>(500)</td>
<td>-</td>
</tr>
<tr>
<td>Equipment Depreciation - CCR</td>
<td>-</td>
<td>500</td>
<td>(500)</td>
<td>-</td>
</tr>
<tr>
<td></td>
<td>$268,018</td>
<td>$287,779</td>
<td>(19,761)</td>
<td>$263,381</td>
</tr>
</tbody>
</table>

See notes to financial statements.
<table>
<thead>
<tr>
<th></th>
<th>Actual 2018</th>
<th>Budget 2018</th>
<th>Variance Over (Under)</th>
<th>Actual 2017</th>
</tr>
</thead>
<tbody>
<tr>
<td>Salaries, benefits and contract staff</td>
<td>$ 500,040</td>
<td>$ 499,057</td>
<td>$ 983 ($ 492,731)</td>
<td></td>
</tr>
<tr>
<td>Building operations</td>
<td>195,516</td>
<td>205,764</td>
<td>(10,248) 183,046</td>
<td></td>
</tr>
<tr>
<td>Amortization</td>
<td>24,208</td>
<td>18,774</td>
<td>5,434 24,208</td>
<td></td>
</tr>
<tr>
<td>Computer, internet and database</td>
<td>22,051</td>
<td>35,000</td>
<td>(12,949) 18,128</td>
<td></td>
</tr>
<tr>
<td>Equipment and maintenance</td>
<td>11,092</td>
<td>14,000</td>
<td>(2,908) 200</td>
<td></td>
</tr>
<tr>
<td>Office supplies and photocopying</td>
<td>10,970</td>
<td>11,791</td>
<td>(821) 9,686</td>
<td></td>
</tr>
<tr>
<td>Legal</td>
<td>7,589</td>
<td>12,000</td>
<td>(4,411) 11,141</td>
<td></td>
</tr>
<tr>
<td>Scholarships</td>
<td>6,975</td>
<td>7,000</td>
<td>(25) 7,278</td>
<td></td>
</tr>
<tr>
<td>Postage and courier</td>
<td>4,725</td>
<td>1,750</td>
<td>2,975 1,395</td>
<td></td>
</tr>
<tr>
<td>Telephone</td>
<td>4,343</td>
<td>5,000</td>
<td>(657) 4,566</td>
<td></td>
</tr>
<tr>
<td>Accounting</td>
<td>4,000</td>
<td>9,000</td>
<td>(5,000) 8,825</td>
<td></td>
</tr>
<tr>
<td>Insurance</td>
<td>3,177</td>
<td>8,000</td>
<td>(4,823) 11,513</td>
<td></td>
</tr>
<tr>
<td>Printing and stationery</td>
<td>2,719</td>
<td>6,800</td>
<td>(4,081) 5,077</td>
<td></td>
</tr>
<tr>
<td>Subsistence and travel</td>
<td>2,548</td>
<td>2,500</td>
<td>48 1,654</td>
<td></td>
</tr>
<tr>
<td>Memberships and subscriptions</td>
<td>1,300</td>
<td>2,110</td>
<td>(810) 1,800</td>
<td></td>
</tr>
<tr>
<td>Bad debts</td>
<td>755</td>
<td>500</td>
<td>255 -</td>
<td></td>
</tr>
<tr>
<td>Miscellaneous</td>
<td>313</td>
<td>1,000</td>
<td>(687) 584</td>
<td></td>
</tr>
<tr>
<td>Advertising</td>
<td>230</td>
<td>-</td>
<td>290 -</td>
<td></td>
</tr>
<tr>
<td>Education, training and library</td>
<td>69</td>
<td>500</td>
<td>(431) 565</td>
<td></td>
</tr>
<tr>
<td>Section 47 monitoring</td>
<td>-</td>
<td>200</td>
<td>(200) 60</td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>$ 802,680</strong></td>
<td><strong>$ 840,746</strong></td>
<td><strong>$ (38,066)</strong></td>
<td><strong>$ 782,457</strong></td>
</tr>
</tbody>
</table>

See notes to financial statements
## ALBERTA LAND SURVEYORS’ ASSOCIATION

Operating Expenses  
(Schedule 6)  
Year Ended April 30, 2018  
(Unaudited)

<table>
<thead>
<tr>
<th></th>
<th>Actual 2018</th>
<th>Budget 2018</th>
<th>Budget Variance Over (Under)</th>
<th>Actual 2017</th>
</tr>
</thead>
<tbody>
<tr>
<td>Iron posts</td>
<td>$377,055</td>
<td>$343,000</td>
<td>$34,055</td>
<td>$362,992</td>
</tr>
<tr>
<td>Annual general meeting</td>
<td>188,415</td>
<td>173,340</td>
<td>15,075</td>
<td>173,629</td>
</tr>
<tr>
<td>Marker posts</td>
<td>151,648</td>
<td>103,000</td>
<td>48,648</td>
<td>111,873</td>
</tr>
<tr>
<td>Seminars</td>
<td>59,265</td>
<td>20,000</td>
<td>39,265</td>
<td>11,698</td>
</tr>
<tr>
<td>Bank charges and management fees</td>
<td>67,732</td>
<td>66,477</td>
<td>1,279</td>
<td>63,337</td>
</tr>
<tr>
<td>ALS News</td>
<td>26,170</td>
<td>23,000</td>
<td>3,170</td>
<td>16,742</td>
</tr>
<tr>
<td>Regional meetings</td>
<td>10,336</td>
<td>9,000</td>
<td>1,336</td>
<td>6,092</td>
</tr>
<tr>
<td>Freight</td>
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<td>Publications and manuals</td>
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$886,865  $757,467  $129,398  $754,209

See notes to financial statements
Any review of the 2018-2019 year of the Alberta Land Surveyors’ Association and the work of your ALSA staff is going to make significant mention of the government’s decision to cancel the ministerial order. It is impossible to underestimate the amount of time that has been spent dealing with the aftermath of that decision and how unproductive most of that time was.

However, there was more to 2018-2019 than the termination of the ministerial order and a review of Council’s strategic plan is probably as good a place to start as any.

Work on alternate funding models for the ALSA.
More time and effort was put into this area than anticipated in May due to the cancellation of the ministerial order. A great deal of time has been spent bringing everyone up-to-speed regarding what has already been done on alternate funding and a recommendation is coming forward to the AGM this year.

Improve communication between Council and committees
For the first time, Council held a Council 101 session shortly after the AGM to orient incoming Council members to their position and familiarize them with the hot topics of the day.

Committee chairs were invited to an introductory meeting in May to make sure they were aware of their role as a committee chair and familiar with their terms of reference and Council’s expectations.

Committee chairs were then invited to a follow-up meeting with Council in December.

Improve communication between Council and the membership
This was the year of polling members on many different topics including ALSA services, fees and alternate funding, salary survey, and what should and should not be shown on RPRs.

A Council member was assigned to each regional area outside of Edmonton and Calgary to ensure two-way communication between Council and the membership.
The president prepared a monthly update for the Friday Email.

The new ALSA website finally went live and should be more accessible and easier to navigate.

The ALSA historical website was also updated and more work needs to be done on this.

**Review governance, standards and legislation affecting the ALSA**
The ALSA financial policies were reviewed and updated.

The Registration Committee considered offering the Part 1 and Part 2 examinations twice per year but decided against making any changes.

The ALSA met with Land Titles on several issues, the most notable of which was the dormant plan issue. By working together, a reasonable and practical solution was developed.

The ALSA continues to push Alberta Labour to get the regulations under the Land Surveyors Act approved by cabinet. Unfortunately, the regulations will not be approved before the upcoming spring election.

Council retained a consultant to help identify the roles and responsibilities and relationship with the Director of Surveys. The ALSA is also working with AEP to identify ways to improve and modernize the Surveys Act. Both of these appear to be long-term initiatives.

**Identify stakeholders and cultivate stakeholder and strategic partnerships**
Much of the government liaison and stakeholder liaison has focused on the Director of Surveys although the ALSA has attempted to continue its usual liaison activities (ie: deputy minister’s dinner).

Liaison with other stakeholder groups has been sporadic but effort continues to be made to engage with them.

**Meet ALSA statutory obligations**
The ALSA office has established a new protocol for dealing with unauthorized practice allegations so that they do not get lost.
Although the executive director does not have a direct role in the discipline process, I have spent a great deal of time discussing matters and processes and complex situations with the registrar. As I noted in my recent article in ALS News, the number of discipline cases and their costs continue to rise.

We instituted a term of reference update for each Council meeting.

**February**
- Third meeting with the ALSA-DOS Working Group and follow-up work
- Prepared for Executive Committee meeting
- Launched new website – generally positive feedback but a couple of glitches
- Met with H&B group regarding their review of the books in the library
- Attended Legislation Committee meeting and follow-up conversations
- Writing ALS News articles
- Meeting with Peter Sullivan and Hal Janes on future of surveying symposium in Halifax
- AGM information now out to the members; working on committee reports and AGM recommendations
- Sent out charge-out rate survey
- Discussions with respect to DOS and a future Surveys Act
- Aftermath of Council meeting

**January**
- Meeting with Professional Governance Unit
- Attended Executive Committee meeting, prepared minutes, put together Council agenda
- Prepared for contingencies for draft budget - what-if scenarios
- Discussion on late penalty fees
- Update on discipline cases
- Spent time with committees trying to understand the scope of their tasks and the order in which things need to be done.
- Preparing for next ALSA-DOS Working Group meeting
- Several queries about using RPR information from our website on surveyor’s corporation’s websites; yes, provided credit is given
- Co-chaired the ALSA-DOS Task Team kick-off meeting
- Met with Alberta Labour concerning public member appointment process
• Attended Alternate Funding Ad Hoc Committee meeting; edited recommendation document and rationale
• Chaired Convention & Social meeting for planning 2019 AGM
• Attended Future Committee meeting
• Worked with Dawn and Katie on website re-vamp
• Prepared Executive Committee agenda
• Met with Bruce Drake to review budget for presentation to Executive
• Conference call with Logan Wealth Management
• Lots of discipline matters to discuss with Rosalind Broderick and David Jardine
• Pre-meeting for Monday’s DOS meeting
• Conducted most staff reviews
• Reviewed new version of website
• Sent out salary survey
• Answered inquiries from the membership (status of regulations) and the public (why won’t the builder provide an RPR)
• Finally got a first draft of a budget put together to show to secretary-treasurer - took longer this because every line item was under scrutiny; also tied each line item to service questionnaire results
• Reviewed PFCR solutions document
• Discussed AGM matters with Michelle Woywitka – looking for more potential cost savings
• Reviewed draft website to-date based on the work that Katie has done to convert from the existing website
• Exchanged email with Richard Schlachter who will be looking for comments on SUR-4 – condo parking
• Also exchanged email with Kyle O’Keefe about a Geomatics Engineering Liaison Committee in light of the upcoming NGC; said the ALSA will not be hosting beef and bun this year but is planning on doing something next year when things back to normal

December
• Last edits for ALS News
• Prep for Council meeting; aftermath of Council meeting
• More discussion concerning cancellation of the ministerial order and communication with the Director of Surveys
• Discussions around website upgrade
• Drafting budget

November
• First edits for ALS News
• Attending deputy minister meeting – discussion of how to proceed after that
• Notice to the membership about comments from MLAs – and feedback from membership after that
• Discussions with legal counsel
• Re-started work on 2019-2020 budget
• Prepared for Executive Committee meeting – including getting the additions ready
• Dealt with members who questioned the appropriateness of a practitioner who was offering a sale on his work
• Worked on wetland authentication
• Dealt with a municipality who questioned an ALS’s RPR
• Dealt with a practitioner who was concerned about unauthorized offices in Yellow Pages advertising and municipal lists
• Summarized RPR feedback questionnaire
• Executive Committee and Council meetings – preparation, attending Exec, minutes
• Public member appointments
• Pathways to Foreign Credential Recognition follow-up
• Attending Alternate Funding Ad Hoc Committee meeting
• Staff website redevelopment meeting
• Met with H&B Collections group
• Member inquiry about ministerial order, non-member comment saying we are wasting our time looking at alternate funding
• Landowner wanting to know about whether he can use his tape measure from a corner post
• Landowner concern about what a party chief had said and going onto property without permission
• Revised DOS questionnaire and alternate funding questionnaire
• Sent out Bill C-69 info for comment
• Landowner query about heritage house of inaugural Council member Benjamin Mitchell
• Helping Future Committee with their RFPs and trying to source potential authors

October
• Attended Mike Michaud’s memorial service
• Worked on AGM stuff
• Summarized the ALSA services questionnaire
• Tried to help two sisters who were having a problem with their neighbour and the fence between them
• Talked to PSC concerning becoming a national sponsor for the national geomatics competition
• Tried the deputy minister’s scheduling secretary again; left another message
• Waiting for official contract proposal from River Cree;
talked to Fairmont
• Queries from AB Labour about our foreign qualification report so they can complete their chart
• Sent out questionnaire on services, re-wrote questionnaire on alternate funding, entered salary survey questionnaire into SurveyMonkey
• Did site inspection for River Cree
• Dealt with iron post order problem
• Met with commercial realtor to discuss office space alternatives
• Conference call with Logan Wealth Management
• Set up Dormant Plans Working Group meeting
• Land Titles’ ALTO meeting set up
• Sent post RFP to DOS
• Inquiry from a member about using a trade name
• Got ALS News and Council Report out the door
• Inquiries from members about review engagement report and report to the minister

September
• Prepared for Council meeting; attended Council meeting; aftermath of Council
• Met with former Surveyor-General
• C&S meeting
• Alternate Funding Ad Hoc Committee meeting
• AGM planning
• Final edits for ALS News
• Responded to query from a member looking for old ALSA pictures
• Responded to a query about historical info on permit stamps
• Member looking for information on witness monuments
• NAIT forestry looking for clarification on Alberta Township System versus third system versus DLS system
• Quick review of draft roles and responsibilities proposals
• Member question about delayed posting affidavit when leaving for another company
• Question about members and public requesting services in French language
• Edmonton regional meeting & notes
• Calgary regional meeting & notes
• AGM venue review and preliminary planning
• Executive Committee meeting
• Prepared Council agenda
• Sent social media posts
• Reviewed Future Committee RFP
• Met with accountant concerning review engagement report
• Worked on questionnaires to the membership
• Reviewed first draft of financial policy review
• Met with Alberta Association of Forestry Management Professionals
• Attended RPRWG and Legislation Committee meetings
• Discussions about AGM venues
• Edited first draft of ALS News
• Prepped for meeting with Service Alberta Minister
• Prepped for meeting with AEP DM
• Reviewed role of DOS in select other jurisdictions
• Prepared Executive Committee additions
• Prepared draft social media subject posts
• Answered inquiries from landowners (and police) about fences and boundaries. In most cases, they needed legal advice rather than land surveyor or ALSA advice.
• Spoke with Professional Governance Unit
• Prepared talking points for regional meetings/state of the union
• Drafted questionnaires on service delivery and alternate funding
• Registered ALSA as an organizational lobbyist
• Met with accountant about review engagement report
• Dealt with action items arising out of Council meeting
• ALSA is now on social media

August
• Prepared for Executive Committee, attended Executive Committee, prepared minutes
• Attended Alternate Funding Ad Hoc Committee
• Met with Richard Schlachter of LTO
• Ordered posters for “Get Kids into Survey”
• More time on communication with DOS
• Investigated AGM alternatives
• Talked to two lawyers from the same firm (one after the other) about accepting an unsigned RPR from 26 years ago
• Calls from landowner about a fence dispute
• Call from another landowner who was convinced land surveyor’s RPR was wrong because neighbour placed a trailer on the lot line
• Started working on ALS News articles
• Started drafting Executive Committee agenda
• As acting registrar, dealt with one new complaint, one existing complaint and several landowner inquiries and two potential unauthorized practice inquiries
• Worked on biannual ministerial order report
• Met with meeting planner about future AGMs
• Discussed changes to AGM structure to give more op-
tions for venues which could save the members money to help offset a forthcoming fee increase
• Started work on a 2019-2020 budget

July
• Handed inquiries from people about a discrepancy on a 1981 building location certificate, a landowner who had only one page of her two-page RPR and a practitioner who inquired about using a sole practitioner stamp
• Working on biannual report as required under the existing ministerial order
• Set up the inaugural Alternate Funding Ad Hoc Committee meeting
• Worked on a new structure for the ALSA website
• Wrote up Council Report and attended to all of the action items arising from the Council meeting
• Sent out notice to the members about the MO; responded to each practitioner who contacted me about the announcement
• Spoke to our accountant, lawyer, government relations person; organized MO strategy meeting; prepared follow-up letter
• Started work on a very draft 2019-2020 budget; tried to identify some initial cost savings
• Answered questions from members about billboards, branch offices, casual work and kijiji ads

June
• Final review/edit of ALS News
• One new complaint; queries about easements this week
• Lengthy discussion with the H&B about the library
• Met with potential consultants about preparing a proposal for us about a roles and responsibilities consultation report
• Spoke with numerous people about the ministerial order cancellation and the fall-out from that
• Started work on getting Alternate Funding Ad Hoc Committee up and running
• Phone calls from landowners about what to do now that an iron post or marker post has been accidentally removed
• Reviewed ALS News Draft 2
• Attended Executive Committee meeting, prepared minutes, put together Council agenda
• Met with consultant about Hittel Foundation
• Asked the membership for feedback on the ALSA website; reviewed Google Analytics results
• Organized Pathways to Foreign Credential Recognition (PFCR) meeting
• Attended Future Committee meeting
• Attended Communications & Public Relations Committee meeting
• Prepared for Executive Committee meeting
• Planning for new ALSA website
• Training new staff person
• Attended Legislation Committee meeting
• Reviewed first draft of ALS News
• Follow-up with members whose dues are still outstanding
• Property damage complaint inquiries – mostly neighbours fighting amongst themselves over location of fences
• Started work on ALSA salary and charge-out rate surveys
• Working on progress report format for Council
• Started on Executive Committee agenda
• Attended RPRWG meeting
• Attended Standards meeting
• Updated outstanding membership dues
• Queries re: committee membership, unauthorized practice (former surveyor’s corporation and existing surveyor’s corporation with multiple offices), trespass matter, delays on getting survey completed, fence location dispute
• Drafted regional meeting expectations
• Drafted first draft of a financial controls document
• Met with UNB
• Attended PSC AGM
• Attended ALSA webinar
• Organized and attended committee orientation meetings

May
• Council orientation
• Council priority planning prep
• Executive Committee agenda
• Deal with several members who said they had paid their dues
• Addressed issues with editor with respect to the MSP
• Reviewed the final version of the bylaws from the AGM
• Spoke to landowners about their issues – mostly infill housing related
• Spoke with a member who is disappointed with how the ALSA is handling issues
• Handled inquiry from member who is being questioned by APEGA
• Worked on ALSA-specific salary survey
• Prepared Council Orientation
• Worked on Executive agenda
• Queries from landowners – infill housing, finding old RPRs, needing help trying to contact the ALS who did the RPR
• Query from CRA – about a vehicle we don’t own
• Discipline – discussions with Rosalind on status of investigation of complaints
• Employment – conducted a couple of interviews for front desk position
• Fees – status of outstanding fees and members wanting to apply for retirement or cancellation
• Updated volunteer lists and terms of reference
• Talked to Alberta Labour Mobility about potential changes to ACLS jurisdiction examination

April
• Got back from the AGM and did a debrief with staff – identified things that worked and didn’t work
• Compiled terms of reference for each committee to go to Executive
• Identified the massive list of things that are on the potential ALSA to do list for 2018-2019
• Met with CBC News about a potential western Canadian surveying series
• Asked Council for Council liaison preferences and let them know about upcoming meeting dates; asked for feedback on planner regulation
• Met with the past-president to talk about the past year and some thoughts around the articling process and discipline/complaints
• Lots of follow-up questions/comments from members after the AGM

Brian Munday
In 2018 the average number of years of experience of an active Alberta Land Surveyor was 14.6 years. Alberta Land Surveyors who received their commission in 2018 had articled for an average of 44 months.

### Member Locations During 2018 (Calendar Year)

<table>
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<tr>
<th>City</th>
<th>Details</th>
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<tbody>
<tr>
<td>Calgary &amp; Area</td>
<td>Includes Airdrie, Canmore, Didsbury, Drumheller, Foothills, High River, Okotoks, Rocky View County, Strathmore - 216 (active); 36 (articled &amp; affiliate)</td>
</tr>
<tr>
<td>Edmonton &amp; Area</td>
<td>Includes Ardrossan, Barrhead, Beaumont, Drayton Valley, Edson, Hinton, Leduc, Millet, Sherwood Park, St. Albert, West Baptiste, Whitecourt, Yellowhead County - 129 (active); 32 (articled &amp; affiliate)</td>
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<tr>
<td>Fort McMurray</td>
<td>5 (active); 0 (articled &amp; affiliate)</td>
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<tr>
<td>Grande Prairie &amp; Area</td>
<td>Includes County of Grande Prairie, Fairview - 27 (active); 6 (articled &amp; affiliate)</td>
</tr>
<tr>
<td>Lethbridge</td>
<td>6 (active); 3 (articled &amp; affiliate)</td>
</tr>
<tr>
<td>Lloydminster &amp; Area</td>
<td>Includes Chauvin St. Paul - 17 (active) &amp; 0 (articled &amp; affiliate)</td>
</tr>
<tr>
<td>Medicine Hat &amp; Area</td>
<td>Includes Brooks - 7 (active); 1 (articled &amp; affiliate)</td>
</tr>
<tr>
<td>Red Deer &amp; Area</td>
<td>Includes Bentley, Camrose County, Castor, Lacombe, Ponoka, Rocky Mountain House, Sylvan Lake - 20 (active); 1 (articled &amp; affiliate)</td>
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<tr>
<td>Outside of Alberta</td>
<td>33 (active); 8 (articled &amp; affiliate)</td>
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### Industry Information (Surveyor’s Corporations & Partnerships)

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*In operation for a portion or all of the calendar year.

### Educational Information

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*Note: This only reflects the data available on actively practicing Alberta Land Surveyors.

*As of February 25, 2018.
Committee Reports

COUNCIL

According to Section 22 of the bylaws, “Council shall provide the membership of the Association a report on the operations of the Association which shall be prepared from the minutes of Council.” The following report is a summary of decisions published in Council Report from May 2018.

January 31, 2019 Council Report

• Council approved the 2019-2020 budget.
• Council gave second and final reading to amending the Association’s financial policies.
• The Director of Surveys attended the meeting and reported on the regulatory efficiencies initiative.
• The Director of Surveys indicated he is now unable to provide the report he prepared for the minister as it contains privileged legal opinions.
• Council asked the Director of Surveys to make an announcement much sooner than the AGM regarding the future of posts and what they will cost.
• Council asked the Director of Surveys about a transition plan to address the reporting requirements under the ministerial order.
• The Association has met with AEP (twice to-date) to discuss the future of the Surveys Act and a better relationship with the Director of Surveys office.
• Council agreed with the recommendation to retain Dr. Ballantyne as the lead researcher to prepare a position paper on adverse possession.
• Council accepted the Future Committee’s recommendation for two more position papers (RFPs to be developed for approval).
• Council conferred honorary life membership on two members.
• Council gave second and final reading to the updated Professional Recognition Award.
• Council put out a call for volunteers for evaluating foreign-trained land surveyors.
• Council approved circulating a letter to a group of real estate lawyers for their feedback on encroachments.

December 6, 2018 Council Report

• Most committee chairs attended this meeting.
• The Director of Surveys attended this meeting. Council asked questions regarding information MLAs have about
the Association and the cancellation of the ministerial order.

- The Director of Surveys agreed to provide his report to the minister to the Association.
- Council asked the Director of Surveys for a reply to its May 16th letter requesting a Section 9 investigation.
- The Association met with the deputy minister about its concerns with the relationship with the Director of Surveys. Follow-up meeting with assistant deputy minister to be held.
- Council approved a proposal from Izaak de Rijcke to prepare a report for the Association to help clarify the respective roles and responsibilities between a professional regulator, a government office with certain statutory duties and yet another government office that has other statutory duties which are complementary but not identical.
- Council endorsed a “consent to registration of dormant right-of-way-plan” statutory declaration.
- Council approved a new application for wetland authentication for ALSs who wish to authenticate regulator documents submitted as part of a Water Act application.
- Council gave unanimous approval to retain Bryan Bates, ALS and his company Cogitact to prepare a position paper for the Association on the dormant plan issue.
- Council approved an RFP for distribution regarding a coordinate-based cadastre.
- Council gave second and final reading to the establishment of a Position Paper Research Fund.
- Council approved distribution of a questionnaire regarding what to show on an RPR to realtors and lawyers.
- Council accepted the Registration Committee’s recommendation to not change the number of times that each of the written examinations is offered.
- Council asked that a letter be sent expressing its concern with the proposed definition of “ground disturbance” in Bill 211 as this term is defined differently in various documents.
- Council gave second and final reading to the diversity and inclusion policy.
- Council agreed to contact the OSGeo Conference Committee to indicate support of the efforts of the Calgary LOC.
- Council gave first reading to a policy that would consolidate the existing awards and provide more specific criteria for the award and a more formal vetting process. 
- Council gave first reading to amending the Association’s financial policies.
November 8, 2018 Council Report

• Council approved the alternate funding questionnaire for distribution to the membership.
• The Association met with the Director of Surveys and his team in mid-October to discuss how the Association handles the sale of posts and the RFP that was sent out to potential manufacturers (January 2018).
• Council approved a questionnaire for the membership on what improvements should be shown on real property reports.
• Council approved an RFP to engage a qualified researcher(s) to produce in-depth background material regarding the impacts of current legislation regarding adverse possession and prepare a recommendation.
• Council directed the Future Committee to develop an RFP on a coordinate-based cadastre.
• In regards to the pathways to foreign credential recognition, Council agreed in principle to the model entitled the “solution.”
• Council gave first reading to a diversity and inclusion statement.
• Council directed that the three existing awards be reviewed with a view to combining them.
• Council increased the Practice Review Board’s budget from $8,000 to $16,000.
• Council advised the Association will not be hosting the annual beef & bun social event at the UofC.

September 27, 2018 Council Report

• Report to the minister provided to membership.
• The Director of Surveys’ email regarding the plan for post sales after June 30, 2019 was provided to the membership.
• Council approved the services questionnaire to go to the membership.
• Council approved a scope change for the Corner Recordation Index that will incorporate a fillable form that populates the database.
• Council authorized the executive director to enter into a contract to hold the 2020 AGM at the River Cree Resort & Casino (Edmonton) and 2021 AGM in Calgary (venue to be determined).
• Council approved the review engagement report for the fiscal year ending April 30, 2018.
• Council received a financial controls report from the executive director.
• Council approved the salary survey and charge-out rate
questionnaire (to go out January 2019).
• Council was advised that Alberta Labour has determined that the Alberta Land Surveyors’ Association is effective, efficient and relevant.
• The Association and Land Titles agreed to form a working group to define the issue of dormant plans and look for solutions within Land Titles.
• An RFP for proposals to develop background material on the problem of being unable to register constructed right-of-way plans (when unable to get facility owner consent) was approved for distribution.

August 30, 2018 Council Report
• The ALSA met with the Director of Surveys at the end of July to discuss the reasons for the termination of the ministerial order and the Director of Surveys’ plan for moving forward.
• Membership was advised of face-to-face regional meetings.
• Council declined to provide financial support for the ACLS history book.
• Council asked the executive director to investigate restructuring the AGM so that it might be held in more locations.
• Council gave second reading to the Registration Committee recommendation to change the reimbursement rate for marking project reports.
• Alberta Land Surveyors’ Association will register as an organizational lobbyist with the Government of Alberta.

June 28, 2018 Council Report
• The Alberta Land Surveyors’ Association was informed on June 27, 2018 by the Deputy Minister of Alberta Environment & Parks that the province is exercising its option to terminate the ministerial order.
• Council approved the establishment of the Alternate Funding Ad Hoc Committee.
• Council approved text regarding the cost of surveys for the Association’s website.
• Council agreed to review all scholarships prior to budget deliberations.
• Council gave second reading to the Registration Committee policy.
• Council approved an internal manual for the Registration Committee on how to mark project reports.
• Council gave first reading to a recommendation from the Registration Committee to change the reimbursement rate for marking project reports.
• Council approved an updated personnel manual for ALSA staff.

May 23, 2018 Council Report
• Council approved a strategic plan for the Alberta Land Surveyors’ Association for 2018.
• Council approved the terms of reference and volunteers for Association committees.
• Council referred the new business recommendations from the 2018 AGM as required.
• Council indicated their support of the national salary survey but will do its own salary survey and charge-out rate survey in January 2019.
• Council made the bylaws as approved by the membership at the 2018 AGM.
• Council approved removing the index from the MSP for future issues.
• Council gave first reading to a Registration Committee policy to increase the amount of maternity and parental leave for articling pupils to a maximum of 78 weeks.
• Council indicated its support to ACLS’ proposed changes to their examination process for labour mobility candidates.

ALSA-AEP Working Group
The Alberta Land Surveyors’ Association-Alberta Environment & Parks Working Group was established following a meeting that the ALSA had with incoming AEP Deputy Minister Bev Yee and her team John Conrad (Assistant Deputy Minister) and Scott Milligan (Executive Director Provincial Programs Branch) and a further follow-up meeting with Messrs. Conrad and Milligan.

The purpose of the working group is to look at the roles, responsibilities and relationship amongst the Alberta Land Surveyors’ Association, the Director of Surveys Office and Alberta Land Surveyor. The group is expected to look at what other jurisdictions do with a view to new Surveys Act.

At the time of writing, the working group has had three meetings and is not ready to bring forward any recommendations yet.

Brian Munday

Co-Chair: Brian Munday
Co-Chair: Scott Milligan
Members: Geoff Banham, Rosalind Broderick, Bruce Drake, Al Flim, Connie Petersen, Ravi Shrivastava
**Alternate Funding**

The Alternate Funding Ad Hoc Committee was created as a follow-up to Recommendation #12 at the 2018 AGM.

Council began looking at alternate funding models as far back as 2013 because of the decline in post sales and not because of the termination of the ministerial order in 2018.

At the 2018 AGM, Recommendation #12 was brought forward to direct Council to prepare and establish a product fee for implementation. Recommendation #12 was referred back to Council to strike a committee and bring back a report to the 2019 AGM.

The Alternate Funding Ad Hoc Committee was established and consists of the current vice-president as chair, the current secretary-treasurer as Council liaison, two past secretary-treasurers and the mover of the motion to refer.

The ad hoc committee has three terms of reference:

1. Communicate and educate the membership on the alternate funding models through the Friday Email, ALS News on how Council arrived at the three alternatives.
2. Review the need for an alternate funding model and the alternatives previously investigated by Council.
3. Review Recommendation #12 from the 2018 AGM and bring back a report and recommendation to the 2019 AGM.

The ad hoc committee has written numerous articles for the Friday Email throughout the year on alternate funding. These articles have covered everything from why alternate funding was being looked at to the different models that have been investigated to the model being presented to the members at the 2019 AGM.

The ad hoc committee looked again at the original twenty alternate funding ideas brought forward by the membership and the three product fee ideas that Council focused on beginning in 2016.

The ad hoc committee is bringing forward a recommendation to the 2019 AGM that a digital stamp alternate funding model be approved in principle and, if passed by the membership, a detailed proposal, including any bylaw amendments, be prepared for consideration by the membership at the 2020 AGM.

Keep in mind that it is not a finished product, but rather, an...
outline of a program to be developed over the next year. The intent is to develop a model that, generates revenue, is fair to all practitioners, and easy to use.

*Steve Yanish, ALS*

**ASSMT**

Alberta Society of Survey and Mapping Technologies (ASSMT) is a nationally recognized Association which provides accreditation for qualified individuals involved in surveying, mapping and related geomatics occupations. More information can be found of the new website https://www.assmt.ca

ASSMT is governed by a council comprised of:

President: Brian Ball, ALS, CLS
Vice President: Brad Ashley, CET, CST
Past President: Steve Dixon, CST
Treasurer: Darryl Larson, CST, C.Mgr.
Registrar: Lance Hummel, CST
Councillors: Greg Martin, CET, CST
           Jason Blondin, CST
           Adam Pitcher, CST
           Steve Pugh, CST, PMP
           Josh Southgate, CST, CET

These dedicated volunteers are supported by ASSMT's lone staff member, Executive Assistant, Lilly Wong.

ASSMT’s 46th Annual General Meeting took place in Calgary on May 26, 2018 at which Brian Ball agreed to serve a second term as president. Aside from the AGM, numerous online meetings took place throughout the year as Council and various committees executed on ASSMT priorities.

The Registered Survey Technologist initiative is on hold pending government approval of an updated *Land Surveyors Act*. Updating professional governance legislation is not a top priority for the provincial government, so we have to wait and see. It is hoped the RST Ad Hoc Committee will be able to complete their work in the near future.

Given the success of last year’s Getting it Right (GIR) seminar in Edmonton, ASSMT is presenting another on March 19 in Calgary, details are available on the website. Based upon demand ASSMT might consider holding more GIR seminars in the future, but it is felt the pool of attendees is limited and there might be more interest if GIR had a broader scope.

The current membership count stands near 250 and ASSMT
is undertaking initiatives to bolster those numbers. Messaging focused on what being a member of ASSMT means for individuals and their employers, along with endorsement by surveying, geomatics, geospatial firms and professional organizations such as ALSA will help a great deal with visibility and credibility.

ASSMT considers the ALSA to be its most important industry partner, and aligns its efforts to closely match the needs of the professional land survey community. Council member Greg Martin, CET, CST continues to serve on the ALSA Standards Committee and a number of ALSs are active on ASSMT committees.

Broadening our reach and collaboration within the geospatial community will enhance ASSMTs effectiveness and value. ASSMT is working towards a formal spatial certification designation, this will make membership in the society more appealing to GIS practitioners and enable ASSMT to reach a broader constituency.

Public relations for ASSMT are focused on strengthening its social media presence, and supporting geospatial related events in Alberta. Survey responses from the membership are guiding intra-society communication, with a strong preference for webinars.

The ASSMT 2019 AGM is set for May 24 in Edmonton.

ASSMT encourages all land surveyors and land surveyors’ corporations to support our activities by endorsing staff certification. ASSMT strives “To promote the knowledge, skill and proficiency of Technicians and Technologists involved in the fields of surveying and mapping.”

Mike Fretwell, ALS

Boundary Panel

The following are the Boundary Panel statistics from 2018. Please note that these are based on the calendar year, not the fiscal year.

• There were 3 case review meetings in 2018. One final report was issued and the other two are currently in the final stages of completion.
• A case review meeting is currently scheduled for early March 2019
• 7 new case numbers assigned in 2018
• 9 active cases have been resolved in 2018, either by plan corrections or by the registration of monument plans.
• There are currently 14 active cases and it is anticipated that these will be resolved by May 2020
• Work on the update to the Boundary Panel Handbook was put on hold upon notice that Ministerial Order was to be terminated.

The Boundary Panel continues to plan its workload according to the available funding, which has been coming from the sale of legal iron posts and the associated ministerial order. This work will continue into 2019 under the existing budget and terms of reference, and several of the remaining active cases are expected to be finalized by May. It is anticipated that the Boundary Panel will then have revised terms of reference for the upcoming 2019/2020 fiscal year.

The work of the Boundary Panel has proven to be beneficial for individual Alberta Land Surveyors, the Director of Surveys Office, and especially for the public in the resolution of boundary issues. While the upcoming termination of the ministerial order presents some challenges in how the Boundary Panel is funded, it also gives incentive and opportunity to do a little bit of a reset and come back with an improved strategy for May 2020.

Scott Westlund (Boundary Panel Manager) and Kerry Barrett (Administrative Assistant) do much of the work behind the scenes in coordinating and facilitating the work of the Boundary Panel. Their work is greatly appreciated. Thanks also to the Panel Members and Ryan Pals, our Council Liaison, for your work and willingness to participate. Don’t feel too bad if you haven’t yet been asked participate as a panel member in a case review. Your turn will come.

Dirk VandenBrink, ALS

Canadian Board of Examiners for Professional Surveyors

Exam Statistics
March 2018 - 111 candidates (4% more than last year) wrote 154 exams (7% more than last year)

October 2018 - 84 candidates (1% more than last year) wrote 133 exams (14% less than last year)

Number of Certificates of Completion issued in 2018 = 48 (7% more than last year)
Candidate Distribution
(# exams written in each province, Spring/fall) 2018
- AB (32/22)
- BC (37/37)
- MB (12/4)
- NB (2/1)
- NL (11/8)
- NS (9/8)
- NWT (0/0)
- ON (2/1)
- PE (0/0)
- YT (1/0)
- SK (4/3)

New CBEPS Registrar
In July 2018, the ACLS hired Marie Robidoux as its Registrar relieving Jean-Claude Tétreault of that responsibility for the ACLS. The ACLS offered to replace the CBEPS Registrar as well. So at the CBEPS Board of Director’s meeting of October 3rd, J.C. Tétreault was appointed Executive Director on an interim basis until it is created at the next AGM (March 2019) and Marie Robidoux was confirmed as Registrar.

Learning Institution Exemptions
The following learning institutions obtained exemptions:
- College of the North Atlantic: C6 Geodetic Positioning
- UNB: C5 Geospatial Information Systems and E1 Spatial Databases and Land Information Systems for two new on-line courses

C12 - Hydrography Exam
The ACLS updated its on-line exam database of questions to be in line with the newly approved learning outcomes for subject C12. The CBEPS Board of Directors is considering offering that service to its candidates.

Pathways to Foreign Credential Recognition Project
The ACLS secured funding from Employment and Social Development Canada (ESDC) to design and implement an efficient process to assess foreign-trained land surveyors.

The new process has been approved by all surveying associations and is now at the implementation stage. If all goes well, the new process will be launched on April 1, 2019.

Michelle Merrick, ALS
Communications & Public Relations

The Communication & Public Relations Committee held six meetings throughout the term via GoToMeeting. The mandate for the CPR Committee was broken into three subgroups as follows:

- **The Public Communications Subgroup**: tasked with promoting the ALSA within the community and other external stakeholders.
- **The Internal Relations Subgroup**: tasked with exploring and developing a diversity and inclusion statement and associated policies as well as promoting and fostering membership engagement within the ALSA.
- **The External Relations Subgroup**: tasked with the engagement of external stakeholders such as university, technical school, and high school students.

Each of the subgroups met throughout the year, with further discussion and reports being carried out during the main CPR Committee meetings.

The Internal Relations subgroup created a diversity and inclusion statement for the ALSA which was subsequently adopted by Council.

The public communications subgroup looked at different ways to modernize the way that the ALSA is communicating with the public. The group found that platforms such as Twitter could be used which have since been implemented. The group believes that the implementation of these ideas should be through the ALSA instead of the subgroup in order to be successful.

The External Relations subgroup was tasked with creating greater awareness within the general public, government, and industry about professional land surveyors and the Alberta Land Surveyors’ Association. The key demographic for the committee in the past year has been students from high school to post-secondary. The main events that the subgroup focused on were:

- University of Calgary Geomatics Exposition/GeoDays
- Presentations at NAIT/SAIT/Lethbridge College

The above events were largely successful and well attended. It was determined that students are very interested in the personal experiences of presenters, the technology utilized in surveying, and the different career options open to surveyors.

Chair: Noelle Machon
Council Liaison: Michael Louie
Members: Chad Burwash, Cameron Cousins, Nina Holdbrook, Katie Hunter, Al Jamieson, Duong Le, Jeffrey Lund, Ryan Man, Mitchell Rose, Bill Smienk, Jesse Vanneste
In addition to event planning and execution, the External Relations subgroup was all tasked with a review of the display materials, brochures and website currently used by the ALSA. All ideas have been reviewed and updated where possible.

In the upcoming year, the CPR Committee will continue to research and discuss options for the format and location of events that can be planned to foster greater membership engagement, and continued events to increase interest in the Alberta Land Surveyors’ Association and the career of a land surveyor.

A major change that the committee believes would be beneficial, is that the events part of the group (U of C Geomatics Exposition, Beef & Bun, etc., NAIT, SAIT, Lethbridge) could be amalgamated into another group that exists within the ALSA. Given that, the committee should keep the terms of reference “explore development of a public communications strategy” and “develop engagement plan for stakeholders/strategic partnerships” so that the committee has a more direct initiative for next term.

Given the large mandate of this committee as a whole, there are still many discussions that will need to occur to ensure all the goals of the committee can be fulfilled next term.

I would like to take this opportunity to thank the committee members for their hard work and willingness to participate in the CPR committee this year and to all that we have accomplished this year.

Noelle Machon, Pupil/ALSA

**Convention & Social**

The 109th Annual General Meeting of the Alberta Land Surveyors’ Association was held from April 19 to 21, 2018 at the Jasper Park Lodge.

195 Alberta Land Surveyors 227 members were in attendance.


The 2019 AGM will be held at the Fairmont Banff Springs Hotel from April 25 to 27, 2019.
The 2020 AGM will be held at the River Cree Resort & Casino in Enoch, Alberta (just outside of Edmonton) from April xx to xx.

The 2021 AGM will be held in Calgary at a location still to be confirmed.

The Convention & Social Committee has made one small but important change to our traditional AGM format. By moving the New Members Lunch from Thursday at noon to Friday evening and combining it with the recognition of the award recipients and past presidents, the ALSA needs one less large ballroom. This expands greatly the number of facilities that could potentially host the AGM and gives the ALSA greater flexibility and cost control.

*Brian Munday*

**Corner Recordation Index**

The Corner Recordation Index (CRI) Working Group was tasked with the following two terms of reference:

1. Monitor the existing Corner Recordation Index and make recommendations for change.
2. Develop a plan for a broader more all-purposeful Corner Recordation Index using other ALSA datasets.

Our meetings throughout the year primarily centred around the first item. We discussed necessary requirements of the CRI along with features that would just be nice to have, all while keeping an eye on future capabilities. Each meeting resulted in back-and-forth discussion between the working group and developer, with Dawn Phelan being the mediator. Several errors, glitches, and nuances with the CRI were resolved. Items addressed this past year include, but are not limited to:

- Search feature
- Downloadable csv
- Data formatting
- Mapping capabilities
- Fillable pdf form
- Data entry quality assurance

An instructional document was prepared to guide new users through all steps necessary for submitting a record, from login to syncing CRI with an AbaData account.

**Chair:** Nicholas Madarash  
**Vice-Chair:** Mark Horneman  
**Council Liaison:** Sandy Davies  
**Members:** Dungen Chen, James Durant, Mike Fretwell, Maurice Liboiron, Adam Pluim
At the time of this writing, we are currently waiting for the developer to fix a few minor issues. I fully expect these to be resolved and for the system to be unveiled to the membership prior to the AGM. Thus, completing our first term of reference.

Our second term of reference will be carried over into next year, but with a good framework in place. Potential mapping capabilities taken into consideration for the CRI include:

- RPR Depository
- Dormant Plans
- Boundary Panel Cases
- Field Notes
- Double Postings

I would like to thank all members of the working group, especially Dawn Phelan. Her tracking of issues, current status, developer comments, and decisions made my role as chair much easier than it would have been otherwise.

Nicholas Madarash, ALS

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**Discipline**

Between February 18, 2018 and the date of this report being written, February 13, 2019, there were ten complaints lodged with the Alberta Land Surveyors’ Association. Six complaints were from members of the public, two were from Alberta Land Surveyors and two were from the Association.

There were seven complaints under investigation when last year’s report was written.

Of the 17 open complaints in 2018-2019, four are still under investigation by the chair or his designate. Five complaints were withdrawn and one complaint has been deferred until such time as the former member applies for reinstatement. In four of the complaints, the chair directed that no further action be taken and the complainant appealed that decision to the Discipline Committee. One of the appeals was forwarded to the Discipline Committee and was later dismissed. One appeal was withdrawn at the appeal hearing and the other two appeals are being scheduled. Two decisions of the Discipline Committee were published in ALS News. One complaint was forwarded to the Discipline Committee for a hearing which is in the process of being scheduled.

Mike Fretwell, ALS

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Chair: Mike Fretwell
Vice-Chairs: Greg Boggs, Fred Cheng, John Haggerty, Al Jamieson, Larry Pals, Connie Petersen, David Thomson
Executive Committee
The Executive Committee is a committee reporting to Council. Reporting through the chair, the Executive Committee monitors and supervises the ongoing management of the Association’s affairs and ensures that the work of standing, statutory and ad hoc committees is complete before being submitted to Council for a decision.

In addition, the Executive Committee
1. Reviews the Association’s budgeting process, bookkeeping and expenditure control procedures, and prepare recommendations for changes as appropriate.
2. Considers candidates for the Association’s awards
3. Sets performance targets for the executive director and conduct an annual performance review.

The Executive Committee of Council consists of the president, past president, vice president, and secretary treasurer.

Minutes of Executive Committee meetings are kept and sent to all members of Council.

The Executive Committee met eight times throughout the year in 2018-2019.

Most matters that came before the Executive Committee this year were dealt with by Council and Council’s decisions were published in the Council Report.

The Executive Committee plays an important role in prioritizing issues and streamlining matters for Council based on the overall directions set by Council.

Bruce Clark, ALS

Future Committee
This year the Future Committee was tasked with the oversight of position papers prepared by the Alberta Land Surveyors’ Association on surveying, land surveying and geomatics issues. The committee was to recruit subject matter experts to prepare papers on specific matters and provide those experts with general guidelines and direction on preparing the material. The committee had access to a $50,000 budget to complete their mandate. All spending was subject to Council’s approval.

The committee has met six times year-to-date and produced and issued three RFPs for the preparation of position papers on surveying issues. The first RFP was to prepare background

Chair: Bruce Clark
Members: Bruce Drake, Mike Fretwell, Steve Yanish

Chair: Warren Lippitt
Vice-Chair: Bradly Machon
Council Liaison: Steve Yanish
Members: Jaroslav Geba, Kristopher Kwiatkowski, D. Chris Larsen, Allan McKay, Robert Radovanovic, Purdy Smith
material for the Association so that they can engage with Land Titles and other regulatory authorities on the topic of dormant plans. This was in response to a new business item brought forward at the 2018 AGM tasking the Association to come up with a solution to our problem of being unable to register constructed right-of-way plans when we are unable to get the owner of the facility to sign the consent. The project was awarded to Mr. Bryan Bates. A completed paper is expected in advance of the 2019 AGM.

The second RFP was to prepare an adverse possession position paper to help the association form an opinion on the proposed abolishment of adverse possession that has been brought up in the Alberta Legislature on multiple occasions. The project was awarded to Dr. Brian Ballantyne. A deliverable due date has not yet been set.

The third and final RFP issued to date was to produce in-depth background material on a coordinate based cadastre to help the association determine the best format, if any, for a coordinate based cadastre in Alberta. Upon receiving responses, it was decided to defer the award of this project to a later date, likely in the new budgetary year.

\[\text{Warren Lippitt, ALS}\]

\begin{flushleft}
\textbf{Historical & Biographical - Collections}
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The H & B committee has two sub-committees, collections and interviews.

The purpose of the Collections Subcommittee is to “gather, document, preserve and share historical survey artifacts and information with the purpose of educating the public about: the importance of well-defined property boundaries, the role of the land surveyor and the function of the Alberta Land Surveyors’ Association.”

Most of the Collections Subcommittee’s time is spent cataloging and maintaining a collection of surveying artifacts. The software used is PastPerfect which is used by over 10,000 museums in the world. The ALSA collections policy (2003.01.00) establishes the policies and guidelines for the acquisition, accession, deaccession, loan, sale, care and use of the collections of the Association.

During the 2018-2019 year a well-presented historical display of monuments and artifacts was donated to the collec-
tion by WSP Global Inc. The monuments and artifacts were obtained and assembled over the years by Stewart Weir. The display is currently in the ALSA library.

The Alberta Historical and Educational Foundation for Land Surveying (commonly called the Surveyors Historical Foundation (SHF)) also receives donations of historical survey items. Under a memorandum of understanding between the ALSA and the SHF the two bodies work cooperatively to achieve the common goals of preserving and publicizing the history of land surveying in Alberta. As part of the memorandum the SHF will entrust artifacts obtained by them to the ALSA collection for “inventory, use and display on an indefinite loan basis.” Only artifacts of value to the ALSA collections are accepted. In 2018 several survey artifacts belonging to Ed Scovill were received by the ALSA from the SHF for inclusion in the ALSA collection. These included a transit, several chains, an altimeter and old drafting instruments. Ed Scovill passed away in 2016. He retired as a survey instructor at the Southern Alberta Institute of Technology in 1999 and obtained the ALSA Professional Recognition Award in 2003.

While the association has several survey artifacts on display in the ALSA office, it is not a public museum. The Committee educates the public about boundaries and the role of land surveyors by supporting survey exhibits in other museums and institutions throughout Alberta. The travelling exhibit, created for the ALSA Centennial in 2009, is still traveling. During 2018 it was at the Onoway Museum from February to April, the Claresholm Museum from May to September, and then at the Grand Prairie Museum until May 2019. It will then move to the Breton Museum until September 30 followed by the Morinville Museum to December 15, 2019. Several ALSA artifacts are on display at the Whyte Museum in Banff as part of the Gateway to the Rockies ongoing exhibition in the Heritage Gallery. Early surveyors in the Rocky Mountains such as A.O.Wheeler are highlighted. ALSA survey artifacts are also at the Leduc #1 Energy Discovery Center and are used by the Fort Heritage Precinct at Fort Saskatchewan for elementary school programs on Alberta and Canadian history.

The ALSA library is an unrecognized valuable resource for researchers and in fact for anyone interested in Alberta surveying. While there are excellent publications on survey history, survey law, astronomy, mapping, land information systems, GPS, etc. there are also many publications which
are not relevant - and it is not unusual to have many copies of the same publication. In order to upgrade the library this year a major undertaking was tackled by Les Frederick and Monroe Kinloch. They have gone through the library, book by book, and produced a list with an ungraded description of each publication and a recommendation for publications that could be discarded. Some are obvious discards and are currently being removed. As there is no imminent need to have more space in the library, additional time will be taken to make sure that there is general agreement before any others are removed.

Most of the work of the Collections Subcommittee is ongoing. The last booking for the traveling exhibit expires in December 2019 so a decision will have to be made as to its future. It has been a tremendous success story having been on the road for ten years in Alberta. As well in 2019-2020 more emphasis will be made to display more of the artifacts in the collection along with stories of land surveying in museums and other public places in Alberta. Artifacts in a storage room do not educate the public about boundaries and the role of land surveyors.

If you have survey items that you are willing to donate, please contact any member of the collections group, Kerry Barrett or Brian Munday. Not all items can be accepted as storage space is limited, however there is still a need for several items that are of particular value or that are not currently in the collection. Also, if you have not done so already, take in the travelling survey exhibit and/or visit the Gateway to the Rockies exhibit at the Whyte Museum - we think you will be pleased and appreciate the value of the collection. Finally, if you are interested in old survey instruments and survey history, we invite you to join us.

_Gordon Olsson, ALS (Hon. Life)_

**Historical & Biographical - Interviews**

Since the modern inception of the Historical & Biographical Committee in 1999, one of the main priorities was the acquisition of the oral histories of the retired members of the ALSA. Over the years, this importance has increased as time has gone on and some of these past members have passed away.

In 2018, an Interviews Subcommittee was formed under the H & B Committee whose sole task is to not only perform these retired member interviews, but also to interview many active members and the newly commissioned candidates.
The questions asked are certainly not very onerous. The objective of these interviews is to record the history of each land surveyor and to add to the historical record of the Association through its members.

To date, approximately 88 interviews have been performed, with many more planned in the coming months. If a member of the Interview subcommittee contacts you to participate in this worthwhile endeavour, please participate. If you have any questions at all, please contact the Subcommittee Chairman.

Les J. Frederick ALS

Legislation

The terms of reference for the Legislation Committee for 2018-2019 were:

1. Review *Surveys Act* and bring forward opportunities for government, the public, the profession and the Association

2. Define “surveying” and who is allowed to practice surveying.

3. Based on the approval of the bylaws at the 2018 AGM,
   a. Prepare a code of conduct policy for Council members.
   b. Prepare a policy governing how electronic Council meetings may be conducted.
   c. Prepare a recommendation to govern electronic voting of Council members at an annual general meeting.

Coming off of a 2017-2018 Legislation Committee year that saw the three large recommendations to Council, the results of the 2018-2019 Committee year seem somewhat disappointing. The terms of reference proved difficult this year. While it was straight-forward to prepare recommendations to govern electronic voting for elections we struggled with the other items.

We struggled with reviewing the *Surveys Act* and bringing forward opportunities. It was not intended as a specific line by line review but rather a discussion on what general changes should be contemplated for the next *Surveys Act*. Once we did define what we were expecting out of this term of reference we did come up with some good written discussion points. With recent developments on Council, they considered our review of the *Surveys Act* and suggested that we should put our work on hold.
The discussion of the definition of surveying was intended to address some overlap in jurisdiction between APEGA and the Alberta Land Surveyors’ Association when it comes to certification of professional products. This is an ongoing discussion with APEGA and there are no results to report yet.

The committee started work on preparing a code of conduct for Council members. This term of reference came from the bylaw revisions last year as they make reference to such a code of conduct. This was a difficult item as starting a new item from scratch is a lot more difficult than editing something existing. We developed what the final product would look like and are close to having a final draft. This term of reference should be carried into next year and the final document should be ready for the 2020 AGM.

The committee recommended that the term of reference regarding electronic council meeting be removed. The practice that this meant to address was no longer occurring and it was suggested that a policy was not warranted.

The Legislation Committee will be bringing one recommendation to the AGM this year with changes to the bylaws that will allow for on-site or remote, electronic voting for Council members.

Steven Van Berkel, ALS

Nominating
The following list of nominations has been received by the Registrar of the Alberta Land Surveyors’ Association pursuant to Section 30 of the Bylaws of the Alberta Land Surveyors’ Association.

For Vice-President:
B.M. (Bruce) Drake, ALS

For Secretary-Treasurer:
C. (Carl) Larsen, ALS

For Council:
B.P. (Bryan) Bates, ALS
J.G. (James) Durant, ALS
K.G. (Katie) Hunter, ALS
N.P. (Nick) Madarash, ALS

Additional nominations to be added to the list of nominees must be received by the Registrar no later than March 2,
2019 or by two Alberta Land Surveyors, with the consent of the nominee in each case, at the floor of the Annual General Meeting at 9:00 a.m. on Friday April 26, 2019 at the Banff Springs Hotel.

The election will take place on Saturday April 27, 2019 at 9:00 a.m.

The following offices are to be filled:
Vice-President, one-year term
Secretary-Treasurer, three-year term
Two members of Council, three-year term

Mike Fretwell, ALS

Practice Review Board

The Practice Review Board (PRB) is currently reviewing practitioners under phase 3 of the Continuing Competency Review (CCR) program. Eleven files remain open under Phase 2 of CCR. Phase 3 reviews commenced in June 2018. In Phase 3, a supplemental questionnaire was added for practitioners who do not author products. Other main components of the Phase 3 reviews remain the same as the Phase 2 reviews. The Phase 3 CCR framework document is available in the publications section of the ALSA website.

Phase 2 commenced in May 2014. As of February 2019, 11 files remain open. Four files have not been reviewed by the PRB for various reasons. Seven files are in the comprehensive review process. In 2018/2019, the PRB conducted two phase 2 hearings and referred one file to the Registrar.

Phase 3 commenced in June 2018. The following table outlines the progress of Phase 3 files as of February, 2019.

| Files opened | 105 |
| Files reviewed | 55 |
| Files closed | 49 |
| Comprehensive reviews requested | 5 |
| Hearings held | 1 |
| Field inspections completed | 1 |

As in Phase 2 reviews, drafting errors and execution of processes continue to be the main areas of deficiency in files. Repeated lack of execution and failure to use governing evidence typically result in comprehensive reviews. Responses from practitioners commonly refer to failure of staff to follow a process or use a checklist which results in drafting and plan checking errors. About 20% of plans reviewed in Phase
3 have several drafting issues on them. With respect to “duty to personnel” in the code of ethics, several practices could benefit from practitioners presenting an internal getting-it-right seminar to staff.

Supplemental questionnaires in Phase 3 have led to recommendations for insurance presentations. If required, practitioners could contact their professional liability providers to present to management staff on insurance claims. Topics would include avoiding claims, making claims, and what to do if you become aware of a possible error.

One face-to-face meeting and three hearings increased the costs associated with the PRB in the past year compared to the previous year. Council increased the budget of the PRB to align more closely with previous years budgets. All other PRB meetings were held online via GotoMeeting.

I would like to thank all of the board members for their preparation and invaluable input on the PRB. Due to the hard work of Scott Westlund and Kerry Barret, the CCR process is an extremely efficient process. The membership is well served by the education provided by the CCR process.

Scott Boulanger, ALS

Professional Development
The summary of the 2018-2019 professional development events is as follows:

• A three day wetland/ Riparian Boundary seminar that included both an office and field component was held in both Calgary and Edmonton in May/June 2018.
• Webinar – Five common investment mistakes was held in May 2018
• Webinar – How good is that gear was held in October 2018
• Webinar – CSRS Modernization is scheduled for February 2019
• Nine AGM Seminars have been organized for April 2019

Other events:
• Webinar – Special update from the President was held in September 2018
• Calgary and Edmonton Regional Meetings were held in September 2018
• Regional Meetings are scheduled for Calgary, Edmonton and Grande Prairie for March 2019
Arranging professional development seminars continues to be much more difficult than I expected and member engagement is very important to ensure seminars are timely and relevant. I encourage you to send me ideas for potential professional development seminars. This will help me determine our priorities for the next fiscal year.

Scott Westlund, ALS

Registration
In accordance with the terms of reference provided, the Registration Committee performed all statutory duties outlined in the *Land Surveyors Act* and *Examination & Training Regulation*.

As of February 19, 2019, there are currently 74 articling pupils in the system. The committee approved articles for 12 pupils, approved transfers for 8 pupils, marked 30 project reports with 1 appeal, marked 29 written exams with 5 appeals, and conducted 17 qualifying exams. The committee also conducted numerous annual, initial, transfer and unemployment interviews.

In addition to the statutory duties, the committee worked on the following:

- Completed a standardized procedure for marking project reports with updated checklists which was implemented in October 2018.
- Completed the research into the feasibility of allowing for the simultaneous administration of both articled pupil examination within its current schedule. A recommendation was provided and approved by Council in December 2018.
- Continues to create and develop a principal course.
- Continues to provide a representative to assist the ACLS with foreign credential recognition research.
- Continues to monitor articles.

The Registration Committee recommends no changes to the current terms of reference for the committee.

I would like to thank the Registration Committee members, the Registrar and our administration for all their hard work and dedication over the past year.

David Amantea, ALS

Chair: David Amantea
Vice-Chair: Roberta Holtner
Past-Chair: Robyn Graham
Council Liaison: Steve Meehan
Members: Bruce Beairsto, Adam Berg, Cheri Berns, Travis Brinsky, Norman Chan, Keith Davidson, Paul Densmore, Dagen Deslauriers, Roy Devlin, Darren Eklund, Brandon Ellis, Hugo Engler, Matt Forsyth, Jeremy Howden, Kristopher Jewett, Jiunhan Keong, Johnathan King, Michael Lee, Sachin Mahendru, Allan Main, Mohamed Mouallem, Jason Paziuk, Alexander Perkins, Kurtis Popadynetz, Ashley Robertson, Tyler Robinson, Jennifer Rosenkranz, Kia Shayestehfar, Ryan Smith, Bruce Tattrie, Michael Thompson, Bob Wallace, Dwayne Westacott, Jason Workman
The RPR Working Group has met five times to date and has been very busy with discussions surrounding the RPR and its use, collecting and gathering data from both ALS practitioners as well as real estate professionals regarding what they expect to be shown on an RPR, as well as its current use and relevance in land conveyance.

The RPRWG came to a consensus on a definition of “encroachment” as it relates to the RPR. The definition was sent out to over one hundred real estate lawyers across the province which was compiled from a list provided by members of the committee who work with these professionals on a regular basis. The purpose was to gain valuable insight from these lawyers as to any suggestions or changes, prior to submitting anything formal to Council.

The RPRWG prepared two different questionnaire regarding what should and should not be shown on an RPR. The surveys were sent to ALSA membership, as well as distributed to all Alberta lawyers through the Law Society of Alberta. Over one hundred responses were received from each group as of February 2019. The RPRWG will be analyzing these results to further investigate and compare what practitioners and industry professionals expect to see on an RPR, and determine if any changes or suggestions for change should be made to membership with respect to the Manual of Standard Practice. The Alberta Real Estate Association (AREA) was consulted to request the questionnaire be sent to their membership, but at the time of writing, the poll has not yet been distributed by AREA. It will set up next year’s committee to look at this for the 2020 AGM.

As a committee, we are confident that although we were not able to complete all the terms of reference give to the committee by council, we have accomplished a lot with respect to data collection and acquisition which will allow next year’s committee to easily transition and continue the progress to completion.

James Durant, ALS
Standards
The 2018-2019 Standards Committee was composed of a total of forty members including representatives from ASSMT, the Director of Surveys Office, Land Titles Office and Council. The committee’s first meeting was June 7th, 2018. Subgroups were formed at our first meeting to research each of the 5 terms of reference as assigned by council. Seven additional meeting were held throughout the year with our last meeting on February 7th, 2019.

Two new terms of reference were added to the Standards Committee at our September 6th meeting from council and one term of reference was removed. The Standards Committee has also brought forth two new terms of reference to be considered by council for the 2019-2020 term.

The Standards Committee’s subgroups were hard at work this year, thank you to all our committee members for the extra hours. The results are two recommendations to revise the manual of standard practice. Two terms of reference will be carried over into the 2019-2020 term. Below are the two terms of reference with a summary of the committee’s recommendations.

Investigate what assurance the ALSA can provide to Land Titles that there are safeguards in place if a land surveyor attempts to alter a survey plan or document
The subgroup did a great job on this term of reference and put a recommendation to council in the fall, council had sent it back for additional input. This is still being discussed and will carry over into the 2019-2020 term for the committee.

Investigate making the means practitioners use to deal with linear activities that are in both private and public lands, typically PLAs/DPLs and EZEs consistent.
The intent of this recommendation is to provide land surveyors with some literature in the MSP on how to deal with linear activities and develop some consistency with how this is dealt with. The additions to the MSP will also direct the survey or the AEP Content Requirements for Survey plans and Sketches document.

Based on the feedback from the questionnaire to members, monitor standards and specifications for iron post and marker posts and make recommendations to council
(Member Engagement)
This term of reference was removed by Council.
Review the purpose statement, signature requirements and copyright statements in the real property report section of the Manual of Standard Practice and make recommendations to Council. The subgroup worked hard on this term throughout the 2018-2019 term. Part of this term of reference is soliciting feedback from groups outside the ALSA. As a result, we are still awaiting feedback from the questionnaires sent out by the sub group.

Create a consulting group, whose membership is approved by Council, with the Director of Surveys Liaison to provide feedback on the working in Crown Disposition Standards document to ensure they align with current standards of practice and provide reports to Council. A subgroup was created, and the membership approved by council. The group has met a few times throughout the 2018-2019 year.

Review the need to add a section to the Manual of Standard Practice regarding hybrid cadaster practice standards and provide recommendations (s) to Council

Currently there is no reference to the Hybrid Cadastre Standards in the MSP, this term of reference was expanded in December to include surveying practices.

Greg Hebb, ALS

Other

Neither the CAPP Geomatics Committee nor AER liaison Committee met in 2018/2019 year to date.

CAPP Geomatics Committee has gone quiet. It typically meets when an issue warrants discussion.

Attempts to coordinate the AER liaison Committee meeting have been unsuccessful due to lack of response from AER representatives.

Energy Safety Canada Chainsaw Committee has also been quiet. The last meeting was January 2018.

Al Jamieson, ALS
## Rationale Documents

**RATIONALE FOR CHANGES** for the motion pertaining to the revisions of the Part D, Section 5.14 of the Manual of Standard Practice.

1. **What is the genesis for the recommendation? (Did it arise from a new business recommendation? Or was it something that came out of committee discussions?)**
   This recommendation arose from an Email on June 7, 2017 from Reid Egger at the Director of Surveys Office.

2. **What problem is trying to be solved? How does the recommendation solve the problem?**
   The problem is survey companies have been dealing with linear activities that are in both private and Public Lands a little differently. AEP currently accepts a plan in 3 different ways.

   The recommendation adds a section to the MSP to provide guidance on how to determine how to deal with the situation of a linear activity in both private and Public Lands.

3. **What is the overall intent of the recommendation?**
   The intent of the recommendation is to provide land surveyors with some literature in the MSP on how to deal with linear activities and develop some consistency with how this is dealt with. The addition to the MSP will also direct the surveyor to the AEP Content Requirements for Survey Plans and Sketches document.

4. **Was anyone outside of the Association membership consulted? What was their reaction?**
   Reid Egger with the Director of Surveys Office is a member of this sub group and endorses our recommendation.

5. **How will this recommendation affect the public interest (pro and con)?**
   It will positively affect the public interest as it will provide surveyors with some guidance how to decide which method to use when dealing with linear activities that are in both private and Public Lands.
6. **What are the financial costs of the recommendation to both the Alberta Land Surveyors’ Association and Alberta Land Surveyors? Are there any ongoing financial commitments required?**

There are no financial costs associated with adding a section to the MSP.

**RATIONALE FOR CHANGES for the motion pertaining to the revisions of the Part D, Section 13 of the Manual of Standard Practice.**

1. **What is the genesis for the recommendation? (Did it arise from a new business recommendation? Or was it something that came out of committee discussions?)**

The genesis is a recommendation that was put forward to Council by the Standards Committee to assign a Standards Committee Subgroup to investigate the need to add a section to the MSP regarding Hybrid Cadastre Practice Standards. Council approved the recommendation to investigate the need to add a section to the MSP.

2. **What problem is trying to be solved? How does the recommendation solve the problem?**

There is no current reference to the Hybrid Cadastre Standards in the MSP.

3. **What is the overall intent of the recommendation?**

To add a section to the MSP acknowledging the Hybrid Standards to make practitioners aware of them.

4. **Was anyone outside of the Association membership consulted? What was their reaction?**

Director of Surveys office Liaison (Reid Egger) who was supportive of the addition.

5. **How will this recommendation affect the public interest (pro and con)?**

The addition of a hybrid cadastre section to the MSP will benefit the public by assisting Alberta Land Surveyors in preparing hybrid cadastre plans of survey that result in clear and unambiguous definition of public land disposition boundaries.
6. What are the financial costs of the recommendation to both the Alberta Land Surveyors’ Association and Alberta Land Surveyors? Are there any ongoing financial commitments required?

There would be no cost to the Association other than the standard cost to update the Manual of Standard Practice.

RATIONALE FOR CHANGES for the motion pertaining to alternate funding.

Digital Stamp
In this document the references to a digital stamp are not necessarily the same as a (digital) permit stamp as defined under the *Land Surveyors Act*.

RECOMMENDATION
The Alternate Funding Ad Hoc Committee is recommending that a digital stamp be affixed to survey products. The digital stamp would have a unique identifier and the digital stamp would need to be purchased from the Alberta Land Surveyors’ Association on a single use basis.

Funds from the sale of the digital stamp would be used for initiatives like the Continuing Competency Review Program, a Boundary Panel and other initiatives that would assist practitioners in protecting the public.

The unique identifier would add a level of security to each product and assist the Continuing Competency Review Program in ensuring that the selection of the products that the Practice Review Board investigates is more truly random. Furthermore, it would be a “brand” of sorts. A stamp of quality on every product issued.

The digital stamp funding model will be governed by the Association and its members. There is no reporting requirement to Alberta Environment and Parks.

LEGISLATIVE AUTHORITY
Using a digital stamp as an alternate funding model would need to be approved by the membership through a bylaw amendment.

At this time, no bylaw is being proposed but the Alternate Funding Ad Hoc Committee is seeking the membership’s approval of this concept in principle. The Association’s legal counsel provided his legal opinion that the authority in Section 17(1)(g) of the Land Surveyors
Act to make bylaws “respecting the fees, dues, and levies payable to the Association by practitioners and other members of the Association” is broad enough to include a product fee so long as the fee is intended for purposes that fall within the authority of the Alberta Land Surveyors’ Association to regulate the profession and the practice of land surveying. Similar fees have been imposed in other provinces under similar general authorities.

**ORIGIN**
Council first became concerned with declining post sales in 2013. At that time, post sales had fallen 40%. The Alberta Land Surveyors’ Association was able to offset the decline in post sale revenue by judiciously trimming costs. Today, post sales are 53% of what they were when the ALSA first started looking at alternate funding concepts.

The Association Finances Ad Hoc Committee’s report to the 2014 AGM suggested a number of alternate funding models. The membership, during open forum at the 2016 AGM, suggested some other ways that the Association could fund itself. Council took all of these ideas and suggestions and believed that some sort of product fee would be the most feasible and equitable model and was worth investigating further.

Council retained the consulting firm MNP to research whether a business case could be made for any of the product fee models. Although there were questions about the results from the membership polling concerning the number of different types of products prepared by practitioners, MNP determined that there was a business case in favour of a product fee.

The MNP report considered three types of product fees. They were a digital signature, a digital permit stamp and a professional product fee.

In 2017, Council identified “complete the work on alternate funding models for the ALSA” as strategic objective.

Council then created the Alternate Funding Ad Hoc Committee and it reviewed all the work that had been done to-date. The Alternate Funding Ad Hoc Committee determined that a digital stamp would be one of the most equitable and simplest options to undertake.
MEMBER INVOLVEMENT
When the stamp is ordered through the existing MyMember portal on the ALSA website for attachment to a final product, a unique code is generated, thus “digitally stamping” the product. When a practitioner affixes its digital stamp to a product, the practitioner pays a fee.

Although the process has not been fully developed, the intent is that affixing the digital stamp would involve minimal time on the part of the practitioner.

Internal Administration
The Alberta Land Surveyors’ Association will be responsible for verifying who is authorized to purchase a digital stamp.

The process will be largely automated but there is likely a benefit from a well-reasoned audit process that ensures the digital stamps are being used appropriately.

It is intended that the Association staff should not have to be involved in the ordering and/or purchasing of the digital stamp. Although Association staff will have to be familiar with the process to address any questions from practitioners, the intent is to have a system that does not increase workload for staff.

The Association would see an increase in invoices and payment processing but, if the digital stamp process works like other purchases through the Association’s website, this should not present a large impact on accounting time as the processing of invoices, statements and payments for digital stamps would be replacing the time spent on the processing of invoices, statements and payments for iron post and marker post purchases.

The costs associated with setting up a system that utilizes the Association’s existing membership database and website have not been obtained as the details of the expectations and workflows have not yet been fully developed. At this time, the Alternate Funding Ad Hoc Committee is only looking for approval for this concept in principle. If the membership gives its direction to proceed further the details and workflows will be fleshed out. Once that has been done the service provider will be contacted to provide an estimate to develop and implement an online based system for purchase and download of a digital stamp with the fee being automatically invoiced to the practitioner’s account.
DIGITAL STAMP FEE
The Alternate Funding Ad Hoc Committee has suggested that the digital stamp fee to members be a three to four-tiered system to reflect the diversity of costs for each product.

Although, the specific fee for each product has not yet been determined, the following tiers have been suggested:

• Tier 1
  • House Plot Plans/Stake Outs
  • Real Property Reports – Residential
  • Grading Certificates – Commercial and Residential
  • Lot Corner Staking – Urban Residential
  • Area Certificates
  • Building Condominium Plan – Per Unit Fee
  • Individual Ownership Plans
  • Crossing Plans
  • Proximity Plans

• Tier 2
  • Topographic Survey
  • Certified Boundary Survey
  • Subdivision Plan/Bare Land Condominium – Per Unit Fee
  • Utility Right-of-Way (As part of a subdivision.)
  • Miscellaneous Plan (No title affected.)
  • Descriptive Plan – Subdivision or Consolidation

• Tier 3
  • Real Property Report – Commercial
  • Building Condominium – Base Fee
  • Strata Plans
  • Wellsite – Private Land
  • Wellsite – Crown Land
  • Utility Right-of-Way Plan – Pipeline Private Land

• Tier 4
  • Subdivision Plan/Bare Land Condominium – Base Fee
  • Road Plan/Public Works
  • Crown Dispositions

The Alternate Funding Ad Hoc Committee recommends that Council have the authority to adjust the fee for any of the tiers either up or down in any given year. Adjustment of the fee would provide greater stability for the Association’s revenues and would create an avenue for dealing with inequities in the system.
RATIONALE FOR CHANGES for the motion pertaining to the revisions of the Section 56(1)(d) of the bylaws.

1. **What is the genesis for the recommendation? (Did it arise from a new business recommendation? Or was it something that came out of committee discussions?)**
   Council reviewed the maximum fees allowed under the bylaws as a result of the cancellation of the ministerial order.

2. **What problem is trying to be solved? How does the recommendation solve the problem?**
   Dues will need to increase because of the cancellation of the ministerial order and the Association’s need to maintain its statutory obligations.

   Even if there is no alternate funding model adopted by the ALSA, dues will need to increase.

   Increasing the maximum dues allowed under the bylaws gives Council greater flexibility if it is needed.

3. **What is the overall intent of the recommendation?**
   The overall intent of the recommendation is to increase the maximum dues for an Alberta Land Surveyor under the bylaws.

   The maximum was last increased from $1,200 to $2,500 in 2014.

   However, actual dues for an Alberta Land Surveyor remained the same. Alberta Land Surveyor dues were last increased in 2012. In the last ten years, dues have increased by $50.

4. **Was anyone outside of the Association membership consulted? What was their reaction?**
   No one outside of the Alberta Land Surveyors’ Association was consulted. The ALSA did review the fees charged by its sister associations.

5. **How will this recommendation affect the public interest (pro and con)?**
   The recommendation will ensure that the services of the Association will continue for both the public and the membership.
6. **What are the financial costs of the recommendation to both the Alberta Land Surveyors’ Association and Alberta Land Surveyors? Are there any ongoing financial commitments required?**

There are no significant financial costs to the Association to increasing the maximum fees charged under the bylaws.

**RATIONALE FOR CHANGES for the motion pertaining to the revisions to Section 56(1)(d) of the bylaws for a cap on failure to notify.**

1. **What is the genesis for the recommendation? (Did it arise from a new business recommendation? Or was it something that came out of committee discussions?)**

At the 2018 AGM, the membership approved a bylaw that if an Alberta Land Surveyor, surveyor’s corporation or surveyor’s partnership fails to notify the Registrar of a change in their current mailing address, email addresses and telephone numbers within twenty (20) business days, a fine of $50 per business day shall be payable to the Association.

Council became aware of one situation where a practitioner failed to notify the ALSA of a change in their mailing address for about one year. The penalty amounted to $1,000. Council considered the practitioner’s request for a review at its January 31, 2019 meeting.

2. **What problem is trying to be solved? How does the recommendation solve the problem?**

With no ceiling on the penalty for failure to notify the ALSA of a change to a practitioner’s contact information, the penalty can quickly become excessive. After three months, the penalty would be approximately equal to an Alberta Land Surveyor’s registration fee for the entire year.

3. **What is the overall intent of the recommendation?**

The intent of this recommendation is to strike an equitable balance between a duty to the profession and the public, and a fair and reasonable penalty.

4. **Was anyone outside of the Association membership consulted? What was their reaction?**

No.
5. How will this recommendation affect the public interest (pro and con)?

The public expects professional regulatory organizations to have current and accurate contact information for its licensed members and that the names and contact information be publicly available.

A penalty for failure to notify the ALSA reminds practitioners of their professional responsibility to keep the ALSA, as the regulator, informed of their current contact information.

However, a penalty with a maximum amount can still act as a deterrent and still protect the public.

6. What are the financial costs of the recommendation to both the Alberta Land Surveyors’ Association and Alberta Land Surveyors? Are there any ongoing financial commitments required?

A considerable amount of staff time is spent every year tracking down practitioners who have changed their contact information. The ALSA has not been able to recover these staff time costs.

The ALSA has not budgeted revenue for “failure to notify” penalties on the expectation that practitioners will inform the association of changes to their contact information.

There is no cost to the ALSA, other than staff time, to update the bylaws.

**RATIONALE FOR CHANGES** for the motion pertaining to the revisions to Part 5 of the bylaws for electronic voting of Council members.

1. What is the genesis for the recommendation? (Did it arise from a new business recommendation? Or was it something that came out of committee discussions?)

Electronic voting for council elections was original considered with the 2017-2018 legislation committee terms of reference to modernize the bylaws. The work required to change the bylaws to allow electronic voting was extensive and the membership’s desire for the changes was uncertain. The committee decided get certainty on what the membership wanted before putting in the work to make the changes.
At the 2018 annual general meeting, a set of motions was presented in order to understand what the membership felt was acceptable for electronic voting. The motions included electronic voting for elections and motions, both during and before the AGM. The motion implied, and the discussion considered, that the electronic voting could be done remotely. The only motion that passed was for electronic voting of council members during the AGM.

2. What problem is trying to be solved? How does the recommendation solve the problem?

There is no problem that is trying to be solved but rather an opportunity to modernize our bylaws and to allow increased participation in council elections. Technological advancements have made real-time, remote, electronic voting possible. This would allow efficient vote tallying as well as participation of those Land Surveyors who did not attend the AGM.

3. What is the overall intent of the recommendation?

The intent of the recommendation is to allow for electronic voting for an election either in-person or remotely. The bylaws were modified to make it possible, but the method of electronic voting was not considered. The method of electronic voting would be set by council prior to the Council election. The recommendation makes electronic voting possible but not mandatory, paper ballot voting or a mixture of paper and electronic voting elections are still possible.

If Council decides that only paper ballots are to be used, the ALSs in attendance at the AGM would receive a paper ballot. ALSs not in attendance at the AGM would not receive ballots.

If Council decides that only electronic ballots are to be used, both the ALSs in attendance at the AGM and the ALSs not in attendance would receive an electronic ballot.

If Council decides that both paper and electronic ballots are to be used, the ALSs in attendance at the AGM would receive either an electronic or a paper ballot. ALSs not in attendance would receive an electronic ballot.

4. Was anyone outside of the Association membership consulted? What was their reaction?

No one outside the association was consulted.
5. **How will this recommendation affect the public interest (pro and con)?**

This recommendation will not directly affect the public interest. There is a public interest in fair elections which the recommendations maintain.

6. **What are the financial costs of the recommendation to both the Alberta Land Surveyors’ Association and Alberta Land Surveyors? Are there any ongoing financial commitments required?**

This recommendation has no financial costs. If council decides to hold an election with electronic voting, there may be associated costs. These costs won’t necessarily be incurred as a results of the changes so they were not considered nor quantified.
New Members

P. Jason Attwood  
ALS

Ryan Dick  
ALS

Christopher Dusyk  
ALS

Geoffrey Frame  
ALS

Michael Krawchuk  
ALS

Duong Le  
ALS

Jeff Marsden  
ALS

Michael Metcalfe  
ALS

Bradley Middlemiss  
ALS

Patrick Myette  
ALS

Zachary Prosper  
ALS

Anas-wael Shadid  
ALS

Robyn Soroka  
ALS

Lydia Taylor  
ALS

Evan Thompson  
ALS

Shawn Leroux was unable to attend.
President Bruce Clark asked Registration Committee Chair David Amantea to come to the stage to say a few words to the new members.

David Amantea addressed the gala as follows:

It is an honour today to be able to come and welcome all the new members. It is especially exciting today because my, I guess I cannot even call him my articled student, my ex-articled student is now a land surveyor so that is extra excitement.

Being on the Registration Committee, there are two things that I really enjoy. Part is sitting through the initial meetings with students when you get to ask them questions and find out what got them excited to get into surveying and to hear their stories of their first contacts with the surveying profession and how it really inspired them to want to become a land surveyor. It is something that really reminds me of why I became a land surveyor so that is one of the great parts of being part of the Committee but my favourite part of being part of the Committee happens a couple of years later when, after a qualifying exam that is successful, I get to tell a then articling student that yes, you have passed and have become a land surveyor and to see the look on their faces and the excitement. I do not think they hear another word that I say after that because they are on cloud nine. The joy that just goes across their face. It is something that makes it all worthwhile. It is quite inspiring just to think back and try to harness some of that excitement and bring it back when you have had a hard day. You think, oh ya, someone is excited to be a land surveyor so there are good parts to it.

I was trying to think of a canoeing story but I could not really think of a canoeing story. Most of our canoe stories are about my kids fighting about who is pretending to paddle and not actually paddling.

To me, when you see all of these land surveyors becoming land surveyors and you see all of the hard work and the effort and then the goal of becoming a land surveyor, it is easy to think, yes, I have got to the end of the journey but as I have been reflecting over it, it is not the end of a journey but just the start of a journey here.
The thing that I can compare it most to is with my children and teaching them to ride a bike. I have run alongside them. They have had the training wheels but then you take them all off and you give them that last let go and they start peddling and they are going themselves. It is that same look of excitement on their face. Yes, they can ride a bike but it does not mean that they are an expert bike rider. There is still so much more to come and learn. It is exciting to see where they are going to go with that.

It is the same thing with the commission. As the Registration Committee, they have said yes, you have met this minimum standard of what it takes to become a land surveyor but we have not said that you have learned everything. There is so much more to learn. Every day I learn more and more as I go through and take on new projects and there is so much more to learn. It is a journey. Today we are celebrating. It is not celebrating the end of a journey. It is celebrating the start of your journey. I know we are all excited to see where that journey is going to go.

The other thing I see when I look out around the room, I see a lot of effort that has been put into getting you that commission. There have been all kinds of volunteer hours, even if you just look at the Registration Committee. People doing qualifying exams, marking reports, doing all kinds of effort but beyond the Registration Committee, even as land surveyors, they had the opportunity to go up and join a Council meeting and see Council work and all of the effort that is put in there and everything that goes on. All the volunteer hours that go into making this Association what it is.

As a new land surveyor there is a big deposit that has been put in. A lot of people put in a lot of volunteer hours to get you where you are at. Now that you are professional, I see that there is a duty there for you to pass the torch on. If we want to have a vibrant profession, it is going to take all of us working together. We may compete with each other for projects and for work but at the end of the day we are all working together to make this profession what it is.

Going beyond the professional aspects of it, the other thing that I see when I look around is a lot of husbands, wives, parents, children, colleagues and friends. They have also put a lot of effort into getting you to where you are at and getting your commission now. Beyond giving back to the profession, there are a lot of people around who have put a lot into you to getting you to where you are today so if you just remember
that going forward and think of ways that you can pay it back, pay it forward. Do what you need to do to thank everyone who has gotten you to where you are today. I would say welcome to the profession. Welcome to the journey. We look forward to going along with you.

New Members Address

President Bruce Clark asked Lydia Taylor to come forward to say a few words on behalf of the new members about what receiving their commission means to them.

Lydia Taylor addressed the gala as follows:

Good evening. It is my privilege to address the Association as a representative of the incoming Alberta Land Surveyors of this past year. I hold some pretty strong opinions that do not always seem to garner a whole lot of public support and I am a bit of an abstract thinker, not to mention a conservative home-schooled kid who grew up in the sticks of Northern Alberta, so I confess the thought of my being “representative” of the other fifteen new land surveyors concerns me a bit. I did not talk to any of the other members while preparing my speech so I am not 100 percent sure if any of my sentiments are reflective of theirs at all. So take this with a grain of salt. I am going to give you some highlights of my journey into this profession but they are just snapshots of my story. My hope; however, is that all of you, not just the new members, will find something in these memories that will connect you to your own story and inspire you to thankfulness that you made it “here” in the profession that is land surveying in Alberta.

Land surveying was not on my radar growing up. I knew as much about surveying as any member of the general population does, which most of us in this room would agree and often bemoan was almost nothing. My first exposure to land surveying was in the Grande Prairie Northside McDonalds, where a particular McElhanney truck fairly regularly came through the drive-thru where I worked. Les Hodgson, as it turns out, was the driver of that truck. He ordered either a large orange juice and two breakfast burritos or a large orange juice and a bacon and egg bagel almost every trip through. The only thing these encounters showed me about surveyors except perhaps their propensity to inject vitamin C first thing in the morning, was that it appeared that their work was fairly remote and dynamic as Les’ truck always had quads or
snowmobiles or a quad and a snowmobile and they seemed to alternate quite regularly so something was changing with his job. Other than that, I had no clue.

My life as a McDonalds girl did not last forever and when someone suggested that helping on a survey crew would meet my summer job criteria of making good money, working hard and getting a good tan I dropped my resume off at a land surveying company in Grande Prairie. I got the job and this Northern Alberta farm kid caught an adventure wave that, unbeknownst to her at the time, would continue for fifteen years and counting.

It was not the profession of surveying that first drew me in. As I said, I was looking for hard work and a good tan. I had a high school diploma that had come with no few tears shed over mathematics. I did not have much for career aspirations. As a farm kid I knew how to work hard and was not afraid of the wet or cold. Attending horse camp through my teen years had sealed my love of remote areas, especially the foothills. But I knew very little about boundaries and I was not particularly inspired to define, delineate or demarcate them. I just wanted to sweat and be outside.

It did not take long for me to fall in love however. In addition to the tranquil solitude of the great outdoors, the mental and physical challenge of navigating challenging terrain by ATV or snowmobile, walking long distances with an awkward heavy load and pounding marker posts through frost, I got a rush from solving problems, perusing the plans in my party chiefs’ job packages, navigating the crew to the jobsite, scouting routes for pipelines and access roads and eventually racing my uppers to calc postings using my scientific calculator, no cogo package included.

Why am I telling you all this? What does this have to do with anything anyway? I am hoping that as I am telling you highlights of my story, you are comparing and contrasting them to the highlights of yours. We were not born knowing what surveying was, unlike the song “I was born with a range rod in my hand.” None of us started as professionals. All of us started somewhere to get here.

My early surveying days were not all perfect and serene. I was super proud of my job but it was not all rosy. I struggled with my eighteen days on, three days off schedule and I know that some of you will say that that was lucky. I had to navigate working with other people. Most, but not all were pleasant
and patient. I was sexually assaulted by a party chief in the first few months of my employment. I struggled with feeling like my job was the only part of my life that I was committed to. Family, friends, relaxation and community involvement never seemed to be the priority. I only showed up for them if I did not get called to a job or I did not have to stay up late doing sketches. For all my enjoyment of it, surveying became my only focus and my only priority for significant periods of time.

Over time, I eventually obtained a Geomatics Engineering Technology Diploma from Lethbridge College and a Bachelor of Science in Engineering from the University of New Brunswick.

I have never been a graceful student. I felt a deep weight of responsibility and debt with every syllabi of as yet uncompleted assignments I picked up. I wanted to understand it all, know it all, be able to present it all and I let no one get in the way of my quest. A few of my colleagues here who had the misfortune of studying with me at UNB in particular, can attest to the brisk, driven, exacting time bomb that was sometimes me walking the halls of that hallowed institution. Those years were near torture for me and those who had to work with me but I loved what I got out of it, education and knowledge.

I cannot tell you the number of times I have reflected on how thankful I am that I understand the difference between ground and grid distances and that astronomic and grid north mean something to me. The words “plus or minus x at 95% confidence” gives me warm feelings in my tummy.

This rock where we make our home in this galaxy we call ours has some pretty interesting characteristics and I love that I am one of the ones who gets to help make sense of it not just for the practical use of others but just for the sake of knowing.

My time articling is a bit of a blur. Certainly, it was the time when my attitude began to develop as a professional. I began to realize that field shortcuts I had learned from well-meaning, seasoned party chiefs in my early years were not necessarily acceptable according to the Manual of Standard Practice and were things that I needed to eliminate from my field practices and watch for on projects for which I would be supervising.

I only had a few encounters with him over the years but Bruce Beairsto, of Beairsto & Associates Engineering and long-time member of the Registration Committee came to be an inspiration and land surveyor hero during my time of articling. Frank
and to the point, Bruce seemed to have the ability to cut to the chase of a survey issue and modeled true concern and advocacy for the owners of the land at issue. He seemed to know how to avoid getting bogged down with the academic or technical aspects of a survey problem and ask the question, “who are we serving?” to come to a practical solution. Type A personality that I have, Bruce’s down-to-earth approach stands in contrast to my obsession with perfection and it is his attitude that I will try to remember and integrate as I make my own professional judgements.

I have struggled with the concept of charging fair and just compensation for my work when it seems to me that the price to lay out a ¼ line for a farmer is prohibitively expensive and with it being so expensive, does not seem to effectively contribute to the knowledge, better management and peaceful and lawful enjoyment of that land if the farmer is tempted to guess at the boundary rather than find out where it is. I have wondered, technological age that it is, if there is not a non-traditional way of helping Joe Blow stake out his fenceline without quoting him a huge price and warning him that it could be more if I have to re-establish too many monuments.

The Dominion Land Survey System was genius 100 years ago and will of course play an integral role in any system going forward. I have much respect and no little romantic warmth for the traditional system but I wonder if we are really serving society the best we can when all of the additional digital and visual aids we now have are not being used to their full potential. I realize that this can be debated and that everyone realizes this but that is something that I have struggled with when neighbours say, “you are a surveyor, can you tell me about this?” I could but it would take me forever. I know you just need that line and I want to help you with that but there is a whole lot with establishing that line with certainty and I just feel the tension on an ongoing basis.

I have had many heros and mentors along the way. Corey Broaders, Conrad Moosetoose and Rod Lane are all party chiefs I think of very warmly. They taught me the tricks of the trade and it was a privilege to sit in their passenger seats and tromp through the bush with them in those early years. Philippe Breau, Andrew Hall, Jeff Fehr and Chris Chiasson were some of the first land surveyors I worked for and were in various ways mentors and cheerleaders along the way. Ron Bridges and Ryan McMahon took on principal duties over the course of my articles, providing professional opin-
ion and advice over these last five years. Paul Densmore, Alex Penner, Alex Perkins, Rob Cream and Challenger Geomatics Edmonton were all exceptionally helpful in preparing me for the various aspects of the articling process, including the written and oral exams. Countless other technologists, engineers, staff and colleagues have encouraged me, been patient with me, worked beside me and taught me what they knew along the way. My family has loved me and cheered for me in all aspects of my life, including my career choice. My husband Chad has become my best friend and brought balance and calm into my lifestyle and thinking. I am deeply grateful to and for all of them.

Does any of this sound familiar? Have I touched on anything that you, my fellow land surveyors, can relate to on your route here? I fully recognize that not every land surveyor started in the oil patch or cut their teeth in the bush or had the luxury of completing CBEPS requirements while not working full-time. We have all had different paths but I am hoping that I have tweaked your minds into remembering what first drew you into this profession and what some of the challenges were and why you are thankful to be part of this rare breed.

Tonight, I invite you to celebrate with me the gift that it is to have made it here and acknowledge the honour that it is to live and work here.

All of us, by formal education or by self-guided study, have met a challenging and rigorous set of knowledge requirements. We have overcome an arduous articling process. You cannot get into this profession without knowing a few things. Not everyone has the brains for this. Many who do lack opportunity or means to make it but for some reason, and only in part thanks to our own efforts, we made it here. For that, I celebrate and am very thankful.

I also invite you to reflect with me on the honour that it is to be and to live and work here. The last I checked, there were about 465 Alberta Land Surveyors listed on the Association website. We are a bit of an exclusive club. The other 4,285,673 Albertans depend on us to exercise our skills and knowledge with excellence and efficiency, with their protection and benefit our foremost concern. We have the privilege of using our knowledge and understanding of geodesy, geomatics and survey law to help the province of Alberta to effectively understand, enjoy and use our fair land. This is no small task, no small honour, no small joy. I acknowledge this
privilege for what it is, a high and worthy calling that I, we, for as long as we hold the commission of Alberta Land Surveyor would do well to take seriously and with enthusiasm.

Thank you, Mr. Clark, for the privilege.

President Bruce Clark thanked Lydia Taylor.
25-Year Pin Recipients

Jeff Boutiller, ALS and Jim Sweeney, ALS were unable to attend to receive their 25-year pin.

50-Year Pin Recipients

John Christenson, ALS (Retired), Don Jaques, ALS (Hon. Life) and Peter Makarus, ALS (Retired) were unable to attend to receive their 50-year pin.
President Bruce Clark addressed the gala as follows:

In 1995, the Council of the Alberta Land Surveyors’ Association established the President’s Award, to be handed out solely at the discretion of the president of the year. That award recognizes an individual or individuals who have, in the opinion of the president, gone above and beyond the call of duty to serve the association.

Past recipients of this award include Bob Fulton, Dick Bassil, Sharon Stecyk, Brian Munday, Dawn Phelan, Michelle Woywitka and Connie Petersen.

When I assumed the presidency last April, I outlined the challenge to Council as moving the association ahead cautiously and responsibly. See how well that worked out.

I also called on each member of Council to fully contribute to maintain ALSA’s momentum and pace. And tonight, I have an actual opportunity to salute one outstanding member of Council for not just this past year but for his full twelve-year contribution of time, travel and just plain hard work on behalf of this association.

In awarding the President’s Award this year, I am pleased to recognize someone who, in the unanimous opinion of Council, has made an outstanding contribution to the Alberta Land Surveyors’ Association in the form of long-standing time and effort on behalf of the association for the betterment of the association. And, who has at all times, treated the profession and protection of the public with the uppermost respect, dignity and honour.

The Alberta Land Surveyors’ Association is a self-regulating profession operating at arm’s-length from government; however, its powers are governed by the Land Surveyors Act and accountability to the public is ensured by appointing at least one member of the public to Council. That public member is expected to:

• Attend and be well prepared for all board meetings by reading and understanding the meeting materials. Tick.
• Be familiar with all the issues. Tick.
• Be well informed on recommendations on items before the
board. Tick.
• Actively participate in board discussions and the business of the board. Tick.

In 2003, Russ Barnes joined the ALSA and served with distinction as public member on the Practice Review Board.

In 2007, he was appointed as public member on Council by the Alberta Government of Ed Stelmach. In the over eleven years since, Russ has been a constant at each and every Council deliberation save two, those absences necessitated by open heart surgery this past September.

As I told Council then, there were only two people who had been at each and every Council meeting that I have attended in my seven years on Council: Brian Munday and Russ Barnes.

In Russ’ appointment letter in 2007, then Minister Iris Evans noted that as a public member “you bring an objective viewpoint to the table and ensure the interests of Albertans are represented at professional meetings and hearings.”

I can assure you that Russ Barnes has done that at each and every Council meeting for over eleven years.

By the way Russ, I do note that Iris noted that your appointment was for one year.

Russ is a born and raised Albertan, hailing from High Prairie and calling Medicine Hat his home for over 40 years. His career was in municipal government, serving in the assessment and tax collection departments of Red Deer, Fort McMurray, Wetaskiwin and Medicine Hat. If that did not give him a province-wide perspective, nothing could. His professional life included executive roles on the Alberta Assessors Association, including president and chair of the Professionalism Committee and Medicine Hat’s Municipal Planning Association.

When it comes to helping others, Russ never shies away. He has served on the Medicine Hat Exhibition and Stampede Board for over 35 years.

Russ and Lila have been married for over 50 years. They are also doting grandparents of Anna and Liesel but Russ is also a cowboy.

I would now like to ask Past-President Al Jamieson up to the podium to say a little bit more about Russ.
Al Jamieson addressed the gala as follows:

It is good to be the last speaker on a long night. Anyways.

Along with twelve other Alberta Land Surveyors’ Association presidents, I had the privilege of having Russ Barnes sit as our public member on Council. From a passive observer, Russ was far from it. Always a fully contributing member and brought his common sense approach to every discussion.

It was always a pleasure chatting with Russ, catching up on his latest golfing accomplishments or family additions; a new granddaughter or just as often, a new or favourite horse. Russ’s golf adventures usually involved friends and some alcohol; I am not sure which one outweighed the other. He reminisced once on his experience of driving home late one night from the course on his golf cart, only to have it high centered on a retaining wall, which had apparently jumped into his path. He had to venture back into the club, hasten the rest of his pals out and hoist the cart off so he could continue home.

Nothing better to illustrate the straightforward common sense approach of Russ and a couple of quotes from his Council discussions:

• One. How do you stop this? How do you slow this guy down? He seems to be going at this head down, ass up, regardless of consequences.
• Another. I understand what these young buggers are talking about.

No one defended the ALSA more to any adversarial than Russ and he was and is truly “one of us!”

Congratulations Russ.

Russ Barnes addressed the gala as follows:

Really, it is not like me to want to say anything but I am honoured. I was you know going back to the day I was interviewed by Brian and was appointed on the PRB. I was honoured to serve the association then. I knew a bit about surveying. As a matter of fact, until I got on the Practice Review Board, I knew everything that you people did in the field was done perfectly, no mistakes. Then the first meeting and I got a bit of an eye opener. Then I truly enjoyed the Practice Review Board.
Then the suggestion came when Mr. Kluthe retired from the Council. It was suggested by the chairman of the Practice Review Board that I might be interested there, which I certainly was and here again I was honoured to be nudged in that direction and then I was again when I was accepted. I really appreciated it. Iris said it was for a year? Well, that was a while ago. I have truly enjoyed working with the Alberta Land Surveyors’ Association.

I have got to add one more thing. All the while that I was on the Practice Review Board, plus the Council, I have been truly impressed with the quality of people that you have elected to that Board. They are honourable. They totally have the good of your association and the protection of the public in mind in their duties. With that I do my little part to support you in that regard, support the public and serve them properly. It has been an honour.

I have to thank Lila for the support that she… actually, to become involved in this to start with, I didn’t. Lila read an ad in the newspaper and our daughter was home and between the two of them they talked me into applying for the job in the first place. So, I went along with that thinking it would be enjoyable and give me the chance to get out of town once in a while and so on. I didn’t realize that it was going to go on for so many years but I truly enjoyed it and I want to thank Lila for her support to get me headed this direction and has been by my side all along so, thank you very much Lila.

Thank you to you people for accepting me and I truly feel welcome as a friend when I attend your conferences so, thank you very much. And to Brian and the staff, Dawn is here and all of the staff have been so kind to me and it is really appreciated so, thank you and thanks to the Council for being so thoughtful in this regard.

Thank you very much.
President Bruce Clark informed the gala that Stephen Green received his commission, #544, on January 3, 1984. He invited Past President Mr. Larry Pals to come to the podium to introduce Mr. Stephen Green.

Mr. Larry Pals addressed the gala as follows:

Stephen sent me all this so I have to read it he told me.

Good evening. It gives me great privilege and honour to be here.

Stephen started his surveying career as a chainman with the Department of Highways. He surveyed there for two years and then decided that maybe a little seismic surveying was a good thing to do. He went there for two years but said, no, I have to go to school because that working in the bush is bad stuff. He went to SAIT from ‘76 to ’78 and received an honours diploma in survey technology. He then articled to Charlie Weir from ’78 to ’80 and to W.H. Jones from ’80 to ’83.

This is where I got confused. He graduated with a B.Sc. in Survey Engineering in 1982 but he was already articulated so, what is going on Stephen? He also says that he was the first graduate in 1982 to receive an ALS commission. Do we all believe that? He got his commission in January of 1984, #544. These are all of the old guys. I am #407. I am getting close to those 330 numbers that were 50-year. What is going on?

He received his P. Eng. in 1986, his CLS in 1987, founded the Cadastal group in 1988 and sold to Focus for a big whopping profit in 2006 with 250 employees that went with him, I believe. Right, Stephen? He will tell us later. Then he worked with Focus from 2006 to 2012.

Now we get to the good stuff. He received a fellowship from the Engineers of Canada and an honorary geoscientist in 2013 from the Engineers Canada. Those are pretty big things, I think. He received a life membership from APEGA in 2018. I am sure he is going to talk about this one. He has provided numerous donations over the years to the U of C
Faculty of Engineering but I did out donate him one year and he will probably talk about that.

He has worked diligently with the ALSA to help us become involved on important industry committees where we had no previous voice or influence. These committees consist of CAPP, the Geomatics Committee, CAPP, the Resource Access Committee and the ERCB Liaison Group. Steph has served on the SAIT Advisory Committee '84 to '86, member of CIG, CIG does not even exist anymore, IRWA, you will explain that, SPE, he will explain that, AGG. See I told you he wrote it. I am reading it. A member of the Board of Directors of the Calgary Geomatics Cluster, served on the Public Relations Group in '86 to '87, Systems Procedures '87 to '88. He likes to do things every other year or every year it looks like. Served on Registration from '88 to '94 and he was chairman for two years '92 to '94, served on ALSA Council '95 to '97. Always involved with the U of C Geomatics Engineer Industry Awareness Committee from '96 to 2002, served on the Ad Hoc Committee on the Oil and Gas group for seven years, served on Standards, served on the Dispositions Committee, Ad Hoc Legislation Committee, served as our president from 2005 to 2006. I am going to cut out a bunch of this crap Steph.

This is the one that I think is very, very important to many surveyors, P. Eng.s in this room. For 19 years Stephen served on the Experience Examiner for the P. Eng. for geomatics and has assisted many land surveyors to become professional engineers and thank you Stephen.

I do not believe that there is a more deserving individual to be honored by our association in this way and I thank Council for supporting the nomination of Stephen Green for honorary life member of our association.

Stephen, it is your turn.

Stephen Green addressed the gala as follows:

I do have a pretty big speech but it is because the font has to be pretty big at my age. Glasses.

Thank you, Larry, for your kind introduction. I am not too sure that it was very kind but thank you anyways. I would also like to thank Brian Ross and him for nominating me and proposing my name to Council. Lastly, I would like to thank President Clark and Council for approving me for this membership award.
I am delighted that my wife Janet and my son Jeffrey are here tonight to experience it with me.

When President Clark phoned me and told me about this award, at first, I was astonished. After some reflection, I felt exceptional honour on receiving this award. After getting off the phone, curiously I looked at the register to see who was in this membership category. I found the list to be rich in land surveyors who all have great reputations and service to our profession over the years. I hope in the future I can hold myself up to the same level of respect that this group holds.

I feel I had some fortunate situations in how my career developed. First, my wife Janet has continually given me support in developing my career. I believe she has done this to the detriment of her own career. I would not be here today without her never-ending support so thank you Janet.

Secondly, I had two exceptional principals, namely the late Charlie Weir and the late Bill Jones. Both gentlemen in their own way took great care with me as an articled student; learning the philosophy of legal surveying, business and life in general.

I remember exactly where I was when Janet phoned me to tell me that I had passed my professional level exams. I was surveying down in the Coleman area. I was very excited. I also remember the absolute joy and elation I felt when I passed my oral examination later that year. It was with great pride on honour that on January 3, 1984 I received commission #544 in the Alberta Land Surveyors’ Association.

Just a clarification point. In 1984, I was the first U of C graduate from the university program to get a commission so that is the confusing part, alright.

Over the past 35 years I have tried, with as much time as I could afford, volunteering back to the profession. I have always felt it just too important not to get involved. It is always better to have a voice on matters that affect your profession and business than to have no voice at all.

One memorable day, when I was chairman of the Registration Committee and I believe the committee was made up of myself, Bruce Winton, John Matthyssen, Roger Leeman and Terry Ingram, we asked a young articled student who was taking his oral examination, why he wanted to become an Alberta Land Surveyor. He told us it was the pinnacle. We were
not too sure what he meant by that word so we asked him to explain his answer. He told us it was the pinnacle of his career or any surveyor's career to become an Alberta Land Surveyor. That young articled student, whose name was Bruce Barnett, was absolutely correct with his answer. It was the pinnacle of my career the day I received my commission as an Alberta Land Surveyor.

Thank you for this honour.

President Bruce Clark asked Janet and Jeffrey to come to the stage.

President Bruce Clark addressed the gala as follows:

Jim Halliday received ALS commission #479 on July 19, 1978 after articling to honorary life member Bill Turner and Stan Rudovics.

Jim articled future Alberta Land Surveyors Tim Martin and Gerry Smyth.

It may be difficult to realize today but there was a time when Alberta Land Surveyors did not recognize or appreciate the Practice Review Board and the Systematic Practice Review program. It seemed like some years there was Council on one side and Practice Review on the other.

It was going to take someone special or a group of special people to bring the two sides together. Jim Halliday was one of the first to bridge the gap between Council and the Practice Review Board.

He was on the Practice Review Board from 1994 to 1998 and chaired the PRB from 1997 to 1998, being one of the people responsible for hiring Lyall Pratt as Director of Practice Review as well as reviewing the program as Systematic Practice Review completed its first round of reviews.

Jim then moved on to Council, being elected to Council in 2000, then became vice-president in 2002 and served as president in 2003-2004.

Jim has served on many committees throughout his professional career. In addition to the PRB, he served on the Buried Facilities Liaison Committee, Convention & Social Committee, Discipline Committee, Professional Development Committee and the Section 9 of the Surveys Act Ad Hoc Committee.
Through it all, Jim has remained affable, down-to-earth and quietly confident. A true gentle-man who worked quietly behind the scenes to get things done.

Jim Halliday retired as an Alberta Land Surveyor this past April.

The Council of the Alberta Land Surveyors’ Association is pleased to confer honorary life membership on Jim Halliday for all he has done for this profession.

Please congratulate Jim Halliday.

At this time, I would also ask Joanne to come forward.

He also paddles a canoe.

Jim Halliday addressed the gala as follows:

There is already a speech here. I can use this one.

Thank you, Bruce, for the kind introduction. I had almost forgotten about some of those things. The years slide by in a hurry.

Greetings to everyone tonight. I am glad to be able to join you here.

I received Bruce’s call on this matter when we were away on vacation this winter. It was only one or two days later when I got home and I got his message off of the answering machine. I was not sure what Bruce would want to talk to me about. You probably noticed that he is a bit of a canoe nut and our paths did cross on a canoe trip a few years back so I thought maybe he wanted to talk to me about an upcoming reunion that the survey group is having this summer. Then I thought well, maybe he wants to talk to me about something more technical than that, like the challenges of being able to count to sixty while you are occupying the fifth seat in a voyageur canoe.

The first person I have to express gratitude to here tonight is my wife Joanne. She is my honorary life wife and partner and best friend. If she had not sacrificed a whole lot of her time, I would not have been able to volunteer much of my time to do the things that I was able to do for the association. Of course, a big thanks to all of my associates at Midwest Surveys for so capably filling in for me when I was not around.
This date, April 26, has a bit of a coincidence to it. April 26, 1976, I was in the midst of writing exams to become a land surveyor. I was scheduled to write two that day. We used to write them up at the University of Calgary. Early that morning, it was well before daylight, Joanne frantically shook me awake. I quickly jumped out of bed thinking I was late for my exams and was rushing around trying to get my clothes on and she quickly informed me that no, I was not going to the U of C. We were going to the Grace Hospital to have a baby. Our oldest daughter was born that day. Today is her birthday. I did not know it till later. I will back up a little bit. So off to the hospital we went, early in the morning and Joanne delivered Jamie for us, a beautiful little girl. So, we were sitting around after that and I looked at my watch and thought, my gosh, I can still make it up to the U of C, so I did. That was the part that I did not know till later but I was able to pass both of those exams and I thought that was a good day.

I had the pleasure of sharing this evening with new members throughout our association. I would like to say welcome to all of you folks into our profession. I hope that your career is as satisfying as mine has been. I would encourage you; I know you have heard it many times before and some of you are involved already but if you are not involved in association affairs, get out and do so. The benefits are limitless. If you are an introvert like me, bust out of your comfort zone and go and get involved on some committees.

Do a little, do a lot. There will be doors that open for you that allow you to learn things that are just not available otherwise. The best part is that you will make friends that will be with you for the rest of your life.

It is an honour for me to join a group of land surveyors that already occupy this category of honorary life member. I very much admire the work that they do or have done. I feel that my contributions pale in comparison. I am very pleased to be able to share this evening with Stephen Green. There could not be any better partner for me to accept this kind of award as Stephen on this evening. I am grateful and have some memory of how some of these things come to Council so Brian and administration I suspect that there may be some of your fingerprints on this thing. My thanks to you and I am truly grateful to Council for giving me this consideration.

As President Bruce earlier said, I am also a music fan, maybe even some country. I would like to borrow some words by
a songwriter by the name of Ray Wylie Hubbard. I am not sure that he is that well known but he wrote, on the days that my gratitude is higher than my expectations, those are good days. This is a good day.

Thank you.
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